



# Board of Directors Meeting Packet

May 19, 2022  
2:00 pm - 4:00 pm

Zoom Video Conference  
***[Click Here to Join](#)***

**Next Board of Directors Meeting:  
July 21, 2022 at 2:00 pm**

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*The meeting locations are wheelchair accessible. If you need special assistance, please contact Oregon Cascades West Council of Governments at 541-967-8720 or [adminGA@ocwcog.org](mailto:adminGA@ocwcog.org), forty-eight (48) hours prior to the meeting.*



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**OREGON CASCADES WEST COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTORS' AGENDA  
May 19, 2022  
2:00 – 4:00 pm**

**[Join Zoom Meeting](#)**

Meeting ID: 863 1180 5287  
Passcode: 139395

***An Executive Session may be called as deemed necessary by the Chair, pursuant to ORS 192.660.***

**NOTE:** Please contact Leah Snodgrass at 541.967.8720 or [lsnodgrass@ocwcog.org](mailto:lsnodgrass@ocwcog.org), no later than noon on Wednesday, May 18th, to confirm your attendance.

1. **Welcome and Introductions** (*Chair Claire Hall*)  
(2:00 pm – 2:05 pm)

2. **Public Comment** (*Chair Claire Hall*)  
(2:05 pm – 2:10 pm)

The floor will be open to the public for comment.

3. **Consent Calendar** (*Chair Claire Hall*)  
(2:10 pm – 2:15 pm)

- a) Approve meeting minutes from March 17, 2022. ([Page 4](#))
- b) Financial Report, YTD March 2022. ([Page 10](#))
- c) SSAC Membership Application ([Page 17](#))

**ACTION: Motion to approve Consent Calendar items.**

4. **May Month Proclamations** (*SDCS Program Director Randi Moore*)  
(2:15 pm – 2:20 pm)

Military Appreciation Month Proclamation presented by Veterans' Service Officer Molly Murphy. ([Page 20](#))

**ACTION: Motion to approve Military Appreciation Month Proclamation.**

Older American's Month Proclamation presented by SSAC Chair Mitzi Naucler. ([Page 21](#))

**ACTION: Motion to approve Older American's Month Proclamation.**

5. **Fiscal Year 2022-2023 Annual Work Program and Budget Review** (*Finance Director Marit Nelson*)  
(2:20 – 2:30 pm)

Fiscal Year (FY) 2022-2023 Annual Work Program and Budget Documents. ([Page 22](#))  
Resolution 2022-05-01, Agency Budget for FY2022-2023. ([Page 116](#))

**ACTION:** Motion to approve and adopt the FY2022-2023 Annual Work Program and Budget with Resolution #2022-05-01, Agency Budget for FY2022-2023.

6. **Strategic Planning Consulting Partner Update** (*Executive Director Ryan Vogt*)  
(2:30 pm – 2:40 pm)

**ACTION:** Information only, no action needed.

7. **Community Bias Response Update** (*Community Services Programs, Program Manager Alicia Lucke*)  
(2:40 pm – 2:50 pm)

Presented by Alicia Lucke OCWCOG Program Manager, Community Services Programs.

**ACTION:** Information only, no action needed.

8. **Executive Director Update** (*Executive Director Ryan Vogt*)  
(2:50 pm – 3:00 pm)

**ACTION:** Information only, no action needed.

9. **OCWCOG Program Updates**  
(3:00 – 3:20 pm)

Senior, Disability, and Community Services Program Director Randi Moore ([Page 117](#))  
Community and Economic Development Director Jenny Glass ([Page 119](#))  
Technology Services Director Jason Sele  
Human Resources Manager Ryan Schulze

**ACTION:** Information only, no action needed.

10. **Upcoming Election for Linn County Executive Committee Vacancy** (*Executive Director Ryan Vogt*)  
(3:20 – 3:30 pm)

Mayor Jim Lepin to report on vacancy.

**ACTION:** Information only, no action needed.

11. **Other Business** (*Chair Claire Hall*)  
(3:30 – 3:35 pm)

12. **Adjournment** (*Chair Claire Hall*)  
(3:35 pm)

**OREGON CASCADES WEST COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTORS COMMITTEE MINUTES  
March 17, 2022  
Via Zoom Video and Audio Conferencing**

**Attendees:** **Chair**, Commissioner Claire Hall, Lincoln County; **Treasurer**, Commissioner Pat Malone, Benton County; Commissioner Sherrie Sprenger, Linn County; Commissioner Gil Sylvia, Port of Newport; Mayor Rod Cross, Toledo; **Vice Chair**, Mayor Jim Lepin, Millersburg; Mayor Chas Jones, Philomath; Mayor Biff Traber, Corvallis; and Councilor Riley Hoagland, Lincoln City.

**Absent:** Mayor Alex Johnson II, Albany; Mayor Greg Holland, Waldport; Mayor Dean Sawyer, Newport; Mayor Leslie Vaaler, Yachats; Mayor Don Ware, Brownsville; Councilor Mike Caughey, Harrisburg; Councilor Jerry Gillson, Halsey; Councilor Joyce King, Depoe Bay; Councilor Carol Korn, Tangent; Councilor Debbie Nuber, Scio; Councilor Wayne Rieskamp, Lebanon; Councilor Angelita Sanchez, Sweet Home; and Mr. Robert Kentta, Confederated Tribes of the Siletz Indians.

**Staff:** **Executive Director** Ryan Vogt; Community Economic Development (CED) Director Jenny Glass; Senior, Disability and Community Services (SDCS) Program Director Randi Moore; Finance Director Marit Nelson; Technology Services Director Jason Sele; Human Resources (HR) Manager Ryan Schulze; CED Planner Justin Peterson; and Executive Assistant Leah Snodgrass

**Public:** No Attendees.

The Oregon Cascades West Council of Governments' (OCWCOG) Board of Directors Meeting was called to order by Vice Chair Lepin on March 17, 2022, at 2:01 pm via Zoom Video and Audio Conferencing.

**1. Welcome and Introductions**

Vice Chair Lepin welcomed everyone and confirmed a quorum was reached for voting purposes.

**2. Public Comment**

There were no public comments.

**3. Consent Calendar**

Treasurer Malone moved to approve the Consent Calendar items which include the meeting minutes from January 20, 2022, the Financial Report FY 2021-2022, and the CWEDD Board Appointments. Mayor Cross seconded the motion. With no objections the Consent Calendar was voted upon and approved.

**4. Review and Adopt EDA Planning Grant Resolution**

Mayor Cross moved to approve EDA Planning Grant Resolution 2022-03-01. Chair Hall seconded it. With no objections the Resolution was voted upon and approved.

*Commissioner Sprenger joined the meeting at approximately 2:04 pm.*

**5. Community Services Consortium Partnership Update**

Executive Director Vogt summarized the memo included in the Board of Directors meeting packet starting on page thirty-five (35). Executive Director Vogt added that one of the things the agency

is putting forward in the budget is a position for a Project Manager. The partnership with Community Services Consortium (CSC) has been at a vision and values place, and is now ready to start moving forward with a structured planning. Part of this position's duties will be to help the agencies stay accountable and moving forward.

Vice Chair Lepin asked if there has been any feedback from the Region, like if they are supportive and satisfied with where CSC and OCWCOG are at this point? Executive Director Vogt answered he has not had any direct pushback. Vice Chair Lepin stated this vision started about two years ago and thinks it is smart to take this process slow and expressed gratitude toward the timing.

Mayor Cross stated he agreed with Vice Chair Lepin that the slow approach is the best way to bind this partnership. One of the things his constituents talk about is a future hope for a "one stop shop". To be able to go to one building and get all the basic resource information. Mayor Cross said he has heard from people that have worked with OCWCOG Senior and Disabled Services (SDS) and CSC, and has heard feedback on how they appreciate SDSs responsiveness. Mayor Cross praised the work from the Toledo office and appreciated the responsiveness to his community. His hope is in the end of this process is that the "one stop shop" will be that efficient.

Commissioner Sprenger asked Executive Director Vogt for some offline conversation about the partnership to get more information and be brought up to date on the process in more detail, so she can better represent what her colleges in Linn County are thinking. Executive Director Vogt agreed to make time for her tomorrow.

Mayor Traber reminded the Board two years ago OCWCOG and CSC lost their Executive Directors, as well as other senior staff changes. At that time there was an opportunity to form a partnership quickly to possibly avoid recruiting in competitive positions. That idea did not work, and Mayor Traber thinks the way it has evolved is a much better process, and is pleased with the direction and the teamwork.

Treasurer Malone added when this all started, he objected to the term "merger" because it can have negative connotation about one agency taking over the other, and that was never the intent. Treasurer Malone thinks the slower more thoughtful approach to figure out where the overlaps are, makes sense. Treasurer Malone likes the idea of the systems being compatible, is happy with the progress, and is in favor of the "one stop shopping".

## **6. Community Bias Response Update**

SDCS Program Director Moore shared her screen displaying a Power Point slide that is attached to these minutes labeled as Attachment 1. SDCS Program Director Moore presented and summarized the Power Point presentation.

Mayor Traber clarified that this response is not to be local as stated in the slide, like down to a single city, but Regional, which was also the catalyst for OCWCOG to take on this project. Mayor Traber recognizes regional citizens my live in one city and work in another, that regional cities also work together on other matters, and wants to make sure the colleges in the Region are also included in this process.

Vice Chair Lepin asked Mayor Traber if he feels what was just presented will effectively represent the concerns and address the input he has heard in his community? Mayor Traber answered it is the steps forward that City Council and staff thought would be the way to move forward effectively and how to use the funds set aside to the request of his city preparing for the next budget.

Mayor Jones asked SDCS Program Director Moore if the preferred contractor is regional? SDCS Program Director Moore answered that they are not a local contractor and did not have much interest submitted locally.

Executive Director Vogt added Bias Response has been a hot topic at the City Manager meetings that OCWCOG hosts monthly. One of the things OCWCOG is committed to do, is to make sure there are regular updates throughout the process. The City Managers are particularly interested in the engagement schedule so they, along with other city and county officials, can have an awareness of what and when it is coming to be prepared for potential emotional responses from their communities.

Commissioner Sylvia asked for clarification for the source, is it agency bias toward citizenry, citizenry bias toward other citizens, or bias by larger municipal organizations toward smaller ones? Mayor Traber answered it has to do with individuals who experience bias from other members of the community, and to some degree from the institutions.

## **7. Brownsville Initiative Updates**

CED Director Glass reminded the Board several years ago OCWCOG had a grant from the Environmental Protection Agency (EPA) to work on some Brownfield Assessments in Lincoln County. It has been a struggle to get the work completed with staff challenges within CED as well as the pandemic. CED Director Glass stated the work will be wrapping up at the end of the month, and gave credit and appreciation to CED Planner Peterson for his hard work in this project. As a result of this hard work there are tangible next steps for the seven sites in the Yaquina Bay Water Shed area.

CED Planner Peterson reported the EPA grant received was \$600,000 and it took about four and a half years to complete. CED Planner Peterson summarized and presented the material included in the Board of Directors meeting packet starting on page thirty-seven (37).

Vice Chair Lepin asked what the catalyst was that got this project started? CED Planner Peterson was not sure if a certain entity initiated the project, but back in 2016 the coalition was created and has parented the project.

Mayor Cross stated the King Salvage site is what got this started, which has been a problem site with pollution for over twenty-six (26) years. There was a need to find a solution for this site and that helped moved this project. The Tribe has expressed gratitude for this process and it has really helped them move forward with the King Salvage site. With the Tokyo Slough and the Mill site, the grant project has been a huge success in moving forward with growing the area in Toledo.

Mayor Traber stated he was impressed by the analysis on the sites and asked a question in regard to the infrastructure dollars and opportunity; is the grant for the Phase I and Phase II site assessments, or will the funds help with the cleanup and restoration. CED Planner Peterson explained the different types of grants for these projects. Multipurpose including Phase 1 and Phase 2 and then Cleanup grants. To apply for a Cleanup grant, the property has to be owned by a city or a county. The EPA grant that was awarded for The Yaquina Bay Water Shed area did not include Cleanup funds.

Mayor Cross asked CED Planner Peterson if other types of government agencies such as a port of a tribe can apply for the Cleanup grant? CED Planner Peterson said he knew the tribe was interested and applying for the cleanup funding.

### **8. Calendar Update**

Executive Director Vogt summarized the memo and the proposed new calendar as attached to the Board of Directors packet starting on page sixty-three (63).

Treasurer Malone moved to approve the updated calendar schedule. Mayor Cross seconded the motion. With no objections the Calendar Update was voted upon and approved.

### **9. Executive Director Update**

Executive Director Vogt validated the Boards comments, the partnership and co-housing with CSC is with the mindset of having a “one stop shop” for consumers. Executive Director Vogt added that he and the new Oregon Department of Human Services (ODHS) District Manager Belit Burke, for our region have also been in contact. Effective this week there is a roll out schedule for the OCWCOG Eligibility staff on the senior services side with ODHS Eligibility staff on the self-sufficiency side to begin co-housing. This week will be supervisors, and in the upcoming weeks the agencies will trade leads. Then systematically cycle the Eligibility staff where they will physically be in each other’s offices for months at a time to gain an understanding of the services provided. This will add depth to the knowledge in the program areas in each agency, and how to navigate the intricacies of the system. The long-term plan is to have employees imbedded at both agencies. The “one stop shop” doesn’t end at CSC, it is already happening with ODHS. There is also some discussion about putting some OCWCOG staff at a multiservice center sponsored by HOPE in Corvallis, but there has not been any decisions with this idea yet.

Executive Director Vogt stated the County Reports that highlight the OCWCOG’s accomplishments per county will be ready for distribution by the end of the month.

OCWCOG will be launching the Strategic Planning process in the very near future. Executive Director Vogt has been in contact with a couple of contractors and is expecting to get bids from them by the end of the week. There will be earnest forward movement over the next month or two. Executive Director Vogt informed the Board that they will be involved in the Strategic Planning process.

Executive Director Vogt thanked CED Planner Peterson for his participation in presenting today. Though the Directors of the departments steer the work, it is staff like CED Planner Peterson who are doing the work, so it’s always a pleasure to have staff present at the Board meetings.

Vice Chair Lepin asked if there was a plan to meet in person at the next meeting? Executive Director Vogt answered OCWCOG wants to maintain a hybrid environment for the meetings, and it is still unclear at this time if OCWCOG is technologically prepared for that. Executive Director Vogt asked the Board to be prepared to move in that direction soon, and will keep everyone informed for when that change will happen.

Mayor Cross added he really appreciates the hybrid option because he doesn’t always have the travel time to attend these meetings. However, he is looking forward to in person meetings.

Councilor Hoagland stated he agrees with Mayor Cross on having the hybrid option available for him to continue to attend if travel time does not permit.

TS Director Sele stated conference equipment is high on his agenda.

## **10. OCWCOG Program Updates**

### *Senior & Disability Services (SDS) and Community Service Programs (CSP)*

SDCS Director Moore summarized her memo included in the Board of Directors meeting packet starting on page sixty-five (65) and stated she is excited for the forward movement in partnership and co-housing. SDCS Program Director Moore stated the system Senior and Disability Services uses is a state system and has proven difficult to pull data from. Once that data can be navigated it is estimated that six thousand (6000) family members in the region will receive information about utility assistance that might not have been aware that they were eligible. The department looks forward to being able to capture data information in real time.

### *Community and Economic Development (CED)*

CED Director Glass summarized her update included in the Board of Directors meeting packet starting on page sixty-seven (67). CED Director Glass reported there was a housing forum held a couple weeks ago that had a great turn out and discussion regarding regional housing needs. CED is working with consultants to produce a housing toolkit that will provide a menu of options for communities to use in response to their housing needs and goals.

### *Technology Services*

TS Director Sele reported OCWCOG has completed the Microsoft 365 (M365) migration and all the staff are using the new applications. Next week training sessions will start for Teams and is creating groups in SharePoint. One of the items that was needing attention was the antivirus software, Kaspersky. A few different antivirus software packages were reviewed, and Sophos was selected as the new antivirus software, and the majority of staff have already been migrated to that. Soon multi-authentication will be enabled which will also improve security.

One of the things TS Director Sele likes to do when coming to a new organization is to build tools for the Tech Team for efficiency and better response time. TS Director Sele found the current help desk ticketing system problematic. The other day there were 274 open tickets, and that is due to the clunky system and lack of monitoring tickets. TS Director also identifies this as a problem with the TS contracts OCWCOG has with other organizations. Starting yesterday a new ticketing system was implemented that has better tracking capabilities. A new slate was started with ticket submissions and OCWCOG staff were asked to submit any pending tickets they had before, to submit a new one in the new system to get a better understanding on what is actually current TS problems.

TS Director Sele found out CSC does not have a ticket system and does requests for service through email. He is meeting with the CSC TS Director next week to show him the new help desk system OCWCOG has. There is a free version of it that will work well for CSC. Having CSC on the same ticket system will make it easier to merge the help desk systems in the future.

TS Director Sele met with Scio and Halsey with an RFP. With the request for services he highlighted the change in ticket system to better serve contracted clients. TS Director Sele also went to Millersburg and helped build a SharePoint site for them. This project took about three to four days and it offered new and better tools for the City of Millersburg.

Now having Teams, OCWCOG has the ability to integrate conference room equipment with the Teams system. TS Director Sele is looking into this process as a solution for the conference room virtual meeting issues and evaluating the current equipment to see if anything needs to be replaced to meet the needs of a new system. This will also include upgrading the projector to two TVs for better clarity and sharing capabilities.

New Hypervisor equipment was purchased which will improve disc space and speed.

TS Director Sele is schedule to meet with Sweet Home in the next couple of weeks to get acquainted. TS Director Sele stated he is hoping with the new upgrades and better equipment that it will help bring back or acquire new contracts for services within our region.

CIS is offering a new insurance program related to cybersecurity. OCWCOG will be looking at switching programs next year. A requirement for higher level coverage is to allow them to do an assessment of our network, which may force some updates and additional upgrades. TS Director Sele is anticipating some projects in the future related to the assessment results.

#### *Human Resources (HR)*

HR Manager Schulze reported he and his team are working on updating the Management Tools the agency provides to all the Managers. This action is forcing some processes to be updated, so this project has become a little bigger then expected.

The bargaining agreement includes the agency performing a minimum of six salary studies a year, so the HR team is gearing up for that process.

HR Manager Schulze is wanting to look at an enterprise solution to help eliminate repetitive data entries and wanting to improve efficiencies.

HR Manger Schulze stated he is excited to move out of the Covid “fog” and get back to a sense of normalcy.

#### **11. Other Business**

No other business was discussed.

#### **12. Adjournment**

With no further discussions, Vice Chair Lepin adjourned the meeting at 3:30 p.m.

*Meeting minutes taken by Leah Snodgrass*



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**MEMORANDUM**

**DATE:** May 19, 2022  
**TO:** OCWCOG Finance Committee  
**FROM:** Marit Nelson, Finance Director  
**RE:** OCWCOG Financial Update

Please accept the following snapshot, and Consolidated Revenue and Expense Statement, for period ending April 30, 2022 with notes to pertinent items. We strive to make the following financial information consistent, accessible, and transparent.

**Snapshot by Major Line Item**

	<b>FY 2022 Budget</b>	<b>April YTD</b>	<b>Percentage YTD</b>	<b>Prior Year YTD</b>
Dues	330,506	319,483	96.7%	93.1%
Contracts	3,689,616	3,026,838	82.9%	56.6%
Grants	216,800	403,266	186%	62.7%
Donations	250,500	153,707	61.4%	84.3%
State Revenue	2,217,311	1,209,403	54.5%	56.0%
Federal Revenue	17,456,097	14,315,133	82.0%	71.4%
Coordinated Care	9,098,188	7,788,125	85.6%	68.0%
<b>Total Income (all line items)</b>	<b>\$ 53,095,348</b>	<b>\$ 45,393,196</b>	<b>85.5%</b>	<b>78.8%</b>
<b>Total Payroll Expense</b>	<b>\$ 19,839,492</b>	<b>\$ 13,961,600</b>	<b>70.4%</b>	<b>63.8%</b>
Contract Expense	12,877,243	8,812,422	68.4%	62.9%
Indirect Expense	2,572,175	2,143,428	83.3%	83.0%
Maintenance & Repair	103,000	49,331	47.9%	79.2%
Supplies	97,050	46,018	47.4%	53.4%
Telephone	155,775	119,103	76.5%	63.0%
Travel / Training	221,550	108,799	49.1%	12.5%
<b>Total Expense (all line items)</b>	<b>\$ 53,095,348</b>	<b>\$ 32,151,886</b>	<b>51.6%</b>	<b>49.5%</b>
<b>Net Gain / (Loss)</b>		<b>\$ 13,241,310</b>		

## **Fiscal Year (FY) FY2021-2022 Financial Narrative (Revenue)**

- a. Net/Gain (Loss): The current value for Net Gain/(Loss) includes the beginning fund balance values we have been waiting for with the completion of the FY 2020-21 audit. These were entered as of March 31, 2022.
- b. Contract revenue has adjusted to be on target now that 10 months of the year are complete.
- c. Grant revenue received EDA Cares lending funds in February of \$240,000 affecting this line item.
- d. Donations revenue continues to gain as meal sites open back up and donation campaigns come back online. We are seeing steady receipts.
- e. State revenue contract percentages are trending low due to the programs being reimbursement-based and are billed for the month or quarter subsequent to month end closing. We are working on timing our billing and reporting processes closer to month end close to gain a more accurate reflection of the funds earned during the period in review. This is a work in progress. We are on trend with last year and there are no red flags.
- f. Federal revenue contract percentages are on track and trending higher than last fiscal year.

## **FY2021-2022 Financial Narrative (Personnel and Material & Supplies)**

- a. Personnel Expense is trending under budget for the fiscal year and will end in a similar trend. We are beginning to gain ground on vacant positions and trending higher to last year.
- b. Contract expense is down slightly but similar to prior year YTD so no red flags currently.
- c. Indirect expenses are on budget. Indirect rates are charged to all program areas based on the number of staff employed in each program, and are used to fund General Administration, Human Resources, Finance, and Technology Services.
- d. Maintenance and Repair expense remains low. Roofing project, reception remodel and landscaping are in progress or have been recently completed.
- e. Supply costs remain low and we continue to monitor.
- f. Telephone is on budget.
- g. Training and Travel continues to be low, but in-person training and teleconferences have taken place this spring. We will continue to see those costs increase over the coming year. Teleworking has significantly reduced mileage reimbursements.

Overall, total income is trending higher than total expenses and the trends are falling in a similar pattern to previous years. No red flags at this point to report. We will be on the lookout for increasing costs due to supply issues and labor shortages and remain vigilant in how we spend our funds. All things remaining consistent, we should realize a surplus for the fiscal year. If you need additional information or clarification, please contact Finance Director Nelson.

# Consolidate Revenue and Expense Statement

## Finance Committee Financial Report

For Period Ended April 30, 2022

Revenues year-to-date under budget

Revenues year-to-date over budget

Percent of budget to date:

83.3%

Acct No	Description	Budget	YTD Bal		
000710	Beg Bal-Restricted for Grants	\$ 1,713	\$ 1,713	100.0%	
000725	Beg Bal-Restrict for Contracts	\$ 3,446,916	\$ 3,413,426	99.0%	
000740	Beg Bal-Restricted for Other	\$ 3,617,322	\$ 3,514,179	97.1%	
000745	Beg Bal-Restrict Reserve	\$ 1,156,564	\$ 1,067,244	92.3%	
000750	Beg Bal-Unrestricted	\$ 6,992,851	\$ 6,863,224	98.1%	
000801	Dues	\$ 330,506	\$ 319,483	96.7%	
000802	Fees For Service	\$ 140,500	\$ 94,652	67.4%	
000803	Internal Transfer	\$ 2,577,114	\$ 2,143,894	83.2%	
000804	Miscellaneous Revenue	\$ -	\$ 2,477	0.0%	
000805	Contract Revenue	\$ 3,648,936	\$ 3,026,838	83.0%	
000806	Grant Revenue	\$ 216,800	\$ 403,266	186.0%	EDA Cares Funding Received in February
000807	Donations	\$ 250,500	\$ 153,707	61.4%	Donations increasing as meal sites open
000808	Interest Revenue	\$ 266,756	\$ 171,664	64.4%	Low prime interest rate
000809	Transfers In	\$ 3,406,242	\$ 3,376,242	99.1%	
000813	Special Projects	\$ 15,738	\$ 15,213	96.7%	
000819	Special Event Revenue	\$ 20,000	\$ -	0.0%	
000820	Program Meals Revenue	\$ 160,000	\$ 184,737	115.5%	Meal sites active again. Regaining ground from prior year
000822	Loan Packaging Fees	\$ 4,000	\$ 6,110	152.8%	Affected by EDA Cares funding and increased loan activity
000823	Program Income	\$ 711,153	\$ 593,221	83.4%	
000824	Match	\$ 48,000	\$ 28,360	59.1%	
000826	Borrowers Fees	\$ 3,000	\$ 4,124	137.5%	Useage dependent. Increased loan activity
000828	Service Fees	\$ 5,000	\$ 4,757	95.1%	
000829	Program Administration	\$ 150,000	\$ 68,246	45.5%	Removed an A/R for over bill in the previous year. Will affect all year
000840	Veterans	\$ 114,489	\$ 57,245	50.0%	Quarterly billing late in posting. Will catch up
000841	Oregon Project Independence	\$ 990,000	\$ 739,847	74.7%	
000843	ODOT	\$ 1,112,822	\$ 412,312	37.1%	Billing is reimbursement based. Quarterly billing is behind.

