



Board of Directors Meeting Packet

July 20, 2023
2:00 pm - 4:00 pm

Attend In Person at:

Cascades West Albany Center, 1400 Queen Avenue SE, Albany, OR

Or Attend Virtually:

[Click to Join Teams Meeting](#)

**Next Board of Directors Meeting:
September 21, 2023 at 2:00 pm**

The meeting locations are wheelchair accessible. If you need special assistance, please contact Oregon Cascades West Council of Governments at 541-967-8720 or adminGA@ocwcog.org, forty-eight (48) hours prior to the meeting.



1400 Queen Ave SE • Suite 201 • Albany, OR 97322
(541) 967-8720 • FAX (541) 967-6123

**OREGON CASCADES WEST COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS' AGENDA
July 20, 2023
2:00 – 4:00 pm**

Cascades West Albany Center
1400 Queen Avenue SE
Albany, OR 97322

Cascade West Toledo Center
203 N Main Street
Toledo, OR 97391

[Join Teams Meeting](#)

An Executive Session may be called as deemed necessary by the Chair, pursuant to ORS 192.660.

NOTE: Please contact Leah Snodgrass at 541.967.8720 or lsnodgrass@ocwcog.org no later than noon on Wednesday, July 19, 2023, to confirm your attendance.

1. **Welcome and Introductions** (*Chair Claire Hall*)
(2:00 pm – 2:05 pm)

2. **Public Comment** (*Chair Claire Hall*)
(2:05 pm – 2:10 pm)

The floor will be open to the public for comment.

3. **Consent Calendar** (*Chair Claire Hall*)
(2:10 pm – 2:15 pm)

- a) Approve meeting minutes from May 18, 2023. ([Page 5](#))
- b) Approve meeting minutes from June 2, 2023. ([Page 10](#))
- c) Financial Report, YTD May 2023. ([Page 11](#))
- d) SSAC Membership Application. ([Page 18](#))
- e) TBAC Membership Approval. ([Page 21](#))

ACTION: Motion to approve Consent Calendar items.

4. **July Month Proclamations** (*Senior and Disability Services Director Randi Moore*)
(2:15 pm – 2:20 pm)

Americans with Disabilities Act Proclamation presented by DSAC Chair Jan Molnar-Fitzgerald ([Page 22](#))

ACTION: Motion to approve Americans with Disabilities Act Proclamation.

5. **Senior Services Foundation** (*Executive Director Ryan Vogt*)
(2:20 pm – 2:30 pm)

Presented by Senior Services Foundation Chair Steve Uerlings.

ACTION: Information only, no action needed.

6. **Executive Committee Lincoln County At-Large Position** (*Executive Director Ryan Vogt*)
(2:30 pm – 2:40 pm)

Nomination and affirmation.

ACTION: Motion to approve Lincoln County Executive Committee At-Large Position.

7. **Mobility Hub Grant** (*CED Transportation Program Manager Nick Meltzer*)
(2:40 pm – 2:50 pm)

Presented by CED Transportation Program Supervisor Meltzer. ([Page 23](#))

ACTION: Information only, no action needed.

8. **Salary Study Findings** (*Human Resources Manager Ryan Schulze*)
(2:50 pm – 3:15 pm)

Presented by HR Manager Schulze and HR Consulting Services, Eugene Plukchi. ([Page 36](#))

ACTION: Information only, no action needed.

9. **Corvallis Building Funding** (*Finance Director Marit Nelson*)
(3:15 pm – 3:35 pm)

FY2023-2024 Supplemental Budget memo. ([Page 135](#))

Budget Summary for Supplemental. ([Page 137](#))

Review of Resolution 2023-07-01, Adoption of Supplemental Budget for Fiscal Year 2023-24. ([Page 145](#))

ACTION: Motion to approve Supplemental Budget and adopt Resolution 2023-07-01.

10. **Strategic Planning Update** (*Communications Officer Meg Walker*)
(3:35 pm – 3:45 pm)

Presented by Communications Officer Meg Walker.

ACTION: Information only, no action needed.

11. **OCWCOG Program Updates**
(3:45 pm – 3:50 pm)

Senior, Disability, and Community Services Program Director Randi Moore ([Page 146](#))

Community and Economic Development ([Page 151](#))

Technology Services Director Jason Sele ([Page 155](#))

ACTION: Information only, no action needed.

12. **Executive Director Update** (*Executive Director Ryan Vogt*)
(3:50 pm – 3:55 pm)

ACTION: Information only, no action needed.

13. **Other Business** (*Chair Claire Hall*)
(3:55 pm – 4:00 pm)
14. **Adjournment** (*Chair Claire Hall*)
(4:00 pm)

**OREGON CASCADES WEST COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS COMMITTEE MINUTES**

May 18, 2023

Hybrid Meeting via Microsoft Teams and the Albany ABC Conference Room

Attendees: **Chair**, Commissioner Claire Hall, Lincoln County; **Vice Chair**, Commissioner Sherrie Sprenger, Linn County; **Treasurer**, Commissioner Pat Malone, Benton County; Councilor Rick Booth; Commissioner Gil Sylvia, Port of Newport; Mayor Alex Johnson II, Albany; Mayor Rod Cross, Toledo; Mayor Dean Sawyer, Newport; Councilor Joyce King, Depoe Bay; Councilor Riley Hoagland, Lincoln City; Councilor Jeanni Cuthbertson, Monroe; and Councilor Adina Olivares, Sodaville.

Absent: Mayor Greg Holland, Waldport; Mayor Chas Jones, Philomath; Mayor Scott Cowan, Millersburg; Mayor Biff Traber, Corvallis; Mayor Don Ware, Brownsville; Mayor Leslie Vaaler, Yachats; Councilor Jeremy Romer, Halsey; Councilor Carol Korn, Tangent; Councilor Wayne Rieskamp, Lebanon; Councilor Angelita Sanchez, Sweet Home; Councilor Mike Caughey, Harrisburg; and Mr. Robert Kentta, Confederated Tribes of the Siletz Indians.

Staff: Executive Director Ryan Vogt; Senior, Disability and Community Services (SDCS) Program Director Randi Moore; Finance Director Marit Nelson; Technology Services (TS) Director Jason Sele; Human Resources (HR) Manager Ryan Schulze; Communications Officer Meg Walker; Veterans Service Officer (VSO) Mark Lapinskas; Union President Ashley Bogue; and Administrative Assistant Ashlyn Muzechenko.

Public: SSAC Chair, Mitzi Naucler.

The Oregon Cascades West Council of Governments' (OCWCOG) Board of Directors Meeting was called to order by Chair Hall on May 18, 2023, at 2:02 pm via Teams Video and Audio Conferencing and in-person attendance.

1. Welcome and Introductions

Chair Hall welcomed everyone and confirmed a quorum was reached for voting purposes.

2. Public Comment

There were no public comments.

3. Consent Calendar

Vice Chair Sprenger moved to approve the Consent Calendar items which include the meeting minutes from January 19, 2023, meeting and minutes from March 16, 2022, the Financial Report Year to Date December 2022, and the CWACT Membership Application. Treasurer Malone seconded the motion. With no objections, the Consent Calendar items were voted upon and approved.

4. May Month Proclamation

SDCS Director Moore introduced the proclamations that are coming before the board today.

VSO Lapinskas introduced himself, presented the Military Appreciation Month Proclamation, and gave a summary of the history of Military Appreciation Month which is the full month of May.

Councilor Booth made a motion to approve the Military Appreciate Month Proclamation. Treasurer Malone seconded. The motion carried unanimously.

SSAC Chair Naucler introduced herself, presented the Older American's Month Proclamation, and gave a summary regarding the history of this proclamation.

Treasurer Malone moved to approve the Older American's Month Proclamation. Councilor Olivares seconded. The motion carried unanimously.

5. Membership Dues

Finance Director Nelson presented the Membership Dues Update to the Board members as well as a summary of the member dues standard process which includes pulling data from PSU for population data for the full year.

Finance Director Nelson stated that in order to combat inflation this year, OCWCOG decided to propose a one-time change to the member dues percentage rate. Finance Director Nelson reminded the Board that in March 2023 the maximum cost for member dues was sent out to all the member jurisdictions.

Finance Director Nelson shared the proposed alternative with the board which is for this year doing a one-time adjustment by not doing any special dues. This maintains the integrity of the calculations, but withholds growing the special dues fund for the coming year for any special projects.

Councilor Olivares asked for clarification regarding what the special dues are. Finance Director Nelson answered they are for match and general administration purposes.

Executive Director Vogt said it is a rolling fund for the Board to conduct special projects that are needed. For instance, the strategic plan has an innovation element where the board has discussed possibly investing in legislative advocacy on behalf of rural committees.

Mayor Cross stated according to PSU numbers Toledo won't grow another person for the next 20 years.

Mayor Sawyer moved to approve the membership dues as presented with the one-time removal of special project dues with alternative solutions for this year. Treasurer Malone seconded the motion and it passed unanimously.

6. Fiscal Year 2023-2025 Annual Work Program and Budget Review

Finance Director Nelson Shared the FY 2023 – 2025 Annual Work Program and Budget Review. Nelson stated the Budget Committee approved to send this budget up to the Board of Directors.

Mayor Cross asked about Fringe Benefits. Finance Director Nelson confirmed it is the total cost for all of the benefits and it is included in a simplified line item.

Treasurer Malone made a motion to approve and adopt the FY2022-2023 Annual Work Program and Budget Documents, Resolution 2022-05-01, and Agency Budget for FY2023-2025 for the fiscal year beginning on July 1, 2023. Mayor Sawyer seconded the motion. The motion carried successfully.

7. OCWCOG Bylaws

Executive Director Vogt shared the OCWCOG revised bylaws with the Board. Executive Director Vogt gave a summary of the history of the bylaws and subcommittees and noted the specific changes that were changed in the bylaws.

Councilor Olivares motioned to adopt the revised OCWCOG Bylaws. Mayor Johnson seconded and the motion was carried unanimously.

8. Cascades West Area Commission on Transportation (CWACT) Bylaws

Executive Director Vogt shared the CWACT revised bylaws with the Board. Executive Director Vogt gave a summary of the history of the bylaws and subcommittees and noted the specific changes that were changed in the bylaws.

Treasurer Malone shared insight into CWACT regarding quorum issues and the ACT's purpose.

Mayor Johnson motioned to adopt the revised CWACT Bylaws. Treasurer Malone seconded the motion and it passed unanimously.

9. Senior Services Advisory Council (SSAC) Bylaws

SDCS Director Moore shared the SSAC revised bylaws and provided a summary of the bylaw changes from the past three (3) years.

Mayor Cross motioned to adopt the revised SSAC bylaws. Councilor Olivares seconded, and the motion was carried successfully.

10. Disability Services Advisory Council (DSAC) Bylaws

SDCS Director Moore shared the DSAC revised bylaws and provided a summary of the bylaw changes from the past three (3) years.

Mayor Johnson motioned to adopt the revised DSAC bylaws. Treasurer Malone seconded, and the motion passed unanimously.

11. Strategic Planning

Executive Director Vogt shared an update on the Strategic Plan Milestones. OCWCOG has navigated through the first quarter of milestones which will be handed over to the Project Manager once one is hired. Currently Communications Officer Walker has been pursuing this task.

Executive Director Vogt stated most of the excitement happens during the planning stages of the strategic plan. Over the next couple of years OCWCOG is focusing on articulating milestones that are more realistic and on how to design the success. Milestones were identified and there were milestones that weren't met as well which means that some of the milestones were particularly challenging, and it allows OCWCOG to have a deeper understating about what the strategic plan is and does in order to ensure progress in the right direction.

Executive Director Vogt shared that there will be places where the mark will either be made or missed, but if the mark is missed it is a learning experience which allows the organization to grow. The strategic plan with its goals and milestones will be published for the public to have full transparency into.

Mayor Sawyer Stated if OCWCOG can't meet the milestones to reach out to the Board or member jurisdictions to see if they can help.

Treasurer Malone shared that he appreciates the dedication and direction of this strategic plan and the way the agency is growing.

Mayor Johnson asked about periodic windows of reviews, like if they are every four years? Executive Director Vogt answered that this is a three-year plan, but there is horizon planning done in yearly blocks.

12. OCWCOG Program Updates

Chair Hall moved to the program updates for OCWCOG.

Senior & Disability Services (SDS) and Community Service Programs (CSP)
The SDS and CSP updates were provided in the packet.

Community and Economic Development (CED)

Technology Services (TS)

Human Resources (HR)

13. Executive Director Update

Executive Director Vogt stated OCWCOG continues to recruit for key positions such as the CED Director with first round interviews hopefully being scheduled in late May to early June.

Executive Director Vogt reported that many of the grants that OCWCOG pursues ask a number of demographic questions and increasingly the grants ask about demographics of the Board itself. Executive Director Vogt said there will be a voluntary survey for self-identification that will be confidential and used for grant information only.

Executive Director Vogt stated OCWCOG has had two in-person meeting locations, one in Toledo and the other in Albany. Since there haven't been any in-person Board members attending in Toledo, Executive Director Vogt asked the Board if they wish to continue to have Toledo as an option to attend in person or another idea is to alternate between the two locations and still allow hybrid attendance?

Mayor Cross and Councilor Booth liked the idea of rotating the meeting location.

Treasurer Malone stated if it isn't used, other options should be considered. Treasurer Malone said he is in favor of rotating meetings, however maybe not every meeting.

Chair Hall noted that other boards have been exclusively remote. However, the meetings are mostly all virtual and others will have in-person meetings with one in each of the three counties.

Vice Chair Sprenger said she was in favor of the rotating meetings with a hybrid format. Councilor Olivares agreed.

14. Other Business

There was no other business presented to the board members.

15. Executive Session

The Board moved into Executive Session under ORS 192. 6660.Sub2.6E at 2:56 pm. The Executive Session was adjourned at 3:35 pm.

16. Adjournment

With no further discussions, Chair Hall adjourned the OCWCOG Board of Directors meeting at 3:36 p.m.

The next regularly scheduled OCWCOG Board of Directors meeting is scheduled for July 20, 2023.

