



# **Budget Committee Meeting Agenda Packet**

**May 18, 2017, 1:00 pm**

Cascades West Center  
1400 Queen Avenue, SE  
2nd Floor, Large Conference Room  
Albany, OR 97322

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*Meeting locations are wheelchair accessible. If you need special assistance, please contact Oregon Cascades West Council of Governments at 541-967-8720, forty-eight (48) hours prior to the meeting.*

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**COUNCIL OF GOVERNMENTS  
BUDGET COMMITTEE MEETING AGENDA  
May 18, 2017  
1:00 p.m.**

Cascades West Center in Albany  
1400 Queen Avenue  
Albany, OR 97322

1. **Minutes of the Previous Meeting** (*Budget Chair Bill Hall*)  
(1:00 – 1:05 p.m.)

Review of the March 16, 2017 Budget Committee minutes (Page 2).

**ACTION: Motion to approve the March 16, 2017 Budget Committee meeting minutes.**

2. **Public Comment**  
(1:05 – 1:10 p.m.)

Floor will be open to the public for comment.

3. **FY2017-2018 Work Program & Budget** (*Finance Director Sue Forty*)  
(1:10 – 1:25 p.m.)

The *FY2017-2018 Work Program & Budget* has been prepared to meet the budget requirements of ORS 294.900 to 294.930. This budget document will be presented for review (Separate attachment).

**ACTION: Motion to recommend approval of the *FY2017-2018 Work Program & Budget* to the Board.**

**Motion to approve the FY2017-2018 Official Budget and recommend adoption of *Resolution #17-05-03 Agency Budget for Fiscal Year 2017-2018* to the Board (Page 4).**

4. **Other Business** (*Budget Chair Bill Hall*)  
(1:25 – 1:30 p.m.)

5. **Adjournment**  
(1:30 p.m.)

**OREGON CASCADES WEST COUNCIL OF GOVERNMENTS  
BUDGET COMMITTEE MEETING MINUTES  
March 16, 2017**

**MEMBERS:** Mayor Sharon Konopa, Albany; Commissioner Anne Schuster, Benton County; Mayor Biff Traber, Corvallis; Councilor Bob Elliott, Lebanon; and Bob Daley, Senior Services Advisory Council (SSAC) Chair.

**STAFF:** Executive Director Fred Abousleman; Deputy Director Lydia George; Finance Director Sue Forty; Community and Economic Development (CED) Director Phil Warnock; Senior and Disability Services (SDS) Program Manager Randi Moore; and Administrative Assistant Jennifer Kelley.

The Oregon Cascades West Council of Governments' (OCWCOG) Budget Committee Meeting was called to order by Chair Bill Hall at 1:02 pm on March 16, 2017 at the Cascades West Center in Albany.

**1. Election of Budget Chair and Secretary**

Mayor Biff Traber motioned to elect Commissioner Bill Hall as Chair, and Commissioner Anne Schuster as Secretary of the Budget Committee; Mayor Sharon Konopa seconded. Motion passed unanimously.

**2. Public Comment**

There was no public comment.

**3. FY2017-2018 Draft Work Program & Budget Review**

Mayor Traber asked if the next *Work Program & Budget* could reflect a comparison of the previous year. Finance Director Sue Forty agreed.

Finance Director Forty stated that this *Work Program & Budget* is similar to last year, aside from increases in contracts for *Ride Line* and the Brownfield Project.

Executive Director Fred Abousleman stated that there are ongoing discussions surrounding the structure of Senior and Disability Services (SDS). The impact to SDS's budget will be negligible, however there may be changes in allocation of funds within the budget. Commissioner Schuster asked when more details would be provided around these structural changes. Executive Director Abousleman stated that more details would be finalized in one to two weeks.

Mayor Sharon Konopa asked whether any recent changes had been made to budgets on a State or National level. Executive Director Abousleman stated that yes, changes had occurred within the last 24 hours, and that member jurisdictions would likely see different cuts than OCWCOG.

The Committee discussed the President's Budget, as well as potential impacts. Executive Director Abousleman explained the national budgeting process to the Committee.

Executive Director Abousleman stated that the Budget Committee will reconvene in May to review the final *Work Program & Budget*. Some budget numbers may change slightly between draft and final.

4. **Other Business**

There was no other business.

5. **Adjournment**

The meeting was adjourned at 1:21 p.m.

*Minutes recorded by Jennifer Kelley.*

**OREGON CASCADES WEST COUNCIL OF GOVERNMENTS**

**RESOLUTION #17-05-03**

*Adoption of the Agency Budget for Fiscal Year 2017-2018*

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**WHEREAS**, the Oregon Cascades West Council of Governments' Budget Committee has reviewed and approved on the 18th day of May 2017 a Fiscal Year 2017-2018 budget and recommended adoption to the Board of Directors; and

**WHEREAS**, the Board of Directors has reviewed that Budget and had an opportunity to hear public comment on that Budget at Board meeting on the 18th day of May;

**NOW THEREFORE, BE IT RESOLVED:**

1. That the Oregon Cascades West Council of Governments' Board of Directors does hereby adopt the Budget as approved and recommended by the Budget Committee and presented by the Chair, and
2. That the following amounts are hereby appropriated for the purposes specified for the Fiscal Year beginning the 1st of July, 2017:

Personnel	\$14,045,992
Materials and Services	\$22,610,704
Principal Payment	\$43,333
Interest Payments	\$39,200
Total Appropriation	\$36,739,229

**ADOPTED** this 18th day of May 2017 at the Oregon Cascades West Council of Governments' Board meeting in Albany, Oregon.

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Sharon Konopa  
Chair

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Fred Abousleman  
Executive Director

*Notes*



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