000846	Coordinated Care	\$	9,098,188	\$	7,788,125	85.6%	
000848	CCO Metrics Income					0.0%	Must meet metrics to receive revenue. New funding with supplemental
		\$	242,500	\$	-		
000860	Economic Development Admin	\$	425,000	\$	228,371	53.7%	Accruing as development takes place/earned
000862	Older Americans Act	\$	1,300,000	\$	869,461	66.9%	
000863	Title XIX	\$	14,578,791	\$	12,548,359	86.1%	
000864	Federal Senior Meals	\$	800,000	\$	484,854	60.6%	
000865	USDA	\$	95,000	\$	77,216	81.3%	
000867	Federal Match					1.7%	Additional costs will be allocated as match reached at end of FY
		\$	49,306	\$	818		
000868	Environmental Protection Agenc	\$	200,000	\$	100,583	50.3%	
000869	Siletz Revenue	\$	8,000	\$	5,471	68.4%	
	<b>REVENUE</b>	<b>\$</b>	<b>53,095,348</b>	<b>\$</b>	<b>45,393,196</b>	<b>85.5%</b>	
							<b>Expenses year-to-date over budget</b>
000410	Leave Benefits	\$	686,714	\$	511,574	74.5%	
000420	Fringe Benefits	\$	1,067,164	\$	758,510	71.1%	
000421	Insurance Benefits	\$	3,439,490	\$	2,387,138	69.4%	
000425	PERS Benefits	\$	3,015,699	\$	2,183,349	72.4%	
000430	PERS Reserve	\$	224,846	\$	77,616	34.5%	
0001ED	Executive Director	\$	155,070	\$	130,423	84.1%	
0004PD	Program Director	\$	506,620	\$	343,780	67.9%	
0010PM	Program Manager	\$	164,267	\$	74,536	45.4%	Vacant Position
0013PS	Program Supervisor	\$	906,865	\$	646,470	71.3%	
0019PM	Personnel Manager	\$	105,817	\$	89,030	84.1%	
0046CM	Case Manager	\$	2,686,844	\$	1,859,766	69.2%	
0053CC	Contracts Coordinator	\$	91,304	\$	89,014	97.5%	
0055CS	Clerical Supervisor	\$	195,875	\$	159,408	81.4%	
0058AP	Assistant Planner	\$	57,941	\$	137,630	237.5%	Labor Allocation Error to be corrected in future
005PIO	Public Information Officer	\$	111,063	\$	17,556	15.8%	Vacant Position
0060AS	Accounting Specialist	\$	39,623	\$	38,956	98.3%	
0064ES	Eligibility Specialist	\$	1,349,473	\$	969,234	71.8%	
0064MM	Money Management Coord	\$	50,478	\$	35,428	70.2%	
0067EA	Executive Assistant	\$	26,532	\$	43,752	164.9%	Labor Allocation Error to be corrected in future
0070AC	Accounting Clerk II	\$	55,081	\$	46,230	83.9%	
0076AA	Administrative Assistant	\$	469,928	\$	273,185	58.1%	
0076BO	Business Officer	\$	62,916	\$	50,330	80.0%	

0085CS	Clerical Specialist	\$	349,811	\$	226,831	64.8%	
0085WS	Workstation Support Specialist	\$	55,617	\$	57,698	103.7%	Labor Allocation Error to be corrected in future
013SLO	Senior Loan Officer	\$	84,007	\$	61,057	72.7%	
013TSM	Transportation Manager	\$	82,927	\$	50,479	60.9%	
025NSS	Network Support Specialist	\$	146,441	\$	79,774	54.5%	
031CDP	CED Planner	\$	304,386	\$	152,764	50.2%	
034APS	Adult Protective Services Spec	\$	895,112	\$	652,481	72.9%	
037DTC	Diversion & Transition Coord	\$	201,122	\$	159,740	79.4%	
037LCM	Lead Case Manager	\$	227,501	\$	158,760	69.8%	
045ISS	Information Support Specialist	\$	57,530	\$	71,853	124.9%	Labor Allocation Error to be corrected in future
052ALO	Assistant Loan Officer	\$	37,620	\$	38,907	103.4%	Exceeding slightly, vacant position in dept.
055SMS	Senior Meals Supervisor	\$	48,165	\$	44,707	92.8%	
055VSO	Veterans Service Officer	\$	44,634	\$	43,229	96.9%	
060FMC	Facility Maint. Coordinator	\$	52,425	\$	42,172	80.4%	
061LES	Lead Eligibility Specialist	\$	57,080	\$	46,980	82.3%	
064ADR	ADRC Specialist	\$	243,569	\$	140,902	57.8%	
064ALW	Asst. AFH Licensing Worker	\$	125,000	\$	94,905	75.9%	
067CEA	Confidential Executive Assist	\$	46,320	\$	35,970	77.7%	
073MRW	Medical Resource Worker	\$	42,773	\$	34,090	79.7%	
075LTB	Lead Trans Brokerage Spec.	\$	49,474	\$	37,799	76.4%	
075TBS	Transportation Brokerage Spec.	\$	358,576	\$	236,724	66.0%	
076IHA	In Home Assistant	\$	437,000	\$	274,624	62.8%	
082SMC	Senior Meals Coordinator	\$	40,885	\$	33,174	81.1%	
090RSM	Relief Site Manager	\$	25,000	\$	17,424	69.7%	
099EXH	Extra Hire	\$	162,405	\$	82,031	50.5%	
88MSM3	Meal Site Manager 3	\$	194,502	\$	163,613	84.1%	
	<b>PERSONNEL</b>	\$	<b>19,839,492</b>	\$	<b>13,961,600</b>	<b>70.4%</b>	Overall, trending below budget
000504	Advertising	\$	35,590	\$	26,262	73.8%	
000506	Auto Expense	\$	17,000	\$	1,668	9.8%	
000510	Bank Charges	\$	15,175	\$	10,186	67.1%	
000513	Board/Comm/Meeting Expense	\$	32,750	\$	4,009	12.2%	
000514	CED Administration	\$	0	\$	230	230000.0%	Minor expense will be absorbed in other lines
000516	Computer Maintenance	\$	179,530	\$	208,155	115.9%	
000521	Contract Administration	\$	1,500	\$	1,735	115.6%	
000522	Contract Expense	\$	12,877,243	\$	8,812,422	68.4%	

000523	Admin Contract Expense	\$	500,000	\$	396,156	79.2%	
000525	Copying	\$	62,500	\$	31,242	50.0%	
000531	Dues and Memberships	\$	33,115	\$	58,561	176.8%	Membership to O4AD
000532	Equipment Expense	\$	1,000	\$	-	0.0%	
000533	Finance Indirect	\$	568,185	\$	473,487	83.3%	
000534	Indirect Expense	\$	1,198,046	\$	998,371	83.3%	
000535	Furniture & Fixtures	\$	56,578	\$	10,106	17.9%	
000537	Insurance	\$	76,763	\$	72,579	94.5%	
000540	Interest Expense	\$	16,000	\$	10,479	65.5%	
000541	Loan Legal Expense	\$	50	\$	-	0.0%	
000542	Legal Services	\$	58,500	\$	5,042	8.6%	
000543	Licenses and Fees	\$	242,160	\$	204,513	84.5%	
000546	Loan Fees	\$	3,100	\$	6,817	219.9%	Business Lending is processing more loans than budgeted. Revenue reflects similar
000549	Maintenance and Repair	\$	103,000	\$	49,331	47.9%	
000550	Marketing Expense	\$	4,150	\$	2,853	68.7%	
000551	Taxes	\$	2,500	\$	-	0.0%	
000553	Loan Admin Exp	\$	150,000	\$	68,928	46.0%	
000555	Postage	\$	47,920	\$	35,622	74.3%	
000558	Printing	\$	21,050	\$	8,911	42.3%	
000561	Rent	\$	735,039	\$	608,701	82.8%	
000564	Resource Reserve	\$	30,000	\$	10,628	35.4%	
000567	Supplies	\$	97,050	\$	46,018	47.4%	
000568	Stipend	\$	147,072	\$	84,907	57.7%	
000570	Technology Indirect	\$	805,944	\$	671,571	83.3%	
000573	Telephone	\$	155,775	\$	119,103	76.5%	
000575	Special Event Expense	\$	20,000	\$	-	0.0%	
000576	Training	\$	108,700	\$	56,799	52.3%	
000577	Volunteer Recognition	\$	22,500	\$	16,686	74.2%	
000578	Meal Delivery Travel	\$	53,000	\$	28,587	53.9%	
000579	Travel	\$	112,850	\$	52,000	46.1%	
000580	Transfers Out	\$	3,072,621	\$	3,037,621	98.9%	One time supplemental adjustments
000582	Utilities	\$	65,000	\$	46,021	70.8%	
000583	Operating Contingency	\$	9,268,391	\$	-	0.0%	
000584	Janitorial	\$	92,600	\$	69,558	75.1%	
000585	Unappropriated EFB for Future	\$	4,754,647	\$	-	0.0%	

	<b>MATERIALS AND SUPPLIES</b>	<b>\$</b>	<b>32,771,973</b>	<b>\$</b>	<b>16,345,866</b>	<b>49.9%</b>	Overall, trending under budget
000595	Capital Purchase	\$	283,000	\$	-	0.0%	
000596	Leasehold Improvement	\$	152,393	\$	81,481	53.5%	
	<b>CAPITAL OUTLAY</b>	<b>\$</b>	<b>435,393</b>	<b>\$</b>	<b>81,481</b>	<b>18.7%</b>	
000598	Principal Payment	\$	43,333	\$	43,333	100.0%	Last payment on Albany building made on 3/1
000599	Interest Expense	\$	5,157	\$	2,578	50.0%	
	<b>DEBT SERVICES</b>	<b>\$</b>	<b>48,490</b>	<b>\$</b>	<b>45,911</b>	<b>94.7%</b>	
	<b>EXPENSE</b>	<b>\$</b>	<b>53,095,348</b>	<b>\$</b>	<b>32,151,886</b>	<b>60.6%</b>	Overall, trending under budget
	<b>NET (GAIN/LOSS)</b>	<b>\$</b>	<b>(0)</b>	<b>\$</b>	<b>13,241,310</b>		Overall trend is solid, projecting year end surplus



# Senior and Disability Services

1400 Queen Ave SE • Suite 206 • Albany, OR 97322  
(541) 967-8630 TTY/Voice • 1-800-638-0510 TTY/Voice

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203 N Main St • Toledo, OR 97391  
(541) 336-2289 • (541) 336-8103 TTY/Voice • (800) 282-6194



## MEMORANDUM

**DATE:** April 6, 2022  
**TO:** OCWCOG Board of Directors  
**FROM:** Mitzi Naucler, SSAC Chair  
**RE:** **SSAC Membership Application**

---

On Tuesday, April 5, 2022 the Senior Services Advisory Council (SSAC) met and subsequently approved the recommendation of membership for Kay McDonald of Lane County, representing Linn County.

The SSAC requests the approval of membership by the OCWCOG Board of Directors for Kay McDonald.

The SSAC currently has vacancies and is seeking members from each of the three counties.



Oregon Cascades West Council of Governments  
Senior and Disability Services  
1400 Queen Avenue SE Albany, Oregon  
(541) 926-8630 tsharpe@ocwcog.org  
<https://www.ocwcog.org/connect/volunteer/>

## Advisory Council Membership Application

### Contact information

Name: L. Kay McDonald		
Mailing address: [REDACTED]		
City: Eugene	State: OR	ZIP: 97402
Home phone: [REDACTED]	Cell phone:	
Email address: [REDACTED]		
Place of employment: [REDACTED]		
Work address: [REDACTED]		
City: [REDACTED]	State: [REDACTED]	ZIP: [REDACTED]
Work phone: [REDACTED]		
Email address: [REDACTED]		

All applicants must fill out 1 -4 below.

1. Are you a person with a disability?

[REDACTED]

2. Are you age 60 or older?

[REDACTED]

3. Do you receive services from the Department of Human Services Aging and People with Disabilities (or an Area Agency on Aging which contracts with the State of Oregon to provide this service)?

[REDACTED]

4. Put an X by which council you are applying for:

Senior Services Advisory Council     Disability Services Advisory Council

## Experiences

List any of the following experiences you have working with seniors or people with disabilities: Please see below

- Educational MA, Counseling Psychology, numerous trainings
- Work/Volunteer Older Adult Behavioral Health Specialist
- Personal Caregiver for my mother & father for 13 years

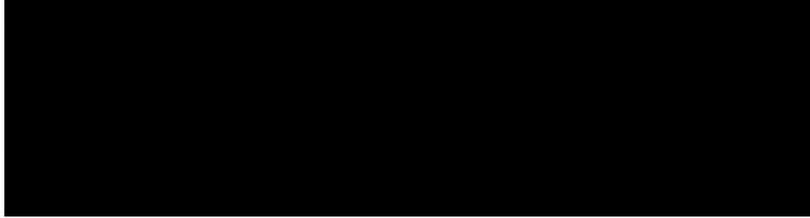
Describe how your life experiences, including those above, have had an impact or influence on your life.

I currently serve as an Older Adult Behavioral Health Specialist (OABHS) for Lane, Linn and Benton Counties. I am part of the statewide Older Adult Behavioral Health Initiative (OABHI), created by the Centers for Medicare & Medicaid, developed during 2015 by the Oregon Health Authority, in partnership with Portland State University Institute on Aging. The basic premise of the Initiative is to promote access to information and knowledge related to behavioral health needs of older adults and people with disabilities; to identify gaps in behavioral health treatment, and eliminate barriers to services; and to network, develop and maintain relationships between local, regional, and state agencies to provide best practices of behavioral health for older adults and people with disabilities.

Describe why you want to be a Council member.

As an OABHS on the council, I will have an opportunity to promote the basic premise of the OABHI of networking and developing local relationships, assessing, in partnership, community needs in order to identify gaps as well as eliminate barriers, and addressing the quality and access to behavioral health services for older adults and people with disabilities. Being co-located with Lane Co. Senior & Disability Services (S&DS) and collaborating closely with case managers with Linn-Benton S&DS, provides a unique perspective, as well as a behavioral health perspective, to assure services are available and provided with dignity and appropriate responsiveness to special needs.

Please list two references (personal or professional):



What skills would you bring to the Advisory Council?

As an OABHS, my primary skills, include: 1) Promoting inter-agency and multi-system partnerships to identify gaps in behavioral health services and eliminate barriers; 2) Facilitating complex case consultations to ensure older adults and people with disabilities receive appropriate help at the right time, at the right level of care; and 3) Increasing knowledge of direct service staff of how behavioral health conditions present in an older adult population and for people with disabilities, and best practices for addressing these conditions.

What do you expect to gain from volunteering with the Advisory Council?

I look forward to gaining greater knowledge of community partners, and developing an alliance for the promotion of older adults/people with disabilities as a specialized group with unique needs quite different from other populations.



## ***Military Appreciation Month 2022***

### A PROCLAMATION

**Whereas**, the United States Congress, in 1999, passed a resolution proclaiming May as National Military Appreciation Month, calling all Americans to remember those who gave their lives in defense of freedom and to honor the men and women of all our Armed Services who have served, and are now serving our Nation; and

**Whereas**, Oregon Cascades West Council of Governments and residents of Linn, Benton, and Lincoln Counties have the deepest gratitude toward all Veterans and service members, and their families, and honors the commitment and courage of the many people of these Counties who are serving, and have served, our Nation; and

**Whereas**, Oregon Cascades West Council of Governments extends its heartfelt gratitude and good will to service members of the Linn, Benton, and Lincoln Counties, U.S. Army, National Guard, and the personnel of all armed services who have earned the respect and admiration of a grateful Nation.

**Now, therefore**, Oregon Cascades West Council of Governments proclaim May 2022, as the month set aside in Linn, Benton, and Lincoln Counties for honoring our Veterans, service members, and their families in observance of their contribution to our community, our state, and our Nation.

Adopted and signed this 19th day of May 2022.

OREGON CASCADES WEST COUNCIL OF GOVERNMENTS

---

Commissioner Claire Hall  
Chair, Board of Directors  
Oregon Cascades West Council of Governments

---

Ryan Vogt  
Executive Director  
Oregon Cascades West Council of Governments



## Older Americans Month 2022 PROCLAMATION

**Whereas**, The region served by Oregon Cascades West Council of governments includes a growing number of older residents who contribute their strength, wisdom, and experience to our community;

**Whereas**, Oregon Cascades West Council of Governments is committed to helping all individuals live longer, healthier lives in the communities of their choice, embracing the 2022 Older Americans Month theme, “**Age My Way**”; and

**Whereas**, since 1965, the Older Americans Act has provided services that promote and support older adults to remain healthy and independent; support family caregivers, address issues of exploitation, neglect and abuse of older adults, and adapt services to the needs of Native American elders; and

**Whereas**, we recognize the value of community engagement and service in helping older adults remain healthy and active while giving back to others; and

**Whereas**, our community can provide opportunities to enrich the lives of individuals of all ages by:

- Promoting and engaging older adults to stay connected through community events, and other activities supporting health and wellness, reducing social isolation; and
- Emphasizing home- and community-based services that support independent living; and
- Providing opportunities for older adults and all community members to work, volunteer, learn and mentor

**Therefore**, be it hereby proclaimed that May 2022 is Older Americans Month. We encourage all residents to take time this month to connect with older family members, friends, neighbors, and colleagues; acknowledge their valuable contributions, past and present; encourage their ongoing physical, mental, and emotional well-being; and support their choices about how they age in their communities.

Adopted and signed this 19th day of May 2022.

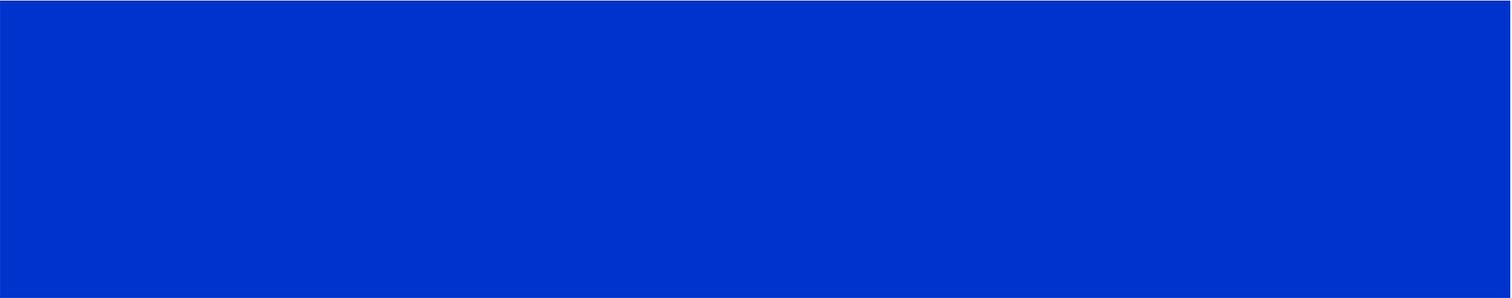
OREGON CASCADES WEST COUNCIL OF GOVERNMENTS

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Commissioner Claire Hall  
Chair, Board of Directors  
Oregon Cascades West Council of Governments

---

Ryan Vogt  
Executive Director  
Oregon Cascades West Council of Governments



Oregon Cascades West Council of Governments

**Fiscal Year 2022-23**

# Proposed Budget

Prepared by:  
**Oregon Cascades West Council of Governments**  
1400 Queen Avenue SE  
Albany, OR 97322  
541.967.8720 (p)  
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[www.StateoftheRegion.org](http://www.StateoftheRegion.org)

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# Overview of OCWCOG Programs and Funding for Fiscal Year (FY) 2022-23

## **Role of the Oregon Cascades West Council of Governments:**

Oregon Cascades West Council of Governments (OCWCOG) is a volunteer, member organization created by local governments and districts within Linn, Benton, and Lincoln Counties, the Confederated Tribes of Siletz Indians, and the Port of Newport. Oregon law (ORS 190.010) authorizes OCWCOG to carry out, on behalf of its members, programs serving their residents, businesses, institutions, and agencies individually or as part of a regional solution. Only the authority of the member local governments, and their willingness to delegate their authority to OCWCOG, limits the range of services that OCWCOG can provide.

## **Program Areas:**

### **General Administration**

- Purpose and Intent
  - Oversee the finances, budget, physical infrastructure, information technology, human resources, and other administrative tasks to ensure the sustainability, viability, and growth of the agency, as well as members through service requests.
  - Provide consultative and technical assistance in the areas of Finance, Human Resources, and Technology to members.
  - Provide all internal human resources, technology, facilities, finance, and general agency management. OCWCOG contracts with private attorneys for legal services.
  - Assist member governments with personnel, technology, finance, and general administration matters.
- Geographic Service Area
  - General Administration staff provides services in all OCWCOG offices and to all OCWCOG staff.
  - By member request, General Administration staff provides services within its tri-County Region of Linn, Benton, and Lincoln Counties.

### **Community and Economic Development**

- Purpose and Intent
  - Administer and staff State and federally authorized regional economic development planning and grant programs.
  - Assist local governments with goal setting, project development, and planning.
  - Assist local governments with infrastructure improvements.
- Geographic Service Area
  - The federally-designated Cascades West Economic Development District (CWEDD) serves Benton, Lane, Lincoln, and Linn Counties.

### **Cascades West Business Lending**

- Purpose and Intent
  - Deliver professional commercial loan packaging, closing, servicing, and collection services through various direct and indirect loan programs.
  - Assist new and expanding businesses in obtaining needed capital.
- Geographic Service Area
  - *Cascades West Business Lending (CWBL)* staff serves clients and commercial lenders primarily within Linn, Benton, and Lincoln Counties, though in some instances can offer its lending services Statewide.

### **Transportation**

- Purpose and Intent
  - Administer State and federally authorized region-wide and sub-regional transportation planning programs.
  - Administer the non-emergency medical ride brokerage, *Cascades West Ride Line*, which arranges rides for Medicaid and other clients.
  - Area elected officials and OCWCOG Staff participate in Statewide and multi-state efforts to gain resources and policy changes to improve the Region's transportation system.
- Geographic Service Area
  - The Cascades West Area Commission on Transportation (CWACTION) serves Linn, Benton, and Lincoln Counties.
  - The Corvallis Area Metropolitan Planning Organization (CAMPO) serves Adair Village, Corvallis, Philomath, and a portion of Benton County.
  - The Albany Area Metropolitan Planning Organization (AAMPO) serves Albany, Millersburg, Tangent; portions of Linn and Benton Counties; and the City of Jefferson, which is in Marion County.
  - *Cascades West Ride Line* services Linn, Benton, and Lincoln County residents, and health care providers within the Region.
  - Statewide and multi-state coalitions include the Oregon Metropolitan Planning Organization Consortium (OMPOC).

### **Senior and Disability Services**

- Purpose and Intent
  - Staff federal and State long-term care programs (Medicaid [Title XIX], *Supplemental Nutrition Assistance Program [SNAP]* benefits, and *Oregon Project Independence [OPI]*). The goal is to assist qualified clients in finding and maintaining the least restrictive living situation consistent with their physical and mental health.
  - Staff federally-designated Area Agency on Aging (AAA), including programs such as the *Aging and Disability Resource Connection (ADRC)*, which provides information and assistance that allows seniors and persons with disabilities to access needed resources.
- Geographic Service Area
  - All services are provided in OCWCOG's tri-County Region. Principle offices are in Albany, Corvallis, and Toledo.

## Community Services Program

- Purpose and Intent
  - Provide nutritious meals through *Meals on Wheels (MOW)*.
  - Assist seniors and retired persons to serve their communities through volunteering with OCWCOG's Senior Corps Programs including *Foster Grandparent Program (FGP)*, *Retired Senior and Volunteer Program (RSVP)*, and *Senior Companion Program (SCP)*; and *Money Management Program (MMP)*.
  - Assist veterans in Benton County with obtaining all benefits they are entitled to receive.
- Geographic Service Area
  - All services, except Veterans Services, are provided in OCWCOG's tri-County Region. Principle offices are in Albany, Corvallis, and Toledo.
  - Benton County contracts with OCWCOG to staff its Veterans Services Office (VSO). Lincoln and Linn Counties provide their own Veterans Services staff.

## **Governance, Administration, and Programs of OCWCOG:**

A Board of Directors (Board), consisting of a local elected representative from each member government, governs OCWCOG. No member or class of members has more authority than another, regardless of size of population or type of government. The Board meets bi-monthly.

The Board hires an Executive Director who is delegated all operational and contracting authority. However, the Board retains budget approval authority, including the setting of pay levels, benefits amounts, and approves the labor contract with the Service Employees International Union (SEIU), which represents the majority of OCWCOG's employees. The Executive Director makes recommendations to the Board regarding these matters prior to Board action.

The Board has an Executive Committee and a Finance Committee. The Executive Committee meets bi-monthly with OCWCOG management to discuss and advise on administrative and operational issues, in between meetings of the full Board. The Finance Committee consists of the full Executive Committee and OCWCOG standing sub-committee chairs. The Finance Committee meets on an as needed basis. Historically, the Finance Committee has also served as the Budget Committee, which is a committee required by State law. OCWCOG is required to follow a budgeting process similar to that specified for Oregon local governments.

In addition, there are several standing advisory bodies for specific programs. It is at the advisory body level that most deliberation regarding programs occurs. Whereas the Board primarily focuses on the overall structure and finances of OCWCOG. The Board is, nevertheless, the final policy authority for all programs that are the direct responsibility of OCWCOG.

OCWCOG provides staff by contract to several regional bodies and local governments. In these cases, the Board's role is limited to deciding if OCWCOG should provide staffing for the other agency. No member may independently require that OCWCOG operate a program on its behalf without the approval of the OCWCOG Board. However, members may ask for OCWCOG assistance with that members' specific project or program, as long as the general area of assistance is described herein. Given that general authority, OCWCOG staff may from time to time contract with a specific member to provide such a service, without that specific project being included in this document.

All work of OCWCOG staff is presented in this document. Consequently, this document can be correctly read as an “authorization” document, directing the Executive Director to carry out programs and functions on behalf of the members consistent with this document.

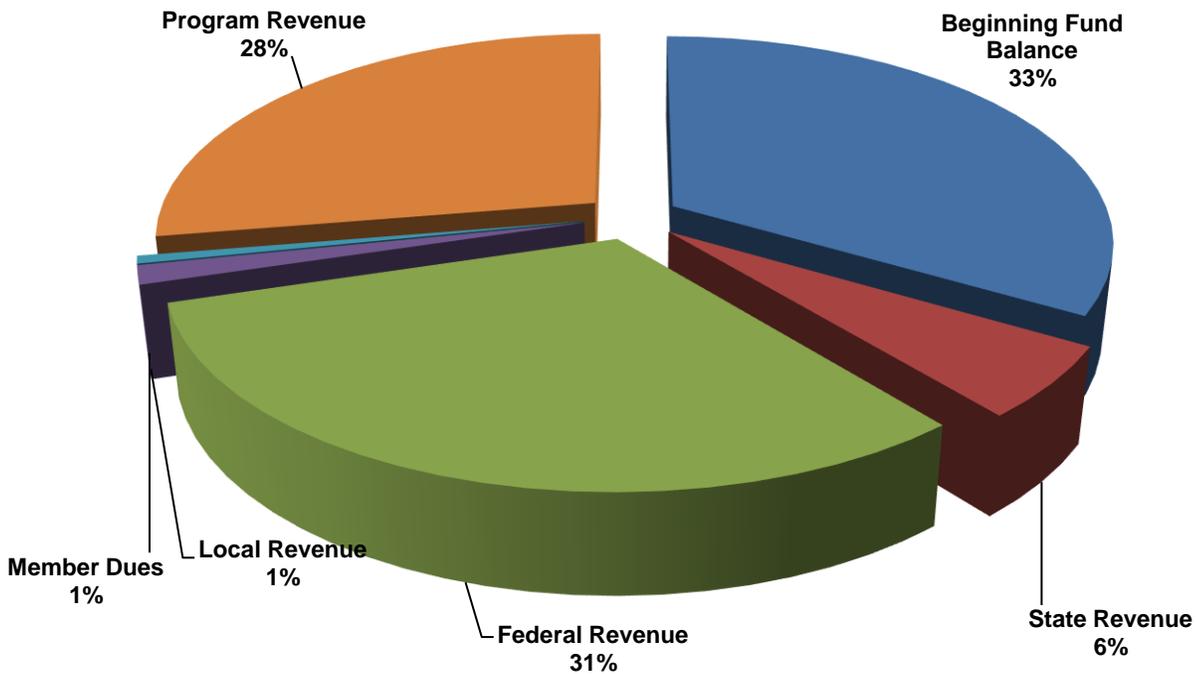
**OCWCOG Funding:**

Each member is assessed dues annually. Dues are assessed as General, Transportation, and Community Development. The General dues are allocated to each program area as described in the annually adopted budget. OCWCOG annual dues rates are adopted each year in January and are equal to approximately 1% of the total agency revenue. By law, ORS 190.010 entities may not establish a tax base as a source of revenue. Consequently, the General dues are the only general-purpose funding of the agency and, therefore, the only funds that the Board can redirect to different programs. Dues are used to provide required matching funds to gain State and federal program funding.

The vast majority of revenue is in the form of payment for contracted services through federal, State, and local contracts.

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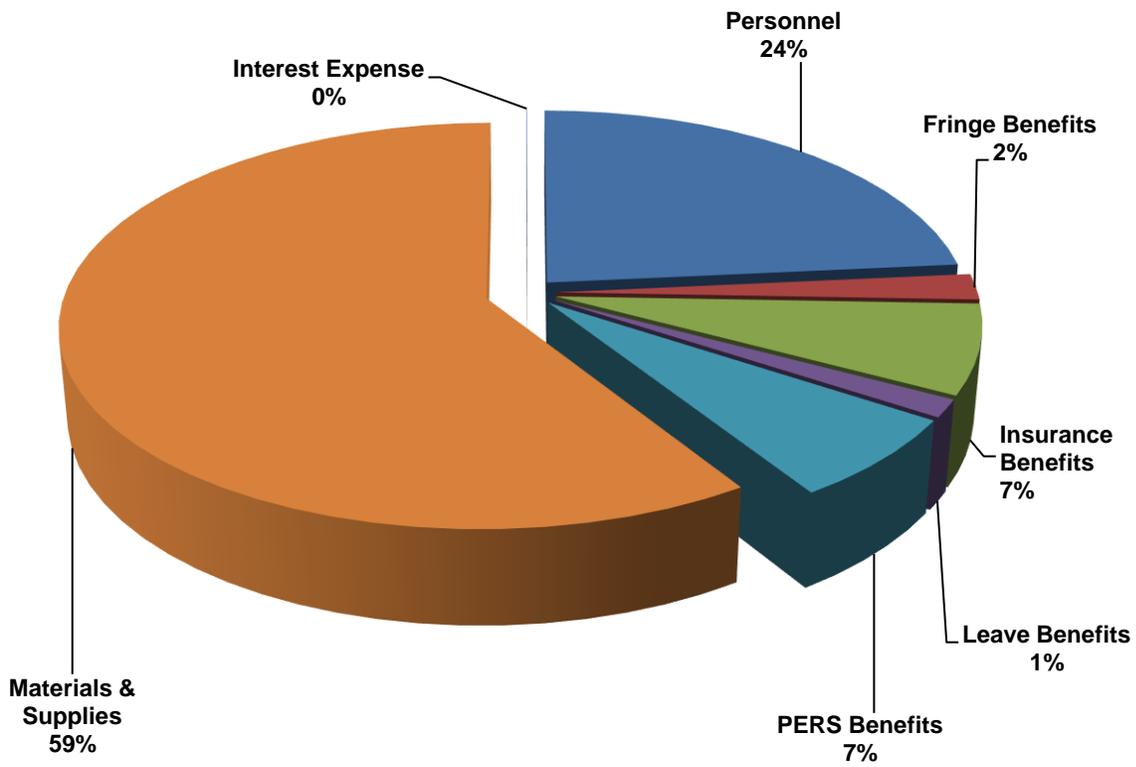
# Agency Revenue Chart FY 2022-23



\* Federal contracts including funds passed through the State Government

State Revenue	Federal Revenue
ODOT/PI Veterans	Economic Development Administration Environmental Protection Agency Federal Contracts Federal Match Older American Act/Senior Meals XIX Siletz Revenue Title XIX USDA
Local Revenue	Program Revenue
Interest Revenue Donations Dues Fee for Service Grant Revenue Sponsorships	Contracts Revenue Coordinated Care Indirect Income Loan Fees/Borrowers Fees Loan Packaging Fees Match Miscellaneous Revenue Program Administration Program Income Program Meals Revenue Rent Income Service Fees Transfers In/Internal Transfers

# Agency Expense Chart FY 2022-23



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## AGENCY CONSOLIDATED

### CASCADES WEST COUNCIL OF GOVERNMENTS FY 2022-23 BUDGET SUMMARY

Beginning Fund Balance	19,120,223
State Revenue	3,173,567
Federal Revenue	17,904,799
Local Revenue	1,170,713
Program Revenue	15,791,252
<b>TOTAL REVENUE</b>	<b>57,160,554</b>
Personnel	12,215,465
Fringe Benefits	1,074,691
Insurance Benefits	3,728,922
Leave Benefits	740,288
PERS Benefits	3,470,018
<b>TOTAL PERSONNEL</b>	<b>21,229,384</b>
Materials & Supplies	30,725,360
Interest Payments	20,000
Principal Payments	-
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>30,745,360</b>
<b>Unappropriated Ending Balance</b>	<b>5,185,810</b>