Meeting minutes taken by Ashlyn Muzechenko

**OREGON CASCADES WEST COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS
SPECIAL SESSION MINUTES
June 02, 2023
Virtual Meeting via Microsoft Teams Technologies**

Attendees: **Chair**, Commissioner Claire Hall, Lincoln County; **Vice Chair**, Commissioner Sherrie Sprenger, Linn County; **Treasurer**, Commissioner Pat Malone, Benton County; Commissioner Gil Sylvia, Port of Newport; Mayor Rod Cross, Toledo; Councilor Mike Caughey, Harrisburg; Councilor Jeanni Cuthbertson, Monroe; Councilor Adina Olivares, Sodaville; Councilor Joyce King, Depoe Bay; Mayor Chas Jones, Philomath; Mayor Dean Sawyer, Newport; and Councilor Riley Hoagland, Lincoln City.

Absent: Mayor Greg Holland, Waldport; Councilor Carol Korn, Tangent; Councilor Wayne Rieskamp, Lebanon; Councilor Angelita Sanchez, Sweet Home; Mayor Scott Cowan, Millersburg; Mayor Alex Johnson II, Albany; Mayor Biff Traber, Corvallis; Mayor Don Ware, Brownsville; Councilor Jeremy Romer, Halsey; and Mr. Robert Kentta, Confederated Tribes of the Siletz Indians.

Staff: Executive Director Ryan Vogt; Senior, Disability and Community Services (SDCS) Program Director Randi Moore; Finance Director Marit Nelson; Technology Services (TS) Director Jason Sele; Human Resources (HR) Manager Ryan Schulze; and Administrative Assistant Ashlyn Muzechenko.

1. Welcome and Introductions

The Oregon Cascades West Council of Governments' (OCWCOG) Board of Directors Special Meeting was called to order by Chair Hall on June 02, 2023, at 2:01 pm via Teams Video Conferencing. Chair Hall welcomed everyone and confirmed a quorum was reached for voting purposes, and everyone in attendance introduced themselves.

2. Public Comment

There were no public comments.

3. Executive Session

The group moved into an Executive session under ORS 192 660 2e.

4. Real Property

Mayor Jones moved to authorize Executive Director Vogt to act on behalf of OCWCOG with respect to negotiating the purchase of a commercial property in Corvallis. Mayor Cross Seconded. The motion passed unanimously.

5. Adjournment

With no further discussions, Chair Hall adjourned the OCWCOG Board of Directors meeting at 2:33 p.m.

The next regularly scheduled OCWCOG Board of Directors meeting is scheduled for July 20, 2023.

Meeting minutes taken by Ashlyn Muzechenko



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MEMORANDUM

DATE: July 20, 2023
TO: OCWCOG Finance Committee
FROM: Marit Nelson, Finance Director
RE: **OCWCOG Financial Update**

Please find our snapshot, and Consolidated Revenue and Expense Statement with FYE projections, based on draft financials for period ending May 31, 2023. The projections factor in all that we know currently and what we expect to become our final closing balances after year-end adjustments and accruals are completed. As we are currently learning a new finance system and continue to post year end transactions to the previous system, it is my expectation that it may take us a little longer to complete some of our processes. Regardless, the finance team is working as expeditiously as it can to close the year and move completely over to the new software.

Overall accrued income looks healthy as we are coming into the final quarterly billings and grant fund requests. In a preliminary review of deposits and AR invoices entered for June, we are currently trending to meet or exceed budget.

Personnel Expenses have been paid and initial accruals through June have been completed. Closing entries to capture corrections and pre-audit adjustments will be done in the next few weeks. The trend is closing in on 87% of budget. Fiscal Year 2024 is already off to a quick start with several new and vacant position listings to hopefully fill those slots as soon as possible.

The Materials and Supplies (minus Capital and Contingency) is 82% of budgeted for the year. We anticipate landing at 90% by the end of June.

In Capital Expense, we continue with payments for software implementations in Finance, Human Resources, and Ride Line. Capital costs for HVAC, back-up generator and depreciable property is planned in the next few months and will affect the FY 2024 budget. There are no red flags as we begin the process of closing out fiscal year 2023.

We expect to continue meeting our goals and making improvements to our internal processes and procedures over the coming months. We look forward to what the next fiscal year brings us.

Please let me know if you have any questions.

	FY 2023 Budget	May 2023	Percentage	FYE Projection
Dues	342,387	332,683	97%	
Contract Revenue	3,906,360	1,516,235	39%	
Grant Revenue	336,494	349,290	104%	
Donations	200,500	136,793	68%	
State Revenue	2,792,567	1,688,676	60%	
Federal Revenue	17,904,799	17,261,473	96%	
Coordinated Care	9,500,000	10,084,985	106%	
Total Income (all line items)	\$ 59,594,832	\$ 55,972,465	98%	100%
Total Payroll Expense	\$ 21,188,032	\$ 16,704,967	79%	87%
Contract Expense	14,378,969	11,888,254	83%	
Indirect Expense	3,097,635	2,839,571	92%	
Maintenance & Repair	191,860	110,091	57%	
Supplies & Postage	134,269	106,806	80%	
Telephone	182,318	123,506	68%	
Travel / Training	312,720	228,322	73%	
Total Expense (all line items)	\$ 54,409,022	\$ 36,671,438	67%	74%

Consolidate Revenue and Expense Statement Finance Committee Financial Report

For Period Ended May 31, 2023

Acct No	Description	Budget	YTD Bal	91.67%	Percent of budget to date	Projected FYE 2023
000710	Beg Bal-Restricted for Grants	\$ 15,000	\$ 15,000	100.0%		\$ 15,000
000725	Beg Bal-Restrict for Contracts	\$ 5,498,081	\$ 5,673,890	103.2%		\$ 5,673,890
000740	Beg Bal-Restricted for Other	\$ 3,088,563	\$ 3,647,359	118.1%		\$ 3,647,359
000745	Beg Bal-Restrict Reserve	\$ 5,906,076	\$ 3,662,951	62.0%		\$ 3,662,951
000750	Beg Bal-Unrestricted	\$ 4,617,513	\$ 6,457,737	139.9%		\$ 6,457,737
000801	Dues	\$ 326,083	\$ 316,868	97.2%		\$ 316,868
000813	Special Projects Dues	\$ 16,304	\$ 15,815	97.0%		\$ 15,815
000802	Fees For Service	\$ 131,600	\$ 92,038	69.9%		\$ 100,371
000803	Internal Transfer	\$ 3,102,636	\$ 2,839,500	91.5%		\$ 3,097,636
000804	Miscellaneous Revenue	\$ 25,000	\$ 204,530	818.1%	DHS Funds that need allocation	\$ 22,310
000805	Contract Revenue	\$ 3,906,360	\$ 1,516,235	38.8%		\$ 1,654,074
000806	Grant Revenue	\$ 336,494	\$ 349,290	103.8%		\$ 381,044
000807	Donations	\$ 200,500	\$ 136,793	68.2%		\$ 137,176
000808	Interest Revenue	\$ 455,000	\$ 599,906	131.8%		\$ 607,526
000809	Transfers In	\$ 418,398	\$ 382,000	91.3%		\$ 1,507,000
000819	Special Event Revenue	\$ 20,000	\$ -	0.0%		\$ -
000820	Program Meals Revenue	\$ 160,000	\$ 218,946	136.8%		\$ 220,168
000823	Program Income	\$ 691,308	\$ 637,057	92.2%		\$ 694,702
000824	Match	\$ 35,600	\$ 66,807	187.7%		\$ 72,880
000826	Borrowers Fees	\$ 7,000	\$ 552	7.9%		\$ 552
000827	Loan Packaging Fees	\$ 7,750	\$ 2,100	27.1%		\$ 2,100
000828	Service Fees	\$ 6,200	\$ 4,145	66.9%		\$ 4,355
000829	Program Administration	\$ 120,000	\$ 97,816	81.5%		\$ 106,708
000840	Veterans	\$ 114,000	\$ 85,867	75.3%		\$ 93,673
000841	Oregon Project Independence	\$ 1,045,000	\$ 632,874	60.6%		\$ 690,408
000842	OEDD/OECD	\$ 120,000	\$ -	0.0%		\$ -
000843	ODOT	\$ 1,465,567	\$ 929,246	63.4%		\$ 1,238,995
000844	Dept. of Land Conservation Dev	\$ 48,000	\$ 40,689	84.8%		\$ 44,388
000846	Coordinated Care	\$ 9,500,000	\$ 10,084,985	106.2%		\$ 12,135,111
000848	CCO Metrics Income	\$ 305,000	\$ -	0.0%	Year-End reconciliation	\$ 305,000
000860	Economic Development Admin	\$ 75,000	\$ 79,588	106.1%		\$ 86,823

000862	Older Americans Act	\$ 1,223,000	\$ 1,585,435	129.6%	\$ 1,729,565
000863	Title XIX	\$ 15,751,799	\$ 14,723,211	93.5%	\$ 16,035,861
000864	Federal Senior Meals	\$ 650,000	\$ 715,951	110.1%	\$ 770,118
000865	USDA	\$ 95,000	\$ 84,948	89.4%	\$ 92,671
000867	Federal Match	\$ 101,000	\$ 66,391	65.7%	\$ 88,521
000869	Siletz Revenue	\$ 10,000	\$ 5,949	59.5%	\$ 6,490
	REVENUE	\$ 59,594,832	\$ 55,972,466	93.9%	\$ 61,715,843
000410	Leave Benefits	\$ 738,009	\$ 628,186	85.1%	\$ 650,000
000420	Fringe Benefits	\$ 1,075,279	\$ 947,556	88.1%	\$ 1,005,000
000421	Insurance Benefits	\$ 3,724,429	\$ 3,094,395	83.1%	\$ 3,100,000
000425	PERS Benefits	\$ 3,224,583	\$ 2,807,686	87.1%	\$ 2,900,000
000430	PERS Reserve	\$ 242,484	\$ 116,023	47.8%	\$ 150,000
0001ED	Executive Director	\$ 163,922	\$ 167,784	102.4%	\$ 167,784
0004PD	Program Director	\$ 481,510	\$ 364,079	75.6%	\$ 364,079
0010PM	Program Manager	\$ 286,002	\$ 191,414	66.9%	\$ 191,414
0013PS	Program Supervisor	\$ 918,136	\$ 794,363	86.5%	\$ 794,363
0015QA	QA & Improvement Manager	\$ 51,656	\$ -	0.0%	\$ -
0016LO	Loan Officer	\$ 71,368	\$ -	0.0%	\$ -
0019PM	Personnel Manager	\$ 115,985	\$ 113,710	98.0%	\$ 113,710
0022SA	Senior Accountant	\$ 40,000	\$ 38,194	95.5%	\$ 38,194
0046CM	Case Manager	\$ 2,971,415	\$ 2,542,709	85.6%	\$ 2,542,709
0053CC	Contracts Coordinator	\$ 122,728	\$ 83,601	68.1%	\$ 83,601
0055CS	Clerical Supervisor	\$ 269,074	\$ 272,590	101.3%	\$ 272,590
0058AP	Assistant Planner	\$ 114,927	\$ 97,343	84.7%	\$ 97,343
005PIO	Public Information Officer	\$ 72,747	\$ 74,097	101.9%	\$ 74,097
0060AS	Accounting Specialist	\$ 47,466	\$ 46,174	97.3%	\$ 46,174
0064ES	Eligibility Specialist	\$ 1,437,349	\$ 1,184,364	82.4%	\$ 1,184,364
0064MM	Money Management Coord	\$ 46,914	\$ 44,148	94.1%	\$ 44,148
0067EA	Executive Assistant	\$ 55,370	\$ 51,687	93.3%	\$ 51,687
0070AC	Accounting Clerk II	\$ 38,000	\$ 36,718	96.6%	\$ 36,718
0076AA	Administrative Assistant	\$ 478,431	\$ 529,900	110.8%	\$ 529,900
0076BO	Business Officer	\$ 68,968	\$ 67,665	98.1%	\$ 67,665
0085CS	Clerical Specialist	\$ 410,426	\$ 329,576	80.3%	\$ 329,576
0085SS	Software Support Specialist	\$ -	\$ 29,094	0.0%	\$ 29,094
0085WS	Workstation Support Specialist	\$ 86,364	\$ 29,833	34.5%	\$ 29,833
013TSM	Transportation Manager	\$ 87,237	\$ 70,905	81.3%	\$ 70,905

On target to meet or exceed budget

Open Recruitment
Vacant Position

025NSS	Network Support Specialist	\$	204,327	\$	156,731	76.7%	\$	156,731
031CDP	CED Planner	\$	294,291	\$	246,330	83.7%	\$	246,330
034APS	Adult Protective Services Spec	\$	877,727	\$	791,270	90.1%	\$	791,270
037DTC	Diversion & Transition Coord	\$	275,149	\$	271,747	98.8%	\$	271,747
037LCM	Lead Case Manager	\$	214,084	\$	148,030	69.1%	\$	148,030
045ISS	Information Support Specialist	\$	66,371	\$	53,489	80.6%	\$	53,489
052ALO	Assistant Loan Officer	\$	56,895	\$	57,488	101.0%	\$	57,488
055VSO	Veterans Service Officer	\$	24,295	\$	24,295	100.0%	\$	24,295
060FMC	Facility Maint. Coordinator	\$	65,930	\$	54,296	82.4%	\$	54,296
061LES	Lead Eligibility Specialist	\$	62,165	\$	60,099	96.7%	\$	60,099
064ADR	ADRC Specialist	\$	180,261	\$	212,467	117.9%	\$	212,467
064ALW	Asst. AFH Licensing Worker	\$	125,240	\$	119,734	95.6%	\$	119,734
067CEA	Confidential Executive Assist	\$	73,025	\$	48,462	66.4%	\$	48,462
073MRW	Medical Resource Worker	\$	152,061	\$	44,191	29.1%	\$	44,191
075LTB	Lead Trans Brokerage Spec.	\$	-	\$	51,391	0.0%	\$	51,391
075TBS	Transportation Brokerage Spec.	\$	342,564	\$	389,378	113.7%	\$	389,378
076CSA	Case Aide	\$	211,618	\$	176,021	83.2%	\$	176,021
076IHA	In Home Assistant	\$	185,100	\$	253,225	136.8%	\$	253,225
082SMC	Senior Meals Coordinator	\$	44,520	\$	76,621	172.1%	\$	76,621
090RSM	Relief Site Manager	\$	39,940	\$	34,718	86.9%	\$	34,718
88MSM3	Meal Site Manager	\$	251,690	\$	211,903	84.2%	\$	211,903

