



Budget Committee Meeting Agenda Packet

March 17, 2016, 2:00 pm

Cascades West Center
1400 Queen Avenue, SE
2nd Floor, Large Conference Room
Albany, OR 97322

The meeting locations are wheelchair accessible. If you need special assistance please contact Oregon Cascades West Council of Governments at 541-967-8720, forty-eight (48) hours prior to the meeting.



1400 Queen Ave SE • Suite 201 • Albany, OR 97322
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**COUNCIL OF GOVERNMENTS
BUDGET COMMITTEE MEETING
AGENDA**

1. **Election of Budget Chair and Secretary** (*Finance Chair Bill Hall*)
(2:00 – 2:05 p.m.)

In order to meet State Budget law, the Committee must elect a Chairperson and a Secretary at the first meeting.

ACTION: Motion to elect Chairperson and Secretary as nominated.

2. **Public Comment**
(2:05 – 2:10 p.m.)

Floor will be open to the public for comment.

3. **Approval of Budget Committee Minutes** (*Budget Committee Chair*)
(2:10 – 2:15 p.m.)

Minutes of the January 21, 2016 Special Budget Meeting concerning the FY2015-16 budget will be reviewed and approved (Attachment 1, page 2).

ACTION: Motion to approve the January 21, 2016 FY2015-16 Special Budget Meeting Minutes.

4. **FY2016-17 Draft Work Program and Budget Review** (*Finance Director Sue Forty*)
(2:15 – 2:35 p.m.)

Staff will review the draft of the *FY2016-2017 Work Program and Budget* (Attachment will be sent separately). The final budget will be considered for adoption by the Board at its May meeting.

ACTION: Review and Discussion, no action needed.

5. **Other Business** (*Budget Committee Chair*)
(2:35 – 2:40 p.m.)

6. **Adjournment** (*Budget Committee Chair*)
(2:40 p.m.)

**OREGON CASCADES WEST COUNCIL OF GOVERNMENTS
BUDGET COMMITTEE MINUTES
January 21, 2016**

MEMBERS: Mayor Sharon Konopa, Albany; Commissioner Anne Schuster, Benton County; Mayor Biff Traber, Corvallis; Councilor Bob Elliott, Lebanon; and Commissioner Bill Hall, Lincoln County.

STAFF: Executive Director Fred Abousleman; Deputy Director Lydia George; Finance Director Sue Forty; and Administrative Assistant Terri Sharpe.

VISITORS:

The Budget Committee meeting was called to order by Budget Committee Chair Commissioner Bill Hall at 2:46 p.m. on January 21, 2016 at the Cascades West Center in Albany, Oregon.

1. Public Comment

There was no public comment.

2. FY2015-16 Supplemental/Revised Budget

Finance Director Sue Forty reviewed the Supplemental Budget revising the adopted FY2016-16 Budget. Additional revenue in Veterans Services and the Brokerage, along with a new grant from the Senior Corps for the *Foster Grandparent Program* was received after the original Budget was adopted. A Supplemental Budget is needed to accurately reflect the agency's revenue and expenditures in the current Fiscal Year.

Motion to recommend adoption of Resolution #16-01-01, Supplemental Budget for FY2015-16 to the Full Board for approval made by Councilor Bob Elliott, seconded by Mayor Sharon Konopa. Motion passed unanimously.

3. Other Business

No other business to discuss.

4. Adjournment

The meeting was adjourned at 2:47 p.m.

Minutes recorded by Terri Sharpe



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