# Oregon Cascades West Council of Governments

## Agency

### Consolidated Budget FY 2022-23

2020-21 Actuals	2021-22 Adopted	Description	2022-23 Proposed	General Admin Consolidated	CED Consolidated	Lending Consolidated	SDS Consolidated	CSP Consolidated	Tech Consolidated	Non-Departmental Consolidated	Reserve Consolidated
49,944	38,029	Beg Bal-Restricted for Grants	66,956	0	0	0	0	66,956	0	0	0
2,025,501	3,493,665	Beg Bal-Restrict for Contracts	5,423,927	60,000	5,211,851	0	15,288	136,788	0	0	0
1,337,886	1,326,704	Beg Bal-Restricted for Reconciliation	0	0	0	0	0	0	0	0	0
2,697,501	3,052,977	Beg Bal-Restricted for Other	3,089,088	133,792	0	509,000	0	435,355	0	2,010,941	0
2,314,725	2,352,700	Beg Bal-Restricted for Reserve	5,906,076	200,000	0	0	2,083,270	0	0	0	3,622,806
3,599,651	4,419,565	Beg Bal-Unrestricted	4,634,176	0	99,938	0	3,930,754	437,867	90,903	74,714	0
5,100	3,000	Borrower Fees	7,000	0	0	7,000	0	0	0	0	0
2,285,645	1,681,375	Contract Revenue	3,906,360	0	2,515,681	113,000	100,000	1,080,069	97,610	0	0
8,897,625	8,945,721	Coordinated Care	7,410,000	0	7,410,000	0	0	0	0	0	0
0	0	CCO Metrics Income	305,000	0	305,000	0	0	0	0	0	0
0	0	DCLD	48,000	0	48,000	0	0	0	0	0	0
233,726	250,500	Donations	200,500	0	0	0	0	200,500	0	0	0
319,912	330,506	Dues	342,387	16,304	102,883	0	223,200	0	0	0	0
249,468	265,500	Economic Development Administration	75,000	0	75,000	0	0	0	0	0	0
143,750	200,000	Environmental Protection Agency	0	0	0	0	0	0	0	0	0
87,902	50,000	Federal Match	100,000	0	0	0	60,000	40,000	0	0	0
125,890	132,000	Fee for Service	131,600	0	10,000	0	0	36,500	35,000	50,100	0
337,230	227,220	Grant Revenue	341,494	0	76,000	0	0	265,494	0	0	0
2,061,364	2,572,114	Indirect Income	3,097,636	2,122,131	0	0	0	0	975,505	0	0
250,905	276,756	Interest Revenue	220,732	90,732	0	130,000	0	0	0	0	0
4,322	5,000	Internal Transfer	5,000	0	0	0	0	5,000	0	0	0
3,360	4,000	Loan Fees	750	0	0	750	0	0	0	0	0
0	0	Loan Processing Revenue	7,000	0	0	7,000	0	0	0	0	0
47,066	48,000	Match Revenue	35,600	0	0	0	0	35,600	0	0	0
0	0	Oregon Business Development	120,000	0	120,000	0	0	0	0	0	0
4,841	0	Miscellaneous Revenue	25,000	0	25,000	0	0	0	0	0	0
862,870	986,522	ODOT	1,465,567	0	1,465,567	0	0	0	0	0	0
1,842,266	1,300,000	Older American Act	1,223,000	0	0	0	0	1,223,000	0	0	0
1,089,454	990,000	Oregon Project Independence	1,045,000	0	0	0	0	1,045,000	0	0	0
109,173	150,000	Program Administration	120,000	0	0	120,000	0	0	0	0	0
500	0	Program Income	0	0	0	0	0	0	0	0	0
177,173	160,000	Program Meals Revenue	160,000	0	0	0	0	160,000	0	0	0
685,686	711,153	Rent Income	691,308	0	0	0	0	0	0	691,308	0
738,404	800,000	Senior Meals XIX	650,000	0	0	0	0	650,000	0	0	0
4,502	5,000	Service Fees	6,200	0	0	6,200	0	0	0	0	0

7,098	8,000	Siletz Revenue	10,000	0	0	0	0	10,000	0	0	0
0	20,000	Special Event Revenue	20,000	20,000	0	0	0	0	0	0	0
0	0	Sponsorship	0	0	0	0	0	0	0	0	0
12,325,224	13,174,371	Title XIX	15,751,799	0	461,799	0	15,150,000	140,000	0	0	0
10,000	10,000	Transfer In	309,398	0	0	79,398	30,000	0	0	0	200,000
83,377	95,000	USDA	95,000	0	0	0	0	95,000	0	0	0
100,992	113,684	Veterans	114,000	0	0	0	0	114,000	0	0	0
<b>45,120,034</b>	<b>48,199,062</b>	<b>REVENUE</b>	<b>57,160,554</b>	<b>2,642,959</b>	<b>17,926,719</b>	<b>972,348</b>	<b>21,592,512</b>	<b>6,177,129</b>	<b>1,199,018</b>	<b>2,827,063</b>	<b>3,822,806</b>
619,362	684,135	Leave Benefits	740,288	54,319	79,181	8,352	485,006	85,868	24,438	3,124	0
861,793	1,083,075	Fringe Benefits	1,074,691	106,502	120,715	13,279	661,656	124,022	41,254	7,263	0
2,926,113	3,407,337	Insurance Benefits	3,728,922	304,266	437,778	40,967	2,279,704	450,556	135,983	79,668	0
2,402,148	3,072,098	PERS Benefits	3,225,707	296,264	370,874	40,441	2,003,931	367,036	125,640	21,521	0
91,422	227,185	PERS Reserve	244,311	21,646	27,498	3,025	152,882	28,250	9,400	1,610	0
133,155	147,401	Executive Director	163,922	163,922	0	0	0	0	0	0	0
0	0	Deputy Director	0	0	0	0	0	0	0	0	0
87,179	58,391	Accounting Specialist	47,466	47,466	0	0	0	0	0	0	0
51,685	52,510	Accounting Clerk II	57,183	57,183	0	0	0	0	0	0	0
364,674	397,005	Administrative Assistant	471,107	40,981	155,023	4,304	204,717	66,082	0	0	0
167,298	243,569	ADRC Specialist	180,261	0	0	0	101,921	78,340	0	0	0
653,654	770,755	Adult Protective Services Specialist	877,727	0	0	0	877,727	0	0	0	0
11,355	37,620	Assistant Loan Officer	56,895	0	0	56,895	0	0	0	0	0
107,941	119,481	Assistant AFH Licensing Worker	125,240	0	0	0	125,240	0	0	0	0
224,549	110,656	Assistant Planner	114,927	0	114,927	0	0	0	0	0	0
57,908	62,916	Business Officer	68,968	68,968	0	0	0	0	0	0	0
0	0	Case Aide	211,618	0	0	0	211,618	0	0	0	0
2,229,404	2,686,844	Case Manager	2,971,415	0	0	0	2,766,620	204,795	0	0	0
204,679	376,527	CED Planner	294,291	0	286,815	7,476	0	0	0	0	0
0	0	CED Planner II	0	0	0	0	0	0	0	0	0
0	0	Clerical Assistant	0	0	0	0	0	0	0	0	0
325,943	349,811	Clerical Specialist	410,426	0	0	0	322,941	87,485	0	0	0
115,833	128,672	Clerical Supervisor	269,074	71,055	136,723	0	61,296	0	0	0	0
42,489	46,320	Confidential Executive Assistant	73,025	73,025	0	0	0	0	0	0	0
69,134	87,918	Contract Coordinator	122,728	122,728	0	0	0	0	0	0	0
179,093	201,122	Diversion & Transition Coordinator	275,149	0	0	0	275,149	0	0	0	0
1,182,804	1,349,473	Eligibility Specialist	1,437,220	0	0	0	1,216,484	220,736	0	0	0
106,550	81,369	Executive Assistant	55,370	0	0	0	27,706	27,664	0	0	0
1,629	162,405	Extra Hire	0	0	0	0	0	0	0	0	0
50,316	52,425	Facility Maintenance Coordinator	65,930	0	0	0	0	0	0	65,930	0
333,001	430,497	In Home Assistant	185,100	0	0	0	185,100	0	0	0	0
15,417	0	Information & Referral Spec	0	0	0	0	0	0	0	0	0
79,110	0	Information Systems Specialist	66,371	0	0	0	0	0	66,371	0	0
204,552	227,501	Lead Case Manager	214,084	0	0	0	214,084	0	0	0	0
50,391	57,080	Lead Eligibility Specialist	0	0	0	0	0	0	0	0	0
45,200	48,994	Lead Trans Brokerage Specialist	0	0	0	0	0	0	0	0	0

0	0	Loan Officer	71,368	0	0	71,368	0	0	0	0	0
		Meal Site Manager 1	155,503	0	0	0	0	155,503	0	0	0
193,432	194,502	Meal Site Manager 3	96,187	0	0	0	0	96,187	0	0	0
37,940	42,358	Medical Resource Worker	152,061	0	152,061	0	0	0	0	0	0
46,548	50,478	Money Management Coordinator	46,914	0	0	0	0	46,914	0	0	0
0	0	MPO Director	0	0	0	0	0	0	0	0	0
44,301	65,454	Network Operations Specialist	204,327	0	0	0	0	0	204,327	0	0
0	0	Other Personnel Costs	0	0	0	0	0	0	0	0	0
98,034	105,817	Personnel Manager	115,985	115,985	0	0	0	0	0	0	0
383,217	479,993	Program Director	481,510	123,080	99,537	11,195	134,903	0	112,795	0	0
46,357	268,586	Program Manager	313,962	73,203	0	0	150,000	76,205	0	14,554	0
800,364	819,433	Program Supervisor	918,136	0	0	0	768,627	149,509	0	0	0
8,000	111,063	Public Information Officer	72,747	72,747	0	0	0	0	0	0	0
12,821	25,000	Relief Site Manager	39,940	0	0	0	0	39,940	0	0	0
54,380	0	RSVP Supervisor	0	0	0	0	0	0	0	0	0
0	0	Services Director	0	0	0	0	0	0	0	0	0
11,543	62,393	Senior Accountant	51,973	51,973	0	0	0	0	0	0	0
77,459	84,007	Senior Loan Officer	0	0	0	0	0	0	0	0	0
8,919	48,165	Senior Meals Supervisor	0	0	0	0	0	0	0	0	0
37,454	40,885	Senior Meals Coordinator	44,520	0	0	0	0	44,520	0	0	0
0	76,570	Senior Systems Admin	0	0	0	0	0	0	0	0	0
0	0	Software Support Specialist	0	0	0	0	0	0	0	0	0
0	0	STEPS Eligibility Specialist	62,165	0	0	0	0	62,165	0	0	0
0	0	Technology Services Manager	0	0	0	0	0	0	0	0	0
0	0	Technology Support Specialist	0	0	0	0	0	0	0	0	0
260,471	359,544	Transportation Brokerage Specialist	342,564	0	342,564	0	0	0	0	0	0
83,014	81,655	Transportation Program Manager	87,237	0	87,237	0	0	0	0	0	0
52,773	44,634	Veterans Service Officer	56,505	0	0	0	0	56,505	0	0	0
103,780	107,562	Workstation Support Specialist	86,364	0	0	0	0	0	86,364	0	0
<b>16,356,590</b>	<b>19,829,191</b>	<b>PERSONNEL</b>	<b>21,229,384</b>	<b>1,865,313</b>	<b>2,410,933</b>	<b>257,302</b>	<b>13,227,312</b>	<b>2,468,282</b>	<b>806,572</b>	<b>193,670</b>	<b>0</b>
33,338	20,290	Advertising	35,595	7,500	4,600	0	7,300	15,195	1,000	0	0
15,500	17,000	Auto Expense	17,000	0	0	0	0	17,000	0	0	0
11,507	15,175	Bank Charges	13,900	12,000	1,000	900	0	0	0	0	0
3,843	32,350	Board/Comm/Meeting Expense	37,100	25,400	5,000	0	5,500	1,200	0	0	0
5,596	3,100	Borrowers Fees	15,000	0	0	15,000	0	0	0	0	0
651,847	500,000	CEP Contract	600,000	0	0	0	0	600,000	0	0	0
144,069	163,830	Computer Maintenance/Equipment	318,776	31,476	26,000	0	143,800	16,900	98,200	2,400	0
740	1,500	Contract Administration	1,500	0	1,500	0	0	0	0	0	0
9,574,824	10,360,246	Contract Expense	13,881,585	242,313	11,397,032	28,520	210,000	1,804,100	84,000	115,620	0
42,205	62,450	Copying	44,850	4,800	6,250	0	24,000	9,000	550	250	0
51,792	32,115	Dues and Memberships	78,820	10,120	5,800	0	60,000	2,900	0	0	0
258	1,000	Equipment Expense	1,000	0	1,000	0	0	0	0	0	0
448,446	568,185	Finance Indirect	874,506	0	124,058	11,242	606,107	133,099	0	0	0
11,980	111,800	Furniture & Fixtures	119,800	5,000	87,500	3,000	22,000	500	0	1,800	0

845,666	1,198,046	Indirect Expense	1,247,625	0	176,986	16,039	864,712	189,888	0	0	0
15,594	16,000	Interest Expense	20,000	0	0	20,000	0	0	0	0	0
73,259	76,763	Insurance	82,604	0	0	0	0	5,200	0	77,404	0
77,361	87,800	Janitorial	97,900	0	3,800	0	3,000	3,100	0	88,000	0
34,394	39,250	Legal Expense	76,500	8,000	5,000	0	61,500	2,000	0	0	0
116,149	152,630	Licenses and Fees	282,883	33,860	91,000	6,000	35,000	60,500	53,811	2,712	0
109,992	150,000	Loan Admin Expense	150,000	0	0	150,000	0	0	0	0	0
0	50	Loan Legal Expense	0	0	0	0	0	0	0	0	0
52,986	93,178	Maintenance and Repairs	94,000	0	3,500	0	1,000	21,000	4,000	64,500	0
683	4,150	Marketing Expense	3,500	0	3,500	0	0	0	0	0	0
18,483	18,000	Meal Delivery Travel	18,000	0	0	0	0	18,000	0	0	0
43,859	47,470	Postage	56,827	852	6,250	0	43,000	6,300	275	150	0
8,968	15,050	Printing	19,350	2,250	3,500	0	3,000	10,500	0	100	0
709,412	735,039	Rent	683,179	39,610	83,109	6,704	450,007	73,182	30,567	0	0
144,006	30,000	Resource Reserve	60,000	0	0	0	60,000	0	0	0	0
158,196	147,072	Stipend	139,008	0	0	0	1,200	137,808	0	0	0
100,825	85,050	Supplies	78,075	5,500	12,000	0	30,000	14,000	3,075	13,500	0
0	20,000	Special Event	20,000	20,000	0	0	0	0	0	0	0
0	2,500	Taxes	0	0	0	0	0	0	0	0	0
790,467	805,944	Technology Indirect	975,504	0	138,383	12,541	676,109	148,471	0	0	0
146,578	130,707	Telephone	181,618	4,900	22,850	1,000	85,668	29,700	36,800	700	0
25,969	107,402	Training	128,900	30,200	27,500	0	35,200	24,000	10,000	2,000	0
44,228	101,350	Travel	131,320	9,700	16,000	0	65,000	30,500	5,200	4,920	0
10,000	35,000	Transfers Out	314,398	200,000	5,000	79,398	30,000	0	0	0	0
54,507	65,000	Utilities	67,677	0	0	0	0	0	0	67,677	0
5,338	50,000	Volunteer Travel	35,000	0	0	0	0	35,000	0	0	0
33,793	20,500	Volunteer Recognition	23,970	0	0	0	0	23,970	0	0	0
85,125	293,000	Capital Purchases	405,000	0	0	0	0	0	0	155,000	250,000
18,004	110,000	Leasehold Improvements	66,000	0	45,000	0	0	0	21,000	0	0
5,157	5,157	Interest Payment	0	0	0	0	0	0	0	0	0
43,333	43,333	Principal Payment	0	0	0	0	0	0	0	0	0
114,011	7,143,040	Operating Contingency	9,247,090	84,165	3,212,668	0	4,842,097	275,834	7,826	824,500	0
<b>14,882,290</b>	<b>23,717,522</b>	<b>MATERIALS AND EXPENSES</b>	<b>30,745,360</b>	<b>777,646</b>	<b>15,515,786</b>	<b>350,344</b>	<b>8,365,200</b>	<b>3,708,847</b>	<b>356,304</b>	<b>1,421,233</b>	<b>250,000</b>
<b>31,238,880</b>	<b>43,546,713</b>	<b>TOTAL EXPENSES</b>	<b>51,974,744</b>	<b>2,642,959</b>	<b>17,926,719</b>	<b>607,646</b>	<b>21,592,512</b>	<b>6,177,129</b>	<b>1,162,876</b>	<b>1,614,903</b>	<b>250,000</b>
<b>13,881,154</b>	<b>4,652,349</b>	<b>Unappropriated Ending Balance</b>	<b>5,185,810</b>	<b>0</b>	<b>0</b>	<b>364,702</b>	<b>0</b>	<b>0</b>	<b>36,142</b>	<b>1,212,160</b>	<b>3,572,806</b>

# Oregon Cascades West Council of Governments

## General Administration

### Consolidated Budget FY 2022-23

2019-2020 Actuals	2020-21 Actuals	2021-22 Adopted	Estimated Actuals	Description	FTE	2022-23 Proposed	GA	HR	Finance	Special Dues
0	0	5,000	0	Beg Bal - Restricted for Contracts		60,000	60,000	0	0	0
0	0	0	1,714	Beg Bal-Restricted for Grants		0	0	0	0	0
90,892	60,127	91,740	137,648	Beg Bal-Restricted for Other		133,792	50,000	7,906	8,025	67,861
0	20,000	0	0	Beg Bal-Restricted for Reserve		200,000	200,000	0	0	0
0	0	0	0	Beg Bal-Unrestricted		0	0	0	0	0
1,149,699	1,275,131	1,766,229	1,766,229	Indirect Income		2,122,131	742,620	505,006	874,505	0
2,041	1,731	0	1,363	Miscellaneous Revenue		0	0	0	0	0
154,908	164,499	40,000	0	Contract Revenue		0	0	0	0	0
182,249	94,283	101,756	80,071	Interest Revenue		90,732	0	0	90,732	0
14,877	15,234	15,738	15,213	Special Dues Project		16,304	0	0	0	16,304
14,315	0	20,000	0	Special Event Revenue		20,000	20,000	0	0	0
<b>1,608,982</b>	<b>1,631,005</b>	<b>2,040,463</b>	<b>2,002,238</b>	<b>REVENUE</b>		<b>2,642,959</b>	<b>1,072,620</b>	<b>512,912</b>	<b>973,262</b>	<b>84,165</b>
42,678	45,035	45,865	41,446	Leave Benefits		54,319	17,948	15,065	21,306	0
64,134	66,592	79,313	75,039	Fringe Benefits		106,502	43,178	24,392	38,932	0
157,733	184,312	204,656	180,366	Insurance Benefits		304,266	85,954	73,283	145,029	0
164,491	201,175	222,301	206,148	PERS Benefits		296,264	103,407	74,289	118,568	0
5,708	6,967	16,216	7,110	PERS Reserve		21,646	7,222	5,556	8,868	0
58,110	133,155	147,401	156,507	Executive Director	1.00	163,922	163,922	0	0	0
46,602	0	0	0	Deputy Director		0	0	0	0	0
120,062	114,332	152,142	109,052	Program Director	1.00	123,080	0	0	123,080	0
97,467	98,034	105,817	106,719	Personnel Manager	1.00	115,985	0	115,985	0	0
0	57,908	62,916	60,232	Business Officer	1.00	68,968	0	68,968	0	0
62,615	18,022	0	0	Program Manager	1.25	73,203	73,203	0	0	0
13,526	15,505	16,560	17,394	Contract Coordinator	2.00	122,728	0	0	122,728	0
34,430	38,764	39,543	41,588	Accounting Clerk II	1.00	57,183	0	0	57,183	0
105,302	87,179	58,391	46,701	Accounting Specialist	1.00	47,466	0	0	47,466	0
0	0	0	33,433	Administrative Assistant	1.00	40,981	0	0	40,981	0
0	58,627	64,594	67,257	Clerical Supervisor	1.00	71,055	0	71,055	0	0
124,656	42,489	46,320	44,574	Conf. Executive Assistant	1.50	73,025	51,215	21,810	0	0

0	8,000	54,698	17,556	Public Information Officer	1.00	72,747	72,747	0	0	0
0	11,543	62,393	0	Senior Accountant	0.75	51,973	0	0	51,973	0
0	0	0	0	Extra Hire		0	0	0	0	0
<b>1,097,513</b>	<b>1,187,638</b>	<b>1,379,126</b>	<b>1,211,122</b>	<b>PERSONNEL</b>	<b>14.50</b>	<b>1,865,313</b>	<b>618,796</b>	<b>470,403</b>	<b>776,114</b>	<b>0</b>
9,712	5,625	6,000	6,250	Advertising		7,500	4,000	3,000	500	0
16,363	9,337	12,000	9,634	Bank Charges		12,000	0	0	12,000	0
12,470	3,261	25,500	2,485	Board/Comm/Meeting Expense		25,400	25,000	100	300	0
46,140	48,843	57,500	46,933	Computer Maintenance/Equipment		31,476	10,100	2,400	18,976	0
198,020	135,764	275,129	229,206	Contract Expense		242,313	125,000	1,713	115,600	0
6,388	5,880	7,000	3,844	Copying		4,800	300	1,000	3,500	0
5,733	6,093	8,500	3,287	Dues and Memberships		10,120	7,000	2,000	1,120	0
2,056	249	1,300	1,709	Furniture & Fixtures		5,000	5,000	0	0	0
3,751	116	13,000	2,065	Legal Expenses		8,000	5,000	3,000	0	0
25,269	18,658	28,480	15,428	Licenses and Fees		33,860	12,000	12,000	9,860	0
0	0	0	0	Maintenance and Repair		0	0	0	0	0
612	698	750	709	Postage		852	350	200	302	0
36	194	2,250	201	Printing		2,250	2,000	0	250	0
53,278	58,238	49,450	49,342	Rent		39,610	16,574	7,196	15,840	0
9,109	5,270	6,000	5,218	Supplies		5,500	1,000	500	4,000	0
4,450	3,359	5,200	3,241	Telephone		4,900	2,000	900	2,000	0
14,315	0	20,000	0	Special Event Expense		20,000	20,000	0	0	0
15,775	1,109	45,000	31,814	Training		30,200	15,500	6,500	8,200	0
7,866	1,311	11,500	1,363	Travel		9,700	3,000	2,000	4,700	0
				Transfer Out		200,000	200,000	0	0	0
80,127	0	86,778	0	Operating Contingency		84,165	0	0	0	84,165
0	0	0	0			0	0	0	0	0
<b>511,468</b>	<b>304,005</b>	<b>661,337</b>	<b>412,729</b>	<b>MATERIALS AND SUPPLIES</b>		<b>777,646</b>	<b>453,824</b>	<b>42,509</b>	<b>197,148</b>	<b>84,165</b>
<b>1,608,981</b>	<b>1,491,643</b>	<b>2,040,463</b>	<b>1,623,851</b>	<b>TOTAL EXPENSES</b>		<b>2,642,959</b>	<b>1,072,620</b>	<b>512,912</b>	<b>973,262</b>	<b>84,165</b>
<b>0</b>	<b>139,362</b>	<b>0</b>	<b>378,386</b>	<b>Unappropriated Ending Balance</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Oregon Cascades West Council of Governments

## Community and Economic Development

### Consolidated Budget FY 2022-23

2019-2020 Actuals	2020-21 Actuals	2021-22 Adopted	Estimated Actuals	Description	FTE	2022-23 Proposed	Planning	CAMPO	Ride Line	AAMPO	Equip	Contracts
1,162,822	1,364,242	3,018,659	2,936,111	Beg Bal-Restrict for Contracts		5,211,851	0	1,066,699	2,471,307	990,762	178,281	504,802
244,428	0	0	0	Beg Bal-Restricted for Other		0	0	0	0	0	0	0
0	391	33,278	46,938	Beg Bal-Unrestricted		99,938	99,938	0	0	0	0	0
384,135	0	0	0	Beg Bal-Restricted Reserve		0	0	0	0	0	0	0
110,093	112,731	112,741	109,019	Dues		102,883	102,883	0	0	0	0	0
8,023	10,683	0	26,650	Fees For Service		10,000	0	0	10,000	0	0	0
2,722	1	0	262	Miscellaneous Revenue		25,000	0	25,000	0	0	0	0
439,023	250,023	277,440	2,224,361	Contract Revenue		2,515,681	230,000	1,025,840	200,000	959,841	0	100,000
20,000	0	0	0	Grant Revenue		76,000	0	0	76,000	0	0	0
24,400	0	0	0	Sponsorship		0	0	0	0	0	0	0
15,000	0	0	0	Match Revenue		0	0	0	0	0	0	0
0	0	0	0	Oregon Business Development		120,000	120,000	0	0	0	0	0
639,780	862,870	986,522	692,503	ODOT		1,465,567	687,150	246,540	0	531,877	0	0
8,726,340	8,897,625	8,945,721	9,408,940	Coordinated Care		7,410,000	0	0	7,410,000	0	0	0
0	0	0	0	Department of Land Conservation		48,000	48,000	0	0	0	0	0
72,662	249,468	265,500	247,121	Economic Development Admin		75,000	75,000	0	0	0	0	0
228,008	282,222	376,791	399,960	Title XIX		461,799	0	0	461,799	0	0	0
165,555	143,750	200,000	133,977	Environmental Protection Agency		0	0	0	0	0	0	0
0	0	0	0	CCO Metrics Income		305,000	0	0	305,000	0	0	0
<b>12,242,992</b>	<b>12,174,006</b>	<b>14,216,652</b>	<b>16,225,842</b>	<b>REVENUE</b>		<b>17,926,719</b>	<b>1,362,971</b>	<b>2,364,079</b>	<b>10,934,106</b>	<b>2,482,480</b>	<b>178,281</b>	<b>604,802</b>
63,425	61,239	72,251	67,664	Leave Benefits		79,181	17,096	6,618	48,585	6,882	0	0
103,407	101,430	135,527	107,455	Fringe Benefits		120,715	28,747	11,160	69,132	11,676	0	0
327,211	304,398	405,933	292,801	Insurance Benefits		437,778	68,844	22,668	317,452	28,814	0	0
274,084	285,185	379,620	322,675	PERS Benefits		370,874	87,550	33,990	213,775	35,559	0	0
10,341	10,548	28,004	11,525	PERS Reserve		27,498	6,548	2,542	15,748	2,660	0	0
94,535	52,858	93,510	101,814	Program Director	0.90	99,537	44,782	5,598	43,695	5,462	0	0
0	0	0	0	Program Manager		0	0	0	0	0	0	0
46,921	83,014	81,655	50,085	Transportation Manager	1.00	87,237	26,396	30,796	0	30,045	0	0

74,055	80,271	88,860	98,330	Administrative Assistant	3.65	155,023	6,456	10,759	127,049	10,759	0	0
0	0	12,459	0	Assistant Loan Officer	0.00	0	0	0	0	0	0	0
168,540	224,549	110,656	164,912	Assistant Planner	1.88	114,927	20,732	67,170	20,886	6,139	0	0
4,063	0	0	0	Business Officer		0	0	0	0	0	0	0
202,565	204,679	376,527	181,518	CED Planner	4.15	286,815	200,568	9,230	0	77,017	0	0
-17	0	0	0	CED Planner II		0	0	0	0	0	0	0
58,944	57,206	64,078	88,731	Clerical Supervisor	2.00	136,723	28,476	3,560	101,127	3,560	0	0
25,344	20,625	22,860	40,540	Contracts Coordinator	0.00	0	0	0	0	0	0	0
53,050	58,458	54,837	4,981	Executive Assistant	0.00	0	0	0	0	0	0	0
33,497	15,417	0	0	Information and Referral Spec		0	0	0	0	0	0	0
42,926	45,200	48,994	48,049	Lead Trans Brokerage Spec.	0.00	0	0	0	0	0	0	0
9,791	37,940	42,358	40,919	Medical Resource Worker	3.00	152,061	0	0	152,061	0	0	0
0	0	0	0	MPO Director		0	0	0	0	0	0	0
0	0	56,365	0	Public Information Spec.	0.00	0	0	0	0	0	0	0
311,044	260,471	359,544	284,967	Transportation Brokerage Spec.	8.80	342,564	0	0	342,564	0	0	0
1,990	73	0	9,028	Extra Hire		0	0	0	0	0	0	0
<b>1,905,715</b>	<b>1,903,560</b>	<b>2,434,038</b>	<b>1,915,994</b>	<b>PERSONNEL</b>	<b>25.38</b>	<b>2,410,933</b>	<b>536,195</b>	<b>204,091</b>	<b>1,452,074</b>	<b>218,573</b>	<b>0</b>	<b>0</b>
3,263	4,175	3,600	4,380	Advertising		4,600	1,500	1,000	100	2,000	0	0
191	245	0	0	Auto Expense		0	0	0	0	0	0	0
1,342	845	1,650	831	Bank Charges		1,000	0	0	1,000	0	0	0
2,954	151	4,600	428	Board/Comm/Meeting Expense		5,000	2,500	1,000	500	1,000	0	0
23,692	7,698	14,000	9,012	Computer Maintenance/Equipment		26,000	2,500	1,000	9,600	500	10,000	2,400
1,462	740	1,500	1,888	Contract Administration		1,500	0	0	1,500	0	0	0
7,653,853	7,199,082	8,075,012	8,373,967	Contract Expense		11,397,032	372,500	968,000	8,940,829	1,015,703	0	100,000
7,159	4,480	7,250	2,804	Copying		6,250	1,750	500	3,500	500	0	0
4,770	1,762	5,815	1,095	Dues and Memberships		5,800	3,500	1,000	300	1,000	0	0
5,628	149	1,000	0	Equipment Expense		1,000	0	0	1,000	0	0	0
61,855	67,966	86,721	86,721	Finance Indirect		124,058	21,703	9,532	83,291	9,532	0	0
124,621	127,416	182,855	182,855	Indirect Expense		176,986	30,962	13,598	118,828	13,598	0	0
1,269	0	100,000	17,500	Furniture & Fixtures		87,500	0	0	17,500	0	70,000	0
18,469	10,197	3,750	716	Legal Expenses		5,000	2,000	1,000	1,000	1,000	0	0
6,568	7,678	9,000	8,706	Licenses and Fees		91,000	7,000	1,500	80,000	1,500	0	1,000
2,864	0	3,500	1,493	Maintenance and Repair		3,500	0	1,000	0	1,000	1,500	0
4,092	555	4,000	3,148	Marketing Expense		3,500	2,500	0	1,000	0	0	0
4,494	4,930	6,250	4,830	Postage		6,250	250	500	5,000	500	0	0
2,471	1,616	3,500	1,146	Printing		3,500	1,500	500	1,000	500	0	0
77,229	84,264	86,595	86,356	Rent		83,109	16,622	11,137	49,666	5,684	0	0