Final June payroll accruals have been processed. Closing adjustments remain

PERSONNEL		\$	21,188,032	\$	18,235,679	86.1%	\$	18,446,834
000504	Advertising	\$	37,595	\$	31,409	83.5%	\$	34,265
000506	Auto Expense	\$	17,000	\$	3,164	18.6%	\$	3,452
000510	Bank Charges	\$	13,900	\$	10,819	77.8%	\$	11,803
000513	Board/Comm/Meeting Expense	\$	37,250	\$	25,674	68.9%	\$	28,008
000516	Computer Maintenance	\$	348,400	\$	149,385	42.9%	\$	162,966
000521	Contract Administration	\$	1,500	\$	2,586	172.4%	\$	2,821
000522	Contract Expense	\$	14,378,969	\$	11,888,254	82.7%	\$	13,251,049
000523	CEP Contract	\$	600,000	\$	372,469	62.1%	\$	412,517
000525	Copying	\$	44,465	\$	40,557	91.2%	\$	44,244
000531	Dues and Memberships	\$	78,440	\$	62,217	79.3%	\$	67,873
000532	Equipment Expense	\$	1,000	\$	-	0.0%	\$	-
000533	Finance Indirect	\$	874,506	\$	801,630	91.7%	\$	874,505

EXPENSE

\$ 54,409,022 \$ 36,671,438

67.4% Trending under budget current and
FYE projections

\$ 39,994,640



Senior and Disability Services

1400 Queen Ave SE • Suite 206 • Albany, OR 97322
(541) 967-8630 TTY/Voice • 1-800-638-0510 TTY/Voice

203 N Main St • Toledo, OR 97391
(541) 336-2289 • (541) 336-8103 TTY/Voice • (800) 282-6194



MEMORANDUM

DATE: June 7, 2023
TO: OCWCOG Board of Directors
FROM: Mitzi Naucler, SSAC Chair
RE: **SSAC Membership Application**

On Tuesday, June 6, 2023 the Senior Services Advisory Council (SSAC) met and approved the recommendation of membership for Holly Bollman of Benton County, representing Benton County.

The SSAC requests the approval of membership by the OCWCOG Board of Directors for Holly Bollman.

The SSAC currently has vacancies and is seeking members from each of the three counties.



Oregon Cascades West Council of Governments
 Senior and Disability Services
 1400 Queen Avenue SE Albany, Oregon
 (541) 926-8630 tsharpe@ocwcog.org
<https://www.ocwcog.org/connect/volunteer/>

Advisory Council Membership Application

Contact information

Name: Holly Bollman		
Mailing address: [REDACTED]		
City: [REDACTED]	State: [REDACTED]	ZIP: [REDACTED]
Home phone: [REDACTED]		Cell phone: [REDACTED]
Email address: [REDACTED]		
Place of employment: [REDACTED]		
Work address: [REDACTED]		
City: [REDACTED]	State: [REDACTED]	ZIP: [REDACTED]
Work phone: [REDACTED]		
Email address: [REDACTED]		

All applicants must fill out 1 -4 below.

1. Are you a person with a disability?
 [REDACTED]

2. Are you age 60 or older?
 [REDACTED]

3. Do you receive services from the Department of Human Services Aging and People with Disabilities (or an Area Agency on Aging which contracts with the State of Oregon to provide this service)?
 [REDACTED]

4. Put an X by which council you are applying for:

- Senior Services Advisory Council Disability Services Advisory Council

Experiences

List any of the following experiences you have working with seniors or people with disabilities: _____

- Educational _____
- Work/Volunteer OCWCOG AmeriCorps Seniors Programs (2012-2019); City of Albany Parks & Recreation Senior Center (2019-2021)
- Personal Walk to End Alzheimer's Mid-Willamette Valley Committee

Describe how your life experiences, including those above, have had an impact or influence on your life.

For the ~7 years I worked at OCWCOG, I worked with the volunteer programs. I have gained an appreciation for what volunteers bring to our community and know the importance of volunteerism, which is why I choose to volunteer my time whenever possible. I am on the committee for the Corvallis Walk to End Alzheimer's, Corvallis Young Pros, and Albany Emerging Leaders.

Describe why you want to be a Council member.

I have worked in a field for almost my entire career that supports and advocates for seniors in our community. I look forward to working with like-minded people to better support seniors in our community.

Please list two references (personal or professional):

Name: Amy Baird, Lumina Executive Director (my supervisor)
Phone: 541-979-4499

Name: Bernadette Milstead, Director of Wellness for Mennonite Village (work colleague of mine)
Phone: 541-905-6293

What skills would you bring to the Advisory Council?

I have ~10 years of experience in grant writing, fundraising, and experience working with seniors of various backgrounds and status. For the past 10 years I have been involved with community service organizations throughout Linn and Benton Counties and feel that I know our community well.

What do you expect to gain from volunteering with the Advisory Council?

I hope you gain more insight into the systemic issues seniors face in our community and how I, as a professional and citizen, can advocate for the rights of seniors and people with disabilities in our community and throughout the state of Oregon.



MEMORANDUM

DATE: July 20, 2023
TO: OCWCOG Board of Directors
FROM: Emma Chavez Sosa, Community and Economic Development Operations Supervisor
RE: **Transportation Brokerage Advisory Committee (TBAC) Membership**

The Transportation Brokerage Advisory Committee (TBAC) was established by the Oregon Cascades West Council of Governments (OCWCOG) to advise the OCWCOG Board and Staff on matters relating to the ongoing operation of the transportation brokerage serving Linn, Benton, and Lincoln Counties, and on other means of improving transportation in the Region.

The Committee provides a forum for the discussion, understanding, and recommendations of Non-Emergent Medical Transportation (NEMT) services, and other transportation services to best meet the needs of residents, transportation providers, medical providers, human services providers, the Oregon Health Authority (OHA), Inter-Community Health Network Coordinated Care Organization (IHN-CCO), and other community stakeholders.

TBAC Staff recommends appointment of the following individuals to the Transportation Brokerage Advisory Committee with a term expiring **June 30, 2024**:

- **Amy Peer**, Program Supervisor, Senior and Disability Services, OCWCOG.
- **Jasper Smith**, Program Manager, Benton County Developmental Diversity Program.
- **Laurie Barajas**, Maternity Care Coordinator, Sam Health Maternity.
- **Justin Thomas**, Program Manager, Linn County Alcohol and Drug.
- **Brad Dillingham**, Benton County Special Transportation Coordinator

Staff recommends appointment of the following individuals to the Transportation Brokerage Advisory Committee with a term expiring **June 30, 2025**:

- **Pam Barlow Lind**, Tribal Planner, Confederated Tribe of Siletz Indians.
- **Cynda Bruce**, STF Coordinator, Lincoln County Transit District
- **George Matland**, President, Signs of Victory
- **Jesse Oakley**, Operator, Oakley's Medical Transport
- **Britny Chandler**, Network Relations Consultant, Samaritan Health Plans

Staff recommends appointment of the following individuals to serve as Ex-Officio Members of the Transportation Brokerage Advisory Committee with no expiring term.

- **Lucille Vincent Vinceslio for Britney**, Samaritan Health Plans, MPH Manager
- **Donny Jardine**, Medicaid Transformations Program Manager, OHA, Health Services Division



In the Matter of the 33rd Anniversary of the Americans with Disabilities Act

A PROCLAMATION

Whereas, thirty three years ago, on July 26, 1990, President George H.W. Bush signed into law the Americans with Disabilities Act (ADA), establishing our nation's comprehensive mandate for the elimination of discrimination against individuals with disabilities; and

Whereas, the ADA is a civil rights law, impacting many facets of daily living, including employment, housing, public facilities and services, education, new construction and modifications, and telecommunications; and

Whereas, the ADA has expanded opportunities by reducing physical and other barriers, changing perceptions, and increasing full participation in community life; and

Whereas, Citizens of the Oregon Cascades West region and the nation will recognize that progress has been made by celebrating the 33rd anniversary of the signing of the ADA on July 26, 1990; and

Whereas, while we celebrate the 30th Anniversary of the ADA and the achievements which have been accomplished, we also recognize that the full promise of the ADA can only be reached if we remain committed to continue our efforts to achieve full implementation of the goals of the ADA including the provisions of accessible facilities and services;

Now therefore, Oregon Cascades West Council of Governments does hereby proclaim July 26, 2023 to be recognized as Americans with Disabilities Act Awareness Day, celebrating the 33rd Anniversary of the ADA, and reaffirming the principles of equality and inclusion for people with disabilities.

Dated this 20th day of July, 2023

Claire Hall, OCWCOG Chair

Ryan Vogt, OCWCOG Executive Director



OCWCOG Mobility Hub Project

July 20, 2023

Nick Meltzer, Transportation Programs Manager

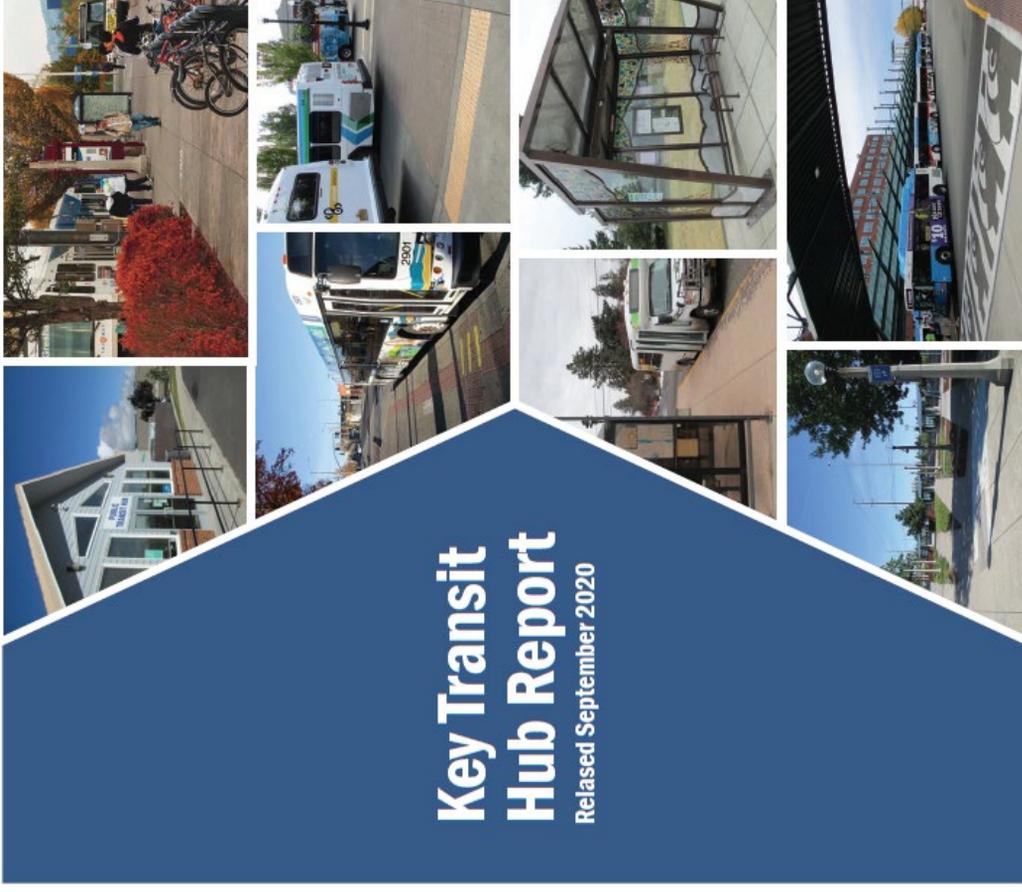
Statewide Transportation Improvement Fund (STIF)

- Passed as part of HB2007 (2017 State Transportation Bill)
- Dedicated fund to expand and improve public transit across the state
- 1/10 of 1 percent payroll tax, collected at employer location
 - Capture WA State Commuters
- 90% formula funding to “Qualified Entities”
 - Lincoln County Transit District, Benton County, Linn County
- 9% Discretionary Grants
 - OCWCOG has been very successful, received close to \$1 million over two cycles



Oregon Public Transportation Plan

Volume 1



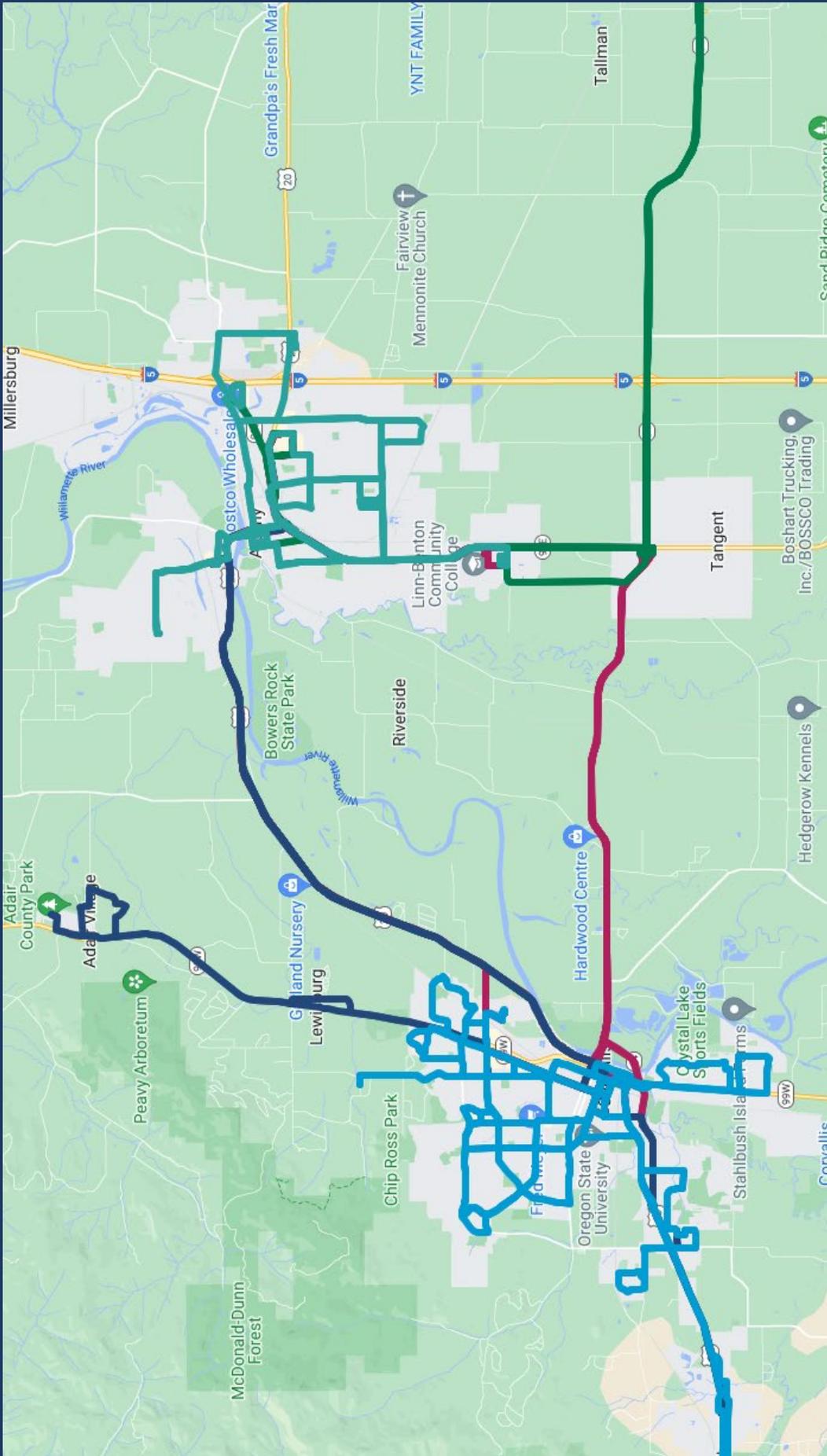
Key Transit Hub Report

Released September 2020



Public Transportation Division of ODOT
503-986-3300
ODOPTDReporting@odot.state.or.us

Current Regional Service





Background - Mobility Hub Design

- 2021 STIF Discretionary grant to complete 60% design for two (2) Mobility Hubs
 - Oregon State University
 - Linn-Benton Community College
- Consultant - Parametrix
- Split project in two (2) phases
 - Phase 1 - Conceptual (30%) Design
 - Phase 2 - 60% Design and Permitting
- Complete as of 6/30/2023 for both sites

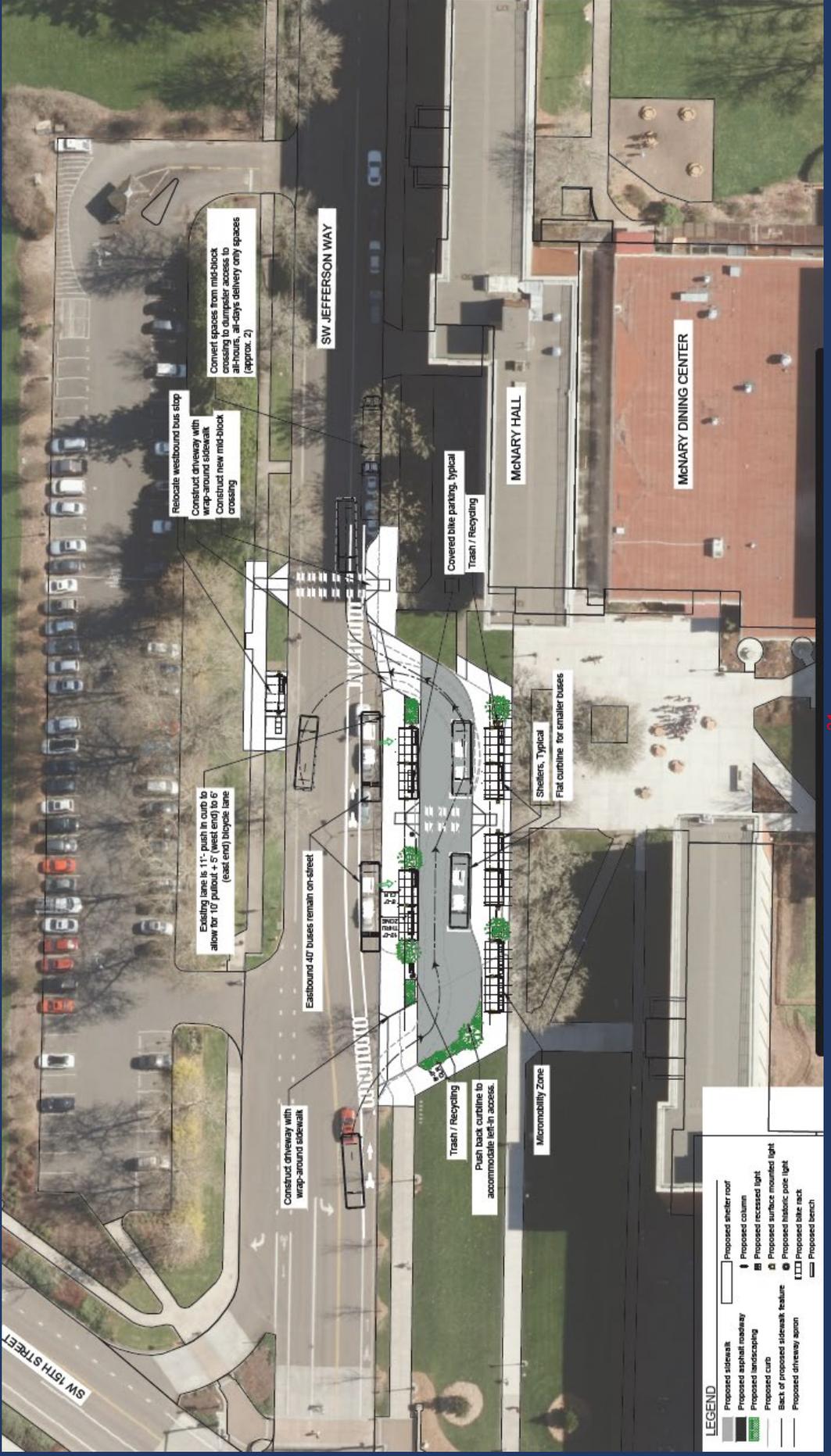
Construction Grant

- 2023 STIF Discretionary grant application to complete design and construct both hubs
 - Application due November 30
 - Letters of Support from the Linn-Benton Loop Board, CAMPO & AAMPO
 - Agreements with OSU and LBCC as property owners
- Project Cost Estimate \$3M
 - \$300K each in local match being requested from both Linn and Benton formula funds
 - OSU and LBCC will contribute in-kind match for construction management
 - Includes ~15% contingency

Grant Successful!

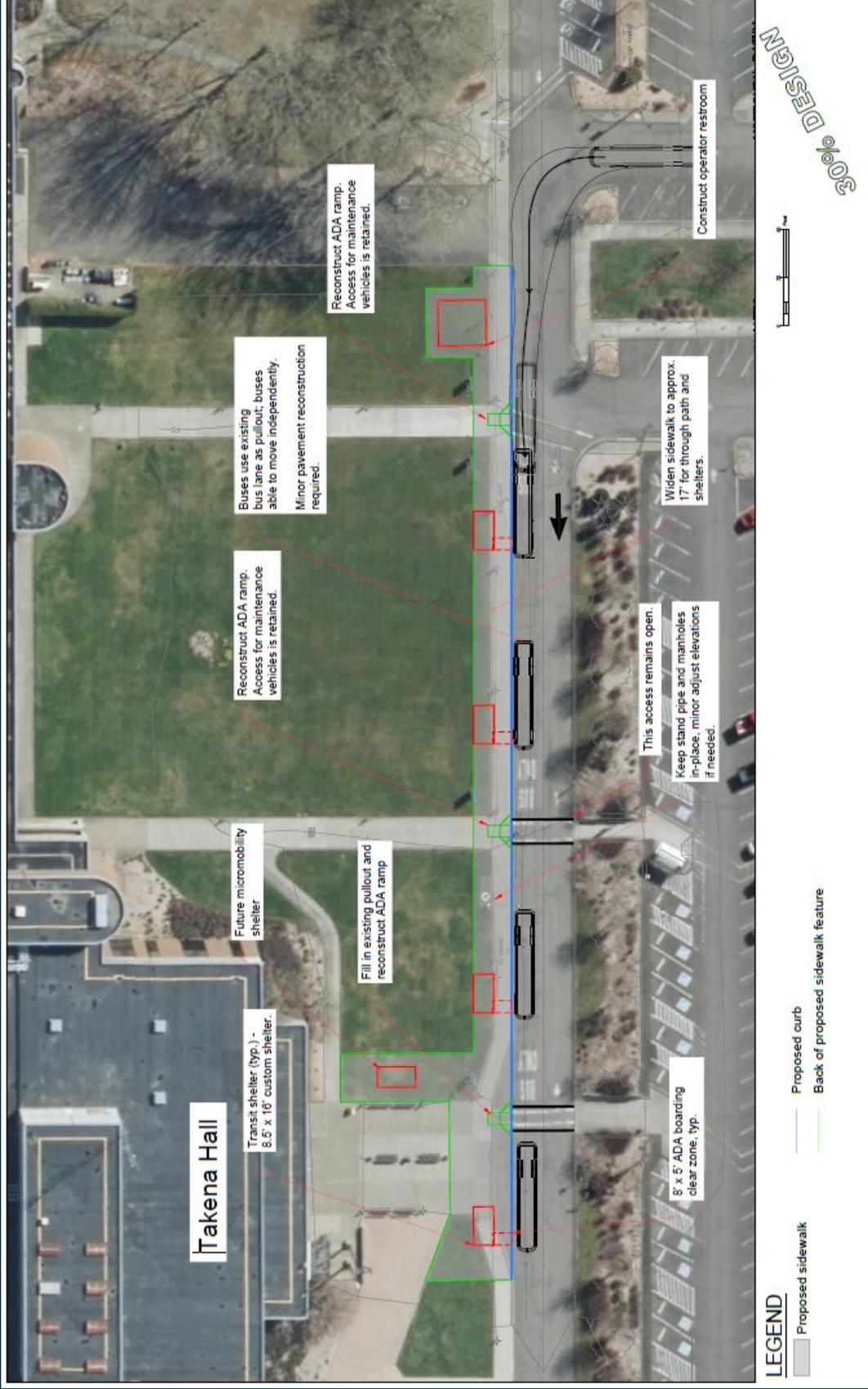
- ODOT received \$35 million in applications for \$28 million in funding.
- The mobility hub grant was the top scoring grant in the STIF Discretionary and Intercommunity program
- Received the full request of \$2.4 million

OSU Site Design (30%)

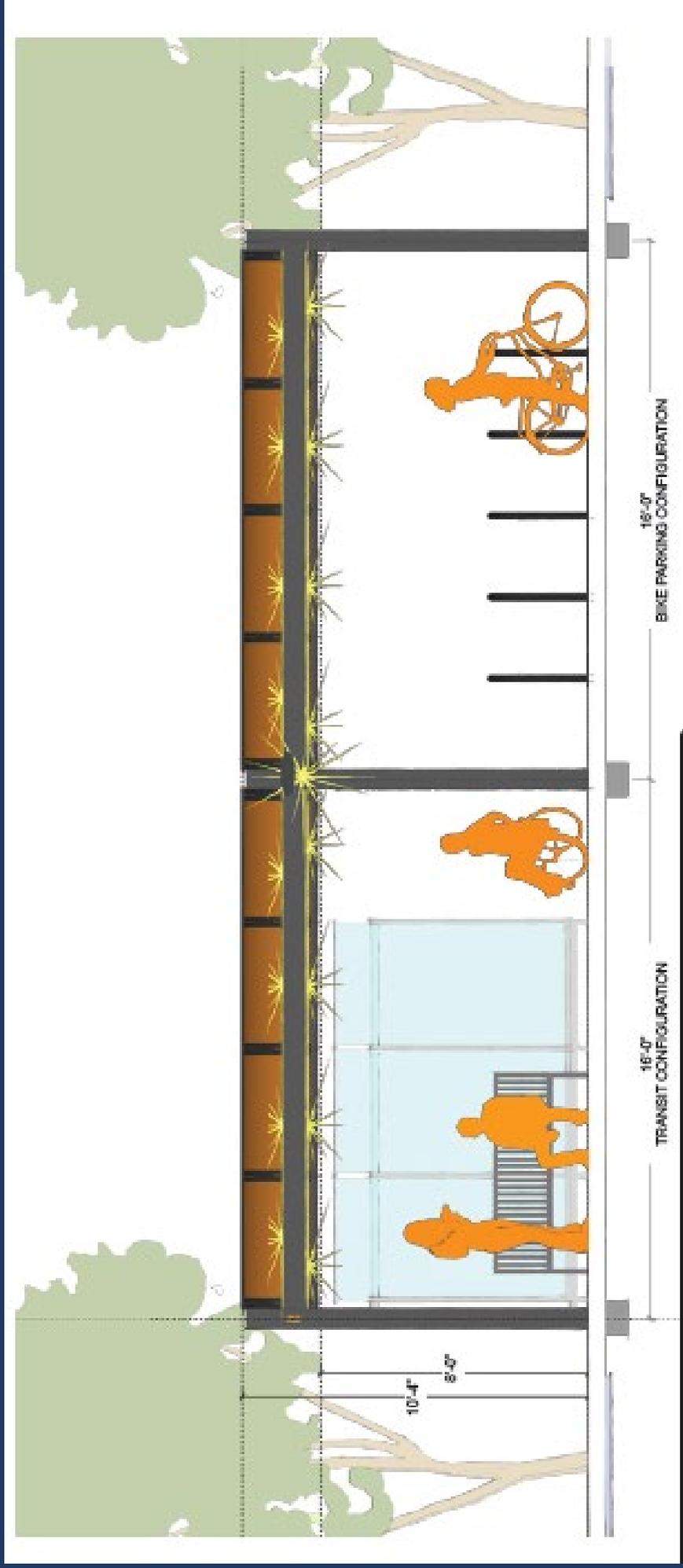




LBCC Site Design (30%)



Shelter Design



Questions/Comments



1400 Queen Ave SE • Suite 201 • Albany, OR 97322
(541) 967-8720 • FAX (541) 967-6123

MEMORANDUM

DATE: July 20, 2023
TO: OCWCOG Board of Directors and Budget Committee
FROM: Finance Director, Marit Nelson
RE: **Fiscal Year 2023-24 Supplemental Budget**

In June, the Board of Directors gave Executive Director Vogt permission to move forward with the assistance of a small committee of Board members to begin negotiating the purchase of real property in Corvallis up to \$2.4 million. The property, located on NW 9th Street, has been toured by representatives from OCWCOG programs, technology services, administration, and CSC. It includes an office space as well as a residential rental home.