	2,965		3,510	Janitorial		3,800	800	3,000	0	0	0	0
11,682	5,168	11,500	6,262	Supplies		12,000	3,000	500	7,500	500	0	500
99,829	120,575	123,059	123,059	Technology Indirect		138,383	24,209	10,632	92,910	10,632	0	0
18,518	16,925	21,150	16,037	Telephone		22,850	5,200	2,400	13,000	1,000	0	1,250
24,360	10,243	22,500	9,740	Training		27,500	7,000	4,000	10,000	4,000	0	2,500
16,725	4,705	13,000	3,512	Travel		16,000	8,000	2,000	1,500	2,000	0	2,500
0	0	2,945,807	257,081	Operating Contingency		3,212,668	311,780	1,121,189	41,508	1,191,758	51,781	494,652
0	0	0	0	Transfer Out		5,000	0	5,000	0	0	0	0
0	0	0	0	Capital Purchase		0	0	0	0	0	0	0
0	0	45,000	0	Leasehold Improvements		45,000	0	0	0	0	45,000	0
<b>8,179,360</b>	<b>7,684,532</b>	<b>11,782,614</b>	<b>9,207,077</b>	<b>MATERIALS AND SUPPLIES</b>		<b>15,515,786</b>	<b>826,776</b>	<b>2,159,988</b>	<b>9,482,032</b>	<b>2,263,907</b>	<b>178,281</b>	<b>604,802</b>
<b>10,085,074</b>	<b>9,588,092</b>	<b>14,216,652</b>	<b>11,123,071</b>	<b>TOTAL EXPENSES</b>		<b>17,926,719</b>	<b>1,362,971</b>	<b>2,364,079</b>	<b>10,934,106</b>	<b>2,482,480</b>	<b>178,281</b>	<b>604,802</b>
<b>2,157,918</b>	<b>2,585,914</b>	<b>0</b>	<b>5,102,771</b>	<b>Unappropriated Ending Balance</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Oregon Cascades West Council of Governments

## Business Lending

### Consolidated Budget FY 2022-23

2019-2020 Actuals	2020-21 Actuals	2021-22 Adopted	Estimated Actuals	Description	FTE	2022-23 Proposed	Admin	Loan Fund
491,919	545,391	595,938	518,930	Beg Bal-Restricted for Other		509,000	0	509,000
25	0	0	0	Miscellaneous Revenue		0	0	0
58,863	43,648	51,872	46,156	Contract Revenue		113,000	113,000	0
0	176,500	41,500	46,062	Grant Revenue		0	0	0
177,108	156,604	175,000	129,948	Interest Revenue		130,000	0	130,000
0	0	0	0	Transfers In		79,398	79,398	0
7,605	3,360	4,000	0	Loan Fees		750	750	0
5,000	500	0	0	Program Income		0	0	0
0	0	0	0	Loan Processing Revenue		0	0	0
1,672	5,100	3,000	6,816	Borrowers Fees		7,000	0	7,000
0	0	0	7,046	Loan Packaging Fees		7,000	0	7,000
5,901	4,502	5,000	5,386	Service Fees		6,200	1,200	5,000
124,557	109,173	150,000	92,258	Program Administration		120,000	120,000	0
<b>872,650</b>	<b>1,044,778</b>	<b>1,026,310</b>	<b>852,602</b>	<b>REVENUE</b>		<b>972,348</b>	<b>314,348</b>	<b>658,000</b>
8,273	9,889	9,241	9,446	Leave Benefits		8,352	8,352	0
8,167	8,338	11,578	12,635	Fringe Benefits		13,279	13,279	0
25,401	24,071	48,957	32,535	Insurance Benefits		40,967	40,967	0
23,180	21,240	35,263	30,416	PERS Benefits		40,441	40,441	0
915	857	2,638	1,130	PERS Reserve		3,025	3,025	0
10,504	1,879	10,246	0	Program Director	0.10	11,195	11,195	0
0	0	0	0	Planner	0.10	7,476	7,476	0
0	0	0	0	Administrative Assistant	0.10	4,304	4,304	0
72,014	77,459	84,007	69,685	Senior Loan Officer	0.00	0	0	0
0	0	0	0	Loan Officer	1.00	71,368	71,368	0
0	11,355	37,620	46,477	Assist. Loan Officer	1.00	56,895	56,895	0
<b>148,455</b>	<b>155,088</b>	<b>239,550</b>	<b>202,326</b>	<b>PERSONNEL</b>	<b>2.30</b>	<b>257,302</b>	<b>257,302</b>	<b>0</b>
0	0	90	0	Advertising		0	0	
607	623	650	780	Bank Charges		900	0	900

10	0	0	0	Board/Comm/Meeting Expense		0	0	0
1,387	5,596	3,100	11,140	Borrowers Fees		15,000	0	15,000
4,200	608	2,500	1,202	Contract Expense		28,520	3,520	25,000
749	1,002	600	993	Copying		0	0	0
90	0	0	0	Dues and Memberships		0	0	0
1,436	1,555	6,107	6,107	Finance Indirect		11,242	11,242	0
2,781	3,518	12,877	12,877	Indirect Expense		16,039	16,039	0
0	0	3,000	0	Furniture & Fixtures		3,000	0	3,000
27,773	15,594	16,000	12,386	Interest Expense		20,000	0	20,000
112	0	50	0	Loan Legal Expense		0	0	0
305	0	0	0	Legal Expenses		0	0	0
2,296	2,200	3,000	4,125	Licenses and Fees		6,000	6,000	0
131,990	109,992	150,000	89,450	Loan Admin Expense		150,000	0	150,000
326	128	150	631	Marketing Expense		0	0	0
415	429	400	309	Postage		0	0	0
0	0	0	0	Printing		0	0	0
2,545	2,617	5,368	5,368	Rent		6,704	6,704	0
376	458	350	445	Supplies		0	0	0
3,331	4,246	8,662	8,662	Technology Indirect		12,541	12,541	0
522	476	800	915	Telephone		1,000	1,000	0
0	429	1,000	0	Training		0	0	0
2,054	1,449	2,000	0	Travel		0	0	0
0	0	0	0	Transfer Out		79,398	0	79,398
0	0	0	0	Operating Contingency		0	0	0
<b>183,305</b>	<b>150,921</b>	<b>216,704</b>	<b>155,390</b>	<b>MATERIALS AND SUPPLIES</b>		<b>350,344</b>	<b>57,046</b>	<b>293,298</b>
<b>331,759</b>	<b>306,009</b>	<b>456,254</b>	<b>357,716</b>	<b>TOTAL EXPENSES</b>		<b>607,646</b>	<b>314,348</b>	<b>293,298</b>
<b>540,891</b>	<b>738,769</b>	<b>570,056</b>	<b>494,886</b>	<b>Unappropriated Ending Balance</b>		<b>364,702</b>	<b>0</b>	<b>364,702</b>

# Oregon Cascades West Council of Governments

## Senior & Disability Services

### Consolidated Budget FY 2022-23

2019-2020 Actuals	2020-21 Actuals	2021-22 Adopted	Estimated Actuals	Description	FTE	2022-23 Proposed	Admin	Albany XIX	Toledo XIX	Equipment	CAC
167,462	167,742	24,064	139,219	Beg Bal-Restrict for Contracts		15,288	0	0	0	0	15,288
1,337,884	1,337,886	1,326,704	0	Beg Bal-Restricted Reconcile		0	0	0	0	0	0
1,637,700	1,599,725	1,637,700	0	Beg Bal-Restricted Reserve		2,083,270	2,083,270	0	0	0	0
2,426,007	3,142,559	3,877,694	6,579,745	Beg Bal-Unrestricted		3,930,754	0	2,723,950	1,127,575	79,229	0
187,454	191,946	202,027	195,251	Dues		223,200	0	139,500	83,700	0	0
0	0	0	0	Fee for Service		0	0	0	0	0	0
310	10	0	0	Miscellaneous Revenue		0	0	0	0	0	0
651,765	844,009	100,000	335,341	Contract Revenue		100,000	0	0	0	0	100,000
10,000	10,000	10,000	0	Transfer In		30,000	0	0	0	0	30,000
0	0	0	0	Oregon Project Independence		0	0	0	0	0	0
0	0	0	0	Older American Act		0	0	0	0	0	0
12,417,074	11,912,354	12,677,580	14,568,654	Title XIX		15,150,000	400,000	12,000,000	2,700,000	50,000	0
114,414	86,146	30,000	37,480	Federal Match		60,000	60,000	0	0	0	0
<b>18,950,071</b>	<b>19,292,377</b>	<b>19,885,769</b>	<b>21,855,690</b>	<b>REVENUE</b>		<b>21,592,512</b>	<b>2,543,270</b>	<b>14,863,450</b>	<b>3,911,275</b>	<b>129,229</b>	<b>145,288</b>
352,721	411,898	461,368	425,513	Leave Expense		485,006	10,232	374,207	100,567	0	0
516,122	545,870	665,161	593,834	Fringe Benefits		661,656	10,724	501,121	149,811	0	0
1,650,808	1,955,123	2,193,938	1,931,795	Insurance Benefits		2,279,704	28,498	1,831,144	420,062	0	0
1,331,802	1,529,463	1,967,701	1,729,420	PERS Benefits		2,003,931	32,660	1,526,192	445,079	0	0
52,649	59,881	146,511	62,385	PERS Reserve		152,882	2,443	116,350	34,089	0	0
89,056	68,945	73,044	121,187	Program Director	1.00	134,903	94,432	0	40,471	0	0
14,265	0	0	0	Services Director		0	0	0	0	0	0
0	0	179,319	0	Program Manager	1.00	150,000	0	110,000	40,000	0	0
634,763	726,041	773,474	720,150	Program Supervisor	9.00	768,627	0	599,297	169,330	0	0
175,770	182,807	229,744	202,488	Administrative Assistant	4.00	204,717	0	153,356	51,361	0	0
87,737	98,598	158,069	99,277	ADRC Specialist	2.00	101,921	0	75,836	26,085	0	0
498,680	653,654	770,755	802,418	Adult Protective Services Spec	13.00	877,727	0	751,922	125,805	0	0
100,533	107,941	119,481	114,763	AFH Licensing Worker	2.00	125,240	0	125,240	0	0	0
1,943,165	2,064,569	2,477,271	2,265,302	Case Manager	44.50	2,766,620	0	2,002,937	763,683	0	0
0	0	0	0	Clerical Support Supervisor	1.00	61,296	0	43,327	17,969	0	0
0	0	0	0	Case Aide	5.00	211,618	0	166,399	45,219	0	0

244,444	265,859	330,186	205,392	Clerical Specialist	8.00	322,941	0	256,023	66,918	0	0
23,067	22,187	33,234	35,415	Contracts Coordinator	0.00	0	0	0	0	0	0
187,598	179,093	201,122	196,224	Diversion & Transition Coord	4.00	275,149	0	215,231	59,918	0	0
997,020	1,098,599	1,159,469	1,016,183	Eligibility Specialist	22.00	1,216,484		991,398	225,086	0	0
36,191	24,046	26,532	25,463	Executive Assistant	0.50	27,706	27,706	0	0	0	0
340,253	333,001	430,497	342,579	In Home Assistant	4.00	185,100	0	112,474	72,626	0	0
102,169	204,552	200,969	197,132	Lead Case Manager	3.00	214,084	0	214,084	0	0	0
42,544	42,544	0	34,300	Lead Eligibility Specialist		0	0	0	0	0	0
0	0	0	0	Senior Meals Coordinator		0	0	0	0	0	0
0	0	0	0	Technology Support Spec.		0	0	0	0	0	0
9,453	0	0	0	Workstation Support Specialist		0	0	0	0	0	0
25,778	1,556	162,405	98,131	Extra Hire	-	0	0	0	0	0	0
<b>9,456,586</b>	<b>10,576,227</b>	<b>12,760,250</b>	<b>11,219,351</b>	<b>PERSONNEL</b>	<b>124.00</b>	<b>13,227,312</b>	<b>206,695</b>	<b>10,166,538</b>	<b>2,854,079</b>	<b>0</b>	<b>0</b>
799	545	800	100	Advertising		7,300	3,000	4,000	300		
3,146	371	800	50	Board/Comm/Meeting Expense		5,500	5,000	500	0	0	0
106,305	46,687	32,000	5,474	Computer Maint./Equipment		143,800	5,000	72,000	16,800	50,000	0
240,079	222,413	120,492	167,929	Contract Expense		210,000	0	90,000	0	0	120,000
27,551	22,186	21,000	12,348	Copying		24,000	0	15,000	9,000	0	0
36,791	42,386	15,000	50,890	Dues and Memberships		60,000	60,000	0	0	0	0
0	109	0	0	Equipment Expense		0	0	0	0	0	0
332,939	334,474	380,316	401,024	Finance Indirect		606,107	5,866	464,356	135,885	0	0
681,144	620,862	801,916	695,622	Indirect Expense		864,712	8,368	662,481	193,863	0	0
9,453	2,943	2,500	2,000	Furniture & Fixtures		22,000	3,000	15,000	4,000	0	0
176	176	0	176	Insurance		0	0			0	0
17,342	23,890	20,000	2,340	Legal Expenses		61,500	60,000	1,000	500	0	0
5,638	4,558	26,000	16,321	Licenses and Fees		35,000	4,000	25,000	6,000	0	0
2,813	918	1,000	1,000	Maintenance and Repair		1,000	0		1,000	0	0
53,070	34,015	35,200	41,889	Postage		43,000	0	35,000	8,000	0	0
9,929	3,119	200	393	Printing		3,000	0	3,000		0	0
398,758	442,354	452,868	441,350	Rent		450,007	3,854	315,408	130,745	0	0
0	2,042	0	0	Janitorial		3,000	0	3,000	0	0	0
41,758	144,006	30,000	409	Resource Reserve		60,000	60,000	0	0	0	0
1,120	1,840	3,000	1,653	Stipend		1,200	0	0	0	0	1,200
57,379	20,559	15,800	16,306	Supplies		30,000	2,000	20,000	8,000	0	0
444,569	567,616	539,422	563,049	Technology Indirect		676,109	6,543	517,987	151,579	0	0
75,948	81,346	41,200	83,319	Telephone		85,668	3,668	65,000	17,000	0	0
17,547	3,436	7,002	8,256	Training		35,200	20,000	10,000	4,000	0	1,200
87,124	22,489	55,000	4,200	Travel		65,000	5,000	40,000	20,000	0	0
35,000	10,000	35,000	1,457,845	Transfers Out		30,000	30,000	0	0	0	0
2,704,795	114,011	1,523,277	2,816,938	Operating Contingency		4,842,097	2,051,276	2,338,180	350,524	79,229	22,888
35,659	0	0	0	Capital Purchase		0	0	0	0	0	0

6,472	0	0	10,000	Leasehold Improvements	0	0	0	0	0	0
<b>5,433,302</b>	<b>2,769,349</b>	<b>4,159,793</b>	<b>6,800,881</b>	<b>MATERIALS AND SUPPLIES</b>	<b>8,365,200</b>	<b>2,336,575</b>	<b>4,696,912</b>	<b>1,057,196</b>	<b>129,229</b>	<b>145,288</b>
<b>14,889,888</b>	<b>13,345,577</b>	<b>16,920,043</b>	<b>18,020,232</b>	<b>TOTAL EXPENSES</b>	<b>21,592,512</b>	<b>2,543,270</b>	<b>14,863,450</b>	<b>3,911,275</b>	<b>129,229</b>	<b>145,288</b>
<b>4,060,184</b>	<b>5,946,800</b>	<b>2,965,726</b>	<b>3,835,457</b>	<b>Unappropriated Ending Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Oregon Cascades West Council of Governments

## Community Service Programs

### Consolidated Budget FY 2022-23

2019-2020 Actuals	2020-21 Actuals	2021-22 Adopted	Estimated Actuals	Description	FTE	2022-23 Proposed	RSVP	Veterans	Meals on Wheels	OPI-OAA	Stand By Me (to 309)	Special Contracts & Grants	Meals Reserve
7,764	49,944	38,029	0	Beg Bal-Restricted for Grants		66,956	66,956	0	0	0	0	0	0
622,184	493,518	445,942	452,106	Beg Bal-Restrict for Contracts		136,788	15,000	14,476	0	0	0	107,312	0
61,390	260,396	912,305	739,931	Beg Bal-Restricted for Other		435,355	0	0	358,522	0	0	0	76,833
		175,000	158,000	Beg Bal-Restricted for Reserves		0	0	0	0	0	0	0	0
104,306	309,252	416,420	23,404	Beg Bal-Unrestricted		437,867	0	41,896	0	395,971	0	0	0
36,126	38,710	32,000	23,886	Fee for Service		36,500	500	0	0	21,000	0	0	15,000
5,182	4,322	5,000	465	Internal Transfer		5,000	0	0	0	0	0	0	5,000
209	651	0	0	Miscellaneous Revenue		0	0	0	0	0	0	0	0
1,610,054	948,074	1,187,063	827,296	Contract Revenue		1,080,069	510,563	207,500	0	0	0	362,006	0
168,724	160,730	175,720	139,492	Grant Revenue		265,494	48,000	9,000	125,000	0	0	83,494	0
230,379	233,726	250,500	153,944	Donations		200,500	500	0	200,000	0	0	0	0
17	18	0	12	Interest Revenue		0	0	0	0	0	0	0	0
25,000	0	0	0	Transfer In		0	0	0	0	0	0	0	0
18,167	0	0	0	Special Event Revenue		0	0	0	0	0	0	0	0
181,463	177,173	160,000	218,024	Program Meals Revenue		160,000	0	0	160,000	0	0	0	0
0	0	0	0	Program Income		0	0	0	0	0	0	0	0
47,064	47,066	48,000	35,940	Match Revenue		35,600	35,600	0	0	0	0	0	0
112,687	100,992	113,684	114,489	Veterans		114,000	0	114,000	0	0	0	0	0
1,116,855	1,089,454	990,000	872,771	Oregon Project Independence		1,045,000	0	0	145,000	900,000	0	0	0
1,413,310	1,842,266	1,300,000	1,047,196	Older American Act		1,223,000	0	0	700,000	523,000	0	0	0
134,911	130,648	120,000	130,081	Title XIX		140,000	0	0	140,000	0	0	0	0
641,285	738,404	800,000	645,000	Senior Meals XIX		650,000	0	0	650,000	0	0	0	0
107,065	83,377	95,000	94,377	USDA		95,000	0	0	95,000	0	0	0	0
57,828	1,756	20,000	10,348	Federal Match		40,000	0	40,000	0	0	0	0	0
9,861	7,098	8,000	10,178	Siletz Revenue		10,000	0	0	10,000	0	0	0	0
<b>6,711,831</b>	<b>6,717,575</b>	<b>7,292,663</b>	<b>5,696,941</b>	<b>REVENUE</b>		<b>6,177,129</b>	<b>677,119</b>	<b>426,872</b>	<b>2,583,522</b>	<b>1,839,971</b>	<b>0</b>	<b>552,812</b>	<b>96,833</b>
75,100	70,144	75,013	68,436	Leave Expense		85,868	11,303	9,031	24,660	31,329	0	9,545	0

131,353	105,718	135,649	103,413	Fringe Benefits		124,022	16,175	15,616	39,678	37,738	0	14,815	0
385,496	334,899	407,752	334,146	Insurance Benefits		450,556	44,870	63,222	142,434	133,242	0	66,788	0
307,948	276,910	337,075	309,262	PERS Benefits		367,036	49,261	47,560	110,160	114,934	0	45,121	0
11,996	10,348	25,370	10,988	PERS Reserve		28,250	3,684	3,557	9,038	8,596	0	3,375	0
19,239	47,044	43,737	0	Program Director	0.00	0	0	0	0	0	0	0	0
57,059	0	0	0	Services Director		0	0	0	0	0	0	0	0
0	28,335	89,267	86,975	Program Manager	1.00	76,205	25,402	5,080	5,080	30,482	0	10,161	0
134,654	74,322	45,959	39,222	Program Supervisor	2.00	149,509	0	0	64,844	84,665	0	0	0
73,659	54,380	0	0	RSVP Supervisor		0	0	0	0	0	0	0	0
86,901	101,597	78,401	2,986	Administrative Assistant	1.73	66,082	40,684	13,676	0	11,722	0	0	0
74,490	68,700	85,500	0	ADRC Specialist	1.50	78,340	0	0	0	78,340	0	0	0
298,608	164,835	209,573	153,924	Case Manager	3.00	204,795	0	0	0	187,621	0	17,174	0
0	0	0	0	Clerical Assistant		0	0	0	0	0	0	0	0
54,584	60,084	19,625	63,688	Clerical Specialist	2.00	87,485	0	0	45,834	0	0	41,651	0
22,425	10,818	15,264	17,294	Contracts Coordinator	0.00	0	0	0	0	0	0	0	0
132,434	84,206	190,004	156,464	Eligibility Specialist	4.00	220,736	118,137	102,599	0	0	0	0	0
0	24,046	0	25,462	Executive Assistant	0.50	27,664	0	0	0	27,664	0	0	0
0	0	0	0	STEPS Elig Specialist	1.00	62,165	0	0	0	9,325	0	52,840	0
1,146	0	0	0	In Home Assistant		0	0	0	0	0	0	0	0
0	0	26,532	8,657	Lead Case Manager	0.00	0	0	0	0	0	0	0	0
49,854	7,847	57,080	121,810	Lead Eligibility Specialist	0.00	0	0	0	0	0	0	0	0
32,032	46,548	50,478	42,222	Money Management Coordinator	1.00	46,914	0	0	0	0	0	46,914	0
0	0	0	0	Meal Site Manager 1	3.90	155,503	0	0	155,503	0	0	0	0
194,774	193,432	194,502	201,872	Meal Site Manager 3	2.20	96,187	0	0	96,187	0	0	0	0
14,462	12,821	25,000	20,357	Relief Site Manager	1.40	39,940	0	0	39,940	0	0	0	0
0	8,919	48,165	54,313	Senior Meals Supervisor		0	0	0	0	0	0	0	0
35,948	37,454	40,885	40,287	Senior Meals Coordinator	1.00	44,520	0	0	44,520	0	0	0	0
0	0	0	0	Technology Support Spec.		0	0	0	0	0	0	0	0
7,903	0	0	0	Workstation Support Specialist		0	0	0	0	0	0	0	0
35,308	52,773	44,634	52,610	Veterans Service Officer	1.00	56,505	0	56,505	0	0	0	0	0
5,695	0	0	0	Extra Hire		0	0	0	0	0	0	0	0
<b>2,243,071</b>	<b>1,876,180</b>	<b>2,245,465</b>	<b>1,914,387</b>	<b>PERSONNEL</b>	<b>27.225</b>	<b>2,468,282</b>	<b>309,516</b>	<b>316,846</b>	<b>777,878</b>	<b>755,658</b>	<b>0</b>	<b>308,384</b>	<b>0</b>
5,820	22,954	9,600	21,031	Advertising		15,195	10,000	1,000	2,000	1,195	0	1,000	0
18,207	15,255	17,000	2,224	Auto Expense		17,000	0	0	12,000	0	0	0	5,000
727	702	875	964	Bank Charges.		0	0	0	0	0	0	0	0
1,528	60	1,250	456	Board/Comm/Meeting Expense		1,200	500	200	300	0	0	200	0
7,441	5,919	20,200	12,426	Computer Maint./Equipment		16,900	2,500	2,400	2,400	7,200	0	2,400	0
1,751,984	1,831,191	1,690,000	1,528,762	Contract Expense		1,804,100	3,600	500	1,500,000	230,000	0	70,000	0

539,704	651,847	500,000	454,548	CEP Contract		600,000	0	0	0	600,000	0	0	0
7,898	5,790	9,700	2,585	Copying		9,000	3,000	1,000	2,500	2,000	0	500	0
6,695	1,280	2,300	1,890	Dues and Memberships		2,900	1,000	500	1,200	0	0	200	0
99,089	44,450	95,041	91,987	Finance Indirect		133,099	17,499	16,619	51,568	31,772	0	15,641	0
202,010	93,869	200,398	193,960	Indirect Expense		189,888	24,965	23,710	73,570	45,328	0	22,315	0
1,170	567	0	0	Furniture & Fixtures		500	500	0	0	0	0	0	0
2,438	2,718	3,763	3,023	Insurance		5,200	4,000	0	1,000	0	0	200	0
0	191	0	0	Legal Expenses		2,000	500	1,000	500	0	0	0	0
8,752	14,502	29,650	22,127	Licenses and Fees		60,500	6,500	7,500	20,000	1,500	0	25,000	0
16,512	15,944	23,500	9,648	Maintenance and Repair		21,000	1,000	0	5,000	0	0	0	15,000
0	0	0	0	Marketing Expense		0	0	0	0	0	0	0	0
5,568	3,533	4,650	5,768	Postage		6,300	2,500	350	2,200	500	0	750	0
6,528	3,983	9,000	6,554	Printing		10,500	4,000	500	5,000	500	0	500	0
106,357	90,184	109,131	101,561	Rent		73,182	14,940	13,607	17,912	20,877	0	5,846	0
2,572	2,573	2,800	3,060	Janitorial Expense		3,100	0	3,100	0	0	0	0	0
49,976	59,914	27,900	13,578	Supplies		14,000	6,000	1,000	0	6,500	0	500	0
124,996	156,356	144,072	103,887	Stipend		137,808	137,808	0	0	0	0	0	0
138,727	98,030	134,801	130,470	Technology Indirect		148,471	19,520	18,538	57,524	35,441	0	17,448	0
27,817	22,760	29,857	23,507	Telephone		29,700	3,000	3,200	16,000	4,500	0	3,000	0
0	0	0	0	Special Event		0	0	0	0	0	0	0	0
8,724	3,424	20,900	8,101	Training		24,000	12,000	5,000	3,000	2,000	0	2,000	0
14,126	33,793	20,500	17,708	Volunteer Recognition		23,970	20,000	0	3,970	0	0	0	0
18,363	18,483	18,000	13,235	Meal Delivery Travel		18,000	0	0	18,000	0	0	0	0
36,839	5,338	50,000	20,762	Volunteer Travel		35,000	35,000	0	0	0	0	0	0
36,467	9,246	25,500	15,931	Travel		30,500	5,000	3,000	10,000	10,000	0	2,500	0
0	0	218,000	0	Capital Purchase		0	0	0	0	0	0	0	0
0	0	0	0	Transfers Out		0	0	0	0	0	0	0	0
857,634	0	1,207,202	0	Operating Contingency		275,834	32,271	7,302	0	85,000	0	74,428	76,833
<b>4,104,670</b>	<b>3,214,857</b>	<b>4,625,590</b>	<b>2,809,753</b>	<b>MATERIALS AND SUPPLIES</b>		<b>3,708,847</b>	<b>367,603</b>	<b>110,026</b>	<b>1,805,644</b>	<b>1,084,313</b>	<b>0</b>	<b>244,428</b>	<b>96,833</b>
<b>6,347,741</b>	<b>5,091,037</b>	<b>6,871,055</b>	<b>4,724,140</b>	<b>TOTAL EXPENSES</b>		<b>6,177,129</b>	<b>677,119</b>	<b>426,872</b>	<b>2,583,522</b>	<b>1,839,971</b>	<b>0</b>	<b>552,812</b>	<b>96,833</b>
<b>364,090</b>	<b>1,626,538</b>	<b>421,608</b>	<b>972,801</b>	<b>Unappropriated Ending Balance</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Oregon Cascades West Council of Governments