Over the course of the past five to six weeks, OCWCOG has made an offer and began the process of scheduling inspections, engaging a title company, and reviewing documents on the property provided by the seller. It is our expectation that minor maintenance will be required by the seller on the main office building. The residential rental will be vacant as of July 31, 2023.

Final closing is estimated to take place on or about August 25, 2023. In order to finalize the purchase and maintenance, and possible improvements (safety doors, etc.) expected for the property, the FY 2023-24 budget requires adjustment to appropriate funding to the Building Fund.

The following adjustments are recommended for your consideration:

Increase to Beginning Fund Balance and Rent Income of \$188,580.

- Projections to ending fund balance for FY 2023 were lower than currently trending for the fiscal year close. It is expected that accrued revenue and interfund transfers will exceed what was originally projected for beginning balances in FY 2024. It is also expected that CSC will rent several spaces at the Corvallis building. A mid-year estimation for additional rent has been calculated.

Increase to Materials and Services of \$50,900.

- Increasing costs associated with building maintenance, insurance, janitorial and utilities has been factored in for the first year following purchase.

Increase to Capital Purchase and Building Improvements of \$2,301,250.

- Building purchase of \$2,250,000 and projected correlating expenses that could be required following purchase.

Decrease to Operating Contingency of \$50,000.

- Appropriate contingency funding to support the above-mentioned possible maintenance, repairs, and improvements necessary to occupy the proposed purchase.

This recommendation for FY 2023-24 Supplemental Budget is presented for your review and approval. Thank you for your time and feedback. If you have questions or need additional clarification, please feel free to let me know.

**Oregon Cascades West Council of Governments
Agency
Consolidated Supplemental Budget FY 2023-24**

Description	2024 Adopted	2024 Supplemental	CED Supplemental	SDS Supplemental	Non-Departmental Supplemental	General Admin Consolidated	Lending Consolidated	CSP Consolidated	Tech Consolidated	Reserve Consolidated	Value Change
Beg Bal - Restricted for Contracts	3,959,346	3,703,498	3,518,772	17,315	0	0	0	167,411	0	0	(255,848)
Beg Bal-Restricted for Grants	38,280	38,280	0	0	0	8,000	0	30,280	0	0	0
Beg Bal-Restricted for Other	3,005,050	4,130,050	0	0	3,349,081	0	538,071	242,898	0	0	1,125,000
Beg Bal-Restricted for Reserve	5,842,258	3,631,036	0	0	0	195,794	0	0	0	3,435,242	(2,211,222)
Beg Bal-Unrestricted	3,835,449	5,346,099	99,938	4,929,552	74,714	0	0	146,464	95,431	0	1,510,650
Beg Bal-Restricted Reconcile	196,520	196,520	0	0	0	196,520	0	0	0	0	0
Borrowers Fees	4,000	4,000	0	0	0	0	4,000	0	0	0	0
Contract Revenue	2,160,963	2,160,963	564,025	0	0	66,260	49,500	1,284,998	196,180	0	0
Coordinated Care	14,000,000	14,000,000	14,000,000	0	0	0	0	0	0	0	0
CCO Metrics Income	0	0	0	0	0	0	0	0	0	0	0
Dept of Land Conserv Dev	50,000	50,000	50,000	0	0	0	0	0	0	0	0
Donations	173,646	173,646	0	0	0	0	0	173,646	0	0	0
Dues	363,315	363,315	108,000	238,000	0	17,315	0	0	0	0	0
Dues Special Projects	0	0	0	0	0	0	0	0	0	0	0
Economic Development Administration	75,000	75,000	75,000	0	0	0	0	0	0	0	0
Environmental Protection Agency	250,000	250,000	250,000	0	0	0	0	0	0	0	0
Federal Match	84,000	84,000	0	40,000	0	0	0	44,000	0	0	0
Fee for Service	124,560	124,560	12,000	0	46,200	0	0	9,000	57,360	0	0
Grant Revenue	365,126	365,126	225,000	0	0	0	0	140,126	0	0	0
Indirect Income	3,089,750	3,089,750	0	0	0	2,109,750	0	0	980,000	0	0
Interest Revenue	430,000	430,000	0	0	0	300,000	130,000	0	0	0	0
Internal Transfer	27,405	27,405	0	0	0	0	0	27,405	0	0	0
Loan Fees	6,000	6,000	0	0	0	0	6,000	0	0	0	0
Loan Packaging Fees	0	0	0	0	0	0	0	0	0	0	0
Match Revenue	630,000	630,000	600,000	0	0	0	0	30,000	0	0	0
Oregon Business Developmt Dept	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous Revenue	294,608	294,608	7,564	238,173	23,463	0	0	25,408	0	0	0
ODOT	3,571,433	3,571,433	3,571,433	0	0	0	0	0	0	0	0
Older American Act	1,420,000	1,420,000	0	0	0	0	0	1,420,000	0	0	0
Oregon Project Independence	1,848,541	1,848,541	0	0	0	0	0	1,848,541	0	0	0
Program Administration	150,000	150,000	0	0	0	0	150,000	0	0	0	0
Program Meals Revenue	240,000	240,000	0	0	0	0	0	240,000	0	0	0
Rent Income	787,297	807,297	0	0	807,297	0	0	0	0	0	20,000
Senior Meals XIX	650,000	650,000	0	0	0	0	0	650,000	0	0	0
Sletz Revenue	8,064	8,064	0	0	0	0	0	8,064	0	0	0
Service Fees	5,920	5,920	0	0	0	0	5,920	0	0	0	0
Special Event Revenue	20,000	20,000	0	0	0	20,000	0	0	0	0	0
Title XIX	15,905,339	15,905,339	630,000	15,116,339	0	0	0	159,000	0	0	0
Transfers In	1,724,819	1,724,819	1,626,388	34,461	0	0	0	63,970	0	0	0
USDA	87,000	87,000	0	0	0	0	0	87,000	0	0	0
Veterans	114,112	114,112	114,112	0	0	0	0	114,112	0	0	0
REVENUE	65,537,803	65,726,383	25,338,121	20,613,840	4,300,755	2,913,639	863,491	6,912,323	1,328,971	3,435,242	189,580
Leave Benefits	0	0	0	0	0	0	0	0	0	0	0
Fringe Benefits	8,501,352	8,501,352	1,031,357	5,137,849	61,494	772,017	41,000	1,188,920	268,715	0	0
Insurance Benefits	0	0	0	0	0	0	0	0	0	0	0
PERS Benefits	0	0	0	0	0	0	0	0	0	0	0
PERS Reserve	0	0	0	0	0	0	0	0	0	0	0
Executive Director	186,588	186,588	0	0	0	186,588	0	0	0	0	0
Executive Director II	46,879	46,879	0	0	0	46,879	0	0	0	0	0
Accounting Specialist	51,750	51,750	0	0	0	51,750	0	0	0	0	0
Administrative Assistant	628,581	628,581	198,601	220,483	0	47,072	2,200	160,224	0	0	0
ADRC Specialist	334,097	334,097	0	190,233	0	0	0	143,864	0	0	0
Adult Protective Services Spec	946,016	946,016	0	946,016	0	0	0	0	0	0	0
AFH Licensing Worker	147,878	147,878	0	147,878	0	0	0	0	0	0	0
Assist. Loan Officer	70,000	70,000	0	0	0	0	70,000	0	0	0	0
Assistant Planner	169,115	169,115	169,115	0	0	0	0	0	0	0	0

**Oregon Cascades West Council of Governments
Agency
Consolidated Supplemental Budget FY 2023-24**

Description	2024 Adopted	2024 Supplemental	CED Supplemental	SDS Supplemental	Non-Departmental Supplemental	General Admin Consolidated	Lending Consolidated	CSP Consolidated	Tech Consolidated	Reserve Consolidated	Value Change
Assistant VCO	127,371	127,371	0	0	0	0	0	127,371	0	0	0
Business Officer	77,713	77,713	0	0	0	77,713	0	0	0	0	0
Case Aide	311,855	311,855	0	311,855	0	0	0	0	0	0	0
Case Manager	3,104,016	3,104,016	0	2,906,781	0	0	0	197,235	0	0	0
CED Planner	374,996	374,996	374,996	0	0	0	0	0	0	0	0
Clerical Specialist	385,782	385,782	0	288,923	0	0	0	96,858	0	0	0
Clerical Supervisor	245,751	245,751	159,107	0	0	82,444	4,200	0	0	0	0
Clerical Support Supervisor	78,049	78,049	0	78,049	0	0	0	0	0	0	0
Conf. Executive Assistant	73,368	73,368	0	0	0	73,368	0	0	0	0	0
Contracts Coordinator	122,590	122,590	0	0	0	122,590	0	0	0	0	0
Data Analyst	31,439	31,439	0	0	0	31,439	0	0	0	0	0
Eligibility Specialist	1,350,663	1,350,663	0	1,228,621	0	0	0	122,042	0	0	0
Executive Assistant	59,280	59,280	0	29,640	0	0	0	29,640	0	0	0
Facility Maint. Coordinator	96,824	96,824	0	0	96,824	0	0	0	0	0	0
GIS Planner	7,977	7,977	0	7,977	0	0	0	0	0	0	0
In Home Assistant	205,903	205,903	0	205,903	0	0	0	0	0	0	0
Division & Transition Coord	321,443	321,443	0	321,443	0	0	0	0	0	0	0
Information Support Specialist	67,532	67,532	0	0	0	0	0	67,532	0	0	0
Lead Case Manager	157,830	157,830	0	157,830	0	0	0	0	0	0	0
Lead Eligibility Specialist	66,499	66,499	0	0	0	0	0	66,499	0	0	0
Lead Trans Brokerage Spec.	57,157	57,157	57,157	0	0	0	0	0	0	0	0
Loan Officer	0	0	0	0	0	0	0	0	0	0	0
Meal Site Manager 1	0	0	0	0	0	0	0	0	0	0	0
Meal Site Manager 3	258,784	258,784	0	0	0	0	0	258,784	0	0	0
Medical Resource Worker	51,513	51,513	51,513	0	0	0	0	0	0	0	0
Money Management Coordinator	53,612	53,612	0	0	0	0	0	53,612	0	0	0
Network Support Specialist	226,314	226,314	0	0	0	0	0	0	226,314	0	0
Personnel Manager	125,284	125,284	0	154,063	15,232	125,284	0	0	0	0	0
Program Director	586,546	586,546	122,853	113,499	0	123,005	0	239,089	171,393	0	0
Program Manager	352,587	352,587	0	704,863	0	0	0	263,221	0	0	0
Program Supervisor	968,085	968,085	0	0	0	0	0	0	0	0	0
Project Manager	61,922	61,922	0	0	0	61,922	0	0	0	0	0
Public Information Officer	79,067	79,067	0	0	0	79,067	0	0	0	0	0
Relief Site Manager	11,888	11,888	0	0	0	0	0	11,888	0	0	0
Senior Accountant	77,993	77,993	0	0	0	77,993	0	0	0	0	0
Senior Loan Officer	0	0	0	0	0	0	0	0	0	0	0
Senior Meals Coordinator	90,066	90,066	0	0	0	0	0	90,066	0	0	0
Senior Meals Supervisor	0	0	0	0	0	0	0	0	0	0	0
Software Support Specialist	0	0	0	0	0	0	0	0	0	0	0
Technology Support Specialist	0	0	0	0	0	0	0	0	0	0	0
Transportation Manager	96,780	96,780	96,780	0	0	0	0	0	0	0	0
Transportation Brokerage Spec.	514,409	514,409	514,409	0	0	0	0	0	0	0	0
Veterans Service Officer	0	0	0	0	0	0	0	0	0	0	0
Workstation Support Specialist	132,942	132,942	0	156,448	0	0	0	0	132,942	0	0
Extra Hire	176,448	176,448	20,000	0	0	0	0	0	0	0	0
PERSONNEL	22,270,532	22,270,532	2,795,889	13,308,353	173,550	1,959,131	117,400	3,049,313	866,896	0	0
Advertising	21,600	21,600	4,000	3,300	0	6,500	1,300	5,500	1,000	0	0
Auto Expense	17,000	17,000	0	0	0	0	0	17,000	0	0	0
Bank Charges	18,332	18,332	1,000	0	0	12,000	4,332	1,000	0	0	0
Board/Comm/Meeting Expense	39,600	39,600	4,000	2,500	0	31,100	0	2,000	0	0	0
Borrowers Fees Expense	4,100	4,100	0	0	0	0	4,100	0	0	0	0
CEP Contract	320,261	320,261	32,428	141,000	0	8,434	1,000	320,261	0	0	0
Computer Maintenance/Equipment	324,993	324,993	4,000	0	4,684	0	0	18,852	118,595	0	0
Contract Administration	4,000	4,000	0	0	0	0	0	0	0	0	0
Contract Expense	19,325,477	19,340,477	17,323,254	20,000	136,200	325,000	35,000	1,471,023	30,000	0	15,000
Copying	53,515	53,515	7,900	33,500	165	4,700	1,000	6,050	200	0	0
Dues and Memberships	77,300	77,300	5,500	60,000	0	10,000	0	1,800	0	0	0