## Technology Services

### Consolidated Budget FY 2022-23

2019-2020 Actuals	2020-21 Actuals	2021-22 Adopted	Estimated Actuals	Description	FTE	2022-23 Proposed	Technology Services	Contracts	Communications
0	62,000	0	82,534	Beg Bal-Unrestricted		90,903	50000	4761	36142
35,000	37,001	35,000	35,000	Fee for Service		35,000	0	0	35000
620,364	786,233	805,885	805,885	Indirect Income		975,505	975505	0	0
223	696	0	0	Miscellaneous		0	0	0	0
72,973	35,392	25,000	6,480	Contract Revenue		97,610	0	97,610	0
-583	0	0	0	Transfers In		0	0	0	0
<b>727,978</b>	<b>921,322</b>	<b>865,885</b>	<b>929,899</b>	<b>REVENUE</b>		<b>1,199,018</b>	<b>1,025,505</b>	<b>102,371</b>	<b>71,142</b>
13,485	17,504	16,223	17,204	Leave Expense		24,438	22,964	1474	0
26,087	26,721	29,750	31,922	Fringe Benefits		41,254	39,181	2073	0
68,492	92,657	104,846	92,146	Insurance Benefits		135,983	128,775	7208	0
71,329	65,416	106,930	75,800	PERS Benefits		125,640	119,328	6312	0
2,222	2,477	6,553	2,688	PERS Reserve		9,400	8,928	472	0
0	71,656	71,900	43,116	Program Director	1.00	112,795	107,155	5640	0
68,931	0	0	0	Technology Manager		0	0	0	0
0	0	0	0	Accounting Specialist		0	0	0	0
5,509	6,202	6,157	6,682	Accounting Clerk II	0.00	0	0	0	0
0	0	0	0	Software Support Specialist		0	0	0	0
0	0	76,570	0	Senior Systems Admin	0.00	0	0	0	0
13,400	0	0	0	Technology Support Specialist		0	0	0	0
35,819	103,780	107,562	71,635	Workstation Support Specialist	1.50	86,364	83,003	3361	0
72,086	44,301	65,454	90,426	Network Supp Specialist	2.50	204,327	192,883	11444	0
73,334	79,110	0	89,884	Information Support Specialist	1.00	66,371	63,210	3161	0
5,242	0	0	0	Extra Hire		0	0	0	0
<b>455,937</b>	<b>509,824</b>	<b>591,945</b>	<b>521,503</b>	<b>PERSONNEL</b>	<b>6.00</b>	<b>806,572</b>	<b>765,427</b>	<b>41,145</b>	<b>0</b>
200	40	200	415	Advertising		1,000	1,000	0	0
0	0	200	0	Board/Comm/Meeting Expense		0	0	0	0
22,279	34,824	39,630	37,481	Computer Maintenance/Equipment		98,200	63,200	35000	0
94,103	68,876	61,113	110,994	Contract Expense		84,000	68,000	16000	0
684	280	700	102	Copying		550	500	50	0

100	270	500	0	Dues and Memberships	0	0	0	0
2366	948	4000	0	Furniture & Fixtures	0	0	0	0
2519	0	2500	0	Legal Expenses	0	0	0	0
40,180	68,159	55,500	72,259	Licenses and Fees	53,811	53,811	0	0
472	1,031	5,000	1,331	Maintenance and Repair	4,000	4,000	0	0
44	181	120	41	Postage	275	200	75	0
11	56	0	18	Printing	0	0	0	0
29,124	31,756	31,627	31,627	Rent	30,567	30,567	0	0
1,831	1,814	3,000	1,278	Supplies	3,075	3,000	75	0
24,159	21,443	32,000	24,126	Telephone	36,800	1,800	0	35,000
2,917	7,329	10,000	3,996	Training	10,000	10,000	0	0
1,852	3,161	2,850	1,262	Travel	5,200	3,000	2200	0
0	0	0	0	Operating Contingency	7,826	0	7826	0
0	85,125	15,000	11,000	Capital Purchase	0	0	0	0
0	0	10,000	10,000	Leasehold Improv.	21,000	21,000	0	0
<b>222,841</b>	<b>325,293</b>	<b>273,940</b>	<b>305,930</b>	<b>MATERIAL &amp; SUPPLIES</b>	<b>356,304</b>	<b>260,078</b>	<b>61,226</b>	<b>35,000</b>
<b>678,778</b>	<b>835,117</b>	<b>865,885</b>	<b>827,433</b>	<b>TOTAL EXPENSES</b>	<b>1,162,876</b>	<b>1,025,505</b>	<b>102,371</b>	<b>35,000</b>
<b>49,200</b>	<b>86,205</b>	<b>0</b>	<b>102,466</b>	<b>Unappropriated Ending Balance</b>	<b>36,142</b>	<b>0</b>	<b>0</b>	<b>36,142</b>

# Oregon Cascades West Council of Governments

## Non-Departmental

### Consolidated Budget FY 2022-23

2019-2020 Actuals	2020-21 Actuals	2021-22 Adopted	Estimated Actuals	Description	FTE	2022-23 Proposed	Albany	Toledo	Copier
2,009,916	1,831,587	1,452,994	1,931,160	Beg Bal-Restricted for Other		2,010,941	1,778,025	100,610	132,306
700,000	715,000	715,000	755,000	Beg Bal-Restrict Reserve		0	0	0	0
0	85,450	92,173	83,000	Beg Bal-Unrestricted		74,714	0	0	74,714
51,459	39,496	65,000	29,230	Fee for Services		50,100	0		50,100
7,984	1,752	0	600	Miscellaneous		0	0	0	0
0	0	10,000	0	Grant Revenue		0	0	0	0
638,712	685,686	711,153	711,966	Rent Income		691,308	554,678	136,630	0
<b>3,408,072</b>	<b>3,358,971</b>	<b>3,046,320</b>	<b>3,510,956</b>	<b>REVENUE</b>		<b>2,827,063</b>	<b>2,332,703</b>	<b>237,240</b>	<b>257,120</b>
3,021	3,654	4,174	2,796	Leave Expense		3,124	2,568	556	0
6,486	7,125	26,097	8,343	Fringe Benefits		7,263	5,956	1,307	0
6,609	30,653	41,255	22,652	Insurance Benefits		79,668	46,031	33,637	0
17,888	22,758	23,208	22,405	PERS Benefits		21,521	17,540	3,981	0
233	343	1,893	338	PERS Reserve		1,610	1,312	298	0
16,779	0	0	0	Deputy Director		0	0	0	0
0	26,504	35,414	29,526	Program Director	0.00	0	0	0	0
				Program Supervisor	0.20	14,554	11,643	2,911	0
5,968	6,719	6,810	7,208	Accounting Clerk II	0.00	0	0	0	0
49,157	50,316	52,425	49,114	Facility Maint. Coordinator	1.50	65,930	53,953	11,977	0
0	0	0	0	Extra Hire		0	0	0	0
<b>106,141</b>	<b>148,072</b>	<b>191,276</b>	<b>142,382</b>	<b>PERSONNEL</b>	<b>1.70</b>	<b>193,670</b>	<b>139,003</b>	<b>54,667</b>	<b>0</b>
0	0	0	0	Advertising		0	0	0	0
0	98	500	0	Computer Maintenance & Equipment		2,400	1,920	480	0
79,270	116,889	136,000	104,943	Contract Expense		115,620	50,000	21,500	44,120
8,960	2,587	16,200	266	Copying		250	250	0	0
48,836	7,274	1,000	0	Furniture & Fixtures		1,800	1,500	300	0
66,004	70,366	73,000	69,612	Insurance		77,404	56,100	21,304	0
74,376	74,788	85,000	73,467	Janitorial		88,000	76,000	12,000	0
0	0	0	0	Legal Expenses		0	0	0	0
421	394	1,000	200	Licenses and Fees		2,712	2,000	712	0

63,956	35,093	60,178	68,554	Maintenance and Repair		64,500	47,500	12,000	5,000
54	73	100	67	Postage		150	150	0	0
0	0	100	0	Printing		100	100	0	0
14,963	7,642	20,500	8,735	Supplies		13,500	10,000	2,500	1,000
0	0	2,500	0	Taxes		0	0	0	0
692	268	500	404	Telephone		700	500	200	0
0	0	1,000	0	Training		2,000	1,600	400	0
2,103	3,179	3,000	2,574	Travel		4,920	2,420	2,500	0
0	0	0	755,000	Transfers Out		0	0	0	0
59,733	54,507	65,000	54,791	Utilities		67,677	55,000	12,677	0
1,766,860	0	1,379,976	0	Operating Contingency		824,500	750,000	0	74,500
13,124	0	60,000	39,000	Capital Purchase		155,000	95,000	60,000	0
186,335	18,004	55,000	59,393	Leasehold Improv.		0	0	0	0
43,333	43,333	43,333	44,623	Principal Payment		0	0	0	0
7,735	5,157	5,157	1,289	Interest Payment		0	0	0	0
<b>2,436,754</b>	<b>439,651</b>	<b>2,009,044</b>	<b>1,282,918</b>	<b>MATERIAL &amp; SUPPLIES</b>		<b>1,421,233</b>	<b>1,150,040</b>	<b>146,573</b>	<b>124,620</b>
<b>2,542,895</b>	<b>587,723</b>	<b>2,200,320</b>	<b>1,425,300</b>	<b>TOTAL EXPENSES</b>		<b>1,614,903</b>	<b>1,289,043</b>	<b>201,240</b>	<b>124,620</b>
<b>865,177</b>	<b>2,771,247</b>	<b>846,000</b>	<b>2,085,656</b>	<b>Unappropriated Ending Balance</b>		<b>1,212,160</b>	<b>1,043,660</b>	<b>36,000</b>	<b>132,500</b>

# Oregon Cascades West Council of Governments

## Reserves

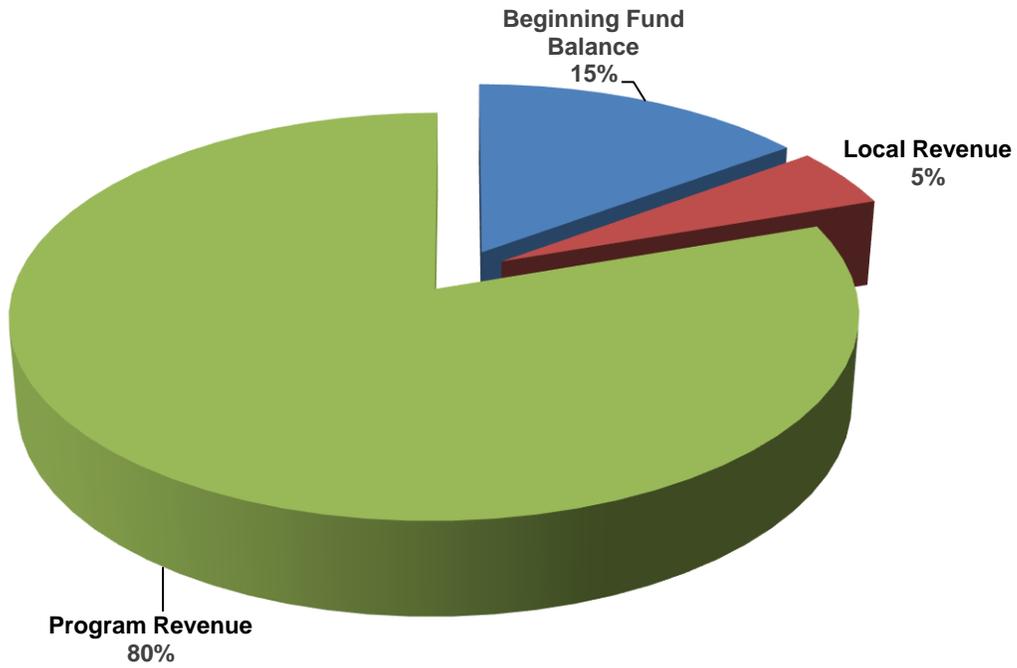
### Consolidated Budget FY 2022-23

2019-2020 Actuals	2020-21 Actuals	2021-22 Adopted	Estimated Actuals	Description	2022-23 Proposed	Admin	CED	Lending	SDS	CSP	Non-Departmental
0	0	226,564	246,564	Beg Bal-Restricted Reserve	3,622,806	66,709	389,135	27,945	2,025,396	358,621	755,000
0	0	3,396,242	3,376,242	Transfer In	200,000	200,000	0	0	0	0	0
-	-	<b>3,622,806</b>	<b>3,622,806</b>	<b>REVENUE</b>	<b>3,822,806</b>	<b>266,709</b>	<b>389,135</b>	<b>27,945</b>	<b>2,025,396</b>	<b>358,621</b>	<b>755,000</b>
0	0	0	0	Transfer Out	0	0	0	0	0	0	0
-	-	-	-	Capital Project	250,000	250,000	0	0	0	0	0
-	-	-	-	<b>MATERIALS AND SUPPLIES</b>	<b>250,000</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
-	-	-	-	<b>TOTAL EXPENSES</b>	<b>250,000</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>3,622,806</b>	<b>3,622,806</b>	<b>Unappropriated Ending Balance</b>	<b>3,572,806</b>	<b>16,709</b>	<b>389,135</b>	<b>27,945</b>	<b>2,025,396</b>	<b>358,621</b>	<b>755,000</b>

## GENERAL ADMINISTRATION

<b>CASCADES WEST COUNCIL OF GOVERNMENTS FY 2022-23 BUDGET SUMMARY</b>	
Beginning Fund Balance	393,792
State Revenue	-
Federal Revenue	-
Local Revenue	127,036
Program Revenue	2,122,131
<b>TOTAL REVENUE</b>	<b>2,642,959</b>
Personnel	1,082,316
Fringe Benefits	106,502
Insurance Benefits	304,266
Leave Benefits	54,319
PERS Benefits	317,910
<b>TOTAL PERSONNEL</b>	<b>1,865,313</b>
Materials & Supplies	777,646
Principal Expense	-
Interest Expense	-
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>777,646</b>
<b>Unappropriated Ending Balance</b>	<b>-</b>

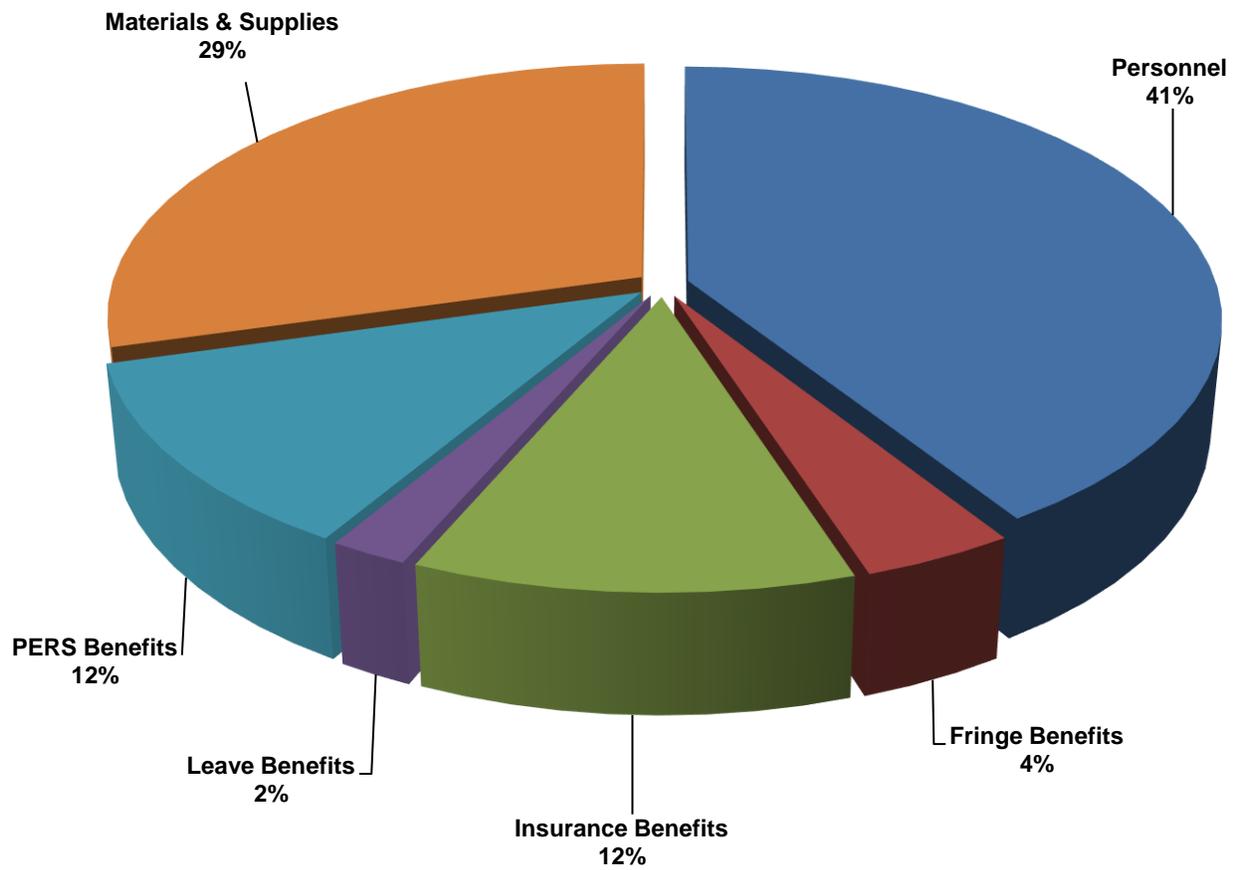
## General Administration Revenue Chart FY 2022-23



\* Federal contracts including funds passed through the State Government

Local Revenue	Program Revenue
Interest Revenue	Contracts Revenue
	Indirect Income
	Transfers In
	Special Project Dues

# General Administration Expense Chart FY 2022-23



# General Administration Work Program

OCWCOG's General Administration (GA) Department provides overall management of the agency's programs, staff, finances, technology, and facilities. The Department also delivers services and support to OCWCOG's Board of Directors and member jurisdictions. GA is responsible for major communications, advocacy, oversight of program development, and a consolidated work plan to ensure OCWCOG sustainability, viability, and growth.

General Administration consists of five primary areas: General Management; Financial Services Management; Human Resources Management; Technology Services Management; and Facilities Management (referred to as Non-Departmental.) General Administration may also oversee research initiatives, corporate and philanthropic development, and events.

## **Funding:**

Funding to support General Administration is received through in-direct charges, based on the number of staff employed in each OCWCOG run program. Funding is also provided through contracts for services with member jurisdictions.

## **Program Area Oversight Committees or Commissions:**

- OCWCOG's Board of Directors
- OCWCOG's Executive Committee

## **Program Contact:**

Ryan Vogt  
541.924.8465  
rvogt@ocwcog.org

# General Management

The Executive Director is responsible for oversight of all OCWCOG programs and activities, and communicating with OCWCOG members, and federal, State and local governments regarding current and potential programs. The Executive Director and appointed staff ensure that issues are presented to the OCWCOG Board of Directors (Board), and its adopted policy is implemented. All services overseen by General Management are also available to support member jurisdictions, as requested.

## **Funding:**

Funding to support General Management is received through in-direct charges, based on the number of staff employed in each OCWCOG run program. Funding is also provided through contracts for services with member jurisdictions.

## **Goals:**

- Continue to improve regional awareness of OCWCOG's program and services, and to facilitate regional activities. OCWCOG will continue regular visits to member jurisdictions and provide timely, regular reports of agency activities to members.
- Provide a clear direction and values for agency staff, members, and stakeholders, by creating and codifying the agencies Mission Statement, Vision, and Guiding Principles, and Strategic Plan.
- Continue to build OCWCOG's partnerships and collaboration with Community Services Consortium (CSC), Oregon Department of Human Services (ODHS), local universities and other community partners.
- Increase agency awareness in Diversity, Equity and Inclusion to deliver better services for our member agencies and our regions residents.

# Financial Management

OCWCOG's Finance Department is responsible for the consolidated budget of the agency, its programs' financial functions, and ensuring compliance with budget law and Generally Accepted Accounting Principles (GAAP). The Department handles agency payroll, accounts payable and receivables, contracts management, audit, and centralized purchasing. Finance staff advise the Executive Director on fiscal matters, present reports to the OCWCOG Finance and Budget Committees, and research tools, programs, and projects to expedite and maximize financial services and support.

## **Funding:**

Funding to support Financial Management is received through in-direct charges, based on the number of staff employed in each OCWCOG-run program. Funding is also provided through contracts for services with member jurisdictions.

## **Goals:**

- Continue to improve and update comprehensive standard operating procedures (SOP) for all duties in the Finance department.
- Work with Technology staff to research enterprise software solutions to improve efficiencies and processes and offer better service to those the department supports.
- Gather information and provide input for the OCWCOG strategic planning process. Provide support to implement outlined goals.
- Enhance finance department staff skills and knowledge through continuing education and training opportunities.

# Human Resources Management

OCWCOG's Human Resources Department provides guidance related to all agency and program personnel matters; coordinates recruitments, onboarding, compensation, job classifications, and employee benefits. The Department develops and recommends to the Executive Director, for OCWCOG Board of Directors, approval of agency-wide personnel policies, and manages agency labor relations, including collective bargaining. All services managed by Human Resources are also available to support member jurisdictions, as requested.

## **Funding:**

Funding to support Human Resource Management is received through indirect charges, based on the number of staff employed in each OCWCOG run program. Funding is also provided through contracts for services with member jurisdictions.

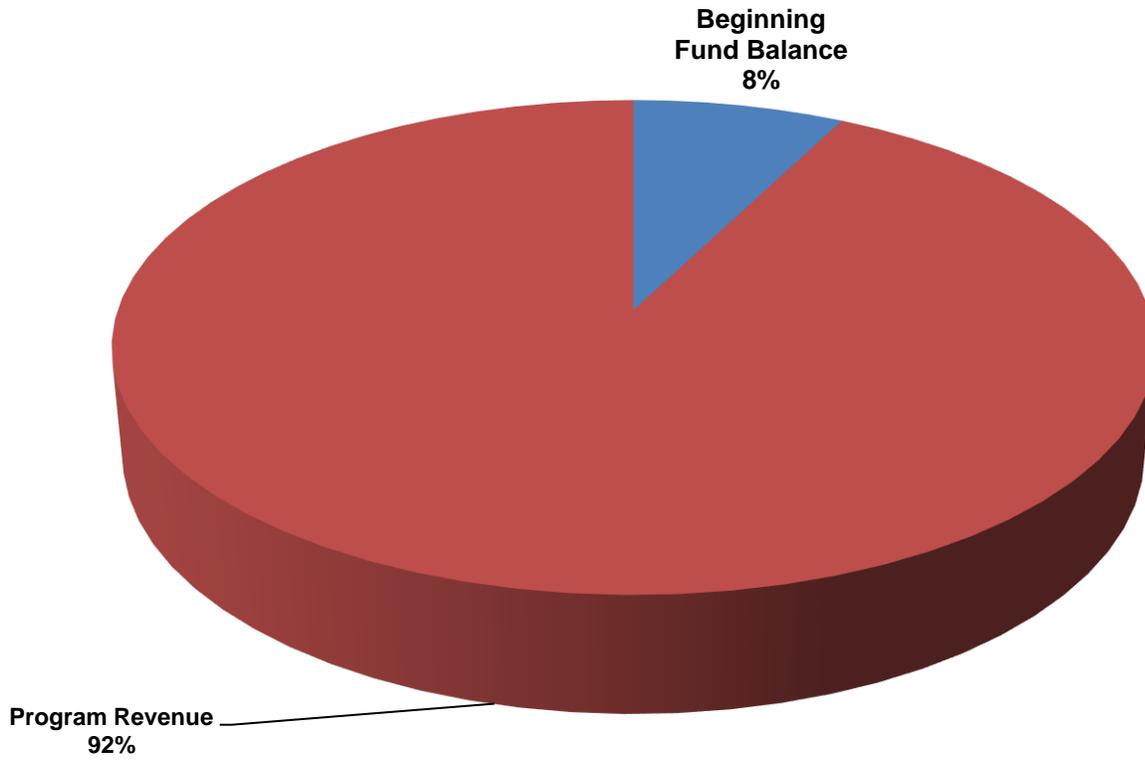
## **Goals:**

- Evaluate onboarding and orientation processes and procedures for opportunities to improve, act on opportunities when appropriate.
- Create opportunities for management development in areas to include labor relations, performance management, coaching and mentoring to better assist managers in becoming successful leaders.
- Develop a plan identify and implement a replacement HRIS as a component of an integrated Enterprise IT solution.
- Support new and ongoing committees and workgroups including:
  - Wellness Committee
  - Safety Committee
  - Labor Management Advisory Committee
  - Diversity Equity and Inclusion Committee
  - Social Committee
  - Learning/Development Committee
  - Health Insurance Committee
- Provide Human Resource expertise and consultation to members at a competitive rate.
- Enhance HR staff skills and knowledge through continuing education.

## TECHNOLOGY SERVICES

<b>CASCADES WEST COUNCIL OF GOVERNMENTS FY 2022-23 BUDGET SUMMARY</b>	
Beginning Fund Balance	90,903
State Revenue	-
Federal Revenue	-
Local Revenue	-
Program Revenue	1,108,115
<b>TOTAL REVENUE</b>	<b>1,199,018</b>
Personnel	478,317
Fringe Benefits	41,254
Insurance Benefits	135,983
Leave Benefits	24,438
PERS Benefits	126,580
<b>TOTAL PERSONNEL</b>	<b>806,572</b>
Materials & Supplies	356,304
Interest Expense	-
Principal Expense	-
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>356,304</b>
<b>Unappropriated Ending Balance</b>	<b>36,142</b>

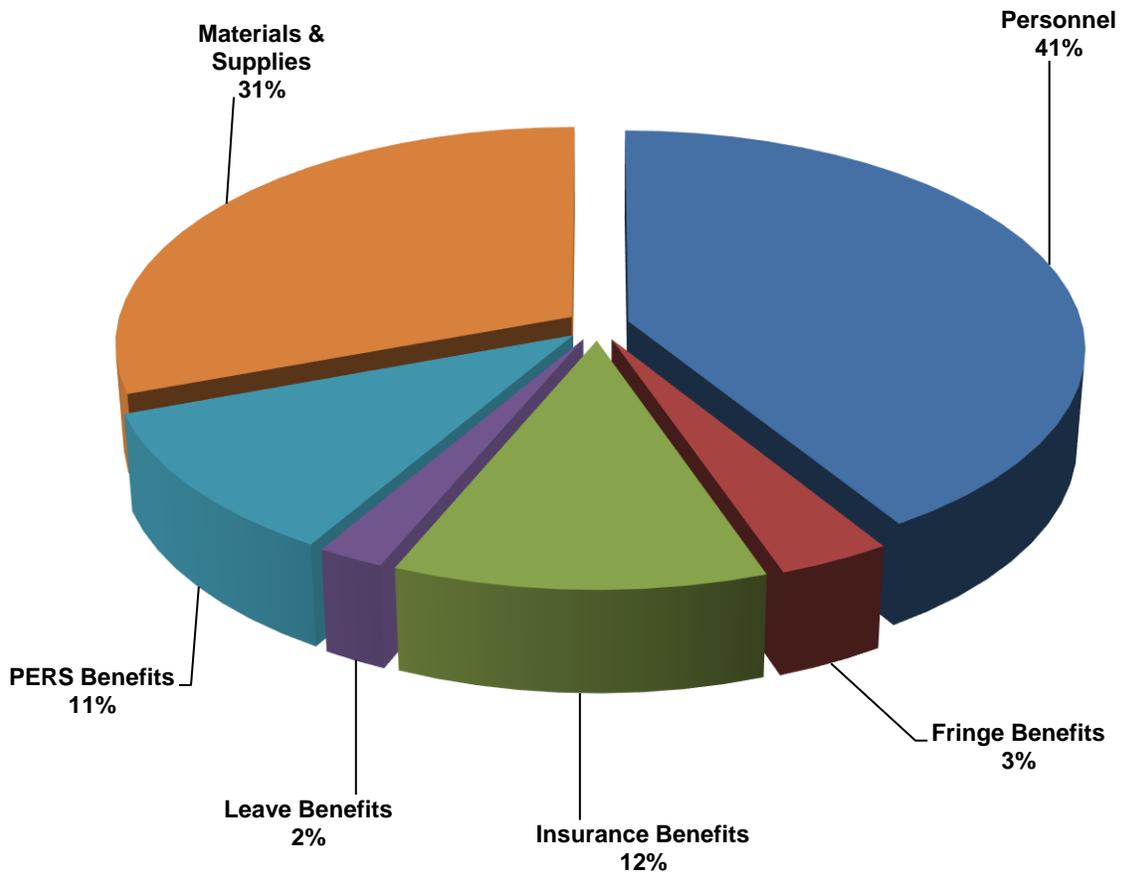
# Technology Services Revenue Chart FY 2022-23



\* Federal contracts including funds passed through the State Government

<b>Program Revenue</b>
Contracts Revenue
Indirect Income
Transfers In

# Technology Service Expense Chart FY 2022-23



# Technology Services Management

OCWCOG's Technology Services (TS) Department manages information, data security, and telecommunications services for the agency. This includes video conferencing, desktop computers, servers, network, phones, related infrastructure, and associated software, as well as technical support and systems administration. TS advises the Executive and Program Directors on new technology, tools and processes to meet changing requirements and demands in information delivery and security. TS also provides contracted managed information services to member jurisdictions.

## **Funding:**

Funding to support Technology Services Management is received through in-direct charges, based on the number of staff employed in each OCWCOG run program. Funding is also provided through contracts for services with member jurisdictions.

## **Goals:**

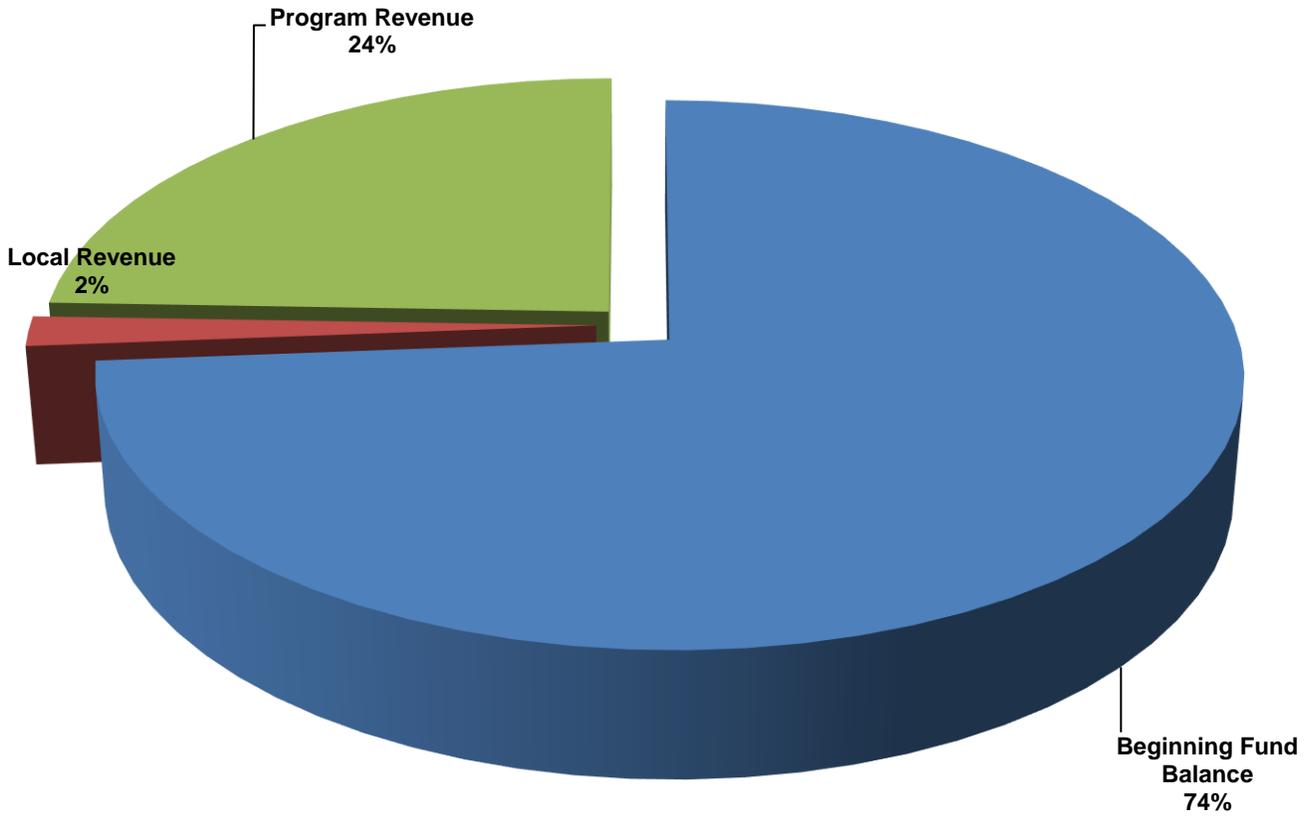
- Stabilize and enhance operations.
- Modernize information systems.
- Align information technology with program area business needs.
- Leverage cloud services to maximize staff collaboration and service delivery.
- Revitalize and maintain continuity of member managed services.

## NON-DEPARTMENTAL

### CASCADES WEST COUNCIL OF GOVERNMENTS FY 2022-23 BUDGET SUMMARY

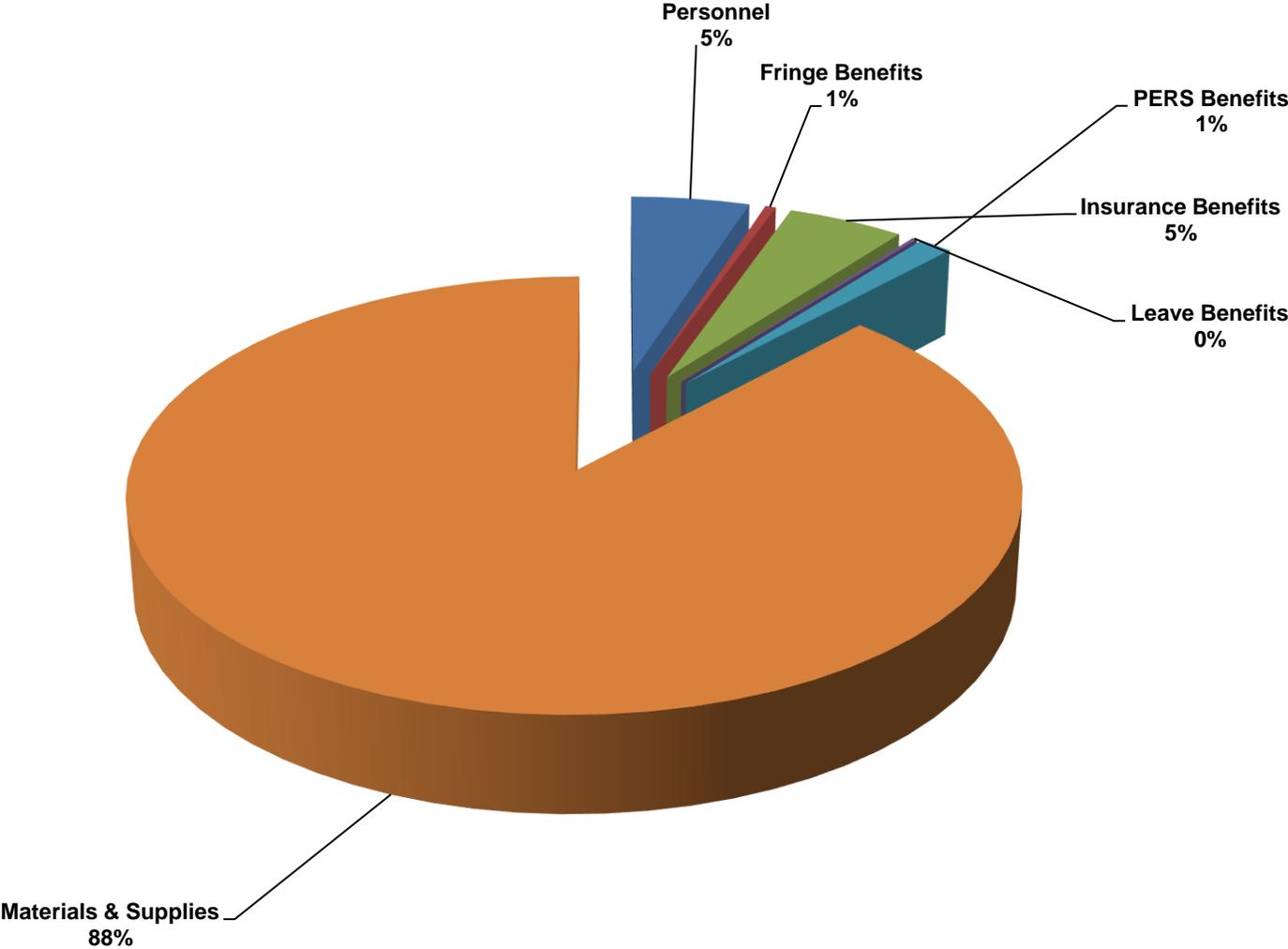
Beginning Fund Balance	2,085,655
State Revenue	-
Federal Revenue	-
Local Revenue	50,100
Program Revenue	691,308
<b>TOTAL REVENUE</b>	<b>2,827,063</b>
Personnel	80,484
Fringe Benefits	7,263
Insurance Benefits	79,668
Leave Benefits	3,124
PERS Benefits	23,131
<b>TOTAL PERSONNEL</b>	<b>193,670</b>
Materials & Supplies	1,421,233
Interest Expense	-
Principal Expense	-
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,421,233</b>
<b>Unappropriated Ending Balance</b>	<b>1,212,160</b>

## Non-Departmental Revenue Chart FY 2022-23



Local Revenue	Program Revenue
Fee for Service	Rent Income
Grant Revenue	

# Non-Departmental Expense Chart FY 2022-23



# Facilities Management (Non-Departmental)

OCWCOG owns buildings in Albany and Toledo and leases a third office space in Corvallis. The Facilities Management Department administers and maintains the Albany and Toledo facilities, including the surrounding grounds, to ensure safe and convenient public access to agency services as well as provide a secure, professional business environment for staff and agency partners. The department also coordinates maintenance and related activities for its Corvallis office.

## **Funding:**

Facilities Management funding consists of board-authorized reserves, an environmental sustainability reserve, and an operational fund calculated as part of a square footage rental rate established for each facility. Ultimately, operational funding is provided through direct cost recovery from each OCWCOG program area based on building occupancy.

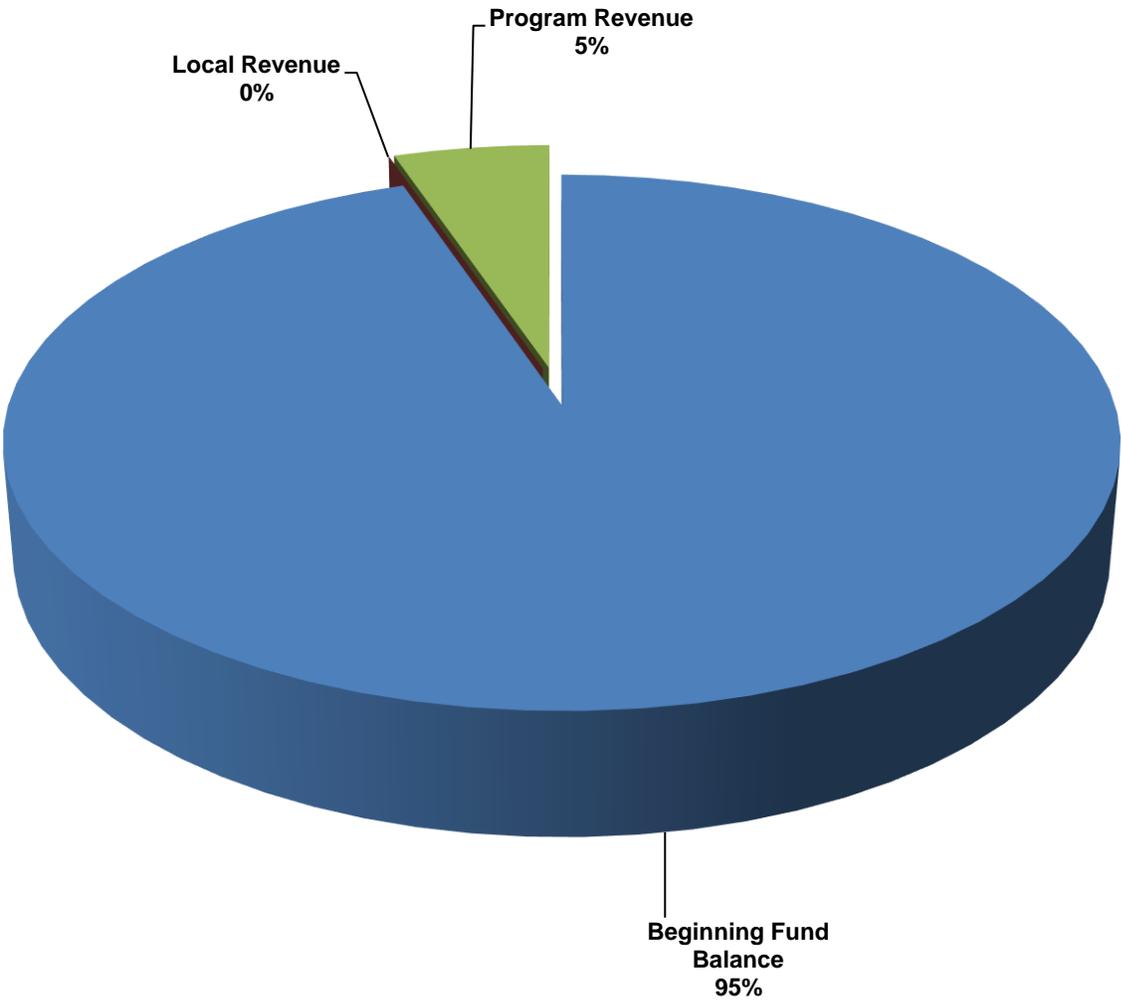
## **Goals:**

- Establish standard and competitive processes to obtain contractors, ensure compliance with state procurement law, and complete facilities projects on-time and within budget.
- Fold strategic plan goals into five-year maintenance plan. Continue facilities improvement and capital investment.
- Operate all OCWCOG facilities consistent with program area needs to enhance staff workflows, provide building security and reception to better serve the public.

## RESERVES

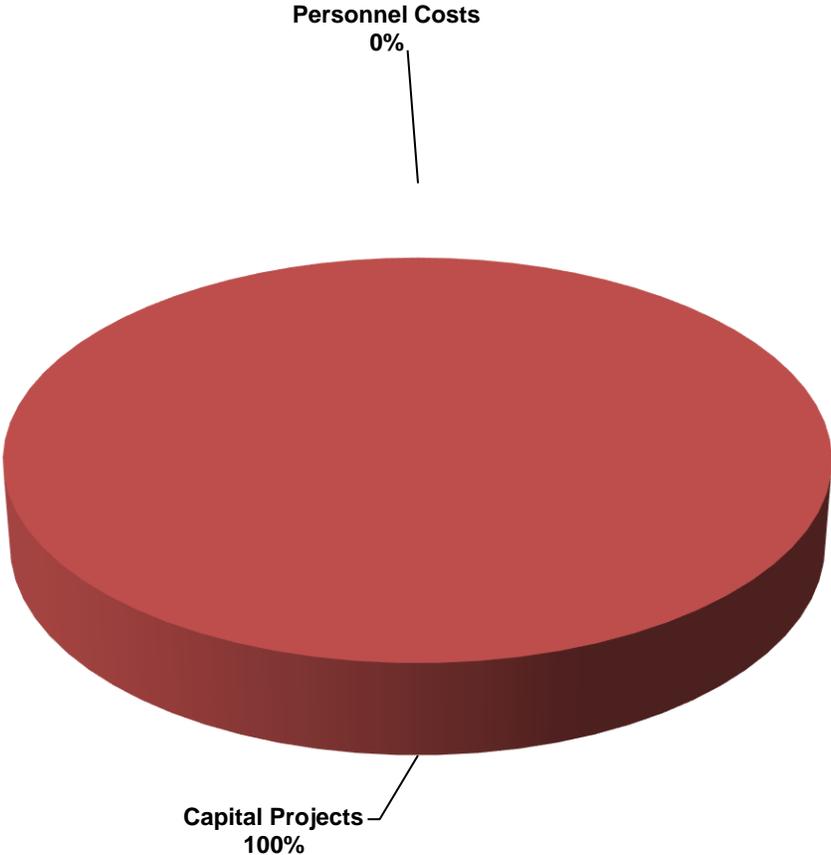
<b>CASCADES WEST COUNCIL OF GOVERNMENTS                      FY 2022-23 BUDGET SUMMARY</b>	
Beginning Fund Balance	3,622,806
State Revenue	-
Federal Revenue	-
Local Revenue	-
Program Revenue	200,000
<b>TOTAL REVENUE</b>	<b>3,822,806</b>
Personnel	-
Fringe Benefits	-
Insurance Benefits	-
Leave Benefits	-
PERS Benefits	-
<b>TOTAL PERSONNEL</b>	<b>-</b>
Materials & Supplies	250,000
Interest Expense	-
Principal Expense	-
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>250,000</b>
<b>Unappropriated Ending Balance</b>	<b>3,572,806</b>

# Reserves Revenue Chart FY 2022-23



<b>Local Revenue</b>	<b>Program Revenue</b>
	Transfer In

# Reserves Expense Chart FY 2022-23



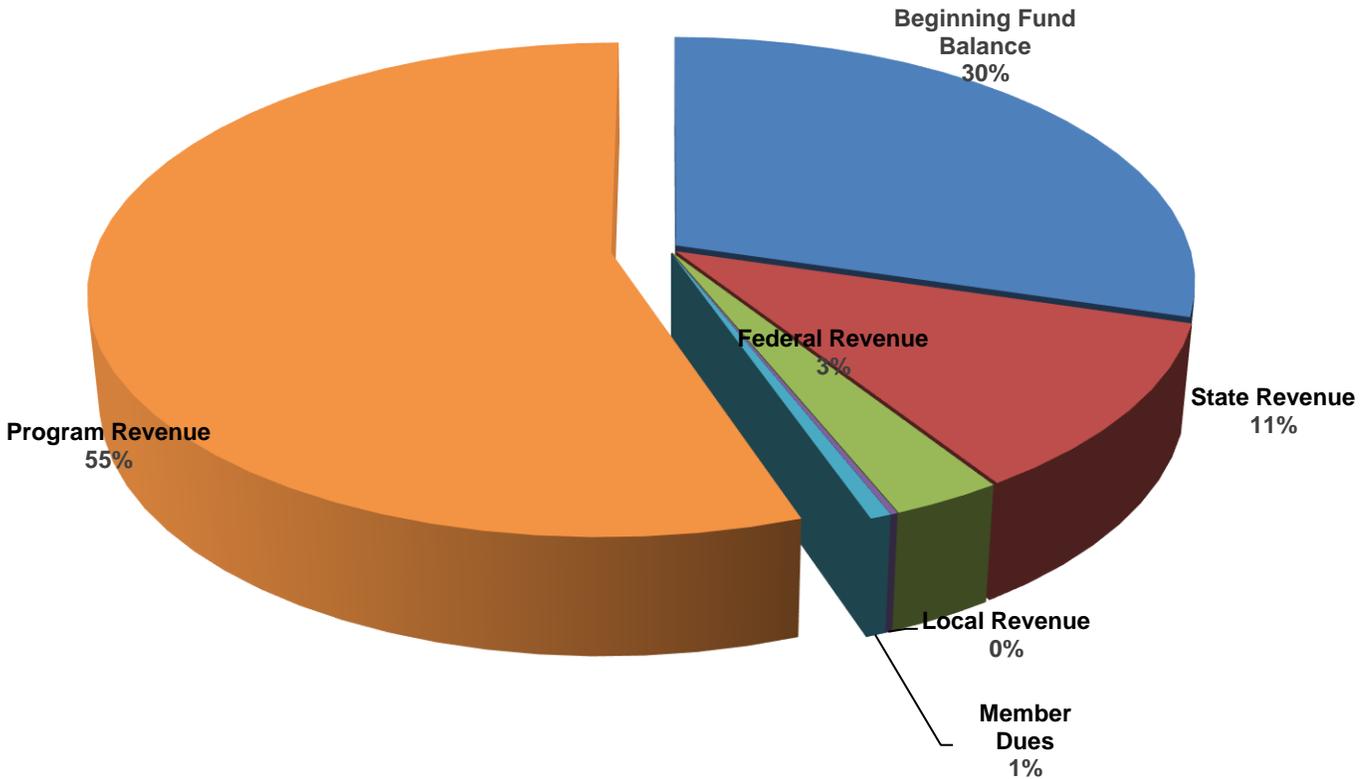
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## COMMUNITY AND ECONOMIC DEVELOPMENT

### CASCADES WEST COUNCIL OF GOVERNMENTS FY 2022-23 BUDGET SUMMARY

Beginning Fund Balance		5,311,789
State Revenue		2,014,567
Federal Revenue		536,799
Local Revenue		137,883
Program Revenue		9,925,681
<b>TOTAL REVENUE</b>		<b>17,926,719</b>
Personnel		1,374,887
Fringe Benefits		120,715
Insurance Benefits		437,778
Leave Benefits		79,181
PERS Benefits		398,372
<b>TOTAL PERSONNEL</b>		<b>2,410,933</b>
Materials & Supplies		15,515,786
Interest Expense		-
Principal Expense		-
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>15,515,786</b>
<b>Unappropriated Ending Balance</b>		<b>-</b>

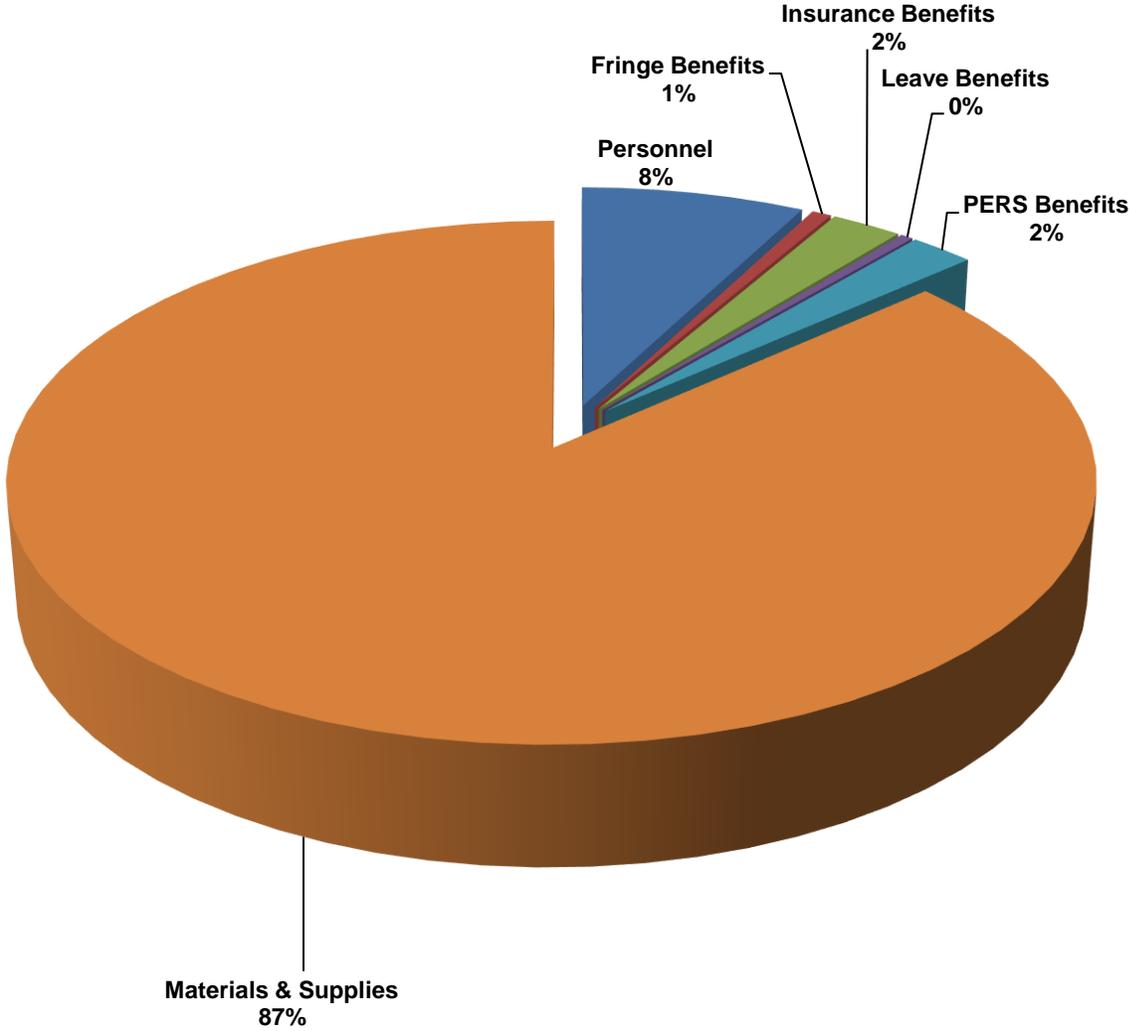
# Community and Economic Development Revenue Chart FY 2022-23



\* Federal contracts including funds passed through the State Government

State Revenue	Federal Revenue
ODOT Oregon Business Development Dept. of Land Conservation Grant Revenue	Economic Development Administration Title XIX Federal Contracts Environmental Protection Agency
Local Revenue	Program Revenue
Fee for Service Miscellaneous	Contracts Revenue Coordinated Care CCO Metrics Income

# Community and Economic Development Expense Chart FY 2022-23



# Community and Economic Development Work Program

OCWCOG's Community and Economic Development (CED) Department engages in a variety of programs that support the Region and member jurisdictions to improve overall community and economic vitality and resiliency. CED is broadly comprised of five program areas: Community Development & Land Use Planning, Economic Development, Small Business Lending, Transportation Planning and Programming, and Transportation Services.

## Community Development & Land Use Planning Services:

CED planning staff primarily assist communities with land use planning. Services include permit processing, grant writing, grant and project administration, long range plans and public participation. Planners use Geographic Information Systems (GIS) to maintain a library of GIS data and can produce maps illustrating a variety of aerial imagery and shaded relief imagery; highway conditions and hazards; soils and potential wetland areas; and environmental constraints and hazards.

## Economic Development:

CED staff promote coordinated economic development efforts across the region through relationship building, convening, research, grant writing, project development and management, and technical assistance. Regional priorities are set and implemented through the *Cascades West Economic Development District's (CWEDD) 5-year Comprehensive Economic Development Strategy (CEDs)*. CWEDD is jointly staffed by OCWCOG and Lane Council of Governments (LCOG) and includes Linn, Benton, Lincoln and Lane counties.

## Small Business Lending:

*Cascades West Business Lending (CWBL)* program delivers professional commercial loan packaging, closing, servicing, and collection services through various direct and indirect loan programs. *CWBL* also provides administrative services, technical assistance, and professional lending services to government and non-profit entities managing economic development loan programs. The combined activities of the contractual and direct loan programs provide small businesses with a single source of non-conventional capital in the Region.

## Transportation Planning and Programming:

CED transportation planners administer federal and state programs across the region including: the Albany Area Metropolitan Planning Organization (AAAMPO), the Corvallis Area Metropolitan Planning Organization (CAMPO), Cascades West Transportation Options (CW Ride) and the Cascades West Area Commission on Transportation (CWACT). In addition, short- and long-range transportation planning assistance is available to OCWCOG's communities.

## Transportation Brokerage Services:

*Cascades West Ride Line (Ride Line)* brokers non-emergent medical transportation for eligible Oregon Health Plan (OHP), Medicaid and Medicare clients traveling to and from covered non-emergency medical services. Transportation is provided to eligible clients living in Benton, Lincoln, and Linn Counties who have no other way to get to their medical services.

## **Program Area Oversight Committees and Commissions:**

- Cascades West Economic Development District (CWEDD) Board of Directors
- CWEDD Executive Committee
  
- Cascades West Area Commission on Transportation (CWACT) Full Commission
- CWACT Executive Committee
- CWACT Technical Advisory Committee
  
- Albany Area Metropolitan Planning Organization (AAMPO) Policy Board
- AAMPO Technical Advisory Committee
  
- Corvallis Area Metropolitan Planning Organization (CAMPO) Policy Board
- CAMPO Technical Advisory Committee
  
- Transportation Brokerage Advisory Committee (TBAC)
  
- Loan Program Advisory Committee (LPAC)
- Loan Review Subcommittee (LRS)

### **Program Contact:**

Jenny Glass

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541.924.8474

# Community Development & Land Use Planning

The Community Development & Land Use Planning program assists local governments and partners in planning for strong and resilient communities through short- and long-range planning services.

## **Goals:**

- Provide planning staff to meet demand for services across the region.
- Maintain staffing that allows OCWCOG to be responsive, proactive, and supportive of members.
- Continue efforts on regional wetland issues including finishing the Wetlands Mitigation Bank feasibility study and guiding action on recommendations.
- Advance brownfield mitigation efforts across the region through opportunities with Environmental Protection Agency funding for brownfields assessment and clean up.
- Engage in implementation of housing legislation; related to workforce, transportation and economic impacts.
- Provide suite of GIS services and internship matching in coordination with OSU.

## **Secured & Pending Funding FY 2022-23:**

- Direct service planning contracts with cities, counties, ports, and tribes. (Cities of Toledo, Sweet Home and Siletz)
- Staffing of the Cascades West Regional Consortium, an independent non-profit working on wetlands conservation and development
- Contract with Department of Land Conservation and Development for Climate Friendly Communities

# Economic Development

The Economic Development Planning program leads collaboration for a more resilient economy in OCWCOG's tri-County Region, and four-County CWEDD. The function of this program is guided by the implementation of the *2020-2025 CEDS*. Technical assistance aims to provide member agencies services, such as assistance in grant writing, project development/management, and funding. Regional economic development efforts will leverage opportunities, build capacity, and respond to private sector feedback on best practices to support workforce development, entrepreneurship, business retention and expansion.

## **Goals:**

- Continue implementation of the 2020-2025 CEDS
  - Leading workgroups in childcare and broadband; participating in workgroups around rural vitality and other topics
  - Supporting member jurisdictions' applications to receive state and federal funding
  - Proactively seeking funding for regional priorities including broadband, childcare and other priorities defined by CWEDD board
- Lead in providing relevant information on economic development resources through website, newsletter, social media and accessible public meetings

## **Secured & Pending Funding FY 2022-23:**

- Economic Development Administration planning grant
- Business Oregon
- Ford Family Foundation
- Direct service contracts with cities, counties, ports, and tribes

# Small Business Lending

The *Cascades West Business Lending (CWBL)* program provides small businesses with a single source of non-conventional capital in the Region through professional commercial loan packaging, closing, servicing, and collection services through various direct and indirect loan programs. *CWBL* also provides administrative services, technical assistance, and professional lending services to government and non-profit entities managing economic development loan programs.

Private small businesses rely on *CWBL* for access to capital and technical assistance through various loan programs that aren't readily available from traditional lenders. *CWBL* loan programs provide access to federal, State and local funding to cover gaps in traditional funding, and to provide new and emerging business with guaranteed funding in partnership with banks and other lending institutions. In addition to the portfolio of lending programs, *CWBL* assists Lincoln County and the Lincoln City Urban Renewal District to manage their business loan programs, which includes packaging, closing, and servicing of loans. *CWBL* also contracts with CCD Business Development Corporation, a Certified Development Company (CDC), to provide SBA 504 loans to businesses throughout Oregon.

## **Goals:**

- Re-capitalization of loan funds.
- CDC relationships, marketing, outreach to new markets, new partners, and new programs are designed to enhance program revenue diversification.
- Establishment of new local/Regional loan programs, as appropriate.
- Develop and implement a new program marketing plan.
- Coordinate with economic development programs and small business development centers (SBDC) to promote OCWCOG loan programs.
- Continuation of a sustainability plan for ongoing revenues and operations.

## **Secured & Pending Funding FY 2022-23:**

- Fees on U.S. Small Business Administration (SBA) loans
- Loan program revenue (fees and interest)
- Contracts with other entities for which OCWCOG manages business lending program

# Transportation Planning & Programming

CED transportation planners provide various services to the region including the major programs listed here as well as direct transportation planning services to the OCWCOG region as requested.