**Oregon Cascades West Council of Governments
Agency
Consolidated Supplemental Budget FY 2023-24**

Description	2024 Adopted	2024 Supplemental	CED Supplemental	SDS Supplemental	Non-Departmental Supplemental	General Admin Consolidated	Lending Consolidated	CSP Consolidated	Tech Consolidated	Reserve Consolidated	Value Change
Equipment Expense	0	0	0	0	0	0	0	0	0	0	0
Finance Indirect	689,697	689,697	110,869	460,219	0	0	0	114,405	0	0	0
Furniture & Fixtures	32,800	32,800	5,000	24,500	0	0	4,204	0	0	0	0
Indirect Expense	1,428,799	1,428,799	229,682	953,405	0	3,000	8,709	237,003	300	0	0
Interest Expense	22,000	22,000	0	0	0	0	22,000	0	0	0	0
Insurance	105,482	115,482	0	0	110,000	0	0	5,482	0	0	10,000
Janitorial	84,800	94,200	3,200	3,000	85,000	0	0	3,000	0	0	9,400
Legal Expense	102,300	102,300	4,000	60,000	0	38,000	0	100	200	0	0
Licenses and Fees	560,322	560,322	183,975	67,745	900	131,400	3,450	16,300	156,552	0	0
Loan Admin Expense	150,000	150,000	0	0	0	0	150,000	0	0	0	0
Loan Legal Expense	0	0	0	0	0	0	0	0	0	0	0
Maintenance and Repair	79,700	89,700	2,000	1,000	75,000	0	0	8,700	3,000	0	10,000
Marketing Expense	1,500	1,500	1,000	0	0	0	500	0	0	0	0
Meal Delivery Travel	24,000	24,000	0	0	0	0	0	24,000	0	0	0
Postage	54,515	54,515	10,600	38,000	240	1,000	600	3,975	100	0	0
Printing	20,500	20,500	5,000	5,300	0	2,000	500	7,600	100	0	0
Rent	809,585	809,585	88,757	537,771	0	40,743	2,753	99,824	39,737	0	0
Resource Reserve	40,000	40,000	0	40,000	0	0	0	0	0	0	0
Stipend	150,000	150,000	0	0	0	0	0	150,000	0	0	0
Supplies	99,700	99,700	10,500	42,000	11,000	6,500	500	27,000	2,200	0	0
Special Event Expense	20,000	20,000	0	0	0	20,000	0	0	0	0	0
Technology Indirect	984,063	984,063	158,191	656,642	0	0	5,998	163,232	0	0	0
Telephone	198,856	198,856	13,712	81,500	584	5,000	1,500	29,200	57,360	0	0
Training	161,500	161,500	63,000	29,000	2,000	39,000	1,500	22,000	5,000	0	0
Travel	144,500	145,000	14,000	78,200	5,000	9,000	500	32,000	6,300	0	500
Transfers Out	1,696,777	1,696,777	1,617,777	14,000	65,000	0	0	0	0	0	0
Utilities	75,000	81,000	0	0	81,000	0	0	0	0	0	6,000
Volunteer Travel	30,000	30,000	0	0	0	0	0	30,000	0	0	0
Volunteer Recognition	26,000	26,000	0	0	0	0	0	26,000	0	0	0
Capital Purchase	122,000	2,372,000	0	0	2,300,000	13,000	0	0	0	59,000	2,250,000
Leasehold Improvements	201,675	252,925	0	0	231,925	0	0	0	21,000	0	51,250
Interest Payment	0	0	0	0	0	0	0	0	0	0	0
Principal Payment	0	0	0	0	0	0	0	0	0	0	0
Operating Contingency	2,063,492	2,013,492	925,026	11,907	700,000	200,000	25,000	151,559	0	0	(50,000)
MATERIALS AND EXPENSES	30,385,741	32,687,891	20,828,371	3,374,489	3,808,698	906,377	274,446	2,994,866	441,644	59,000	2,302,150
TOTAL EXPENSES	52,656,273	54,958,423	23,624,260	16,682,842	3,982,248	2,865,508	391,846	6,044,179	1,308,540	59,000	2,302,150
Unappropriated Ending Balance	12,881,529	10,767,959	1,713,861	3,930,998	318,507	48,131	491,645	868,145	20,431	3,376,242	(2,113,570)

**Oregon Cascades West Council of Governments
Community and Economic Development
Consolidated Supplemental Budget FY 2023-24**

Description	FTE	2024 Adopted	Planning	CAMPO	Rideline	AAMPO	Equip	Contracts	2024 Supplemental	Planning	CAMPO	Rideline	AAMPO	Equip	Contracts	Change (255,848)
Beg Bal - Restricted for Contracts		3,774,620	0	898,736	1,617,777	891,174	169,933	197,000	3,518,772	0	898,736	1,617,777	891,174	94,933	16,152	0
Beg Bal-Restricted for Other		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Beg Bal-Unrestricted		99,938	99,938	0	0	0	0	0	99,938	99,938	0	0	0	0	0	0
Beg Bal-Restricted for Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dues		108,000	108,000	0	0	0	0	0	108,000	108,000	0	0	0	0	0	0
Fee for Service		12,000	0	0	12,000	0	0	0	0	0	0	12,000	0	0	0	0
Miscellaneous Revenue		7,564	0	0	0	0	0	0	7,564	0	0	0	0	0	0	0
Contract Revenue		564,025	312,025	3,782	252,000	3,782	0	0	564,025	312,025	3,782	0	0	0	0	0
Grant Revenue		225,000	225,000	0	0	0	0	0	225,000	225,000	0	0	0	0	0	0
Transfers In		1,626,388	8,611	0	0	0	0	1,617,777	1,626,388	8,611	0	0	0	0	1,617,777	0
Oregon Business Developmt Dept		600,000	600,000	0	0	0	0	0	600,000	600,000	0	0	0	0	0	0
ODOT		3,571,433	3,005,000	306,993	0	259,441	0	0	3,571,433	3,005,000	306,993	0	0	0	0	0
Coordinated Care		14,000,000	0	0	14,000,000	0	0	0	14,000,000	0	0	14,000,000	0	0	0	0
Dept of Land Conserv Dev		50,000	50,000	0	0	0	0	0	50,000	50,000	0	0	0	0	0	0
Economic Development Administration		75,000	75,000	0	0	0	0	0	75,000	75,000	0	0	0	0	0	0
Title XIX		630,000	0	0	630,000	0	0	0	630,000	0	0	630,000	0	0	0	0
Environmental Protection Agency		250,000	250,000	0	0	0	0	0	250,000	250,000	0	0	0	0	0	0
CCO Metrics Income		25,593,969	4,733,574	1,209,511	16,511,777	1,154,397	169,933	1,814,777	25,338,121	4,733,574	1,209,511	16,511,777	1,154,397	94,933	1,633,929	(255,848)
Leave Benefits		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fringe Benefits		1,031,357	265,162	58,562	657,364	50,269	0	0	1,031,357	265,162	58,562	657,364	50,269	0	0	0
Insurance Benefits		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PERS Benefits		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PERS Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Program Director	1.00	122,853	61,427	6,143	49,141	6,143	0	0	122,853	61,427	6,143	49,141	6,143	0	0	0
Contracts Coordinator	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Clerical Supervisor	1.95	159,107	29,163	4,166	121,612	4,166	0	0	159,107	29,163	4,166	121,612	4,166	0	0	0
Assistant Planner	2.94	169,115	83,643	0	30,541	54,931	0	0	169,115	83,643	0	30,541	54,931	0	0	0
Information and Referral Spec	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Executive Assistant	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Administrative Assistant	3.95	198,601	17,386	10,873	159,459	10,873	0	0	198,601	17,386	10,873	159,459	10,873	0	0	0
Transportation Manager	1.00	96,780	38,712	29,034	0	29,034	0	0	96,780	38,712	29,034	0	0	0	0	0
CED Planner	5.43	374,996	285,946	75,490	0	13,560	0	0	374,996	285,946	75,490	0	0	0	0	0
Medical Resource Worker	1.00	51,513	0	0	51,513	0	0	0	51,513	0	0	51,513	0	0	0	0
Lead Trans Brokerage Spec.	1.00	57,157	0	0	57,157	0	0	0	57,157	0	0	57,157	0	0	0	0
Transportation Brokerage Spec.	10.75	514,409	514,409	0	514,409	0	0	0	514,409	514,409	0	514,409	0	0	0	0
Extra Hire	0.00	20,000	0	10,000	0	10,000	0	0	20,000	0	10,000	0	0	0	0	0
PERSONNEL	29.02	2,795,889	781,449	194,268	1,641,196	176,976	0	0	2,795,889	781,449	194,268	1,641,196	176,976	0	0	0
Advertising		4,000	1,500	1,000	500	1,000	0	0	4,000	1,500	1,000	500	1,000	0	0	0
Auto Expense		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bank Charges		1,000	0	0	1,000	0	0	0	1,000	0	0	1,000	0	0	0	0
Board/Comm/Meeting Expense		4,000	1,500	1,000	500	1,000	0	0	4,000	1,500	1,000	500	1,000	0	0	0
CED Administration		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Computer Maintenance/Equipment		32,428	16,394	1,162	13,710	1,162	0	0	32,428	16,394	1,162	13,710	1,162	0	0	0
Contract Administration		4,000	4,000	0	4,000	0	0	0	4,000	4,000	0	4,000	0	0	0	0
Contract Expense		17,323,254	3,582,500	877,877	12,000,000	862,877	0	0	17,323,254	3,582,500	877,877	12,000,000	862,877	0	0	0
Copying		7,900	1,900	500	5,000	500	0	0	7,900	1,900	500	5,000	500	0	0	0
Dues and Memberships		5,500	3,000	1,000	500	1,000	0	0	5,500	3,000	1,000	500	1,000	0	0	0
Equipment Expense		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Finance Indirect		110,869	27,402	7,070	69,327	7,070	0	0	110,869	27,402	7,070	69,327	7,070	0	0	0
Indirect Expense		229,682	56,767	14,647	143,621	14,647	0	0	229,682	56,767	14,647	143,621	14,647	0	0	0
Furniture & Fixtures		5,000	1,000	500	2,000	500	0	0	5,000	1,000	500	2,000	500	0	0	0
Legal Expense		4,000	1,000	500	2,000	500	0	0	4,000	1,000	500	2,000	500	0	0	0
Licenses and Fees		183,975	4,695	2,500	174,280	2,500	0	0	183,975	4,695	2,500	174,280	2,500	0	0	0
Maintenance and Repair		2,000	0	1,000	1,000	1,000	0	0	2,000	0	1,000	1,000	1,000	0	0	0
Marketing Expense		1,000	0	0	1,000	0	0	0	1,000	0	0	1,000	0	0	0	0
Postage		10,600	100	250	10,000	250	0	0	10,600	100	250	10,000	250	0	0	0
Printing		5,000	1,000	500	3,000	500	0	0	5,000	1,000	500	3,000	500	0	0	0
Rent		88,757	19,388	8,374	55,786	5,209	0	0	88,757	19,388	8,374	55,786	5,209	0	0	0
Supplies		10,500	2,000	500	7,500	500	0	0	10,500	2,000	500	7,500	500	0	0	0
Technology Indirect		158,191	39,098	10,088	98,917	10,088	0	0	158,191	39,098	10,088	98,917	10,088	0	0	0
Telephone		13,712	2,384	700	10,000	618	0	0	13,712	2,384	700	10,000	618	0	0	0
Training		63,000	10,000	4,000	30,000	4,000	0	15,000	63,000	10,000	4,000	30,000	4,000	0	15,000	0
Travel		14,000	8,000	2,000	2,000	2,000	0	0	14,000	8,000	2,000	2,000	2,000	0	0	0
Janitorial		3,200	1,000	2,200	0	0	0	0	3,200	1,000	2,200	0	0	0	0	0
Transfers Out		1,617,777	1,617,777	0	0	0	0	0	1,617,777	1,617,777	0	0	0	0	0	0

Oregon Cascades West Council of Governments
Community and Economic Development
Consolidated Supplemental Budget FY 2023-24

Description	FTE	2024 Adopted	Planning	CAMPO	Rideline	AAMPO	Equip	Contracts	2024 Supplemental	Planning	CAMPO	Rideline	AAMPO	Equip	Contracts	Change
Operating Contingency		925,026	172,488	78,375	615,163	59,000	0	0	925,026	172,488	78,375	615,163	59,000	0	0	0
Capital Purchase		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Leasehold Improvements		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MATERIALS AND SUPPLIES		20,828,371	3,952,126	1,015,243	14,870,581	975,421	0	15,000	20,828,371	3,952,126	1,015,243	14,870,581	975,421	0	15,000	0
TOTAL EXPENSES		23,624,260	4,733,575	1,209,511	16,511,777	1,154,397	0	15,000	23,624,260	4,733,575	1,209,511	16,511,777	1,154,397	0	15,000	0
Unappropriated Ending Balance		1,969,709	0	0	0	0	169,933	1,799,777	1,713,861	0	0	0	0	94,933	1,618,823	(255,649)

Oregon Cascades West Council of Governments
Senior & Disability Services
Consolidated Supplemental Budget FY 2023-24

Description	FTE	2024 Adopted	Admin	Albany XIX	Toledo XIX	Equipment	CAC	2024 Supplemental	Admin	Albany XIX	Toledo XIX	Equipment	CAC	Change
Beg Bal - Restricted for Contracts		17,315	0	0	0	0	17,315	17,315	0	0	0	0	17,315	0
Beg Bal-Restricted Reconcile		0	0	0	0	0	0	0	0	0	0	0	0	0
Beg Bal-Restricted for Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0
Beg Bal-Unrestricted		5,630,124	2,211,222	3,305,373	85,622	27,907	0	4,929,552	1,510,650	3,305,373	85,622	27,907	0	(700,572)
Dues		238,000	0	148,750	89,250	0	0	238,000	0	148,750	89,250	0	0	0
Miscellaneous Revenue		238,173	0	184,255	53,919	0	0	238,173	0	184,255	53,919	0	0	0
Contract Revenue		0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers In		34,461	4,461	0	0	0	30,000	34,461	4,461	0	0	0	30,000	0
Title XIX		15,116,339	234,739	11,567,616	3,188,984	125,000	0	15,116,339	234,739	11,567,616	3,188,984	125,000	0	0
Federal Match		40,000	40,000	0	0	0	0	40,000	40,000	0	0	0	0	0
REVENUE		21,314,412	2,490,422	15,205,994	3,417,775	152,907	47,315	20,613,840	1,789,850	15,205,994	3,417,775	152,907	47,315	(700,572)
Leave Benefits		0	0	0	0	0	0	0	0	0	0	0	0	0
Fringe Benefits		5,137,849	109,439	4,024,835	1,003,575	0	0	5,137,849	109,439	4,024,835	1,003,575	0	0	0
Insurance Benefits		0	0	0	0	0	0	0	0	0	0	0	0	0
PERS Benefits		0	0	0	0	0	0	0	0	0	0	0	0	0
PERS Reserve		0	0	0	0	0	0	0	0	0	0	0	0	0
Program Director	1.00	154,063	154,063	0	0	0	0	154,063	154,063	0	0	0	0	0
Program Manager	1.00	113,499	0	79,449	34,050	0	0	113,499	0	79,449	34,050	0	0	0
Program Supervisor	8.00	704,863	0	544,862	160,002	0	0	704,863	0	544,862	160,002	0	0	0
Administrative Assistant	4.00	220,483	0	163,591	56,893	0	0	220,483	0	163,591	56,893	0	0	0
ADRC Specialist	3.50	190,233	0	160,320	29,913	0	0	190,233	0	160,320	29,913	0	0	0
Adult Protective Services Spec	13.00	946,016	0	876,436	67,580	0	0	946,016	0	876,436	67,580	0	0	0
AFH Licensing Worker	2.00	147,878	0	147,878	0	0	0	147,878	0	147,878	0	0	0	0
Case Manager	43.11	2,906,781	0	2,099,922	806,859	0	0	2,906,781	0	2,099,922	806,859	0	0	0
Clerical Support Supervisor	1.00	78,049	0	54,634	23,415	0	0	78,049	0	54,634	23,415	0	0	0
Case Aide	7.00	311,855	0	263,206	48,649	0	0	311,855	0	263,206	48,649	0	0	0
Clerical Specialist	7.00	288,923	0	214,423	74,501	0	0	288,923	0	214,423	74,501	0	0	0
Contracts Coordinator	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Division & Transition Coord	4.00	321,443	0	254,027	67,417	0	0	321,443	0	254,027	67,417	0	0	0
Eligibility Specialist	20.00	1,228,621	0	992,060	236,561	0	0	1,228,621	0	992,060	236,561	0	0	0
Executive Assistant	0.50	29,640	29,640	0	0	0	0	29,640	29,640	0	0	0	0	0
GIS Planner	0.15	7,977	7,977	0	0	0	0	7,977	7,977	0	0	0	0	0
In Home Assistant	4.00	205,903	0	146,463	60,440	0	0	205,903	0	146,463	60,440	0	0	0
Lead Case Manager	2.00	157,830	0	157,830	0	0	0	157,830	0	157,830	0	0	0	0
Extra Hire	-	156,448	0	123,122	33,326	0	0	156,448	0	123,122	33,326	0	0	0
PERSONNEL	121.26	13,308,353	301,118	10,304,057	2,703,178	0	0	13,308,353	301,118	10,304,057	2,703,178	0	0	0
Advertising		3,300	1,000	2,000	300	0	0	3,300	1,000	2,000	300	0	0	0
Board/Comm/Meeting Expense		2,500	1,000	1,000	500	0	0	2,500	1,000	1,000	500	0	0	0
Computer Maintenance/Equipment		141,000	0	0	0	141,000	0	141,000	0	0	0	141,000	0	0
Contract Expense		20,000	0	20,000	0	0	0	20,000	0	20,000	0	0	0	0
Copying		33,500	500	24,000	9,000	0	0	33,500	500	24,000	9,000	0	0	0
Dues and Memberships		60,000	60,000	0	0	0	0	60,000	60,000	0	0	0	0	0
Equipment Expense		0	0	0	0	0	0	0	0	0	0	0	0	0
Finance Indirect		460,219	6,306	354,164	98,749	0	0	460,219	6,306	354,164	98,749	0	0	0
Indirect Expense		953,405	13,064	733,698	206,643	0	0	953,405	13,064	733,698	206,643	0	0	0
Furniture & Fixtures		24,500	3,000	15,000	6,500	0	0	24,500	3,000	15,000	6,500	0	0	0
Insurance		0	0	0	0	0	0	0	0	0	0	0	0	0
Legal Expense		60,000	60,000	0	0	0	0	60,000	60,000	0	0	0	0	0
Licenses and Fees		67,745	4,000	52,000	11,745	0	0	67,745	4,000	52,000	11,745	0	0	0
Maintenance and Repair		1,000	0	1,000	0	0	0	1,000	0	1,000	0	0	0	0
Postage		38,000	0	29,000	9,000	0	0	38,000	0	29,000	9,000	0	0	0
Printing		5,300	0	5,000	300	0	0	5,300	0	5,000	300	0	0	0
Rent		537,771	44,212	332,021	161,538	0	0	537,771	44,212	332,021	161,538	0	0	0
Janitorial		3,000	0	3,000	0	0	0	3,000	0	3,000	0	0	0	0
Resource Reserve		40,000	40,000	0	0	0	0	40,000	40,000	0	0	0	0	0
Stipend		0	0	0	0	0	0	0	0	0	0	0	0	0
Supplies		42,000	2,000	25,000	15,000	0	0	42,000	2,000	25,000	15,000	0	0	0
Technology Indirect		656,642	8,997	505,323	142,322	0	0	656,642	8,997	505,323	142,322	0	0	0
Telephone		91,500	1,500	70,000	20,000	0	0	91,500	1,500	70,000	20,000	0	0	0
Training		29,000	15,000	10,000	4,000	0	0	29,000	15,000	10,000	4,000	0	0	0

Oregon Cascades West Council of Governments
Senior & Disability Services
Consolidated Supplemental Budget FY 2023-24

	2024 Supplemental	Admin	Albany XIX	Toledo XIX	Equipment	CAC	Change
Travel	78,200	1,200	50,000	27,000	0	0	0
Transfers Out	14,000	14,000	0	0	0	0	0
Operating Contingency	11,907	0	0	0	11,907	0	0
MATERIALS AND SUPPLIES	3,374,489	275,779	2,231,206	714,597	152,907	0	0
TOTAL EXPENSES	16,682,842	576,897	12,535,263	3,417,775	152,907	0	0
Unappropriated Ending Balance	3,930,998	1,212,953	2,670,730	0	0	47,315	(700,572)

	2024 Adopted	Admin	Albany XIX	Toledo XIX	Equipment	CAC
Travel	78,200	1,200	50,000	27,000	0	0
Transfers Out	14,000	14,000	0	0	0	0
Operating Contingency	11,907	0	0	0	11,907	0
MATERIALS AND SUPPLIES	3,374,489	275,779	2,231,206	714,597	152,907	0
TOTAL EXPENSES	16,682,842	576,897	12,535,263	3,417,775	152,907	0
Unappropriated Ending Balance	4,631,570	1,913,525	2,670,730	0	0	47,315

Oregon Cascades West Council of Governments Non-Departmental Consolidated Budget FY 2023-24

Description	FTE	2024 Adopted	Albany	Toledo	Copier	2024 Supplemental	Albany	Toledo	Copier	Change
Beg Bal-Restricted for Other		2,224,081	1,981,833	111,375	130,873	3,349,081	3,106,833	111,375	130,873	1,125,000
Beg Bal-Restricted for Reserve		0	0	0	0	0	0	0	0	0
Beg Bal-Unrestricted		74,714	0	0	74,714	74,714	0	0	74,714	0
Fee for Service		46,200	0	0	46,200	46,200	0	0	46,200	0
Miscellaneous Revenue		23,463	23,463	0	0	23,463	23,463	0	0	0
Rent Income		787,297	613,944	173,353	0	807,297	633,944	173,353	0	20,000
REVENUE		3,155,755	2,619,240	284,728	251,787	4,300,755	3,764,240	284,728	251,787	1,145,000
Leave Benefits		0	0	0	0	0	0	0	0	0
Fringe Benefits		61,494	48,382	13,112	0	61,494	48,382	13,112	0	0
Insurance Benefits		0	0	0	0	0	0	0	0	0
PERS Benefits		0	0	0	0	0	0	0	0	0
PERS Reserve		0	0	0	0	0	0	0	0	0
Program Director	0.11	15,232	12,439	2,793	0	15,232	12,439	2,793	0	0
Accounting Clerk II	0.00	0	0	0	0	0	0	0	0	0
Facility Maint. Coordinator	2.00	96,824	75,593	21,231	0	96,824	75,593	21,231	0	0
Program Manager		0	0	0	0	0	0	0	0	0
PERSONNEL	2.11	173,550	136,414	37,136	0	173,550	136,414	37,136	0	0
Computer Maintenance/Equipment		4,684	2,342	2,342	0	4,684	2,342	2,342	0	0
Contract Expense		121,200	55,000	20,000	46,200	136,200	70,000	20,000	46,200	15,000
Copying		165	165	0	0	165	165	0	0	0
Furniture & Fixtures		0	0	0	0	0	0	0	0	0
Insurance		100,000	75,000	25,000	0	110,000	85,000	25,000	0	10,000
Janitorial		75,600	63,600	12,000	0	85,000	73,000	12,000	0	9,400
Licenses and Fees		900	450	450	0	900	450	450	0	0
Maintenance and Repair		65,000	40,000	25,000	0	75,000	50,000	25,000	0	10,000
Postage		240	240	0	0	240	240	0	0	0
Printing		0	0	0	0	0	0	0	0	0
Supplies		11,000	11,000	0	0	11,000	11,000	0	0	0
Telephone		584	500	84	0	584	500	84	0	0
Training		2,000	1,000	1,000	0	2,000	1,000	1,000	0	0
Travel		4,500	500	4,000	0	5,000	1,000	4,000	0	500
Utilities		75,000	59,000	16,000	0	81,000	65,000	16,000	0	6,000
Principal Payment		0	0	0	0	0	0	0	0	0
Interest Payment		0	0	0	0	0	0	0	0	0
Transfers Out		65,000	45,000	20,000	0	65,000	45,000	20,000	0	0
Operating Contingency		750,000	750,000	0	0	700,000	700,000	0	0	(50,000)
Capital Purchase		50,000	50,000	0	0	2,300,000	2,300,000	0	0	2,250,000
Leasehold Improvements		180,675	148,750	31,925	0	231,925	200,000	31,925	0	51,250
MATERIAL & SUPPLIES		1,506,548	1,302,547	157,801	46,200	3,808,698	3,604,697	157,801	46,200	2,302,150
TOTAL EXPENSES		1,680,098	1,438,961	194,937	46,200	3,982,248	3,741,111	194,937	46,200	2,302,150
Unappropriated Ending Balance		1,475,657	1,180,280	89,791	205,587	318,507	23,130	89,791	205,587	(1,157,150)

OREGON CASCADES WEST COUNCIL OF GOVERNMENTS

RESOLUTION# 2023-07-01

Adoption of Supplemental Budget for Fiscal Year 2023-24

WHEREAS, the Board of Directors adopted a fiscal year 2023-24 budget at the May 18, 2023 Board Meeting; and

WHEREAS, Oregon Cascades West Council of Governments became aware of conditions that had not been ascertained at the time of the preparation of the budget for the current year which requires a change in the fiscal year 2023-24 budget.

NOW THEREFORE, BE IT RESOLVED:

That the Oregon Cascades West Council of Governments Board of Directors does hereby adopt the supplemental budget listed below:

REVENUE	ADOPTED 2023-24	SUPPLEMENTAL Change for 2023-24	NEW ADOPTED 2023-24
Total Revenue	65,537,803	188,580	65,726,383
EXPENDITURES			
Personnel	22,270,532	0	22,270,532
Materials and Services	27,998,574	50,900	28,049,474
Capital Improvements	201,675	51,250	252,925
Capital Purchases	122,000	2,250,000	2,372,000
Operating Contingency	2,063,492	-50,000	2,013,492
Total Appropriations	52,656,273	2,302,150	54,958,423

ADOPTED this 20th day of July 2023 at Albany, Oregon.

Board of Directors Chair

Ryan Vogt, Executive Director



Senior, Disability and Community Services

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Area Agency on Aging

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MEMORANDUM

DATE: July 20, 2023
TO: OCWCOG Board of Directors
FROM: Randi Moore; Senior, Disability, and Community Services Director
RE: **Senior, Disability, and Community Services Updates**

Senior and Disability Services Updates

Case Management

OCWCOG to Begin Offering Additional Housing Support Services

OCWCOG Senior and Disability Services will have two dedicated employees to work with service eligible consumers across the region who need housing support services. The Housing Navigator and Housing Coordinator will provide intensive case management and develop individualized housing support plans to assist consumers with securing housing. These positions will also work to expand and enhance collaboration with community partners connected to housing support, and give additional support to consumers as they navigate community housing resources.

Linn County Coordination Group

Senior and Disability Services has joined the Linn County Coordination (MAC) Group, which is a group of local community partners and representatives from the Governor's office. This group collaborates on efforts to obtain funding and works through projects related to the Governor's Executive Order on Homelessness (eo-2302).

Lincoln County Case Managers Continue to Make Difference

In June, the Toledo office received notification that a senior with dementia was abandoned in the community and left with few supplies. The family member and caretaker indicated he could no longer manage the consumer's care needs, had left her alone, and he had relocated out of State. The OCWCOG Case Manager immediately coordinated with their supervisor and contacted local law enforcement. Unfortunately, law enforcement could not respond immediately, so the Case Manager completed an unannounced visit to the consumer's address to evaluate their condition. It was discovered that the consumer could not communicate when she last ate, where she could locate food or water for herself, if she had any medications, and how long she had been alone. The Case Manager contacted local emergency services and

remained with the consumer until EMTs could arrive to transport her to a local hospital for medical evaluation. Case Management is working with local medical professionals to set up ongoing services for this individual, locate a safe placement, and coordinated with Adult Protective Services.

Eligibility Unit

Lincoln County Program Management Evaluation Audit Complete

Lincoln County Eligibility Unit recently completed its Program Management Evaluation Audit, which is an audit that ensures local offices do not have any barriers or limitations in their processes that impact an individual’s ability to apply for and receive SNAP benefits. The Lincoln County office scored high in almost every area with very minimal cited areas. The Auditors praised the participation of the team through the audit process and were impressed with the number of internal processes created to support Eligibility Services in their work to ensure that applications processes and procedures are current and accurate.