The *Cascades West Area Commission on Transportation* (CWACT) is an advisory body to the Oregon Transportation Commission and whose role is to advise, coordinate and plan for all aspects of transportation (surface, marine, air, rail, and safety) within Lincoln, Benton and Linn Counties. Chief among the responsibilities of the CWACT is to recommend the funding of transportation projects in the Statewide Transportation Improvement Program.

*Cascades West Transportation Options* (CWTO) provides transportation options outreach, including carpool and vanpool matching services for commuters living or working in Oregon's Benton, Lincoln, and Linn Counties, with connections to major cities such as Eugene, Portland, and Salem. OCWCOG collaborates with Cherriots Rideshare at Salem Keizer Transit District, and Point2point at Lane Transit District to provide regional vanpool and carpool programs called Get There. CWTO also provides travel training for people desiring to use transit and works with employers to develop employee programs that reduce single occupancy vehicle (SOV) use.

*Albany Area MPO and Corvallis Area MPO* (AAMPO & CAMPO) are federally mandated and federally funded transportation policy-making organizations made up of representatives from local government and governmental transportation authorities. The two MPOs receive federal dollars for regional transportation planning, as well as additional federal funds for construction of regionally significant projects. Each MPO is responsible for developing a Regional Transportation Plan (RTP), which provides a regional vision and policies to guide development of the transportation network over the next 20 years. The MPOs also develops the regions' four-year Transportation Improvement Program, which programs millions of Federal transportation program funds for local, regionally significant projects. Both MPOs are heavily involved in local transit planning as well; providing in-kind assistance to the Linn Benton Loop Policy Board and Technical Advisory Committee, a regional transit system in operation for over forty years.

## **Goals:**

- Implement AAMPO & CAMPO Unified Planning Work Programs which set annual priorities
- Facilitate the Linn-Benton Loop Board and support strategic regional transit planning
- Seek Federal and State grant opportunities for local projects and regional priorities
- Provide input and recommendations regarding State plans, policies, and programs
- Provide guidance on regional transportation planning efforts
- Expansion of regional transportation options including vanpool services to link the Mid-Willamette Valley and the Central Oregon Coast.

## **Secured & Pending Funding FY 2022-23:**

- Federal Highway Administration (FHWA) Planning (PL)
- Federal Transit Administration (FTA) 5303
- Oregon Department of Transportation (various)

# Transportation Brokerage Services

*Cascades West Ride Line (Ride Line)* provides Non-Emergent Medical Transportation (NEMT) for eligible clients enrolled in the Oregon Health Plan through either Intercommunity Health Network-Coordinated Care Organization (IHN-CCO) or the Oregon Health Authority (OHA) as well as Medicare clients enrolled in Samaritan Advantage Health Plan. *Ride Line* coordinates the most appropriate and cost-effective rides using a variety of modes of transport, including transit, sedan, wheelchair, stretcher, secured, or mileage reimbursement.

## **Goals:**

- Improve medical service access in coordination with IHN-CCO, OHA and Samaritan.
- Implement new software solution to provide better customer service for scheduling, eligibility, appointment reminders, tracking and reporting

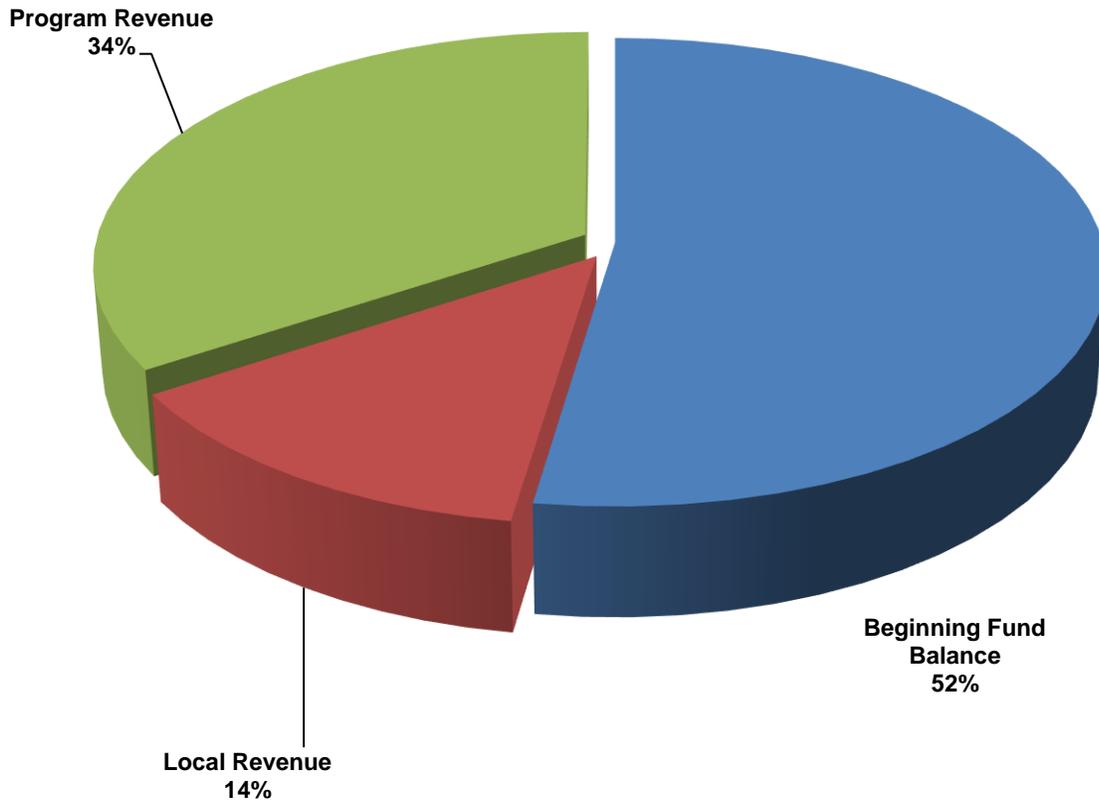
## **Secured & Pending Funding FY 2022-23:**

- IHN-CCO Medicaid
- SAHP Medicare

## BUSINESS LENDING

<b>CASCADES WEST COUNCIL OF GOVERNMENTS FY 2022-23 BUDGET SUMMARY</b>	
Beginning Fund Balance	509,000
State Revenue	-
Federal Revenue	-
Local Revenue	130,000
Program Revenue	333,348
<b>TOTAL REVENUE</b>	<b>972,348</b>
Personnel	151,238
Fringe Benefits	13,279
Insurance Benefits	40,967
Leave Benefits	8,352
PERS Benefits	43,466
<b>TOTAL PERSONNEL</b>	<b>257,302</b>
Materials & Supplies	330,344
Interest Expense	20,000
Principal Expense	-
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>350,344</b>
<b>Unappropriated Ending Balance</b>	<b>364,702</b>

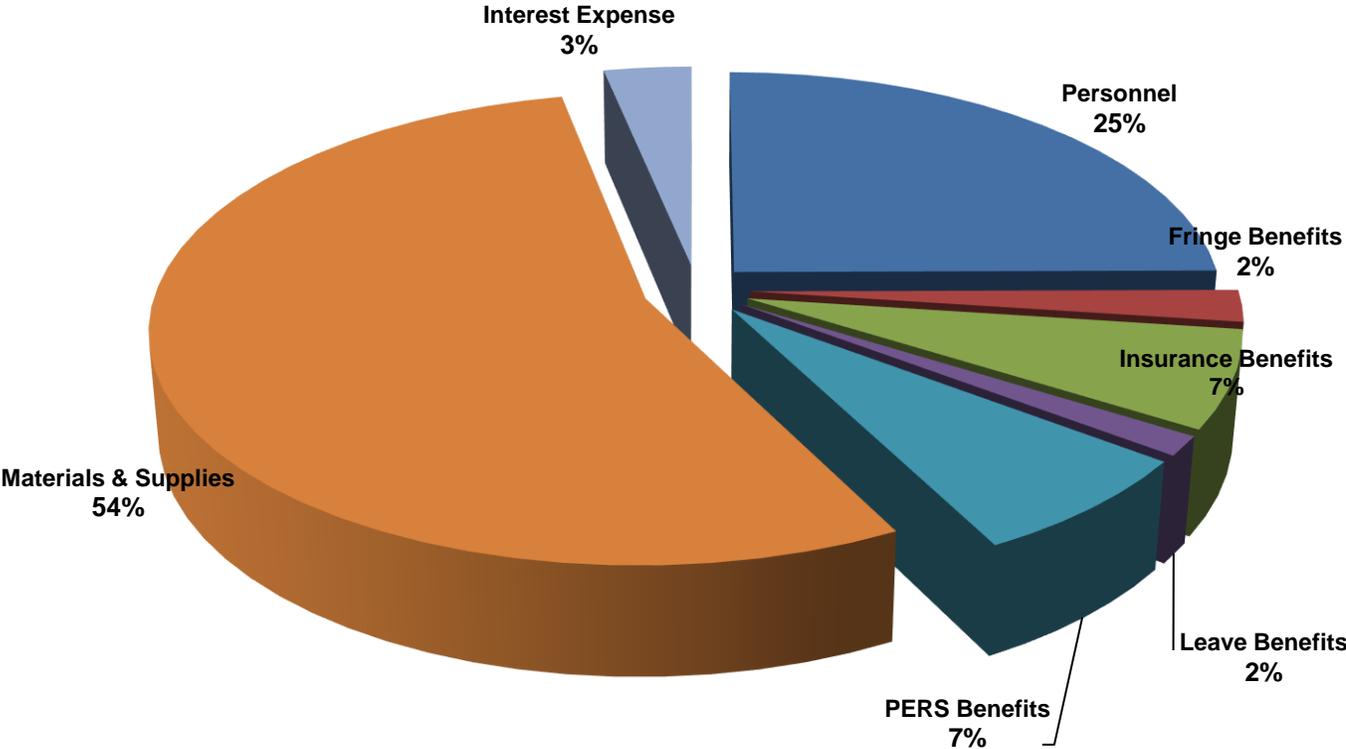
## Business Lending Revenue Chart FY 2022-23



\* Federal contracts including funds passed through the State Government

Local Revenue	Program Revenue
Fee for Service	Borrowers Fees
Interest Revenue	Contracts Revenue
	Loan Fees
<b>Federal Grant Revenue</b>	Program Administration
	Program Income
	Service Fees
	Transfers In

# Business Lending Expense Chart FY 2022-23

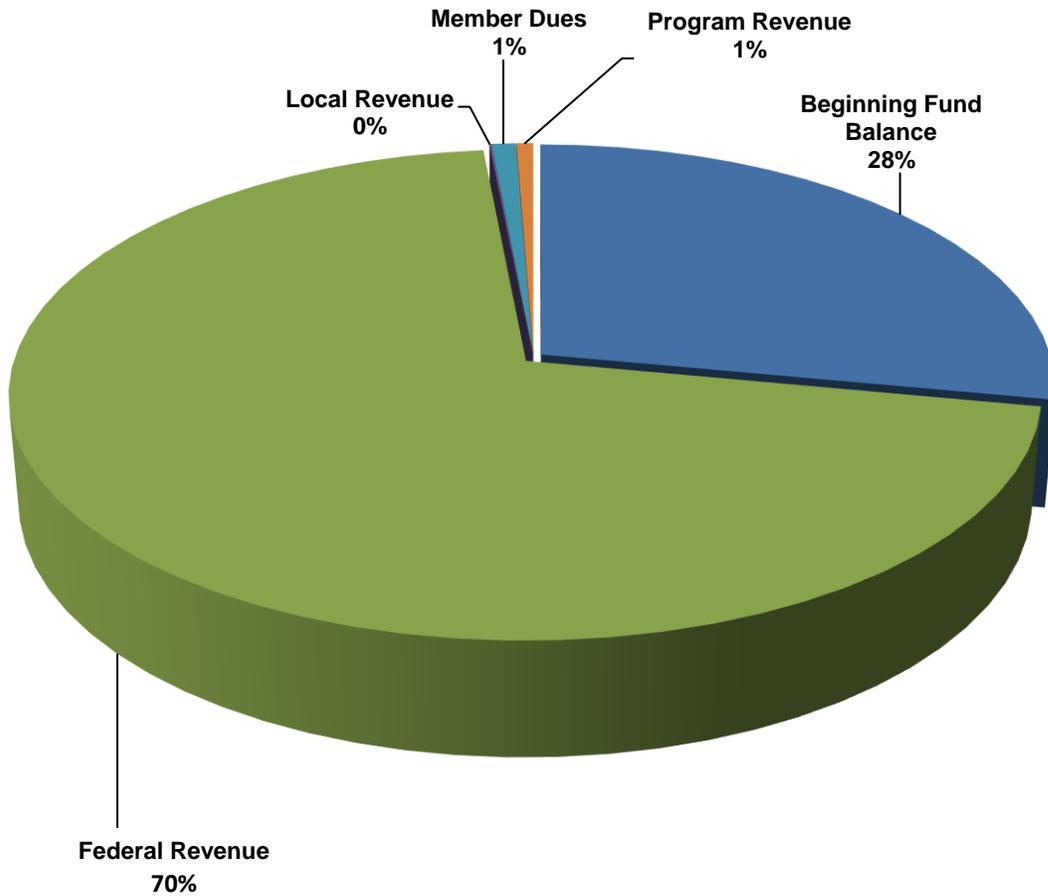


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## SENIOR AND DISABILITY SERVICES

<b>CASCADES WEST COUNCIL OF GOVERNMENTS FY 2022-23 BUDGET SUMMARY</b>	
Beginning Fund Balance	6,029,312
State Revenue	-
Federal Revenue	15,210,000
Local Revenue	223,200
Program Revenue	130,000
<b>TOTAL REVENUE</b>	<b>21,592,512</b>
Personnel	7,797,015
Fringe Benefits	661,656
Insurance Benefits	2,279,704
Leave Benefits	485,006
PERS Benefits	2,003,931
<b>TOTAL PERSONNEL</b>	<b>13,227,312</b>
Materials & Supplies	8,365,200
Interest Expense	-
Principal Expense	-
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>8,365,200</b>
<b>Unappropriated Ending Balance</b>	<b>-</b>

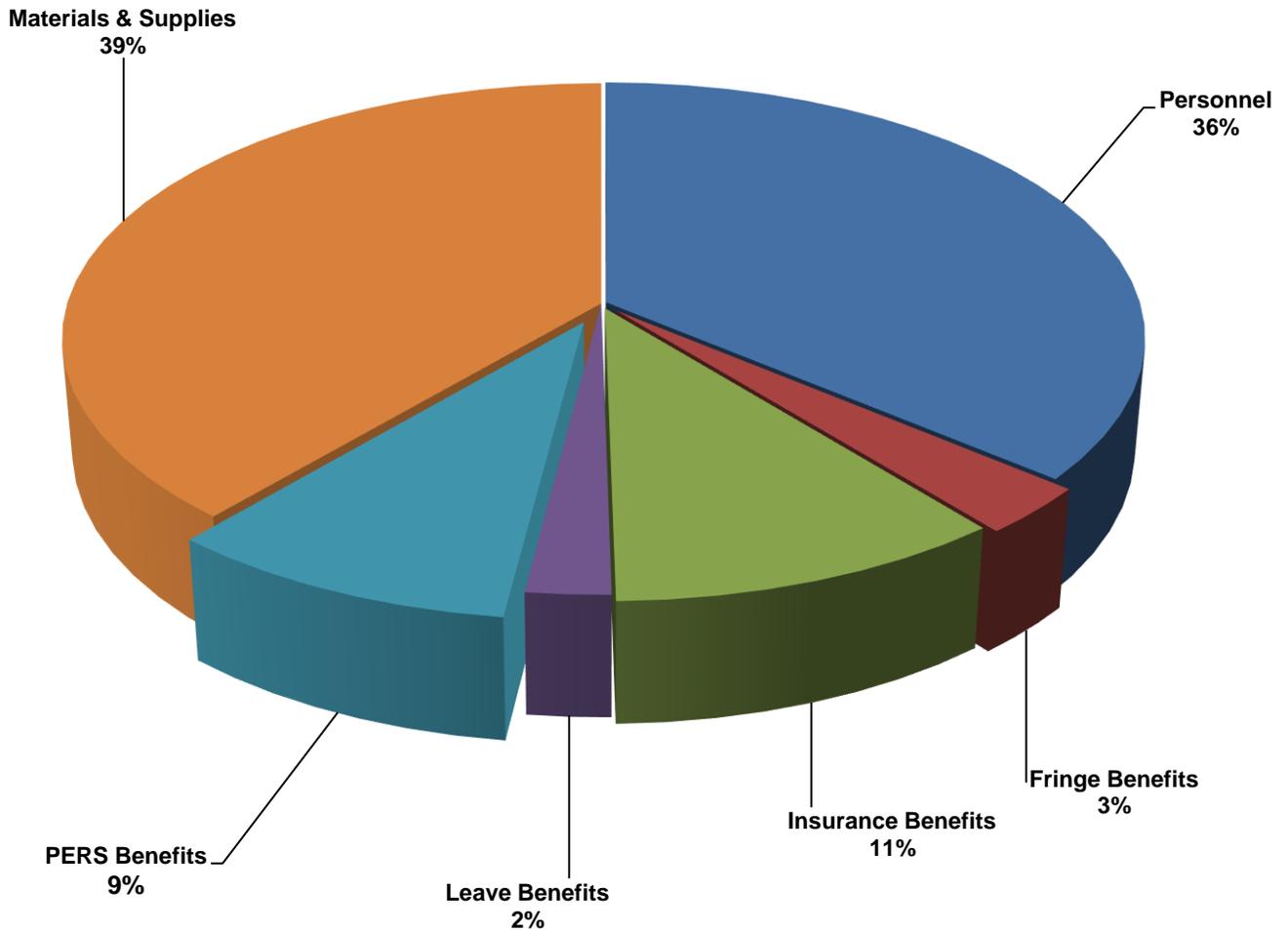
## Senior and Disability Services Revenue Chart FY 2022-23



\* Federal contracts including funds passed through the State Government

State Revenue	Federal Revenue
	Title XIX Federal Match
Local Revenue	Program Revenue
Dues	Contracts Revenue Transfers In

## Senior and Disability Services Expense Chart FY 2022-23



# Senior and Disability Services Work Program

OCWCOG's Senior and Disability Services (SDS) Department manages a variety of Federal, State, and local programs that support advocacy, and promote dignity, independence, and choice for seniors and people with disabilities. SDS coordinates and collaborates with OCWCOG's Community Services Programs (CSP) to provide services that are unique and complementary with others provided by community partners. SDS also continues to strengthen relationships with a variety of public and private entities in our service area, such as Samaritan Health Services, the regional Coordinated Care Organization (CCO), Intercommunity Health Network (IHN), and the County public health departments.

OCWCOG, through a biennial contract with Oregon's Department of Human Services, administers Medicaid, the Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), Employment Related Day Care (ERDC), and Refugee Cash benefits. Consumers of all ages may access any of these services by coming to any OCWCOG office or calling 1- 800-699-9075. Staff also collaborate with Self-Sufficiency offices to provide Temporary Assistance for Domestic Violence Survivors.

Case managers coordinate the Long-Term Services and Supports that people over 65 and adults with physical disabilities receive in their homes or care facilities. In addition, OCWCOG Adult Protective Services Specialists (APSS) investigate reports of abuse of people over 65 and adults over age 18 with disabilities.

As the lead agency of the Aging and Disability Resource Connection (ADRC) of Linn, Benton, and Lincoln Counties, OCWCOG's Information and Referral Specialists provide access to programs administered by SDS and serve as a "no wrong door" entry point to external community resources and programs.

All SDS programs aim to help seniors and people with disabilities stay as independent and safe as possible in their homes and communities. This is not only what most people's goal is as they age, but also is more cost effective, helping reduce the amount of local, State, and Federal funds needed to pay for more costly hospital and nursing facility stays.

## **Funding:**

The majority of SDS funding is disbursed through a contract with the Oregon Department of Human Services (ODHS). This contract allocates State Medicaid dollars and is a pass-through for Older American Act funding that comes from the Federal government. The remainder of SDS funding comes in

the form of in-kind match, local income from OCWCOG member government dues, and local contracts.

**Program Area Oversight Committees or Commissions:**

- Aging and Disability Resource Connection Council
- Senior Services Advisory Council
- Disability Services Advisory Council Issues and Advocacy Committee
- Contract Monitor and Review Committee
- Care Planning Committee

**Program Contact:**

Randi Moore

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541.924.8438

# Program Administration, Quality Assurance, and Training

SDS Program Administration services are provided by the Department Director, Program Supervisor, Quality Assurance/Training team, Contract Procurement, and Administration staff. The function of this unit is to advise OCWCOG's Executive Director and other leadership, manage the Senior Services and Disability Services Advisory Councils (SSAC and DSAC), the ADRC Advisory Council, and support the programs across the agency, including providing comprehensive training for staff and ensuring the quality of customer service provided to our communities and consumers. Public education and advocacy efforts are targeted to assist and inform all citizens of Linn, Benton, and Lincoln Counties regarding developments in the field of aging and disability services.

The SSAC and DSAC meet jointly every other month allowing the Council members to use the alternate months to focus on work supported by the following committees: Issues and Advocacy (IA), Contract Monitor and Review, Membership and Nominating, Care Planning (CPC) and the Meals on Wheels Advisory Committee (MOWAC). The understanding that the Councils and Committees gain about the long-term services and supports administered by OCWCOG helps support advocacy and outreach in our communities.

## **Funding:**

Funding for Program Administration comes from Medicaid and OAA allocations.

# Medicaid Benefits, Case Management, and Adult Foster Home Licensing

OCWCOG's SDS staff determine eligibility for Medicaid programs for those in our Tri-County region and State-wide. In addition, SDS administers Medicare Savings Programs (MSP) for older adults and people with physical disabilities. Medicare Savings Programs may pay deductibles, coinsurance, and copayments for those that qualify. SNAP, TANF, ERDC, and refugee benefits are offered for these same individuals, as well as those who are not eligible for Medicaid or MSP. SNAP consumers receive food benefits through the Oregon Trail card and are eligible based on income and household living expenses.

Case Managers complete functional assessments to determine eligibility of Medicaid consumers requesting assistance with Long-Term Services and Supports. Assessments are completed at the time of the request for services, annually, and if there is a change in need level. Once eligible, consumers can receive help managing activities of daily living in a variety of home and community-based facility settings, including nursing facilities. Support programs emphasize consumer choice and maximize independence and cost effectiveness. Consumers and families work with SDS staff to develop a service plan appropriate for each individual's goals, strengths, and preferences.

One long term care option that is available to Medicaid consumers in Linn, Benton, and Lincoln Counties are Adult Foster Homes (AFH). AFHs are small home-like care settings that provide around the clock support for up to five residents. This can include assistance with tasks such as bathing, grooming, dressing, and toileting. Though ultimate authority over AFHs belongs to the State, which can charge fines or even close an AFH that is non-compliant in following State rules. Local AFH licensing staff are responsible for recruitment, licensing, monitoring, and oversight of the homes in the region.

## **Funding:**

Ninety-nine percent of the funding used to administer Medicaid and other Federal benefit programs like SNAP comes through an Intergovernmental Agreement (IGA) with ODHS. The remaining one percent is funded through member dues as Medicaid match.

# Adult Protective Services

Adult Protective Service Specialists (APSS) investigate allegations of verbal, sexual, and physical abuse, as well as neglect and financial exploitation. Protective services are provided to those 65 and older, and people with physical disabilities over the age of 18. Investigators work collaboratively with other agencies, such as the State Long-Term Care Ombudsman program, County mental health programs, local law enforcement agencies, and district attorney offices.

APS investigations involve interviewing the alleged victim, the alleged perpetrator, and any other pertinent witnesses. The Investigator makes a determination as to whether the event occurred and if the allegation of wrongdoing is substantiated. In the event of substantiated allegations, APS staff work to intervene and support the safety of the victim. Risk intervention can be provided for persons who are reported “at risk” and continue to be vulnerable. Risk intervention includes continued contact, reassessment, intervention, and the implementation of an individualized plan to reduce the risk of harm.

Staff from OCWCOG’s Adult Protective Services team participate in monthly Multidisciplinary Teams (MDT) in each of OCWCOG’s three counties. MDTs are organized and facilitated by the District Attorney’s office for their jurisdiction and bring together community partners such as law enforcement, fire department and emergency medical technicians (EMTs) and mental health providers to discuss cases that rise to the level of a crime. Time at the meetings is also dedicated to staffing issues involving older adults or people with disabilities in the community, such as a senior living in a home that has become unsafe to live in or no longer meets city building standards.

## **Funding:**

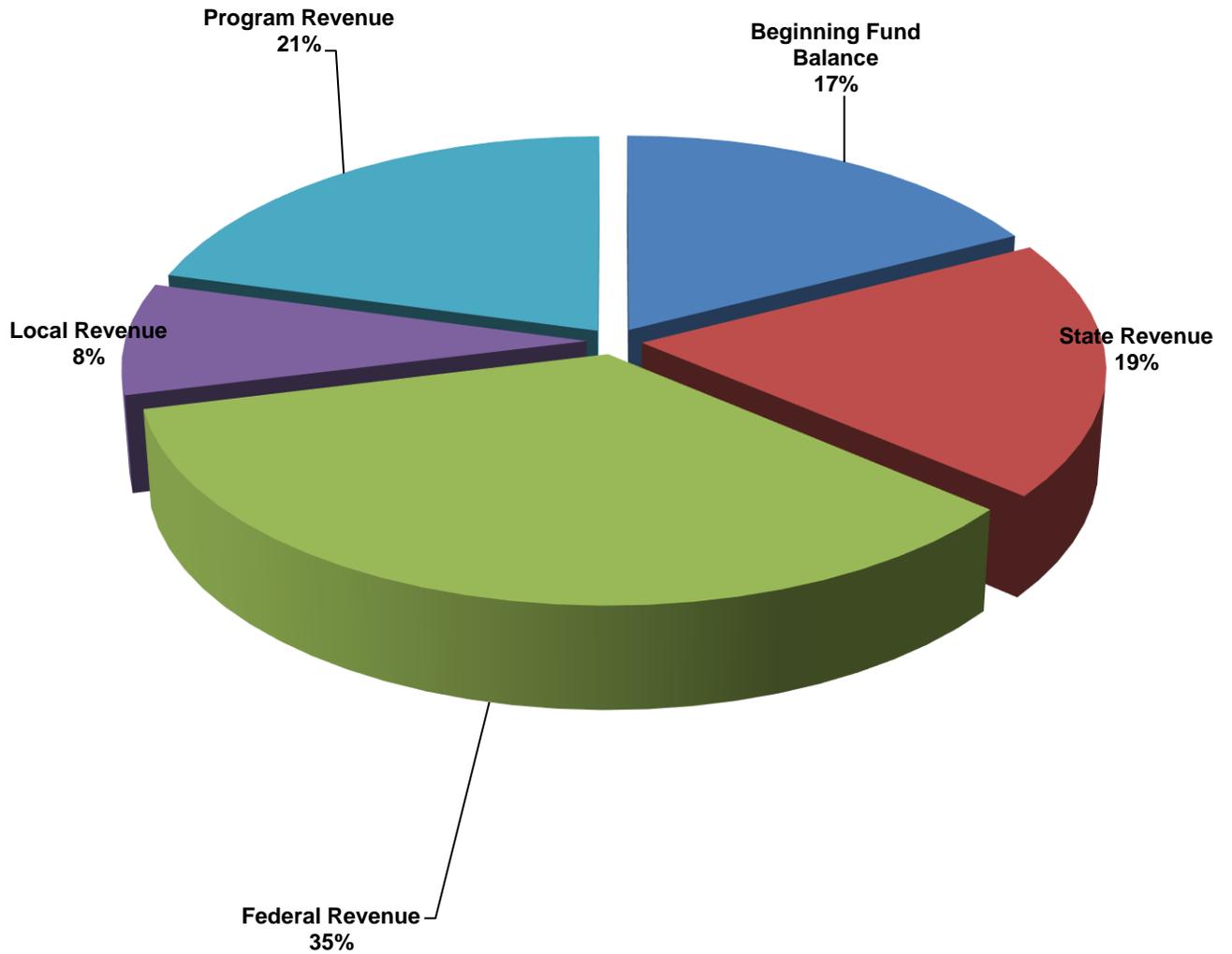
APS is funded solely by the Oregon Legislature through a contract with Oregon DHS.