Unwinding of the Public Health Emergency

The Eligibility Unit continues its eligibility renewal work connected to the unwinding of the Public Health Emergency. The Eligibility Unit continues to meet monthly with community partners at DHS to ensure the unwinding and renewal process is made seamless across the region for our community members. Below are the outlined dates for the entire renewal process.

Key Dates for Unwinding Renewal Groups

Med Renewal Date	Date ONE kicks off renewal process	Renewal notice mail date (no later than)	1 st Reminder notice	2 nd Reminder Notice	Reply by Date	Close Notice mail date (non-responders)	Closure Date (non-responders)
6/30/2023	4/4/2023	5/1/2023	6/1/2023	7/1/2023	7/31/2023	8/1/2023	9/30/2023
7/31/2023	5/4/2023	6/1/2023	7/1/2023	8/1/2023	8/31/2023	9/1/2023	10/31/2023
8/31/2023	6/4/2023	7/1/2023	8/1/2023	9/1/2023	9/30/2023	10/1/2023	11/30/2023
9/30/2023	7/4/2023	8/1/2023	9/1/2023	10/1/2023	10/31/2023	11/1/2023	12/31/2023
10/31/2023	8/4/2023	9/1/2023	10/1/2023	11/1/2023	11/30/2023	12/1/2023	1/31/2024
11/30/2023	9/4/2023	10/1/2023	11/1/2023	12/1/2023	12/31/2023	1/1/2024	2/29/2024
12/31/2023	10/4/2023	11/1/2023	12/1/2023	1/1/2024	1/31/2024	2/1/2024	3/31/2024
1/31/2024	11/4/2023	12/1/2023	1/1/2024	2/1/2024	2/29/2024	3/1/2024	4/30/2024
2/29/2024	12/4/2023	1/1/2024	2/1/2024	3/1/2024	3/31/2024	4/1/2024	5/31/2024
3/31/2024	1/4/2024	2/1/2024	3/4/2024	4/1/2024	4/30/2024	5/1/2024	6/30/2024

Note: Members can respond to their renewal at any time during their renewal period. If members respond to the renewal and they are found no longer eligible, the closure date will vary based on when the response is processed.

Adult Protective Services

Adult Protective Services (APS) data continues to show higher numbers of referrals/ complaints that remain consistent with numbers experienced in 2022, which are 29% increase in overall complaints received at the beginning of the pandemic in 2019. Average monthly complaints in 2019 equaled 218 compared to 305 averaged monthly complaints so far received in 2023.

Month	Complaints	Community Investigations	Facility Investigations	Community Non-Abuse	Facility Non-Abuse
2023 Totals	1580	339	216	788	360

2023 Averages (per month)	305	67	39	151	74
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Linn County Data:

Month	Complaints	Community Investigations	Facility Investigations	Community Non-Abuse	Facility Non-Abuse
January	157	46	15	71	25
February	129	37	22	48	22
March	189	39	15	95	40
April	151	30	17	84	21
May	187	43	22	101	21

Benton County Data:

Month	Complaints	Community Investigations	Facility Investigations	Community Non-Abuse	Facility Non-Abuse
January	82	8	21	27	26
February	83	9	14	32	28
March	100	17	14	35	34
April	74	8	15	25	26
May	128	17	27	31	53

Lincoln County Data:

Month	Complaints	Community Investigations	Facility Investigations	Community Non-Abuse	Facility Non-Abuse
January	58	15	5	34	4
February	49	14	7	27	1
March	65	16	6	40	3
April	63	12	12	32	7
May	73	27	4	39	3

Community Service Program Updates

Benton County Veteran Service Office

OCWCOG offers Behavioral Activation intervention to local Veterans

OCWCOG, together with the Older Adult Behavioral Health Initiative (OAHBI), is currently piloting a virtual six-week course with local veterans from Linn and Benton Counties. As an evidence-based depression treatment approach, Behavioral Activation has been found effective for the alleviation of overt depressive symptoms. In a clinical setting, Behavioral Activation is considered a 3rd wave treatment, utilized after medication and Cognitive Behavioral Therapy (CBT) have been attempted and failed to provide adequate support. The Tele-BA for homebound older adults is delivered via videoconferencing by both OCWCOG staff and OAHBI specialists in a virtual group setting to ensure professional, real-time sessions with group camaraderie, as well as individualized follow-up coaching. At the end of the final session, an estimated 80% of participants will report successful goal completion and improved mood. If successful, OCWCOG and OAHBI plan to expand the course to Lincoln County this fall.

Stand By Me

The Stand By Me – Oregon Program continues to grow the capacity for its financial coaching program around budget creation, debt reduction, increased savings, and credit improvement in the OCWCOG region. Ten free financial workshops have been held in 2023 at local community colleges, non-profits, churches, and agencies, with over 135 participants. A total of 85 unique clients have also received ongoing 1:1 coaching, with 64 completing a new budget with their coach, and 47 taking action to improve credit and decrease debt. A total of \$286,102 in savings has been recorded since the start of coaching, along with a total debt reduction of \$64,013. Coaching is available in English and Spanish; workshops are available in English, Spanish, and Mam.

Bias Response Initiative

Zilo International Group, who recently completed a Bias Response Feasibility Study for the region, is set to publish its Community Story Telling: Hearing and Learning from Residents of Linn, Benton, and Lincoln Counties report July 2023. The report showcases unique characteristics of each County and provides an overview of the racial demographics of the people who call these counties home. Most importantly, the report shares stories of individuals within these counties offer a glimpse into their lives and experiences. This report is not just a collection of data and narratives, but a testament to the vibrant tapestry of the region and can be found here: [Bias Response Initiative | OCWCOG](#).

OCWCOG AmeriCorps Team Attend National AmeriCorps Convention

Staff participated in the National AmeriCorps Convention in Washington D.C. the week of May 22nd, 2023. Staff were able to meet with Senator Wyden's office and share how the Senior Companion Program and Senior Health Insurance Benefit Assistance (SHIBA) volunteers are making a difference serving the region. Alicia Lucke, OCWCOG Community Services Program Manager, led a conference workshop on federal match requirements with two fellow National Senior Corps Association Board members.

OCWCOG Programs awarded Samaritan Social Accountability Funding from Linn County Hospitals

OCWCOG's Meals on Wheels (MOW) and Stand By Me (\$BM) financial coaching Programs were awarded \$40,000 in grants late May from Samaritan Health Services' Social Accountability Funds. The MOW funding will specifically support hot, nutritionally balanced meals served and delivered from our Albany, Lebanon, Sweet Home, Brownsville, and Mill City sites. The \$BM funds will support Linn County residents with navigating personal financial wellness through 1:1 individualized coaching. Part of a collaborative ask, the \$BM project will work in tandem with local non-profit Casa Latinos Unidos, prioritizing the creation of budgets, reducing debt, increasing savings, and improving credit for local Linn County Latino residents.



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MEMORANDUM

DATE: July 20, 2023
TO: OCWCOG Board of Directors
FROM: Ryan Vogt, Executive Director
RE: **Community and Economic Development Updates**

Community and Economic Development Updates

Transportation

Corvallis Area Metropolitan Planning Organization (CAMPO)

- CAMPO applied for \$1.5 million in transportation improvement grants from the state's Carbon Reduction Program on behalf of its members - something that members did not have the capacity to do. \$1.2 million will pay for a holistic planning study for the Corvallis to Albany Multiuse path, unlocking further funding by bringing the project to "shovel-ready" status. Additionally, CAMPO has applied for a specialized electric street sweeper for the remainder of the funding, which fills a key gap in the infrastructure maintenance plan of its members. Staff estimate that there is a high probability of success for these grants.
- CAMPO has performed its duties as a Metropolitan Planning Organization by publishing its triannual Transportation Improvement Program (TIP). The plan coordinates transportation spending between members, state transportation managers, and federal funders.

Albany Area Metropolitan Planning Organization (AAMPO)

- Staff are busy working on the 2043 Regional Transportation Plan update, with the plan expected to be complete by September 2023. A draft plan is under review, and final public engagement outreach is underway.
- Staff attended the National Association of City Transportation Officials (NACTO) Designing Cities 2023: Denver conference.

Cascades West Area Commission on Transportation (CWACT)

- Staff are developing a two year workplan for CWACT, at the request of the Oregon Transportation Commission. At least one goal for the next year is to develop a regional list of priority projects.

Cascades West Transportation Options

- May Bike Month had 16 participants log 396 trips traveling nearly 3K miles and saving over 2,400 lbs. of CO2 from being released into the environment. Prizes were mailed to

14 participants, including bike multi-tools, rechargeable bike lights, and reflective ankle bands.

- Staff sent emails to 8 area employers about transportation options assistance, Get There Network options, and Emergency Ride Home program information.

Cascades West Training Center

- Two driver training weekends held in Albany.
- 15 Non-Emergent Medical Transportation (NEMT) and/or transit providers received Community Transportation Association of America’s Passenger Assistance, Safety, and Sensitivity with Wheelchair Securement certification. 13 providers received National Safety Council Defensive Driving Certification, and 11 providers received American Red Cross Adult First Aid/CPR Certifications.

Mobility Hubs

- 60% of the design plans, specifications, and estimates are complete for both OSU and LBCC mobility hubs.
- OCWCOG received a \$2.4 million grant for FY23-25 to complete design and construct the hubs. The project was the highest ranked project in the state for STIF Discretionary grants.

Cascades West Ride Line

- A contract is officially signed with HBSS, a leading brokerage software used around the country, to provide cloud based software for OCWCOG’s Ride Line. Planning and Ride Line staff are collaborating on the implementation of the new software with process review meetings and system implantation plan updates happening weekly.
- During May and June, Cascades West Ride Line provided over 25,000 physical trips

	Trips (Sedan, Wheelchair, Secure, Stretchers)	Clients (Unique members)	Reimbursement (Mileage, Meals, Lodging)	Clients (Unique members)
Linn County	15,310	1,500	4,797	291
Benton County	5,069	540	1,630	89
Lincoln County	5,141	573	2,018	177
All other counties	446	67	14	2
Regionally	25,966	2,680	8,456	559

- During the month of June 2023, 90,824 individuals are eligible for transportation assistance in OCWCOG’s tri-county region. The majority of transportation services are for A&D, physical, and mental health.

Oregon Health Plan Enrollment by County - for June 2023

	IHN- CCO	OHP - FFS	Other CCO's	Total Enrollment by County
Linn County	44,945	4,788	809	50,542
Benton County	19,533	2,194	17	21,744
Lincoln County	17,491	2,138	8	19,637
Total Enrollment by Plan	81,969	9,120	834	91,923

Planning

Cascades West Economic Development District (CWEDD)

- The three-year Economic Development Administration (EDA) grant began in April 2023.
- OCWCOG has hired Lane Council of Governments (LCOG) to write four grants using our Rural Capacity Fund.
- OCWCOG, along with rural and workforce partners in our Economic Development District, applied for an IEDC Fellow to focus on industrial site readiness and workforce housing. We will be notified in the next couple of months if we are selected to move forward with this program.
- The Childcare Working Group continues to meet monthly, keeping organizations focused on economic development and workforce informed about potential grants and other issues that may affect childcare in our region.
- We have wrapped up our Rural Capacity Funding work from Business Oregon and have three more months to continue rural work on the Ford Family Foundation grant. This work includes staying in touch with 27 rural communities through bi-monthly newsletters, prospecting for grants, and attending Regional Solutions Team (RST) meetings. The last RST meeting was held in Harrisburg with their city administrator and other planners. We are scheduling three more in person meetings in the next few months to hear the challenges these cities encounter and to offer solutions.
- Facilitated an EDA Broadband conversation in Lincoln County with city managers, the county administrator, the Tribe, Sequoia, and Solarity to create a common understanding of where the project is in relation to address mapping and next steps.
- Solarity and OCWCOG wrapped up the final Broadband webinar on June 13th. Digital Equity was presented to Linn, Benton, & Lincoln Counties. The recording can be viewed [here](#). Passcode: M3hgLd.k
- The Broadband Feasibility Study will be completed by August 31st. We are presenting the county maps that show unserved and underserved areas in our region, along with cost plans for wireless, fiber, and hybrid models on July 20.
- The next CWEDD Executive meeting is scheduled for July 27, 2023, and the next CWEDD full Board meeting is scheduled for September 7, 2023 (the meeting was rescheduled from August 10, 2023).

Cascades West Regional Consortium (CWRC)

- CWRC meeting was held on June 18, 2023. The group continues to talk about wetland challenges in the region and is working on the next steps forward.

Linn and Benton Brownfields Grants

- The U.S. Environmental Protection Agency (EPA) selected 7 Oregon projects to receive brownfields funding to expedite the assessment and cleanup of multiple brownfield sites in the state. Oregon Cascades West Council of Governments is the recipient of \$1 million in brownfield funds to support a variety of projects in Linn and Benton Counties. We expect to sign the cooperative agreement by October 2023.

Cascades West Business Lending

- We were recently awarded \$1,000,000 from the Business Oregon Community Lender Loan Loss Reserve Program. This program will assist us in getting much needed capital into the hands of small businesses that may not qualify for conventional lending. This includes accessibility of capital for SEDIs and SEDI-owned businesses in our region.



Technology Services

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MEMORANDUM

DATE: July 20, 2023
TO: OCWCOG Board of Directors
FROM: Jason Sele, Technology Services Director
RE: **Technology Services Update**

Enterprise Software Projects

Oracle NetSuite went live earlier this month. It is a soft transition over several weeks with most of the work landing on the finance team. The Ceridian Dayforce implementation is still on track with an October 1 go live. We have identified some challenges in the payroll module that require workarounds to accommodate our processes but it's not a blocking issue at this point. More investigation should clarify if this will become a problem. CSC has decided to delay the Dayforce go live until January.

CSC IT Support

I am filling in as IT Director for CSC. We have been able to work through several projects thus far. For June the team has upgraded the Food Share Warehouse Internet connection, installed Intune for network device management, implemented an onboarding process for new hires, cleared out storage of old computers, and created an asset tracking system for computers. There are several network and software projects that we will be working on this year with a focus toward partnering across the two agencies.