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## COMMUNITY SERVICES PROGRAM

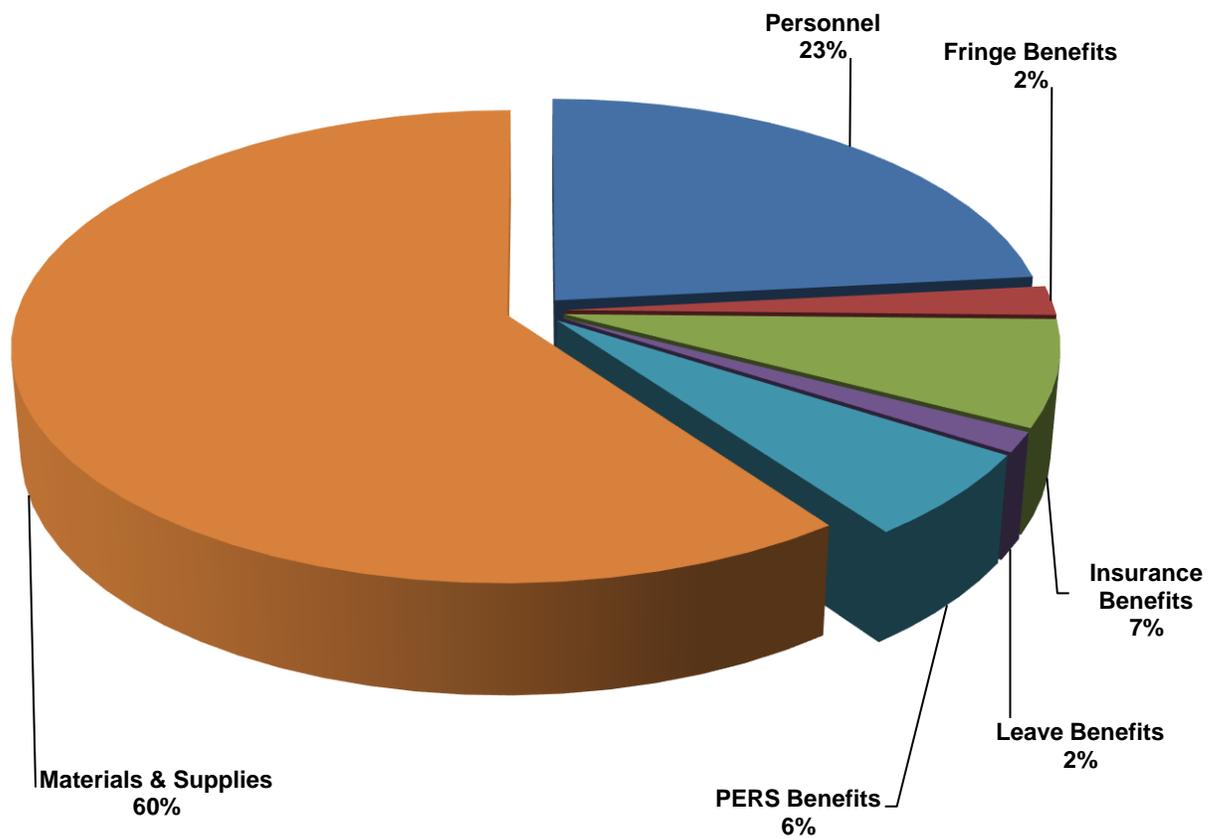
<b>CASCADES WEST COUNCIL OF GOVERNMENTS FY 2022-23 BUDGET SUMMARY</b>	
Beginning Fund Balance	1,076,966
State Revenue	1,159,000
Federal Revenue	2,158,000
Local Revenue	502,494
Program Revenue	1,280,669
<b>TOTAL REVENUE</b>	<b>6,177,129</b>
Personnel	1,440,800
Fringe Benefits	124,022
Insurance Benefits	450,556
Leave Benefits	85,868
PERS Benefits	367,036
<b>TOTAL PERSONNEL</b>	<b>2,468,282</b>
Materials & Supplies	3,708,847
Interest Expense	-
Principal Expense	-
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>3,708,847</b>
<b>Unappropriated Ending Balance</b>	<b>-</b>

# Community Services Program Revenue Chart FY 2022-23



<b>State Revenue</b>	<b>Federal Revenue</b>
Oregon Project Independence Veterans	Older American Act Title XIX Federal Match Senior Meals XIX Siletz Revenue USDA
<b>Local Revenue</b>	<b>Program Revenue</b>
Donations Special Event Revenue Fee for Service Grant Revenue	Contracts Revenue Match Miscellaneous Revenue Program Income Transfers In

# Community Services Program Expense Chart FY 2022-23



# Community Services Work Program

Community Services Programs (CSP) support older adults, individuals with disabilities, low-income families and Veterans to maintain their health, wellness, independence, and dignity.

As the lead agency of the Aging and Disability Resource Connection (ADRC) of Linn, Benton, and Lincoln Counties, OCWCOG's Information and Referral Specialists provide "no wrong door" access to a full range of long-term supports and services, many of which are available through OCWCOG's own Community Services Programs. OCWCOG Options Counseling helps consumers or families learn more about these resources and develop an action plan to address individual needs. The suite of CSP Programs highlighted below provides greater access to care, nutrition, respite, financial literacy, social companionship, transportation, and more, all which helps consumers age in place. Information and Referral and Options Counseling, as well as several other CSP services, are available to people of all ages, income, and disability types.

Dedicated community volunteers support CSP in its delivery of services, offering volunteer and advocacy opportunities to area residents. Many OCWCOG volunteers are older adults themselves and benefit from the engagement that comes from being an integral part of the lifesaving programs that help their neighbors. OCWCOG serves as the region's sponsor to the cost-effective AmeriCorps Seniors Programs, whose national mission is to utilize seniors 55+ to "improve lives, strengthen communities, and foster civic engagement through service and volunteering."

Reducing and preventing the abuse of vulnerable adults through outreach, education, and training, including scam prevention and awareness, is one of the most important roles of the CSP staff. Screeners refer complaints that do not meet the scope of the Adult Protective Services (APS) program to other resources and supports which can help stabilize consumers who are at risk. Many of these supports are housed in the CSP unit making cross collaboration between the teams streamlined, decreasing the chance that vulnerable community members fall through the cracks.

All CSP programs work to build and maintain connections in the community, whether that be on a small scale by reducing loneliness for an older adult who has become socially isolated or on a larger scale by bringing together programs and agencies across the region to improve the quality of life of the residents we serve.

## **Funding:**

CSP has a diverse funding stream, including Medicaid, the Older Americans Act (OAA), Oregon Project Independence (OPI), AmeriCorps, and State and County contracts. Programs also receive client donations, conduct private and corporate fundraising, engage in grant-writing, and benefit from in-kind donations.

## **Program Contact:**

Randi Moore

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# AmeriCorps for Seniors: Foster Grandparent Program, Retired and Senior Volunteer Program, and Senior Companion Program

The AmeriCorps for Seniors Programs (formerly known as Senior Corps), in partnership with the Corporation for National and Community Service, connects senior volunteers, aged 55 and over, with the people and organizations that need them most in the region. Volunteers serve as tutors, mentors, counselors, and/or companions to people in need, or contribute their job skills and expertise to community projects and organizations. Volunteers receive guidance and training, so they can make a contribution that suits their talents, interests, and availability. Volunteers are offered volunteer insurance, mileage and meal reimbursements, and recognition for their service. Income-eligible volunteers are offered a tax-exempt stipend.

***Retired and Senior Volunteer Program (RSVP):*** RSVP is America's largest volunteer network for people aged 55 and over, matching volunteers with agencies whose primary focus is to assist seniors to age in place. RSVP volunteers primarily serve in local food share and Gleaners programs, as Medicare and Tax-Aide counselors, and as friendly visitor volunteers.

RSVP also operates the Senior Health Insurance Benefits Assistance (SHIBA) program through an Intergovernmental Agreement with the State of Oregon. SHIBA provides training and certification of volunteers who help residents navigate the complexities of Medicare, identify Medicare fraud, and apply for help with Part D costs if eligible

***Foster Grandparent Program (FGP):*** FGP recruits and matches volunteers to children aged five to 18 in Linn, Benton, and Lincoln Counties. The FGP is intergenerational, providing volunteers the opportunity to mentor, nurture, and support children with special or exceptional needs, or who are at an academic, social, or financial disadvantage. OCWCOG has a priority placement of literacy volunteers working with young English Language Learners (ELLs)

***Senior Companion Program (SCP):*** SCP volunteers serve less abled seniors and other adults, helping them maintain independence and age in place. Among other activities, Senior Companions assist with daily living tasks, such as non-medical transportation; provide friendship and companionship; alert doctors and family members to potential problems; and provide respite to family caregivers.

**Funding:**

Funding for AmeriCorps Programs includes: Federal and State grants, local governments, contracts, partnerships with local community organizations, and in-kind donations. AmeriCorps programs operate within a single team, creating efficiencies in operational costs, while maximizing staff capacity.

# Benton County Veteran Services

The Benton County Veterans Service Office (VSO) program serves over 7,000 Veterans and their dependents living in Benton County providing them direction, support, and advocacy. The VSO files claims for U.S. Department of Veterans Affairs entitlements, such as compensation and pension. Also offered is information, referral, and assistance with other entitlements, such as Veterans Administration (VA) medical care, home loan guaranty, education programs, State home loans, and other State and local benefits.

## **Funding:**

OCWCOG holds a contract with Benton County who funds the Veterans program with County general fund dollars, as well as pass through dollars from the Oregon Department of Veterans Affairs (ODVA). In addition, OCWCOG uses Benton County funds to access and leverage Medicaid match dollars, enabling the VSO to link Veterans to Medicaid and other “wraparound” services administered by SDS.

The VSO also receives funding from ODVA made available to all Oregon Counties for Veteran Suicide Awareness and Prevention efforts to raise awareness and publicize available options for mental health assistance and wellness.

# Meals on Wheels

Since 1980, the Meals on Wheels (MOW) Program at OCWCOG has offered nutritious meals to aging adults, and adults with disabilities. While providing nutritious meals is the program's top priority, MOW also provides for the health, safety, and socialization of the region's most vulnerable. A volunteer corps of approximately 350 serve in meal site kitchens and as delivery drivers throughout OCWCOG's three county service area.

**Home Delivery:** Volunteers deliver nutritious meals, specifically formulated for the needs of the elderly to the consumer's front door. For 1,992 homebound clients, who often live alone and have limited resources or ability to care for themselves, this volunteer may be the only person they see each day and provides the opportunity for a daily well-check and socialization, reducing isolation. In FY 2020-2021 Meals on Wheels served a total of 239,946 home-delivered meals.

**Dining Room:** For those able to travel, 11 meal sites across the tri-County region serve meals in a dining room atmosphere where attendees can socialize and build a community. In FY 2020-2021 Meals on Wheels served 13,279 congregate meals.

## **Funding:**

MOW funding is comprised of local, State, and Federal government funding (Medicaid, OAA, OPI, and U.S. Department of Agriculture [USDA]), client donation, private and corporate fundraising, grant funding, and in-kind donations.

# Older American Act Programs and Oregon Project Independence

Older Americans Act (OAA) and Oregon Project Independence (OPI) programs help older adults and people with disabilities to live and thrive in communities of their choice for as long as possible. These programs provide information and assistance, personal and home care services, case management, preventative Evidence-Based Health Promotion programming, legal services, elder abuse prevention, Family Caregiver Support, and Options Counseling.

Small funding increases are represented in this year's budget for OPI because of a new program being launched by the State that allows OCWCOG to capture Medicaid Match funds for consumers on OPI who might be eligible for Medicaid.

## **Funding:**

Funding for OAA programs and OPI come from multiple sources including Federal dollars, State General Funds, local income from program participant fees, in-kind match, Medicaid Match and contracts.

OCWCOG works to find the most cost-efficient way to serve the members of our community and make resources stretch further including contracting with local non-profits, such as local hospice and adult day service agencies to provide respite and caregiver training, or the local YMCA and senior centers to provide evidence-based falls prevention classes.

# Financial Wellness: Money Management for Seniors Program, \$tand By Me Oregon and Elder and Disability Justice

The Money Management Program (MMP) provides free assistance with personal money management tasks through specially trained volunteers to people over age 60 and adults with a disability. Service is personalized, confidential, and safe. All MMP services are offered free of charge to eligible individuals. Services are provided by trained and supervised volunteers who support the program in the following ways:

**Bill-Pay:** Volunteers provide one-on-one assistance to individuals who remain in control of their finances but need ongoing assistance to keep on track. Budgeting, organizing financial papers, paying bills, banking, and help filling out forms are examples of how Bill-Pay volunteers help their clients.

**Representative Payee:** MMP Coordinators provide one-on-one assistance to individuals who do not have the capacity to manage their Federal benefits, such as Social Security, Social Security Disability Insurance, Veterans, and Railroad Retirement.

\$tand By Me-Oregon (\$BM-OR) is a financial empowerment program that through coaching and toolkits helps provide financial stability to individuals and families struggling to afford basic needs. Created in Delaware the program focuses on four primary outcomes: budgeting, reducing debt, improving credit ratings, and building savings.

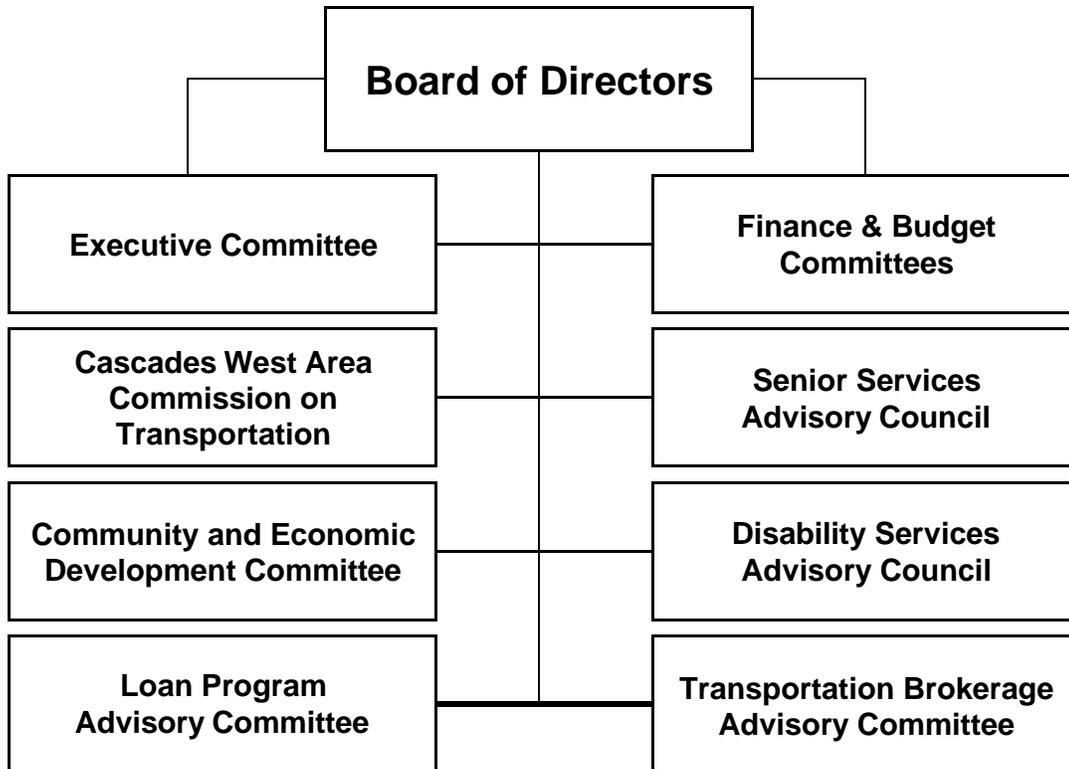
\$BM services are embedded in the community to create employment, financial education, and effective personal financial strategies. The program uses a Collective Impact Model in which coaches from local non-profits are trained specifically on the \$BM financial model, client management, and data collection allowing for flexibility while still maintaining the umbrella structure of the \$BM program regardless of what sector they serve.

Elder and Disability Justice, the work of preventing abuse and providing for the safety and well-being of seniors and persons with disabilities in our communities, is a top priority. All calls coming into the agency reporting a concern about an at-risk vulnerable adult are screened and triaged to identify the best course of action. Some of these calls are referred to the Adult Protective Services (APS) unit for investigation, but many that don't rise to the level of abuse or neglect are referred to a variety of supports and services by the screening unit. The APS screening unit also provides training, outreach, and support to bring awareness to the community about elder and disability justice issues, including scam and fraud awareness.

## **Funding:**

Financial Wellness programs come from multiple sources including Federal funding (OAA), State General Funds (OPI), local income, in-kind match, and contracts. Expansion of the impact of this work through more grant writing in the coming year is a goal.

# OCWCOG Board and Committees



## Independent Bodies Staffed by OCWCOG

Oregon Cascades West  
Senior Services  
Foundation

Corvallis Area  
Metropolitan Planning  
Organization

Albany Area  
Metropolitan Planning  
Organization

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# Acronym List

AAA	Area Agency on Aging	ELL	English Language Learner
AAMPO	Albany Area Metropolitan Planning Organization	EPA	U.S. Environmental Protection Agency
APS	<i>Adult Protective Services</i>	ERDC	Employment Related Day Care
ADRC	<i>Aging and Disability Resource Connection</i>	ESL	English as Second Language
Board	Board of Directors	FEMA	Federal Emergency Management Agency
CAMPO	Corvallis Area Metropolitan Planning Organization	FLAP	Federal Lands Access Program
CCO	Coordinated Care Organizations	FGP	<i>Foster Grandparents Program</i>
CDC	Certified Development Corporation	FHWA	Federal Highway Administration
CED	OCWCOG's Community and Economic Development Prog.	FTA	Federal Transit Administration
CEDS	<i>Comprehensive Economic Development Strategy</i>	FTE	Full-Time Employee
CNCS	Corporation for National and Community Service	FY	Fiscal Year
CPC	OCWCOG's Care Planning Committee	GA	General Administration
CSP	OCWCOG's Community Services Program	GAAP	Generally Accepted Accounting Principles
CWAAA	Cascades West Area Agency on Aging	GIS	Geographic Information Systems
CWACT	Cascades West Area Commission on	HB	Oregon House Bill
CWBL	<i>Cascades West Business Lending</i> Transportation	HCW	Homecare Worker
CWEDD	Cascades West Economic Development District	IA	Issues and Advocacy Committee
DHS	Oregon Department of Human Services	IGA	Intergovernmental Agreement
DOC	U.S. Department of Commerce	IHN	Intercommunity Health Services
DSAC	Disability Services Advisory Council	IHN-CCO	Intercommunity Health Services Coordinated Care Organizations
EDA	U.S. Department of Commerce's Economic Development Administration	ITIL	Information Technology Infrastructure Library
EFB	Ending Fund Balance	MDT	Multi-Disciplinary Teams
EDD	Economic Development District	MMP	<i>Money Management Program</i>
		MOU	Memorandum of understanding
		MOW	<i>Meals on Wheels</i>
		MOWAC	<i>Meals on Wheels</i> Advisory Committee
		MPO	Metropolitan Planning Organization
		MSP	Medicare Savings Program
		NEMT	Non-Emergent Medical Transportation

NWD	No Wrong Door
OAA	Older Americans Act
OABHI	<i>Older Adult Behavioral Health Initiative</i>
OCWCOG	Oregon Cascades West Council of Governments
OMPOC	Oregon Metropolitan Planning Organization Consortium
ODOT	Oregon Department of Transportation
ODVA	Oregon Department of Veterans Affairs
OHA	Oregon Health Authority
OPI	<i>Oregon Project Independence</i>
ORS	Oregon Revised Statutes
OSU	Oregon State University
PEARLS	<i>Program to Encourage Active and Rewarding Lives</i>
PERS	Oregon Public Employees Retirement System
PL	Planning
RFP	Request for Proposal
<i>Ride Line</i>	<i>Cascades West Ride</i>
<i>LineRSVP</i>	<i>Retired Seniors Volunteer Program</i>
<i>RTP</i>	<i>Regional Transportation Plan</i>
SBA	U.S. Small Business Administration

SBDC	Small Business Development Centers
<i>\$BM</i>	<i>\$tand By Me</i>
SCP	<i>Senior Companion Program</i>
SDS	OCWCOG'S Senior and Disability Program
SEIU	Service Employees International Union
SHIBA	<i>Senior Health Insurance Benefits Assistance</i>
SNAP	<i>Supplemental Nutrition Assistance Program</i>
SOP	Standard Operating Procedures
SPR	State Planning and Research
SRTS	<i>Safe Routes to Schools</i>
SSAC	Senior Services Advisory Council
STIP	<i>Statewide Transportation Improvement Program</i>
TDM	Transportation on Demand
TGM	Transportation Growth Management
<i>TIP</i>	<i>Transportation Improvement Plan</i>
Title XIX	Medicaid Program
TNAF	Temporary Assistance for Needy Families
<i>UPWP</i>	<i>Unified Planning Work Program</i>
USDA	U.S. Department of Agriculture
VSO	Veterans Service Office / Officer

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**Oregon Cascades West Council of Governments**



**RESOLUTION #2022-05-01**

*Adoption of the Agency Budget for Fiscal Year 2022-23*

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**WHEREAS**, the Oregon Cascades West Council of Governments' Budget Committee has reviewed and approved on the 19th day of May 2022 a Fiscal Year 2022-23 budget and recommended adoption to the Board of Directors; and

**WHEREAS**, the Board of Directors has reviewed that Budget and had an opportunity to hear public comment on that Budget at Board meeting on the 19th day of May;

**NOW THEREFORE, BE IT RESOLVED:**

1. That the Oregon Cascades West Council of Governments' Board of Directors does hereby adopt the Budget as approved and recommended by the Budget Committee and presented by the Chair, and
2. That the following amounts are hereby appropriated for the purposes specified for the Fiscal Year beginning the 1st of July 2022:

Personnel	\$21,229,384
Materials and Services	\$30,725,360
Principal Payment	\$ 0
Interest Payments	\$20,000
Total Appropriation	\$51,974,744

**ADOPTED** this 19h day of May 2022 at the Oregon Cascades West Council of Governments' Board meeting in Albany, Oregon.

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Commissioner Claire Hall  
Chair Board of Directors

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Ryan Vogt  
Executive Director

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Commissioner Patrick Malone  
Treasurer Board of Directors  
Chair Budget Committee



# Senior, Disability and Community Services

1400 Queen Ave SE • Suite 206 • Albany, OR 97322  
(541) 967-8630 TTY/Voice • 1-800-638-0510 TTY/Voice



Area Agency on Aging

203 N Main St • Toledo, OR 97391  
(541) 336-2289 • (541) 336-8103 TTY/Voice • (800) 282-6194

## MEMORANDUM

**DATE:** May 19, 2022  
**TO:** OCWCOG Board of Directors  
**FROM:** Randi Moore, Senior, Disability, and Community Services Director  
**RE:** Program Updates

### Home and Community Based Services (HCBS) Review in Progress

As required by the Center for Medicare and Medicaid Services (CMS) local Medicaid agencies that provide Home and Community Based Services (HCBS) must have a random review of cases completed every two years. This review involves pulling a randomly selected, statistically valid sample of cases to be reviewed for accuracy.

OCWCOG SDS was notified in March that review was coming for our service area, with 106 cases to be reviewed out of our Albany branch which serves Linn and Benton County consumers. In the past the consumers tied to these cases would receive a home visit by a member of the review team who would assess the assessment and care plan. At this time because of COVID protocols, no home visits are being done and all info is gained by record review and telephonic interviews. All cases receive feedback, with a percentage (generally about 30% based on State numbers) requiring a reassessment or other follow up. Normally follow up is required by the case manager within 45 days, however, given the current workforce issue in the case management unit, local management appealed to the CMS Waiver Review Unit to extend the deadline for action to be taken on cases needing correction. This extension was granted, allowing CMs up to 75 days to complete any needed action.

Historically, the biggest area of improvement needed was in the assessment of Cognition. More generally, comments describing the type and frequency of assistance provided need to be clearer. We will provide an update at the end of the audit on what areas were identified as needing improvement with this review cycle. Additionally, a corrective action plan will be created and sent to the HCBS review unit.

### Older Americans Act Funding Being Put to Good Use in the Community

Supporting community partners and leveraging resources is a major component of the Older Americans Act. The joint Senior and Disability Services Advisory Councils are pleased to announce the disbursement of \$107,000 in grants funds to nine local agencies who are working to improve the quality of life of seniors and people with disabilities. These funds were directed to agencies that were providing programs to promote healthy aging, reduce isolation and loneliness, and increase the overall health and wellbeing of the people they serve. The agencies that received grant funds are:

The Mid Valley YMCA, The Corvallis Daytime Drop-in Center, Grace Center Adult Day Services, The Albany Senior Center, the Corvallis Community Center, Lumina Hospice, The Lebanon Senior Center and North End Senior Solutions Adult Day Services, and the Synapse Fitness Foundation – an evidence-based health program for those living with Parkinson’s disease.

### **Bias Response Feasibility Study Update**

OCWCOG recently contracted with Zilo International Group to lead the research for the Bias Response Feasibility Study that will take place in the Linn, Benton, and Lincoln region. Zilo International has extensive Diversity Equity and Inclusion outreach experience and has engaged communities in languages other than English in a variety of grassroots community settings. Zilo is also Disadvantaged Business Enterprise (DBE), Emerging Business Enterprise (EBE), Women Business Enterprise (WBE) and Small Business Enterprise (SBE) certified. Currently, Zilo is meeting with DEI subject matter experts from Linn (members of the City of Albany’s Human Relations Commission), Lincoln (Human Resources Lincoln County) and Benton (DEI staff, Benton County) to help gather and catalogue existing supports in place around bias incident reporting. Next month (June), a series of community listening sessions will be lead by Zilo (dates/location TBD). You can visit [Bias Response Initiative | OCWCOG](#) for updates on focus groups and opportunities to participate.

#### **Project Tasks/Timeline:**

1. Project Management: (Ongoing)
2. Research and Catalogue Existing Practices and Demographic: Data **(In Progress, March – May)**
3. Stakeholder and Issue Identification: May
4. Listening Sessions and Solution Identification: June/July
5. Regional Staff and Elected Official Survey: July
6. Virtual Summit: August
7. Draft Report: September
8. Final Report: October



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## MEMORANDUM

**DATE:** May 19, 2022  
**TO:** OCWCOG Board of Directors  
**FROM:** Jenny Glass, Community and Economic Development Director  
**RE:** CED Program Update

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### Community and Economic Development Update

#### Staffing:

The CED team welcomes new Transportation Brokerage Specialists in Ride Line: Andrew Freborg, Billy McGregor and Eric Slyter. We are also celebrating a promotion in Ride Line, Sarah Lindsey is now our Ride Line Administrative Assistant.

We said farewell to Catherine Rohan, our lead planner for Albany Area Metropolitan Planning Organization (AAMPO).

Sandra Easdale announced her departure but will work with us on the lending program through a contracted role with Lane Council of Governments.

We currently have positions open in the CED department for another Transportation Brokerage Specialist as well as the AAMPO planner.

### Transportation

#### Corvallis Area Metropolitan Planning Organization (CAMPO)

- Adoption of annual work plan at May 11<sup>th</sup> Board meeting
- Discussion of Surface Transportation Block Grant (STBG) evaluation criteria to help with project selection as part of FY2024-27 Metropolitan Transportation Improvement Program (MTIP)
- Picking back up with Adair Village Trails Plan
- Working on MOUs to distribute COVID stimulus funds for transportation infrastructure improvements
- Set up bike/ped counter at Buchanan and NW 17<sup>th</sup> in Corvallis to count sidewalk users
- Supporting development of marketing materials for Open Streets Corvallis (August 15, 2022)

#### Albany Area Metropolitan Planning Organization (AAMPO)

- Began Regional Transportation Plan update process by discussing regionally significant corridors for study

- Said farewell to Catherine Rohan, lead AAMPO planner, and planned around staff transition and continuity of projects

### **Transportation Projects**

#### Mobility Hub Design

- Project team held design meetings and project is on track.

#### Seamless Transit Experience

- Rural providers have installed new vehicle tracking devices to better inform riders of bus arrival times.

#### Training Center

- Driver trainings continue to be at or near capacity.
- Working on an internal partnership to provide Defensive Driver training to volunteers in programs like Foster Grandparents.

#### Transportation Options

- CWTO is promoting May Bike month with a challenge using Get There Oregon to encourage active modes of transportation and holding a drawing for safety related prizes for participants. You can register at: [getthereoregon.org](http://getthereoregon.org)

#### Linn, Benton, Lincoln Human Services Coordinated Plan

- Contract has been signed with consultant Nelson/Nygaard.
- Currently working on updating demographics and existing conditions.
- Final document to be complete around November/December 2022.

### **Cascades West Ride Line**

March 2022 was the busiest month since the beginning of the pandemic two years ago. We have added staff to increase our capacity to schedule a higher volume of rides.

From February 2022 – April 2022: 3,459 Ride Line (non-emergent medical transportation) clients received transportation or reimbursement from February 2022 through April 2022.

	<b>Trips</b> (Physical & Reimbursement)	<b>Clients</b>
Linn County	24,204	1,906
Benton County	8,157	714
Lincoln County	7,904	722
All other counties	1,004	117
<b>Regionally</b>	<b>41,269</b>	<b>3,459</b>

## Planning & Economic Development

### Cascades West Economic Development District (CWEDD)

- Continued work on Business Registry access to emails and phone numbers at State level. Formed a working group to draft legislation working with the Secretary of State's office. Working group includes Business Oregon, League of Oregon Cities, Resource Education and Agriculture Leadership (REAL), Corvallis/Benton Economic Development Office (EDO), and OCWCOG.
- Continued convening Childcare Working Group for Linn, Benton, & Lincoln Counties. Childcare Investment Package administered by Seeding Justice is priority with LBCC as lead. Working with GIS specialist to create a map of large employers (200+) for Linn, Benton, and Lincoln Counties including childcare centers available near employers.
- Provided EDA with all paperwork to move the Broadband Feasibility Study grant from Lincoln County to OCWCOG to manage. We requested 5 amendments including OCWCOG becoming co-applicant, reducing the scope as Lane left the grant, and reducing the total to \$300,000 with EDA contributing \$240,000.

### Cascades West Business Lending

- Sandra Easdale announced her departure from the lending program after nearly 18 years. We will continue to work with her on a contract basis in her new role with Lane Council of Governments.
- We funded a business loan for Gran Prix Cycle in Albany

### Land Use & Planning Projects

- Cascades West Regional Consortium selected EcoNW to complete the Wetland Mitigation Feasibility Study. The project is underway and is expected to be completed by September 2022.
- OCWCOG Staff have been exploring applying for additional brownfield grants with Linn/Benton cities.
- Justin Peterson was approved by DLCD to participate on the DLCD Housing Capacity Work Group. The work group is part of the broader body of work on statewide housing planning.