



Executive Committee Meeting Agenda Packet

June 30, 2016, 9:00 am

Cascades West Center
1400 Queen Avenue, SE
2nd Floor, Large Conference Room
Albany, OR 97322

The meeting locations are wheelchair accessible. If you need special assistance please contact Oregon Cascades West Council of Governments at 541-967-8720, forty-eight (48) hours prior to the meeting.



1400 Queen Ave SE • Suite 201 • Albany, OR 97322
(541) 967-8720 • FAX (541) 967-6123

**EXECUTIVE COMMITTEE MEETING
AGENDA
June 30, 2016
9:00 a.m.**

An Executive Session may be called as deemed necessary by the Chair, pursuant to ORS 192.660.

- 1. Approval of Previous Meeting Minutes** (*Chair Sharon Konopa*)
(9:00 – 9:05 a.m.)

Minutes of the April 28, 2016 Executive Committee meeting will be reviewed for approval (Attachment 1, page 3).

ACTION: Motion to approve the April 28, 2016 Executive Committee meeting minutes.

- 2. OCWCOG Program Updates** (*All Program Directors*)
(9:05 – 9:15 a.m.)

Staff will be available to answer any questions from the Executive Committee on the program updates (Attachment 2, page 5 and Attachment 3, page 7).

ACTION: Information only, no action required.

- 3. OCWCOG Branding Update** (*Executive Director, Fred Abousleman*)
(9:15 – 9:25 a.m.)

ACTION: Information only, no action required.

- 4. July Full Board Agenda Items** (*Chair Sharon Konopa*)
(9:25 – 9:30 a.m.)

The Executive Committee will review and comment on proposed agenda items for the next Full Board meeting. Staff will present items for the agenda known to date, including:

- 1. Consent Calendar**
 - Approval of Previous Full Board Meeting Minutes
 - Senior and Disability Services Advisory Council Membership Renewals
 - Appointments to the Transportation Brokerage Advisory Council (TBAC)
 - Revisions to the TBAC Bylaws

2. **Cascades West Economic Development District Resiliency Plan Presentation**
3. **Program Update Question and Answers**
4. **Information Sharing**
5. **Other Business**
6. **Adjournment**

5. **Other Business**

(9:30 – 9:40 a.m.)

- Discussion of August 25, 2016 Executive Committee meeting date.

6. **Adjournment**

(9:40 a.m.)

OCWCOG EXECUTIVE COMMITTEE
April 28, 2016
MINUTES

- ATTENDEES:** Mayor Sharon Konopa, Albany; Commissioner Anne Schuster, Benton County; Mayor Biff Traber, Corvallis, Councilor Bob Elliott, Lebanon; and Councilor Dann Cutter, Waldport.
- VIDEO:** Commissioner Bill Hall, Lincoln County.
- STAFF:** Executive Director Fred Abousleman; Deputy Director Lydia George; Community and Community Economic Development Director, Phil Warnock; Finance Director Sue Forty, Senior and Disability Services Director, Dave Toler; and Administrative Assistant Terri Sharpe.

VISITORS:

Chair Sharon Konopa convened the meeting of the Executive Committee at 9:04 a.m. at the Cascades West Center in Albany, Oregon.

1. Approval of Previous Meeting Minutes

Motion to approve the minutes of the February 25, 2016 Executive Committee Minutes made by Councilor Bob Elliott, seconded by Mayor Biff Traber. Motion passed unanimously.

2. Review of Financials

Finance Director Sue Forty presented OCWCOG's financial information ending March 2016 and reported that overall, things are good. Contracts are low due to the Supplemental Budget that was recently adopted. The agency has not received the Non-Emergent Medical Transportation dollars of approximately \$470,000. Donations are low, but the Senior Meals' Mother's Day Tea mailing just went out, and the quarterly payment to the Senior Meals Program from the Senior Services Foundation has not yet been received.

Mayor Traber asked about the higher dollar amount in the Coordinated Care line item. Finance Director Forty explained payment is received at the beginning of the month and RideLine has increased the number of providers they are serving. Community and Economic Development (CED) Director Phil Warnock said there was also a cost settlement from last year, which increased income by about a half million dollars. They are working with the InterCommunity Health Network-Coordinated Care Organization (IHN-CCO) in receiving a rate adjustment which will be reflected in the future quarterly reports. This is due to the volume of transport being way ahead of the initial projection. In the last two and a half years they have grown from 6,500 trips per month to about 15,000 trips per month.

Commissioner Anne Schuster arrived.

Chair Konopa said the Oregon Department of Transportation's (ODOT) Public Transportation Plan Policy Advisory Committee is updating their Public Transportation Plan and should be aware of the increase in trips through Ride Line. She would like a news release to go out to the local media to connect people with OCWCOG and to show the public what the demand is.

Senior & Disability Director Dave Toler sees the increase as positive. With the increase in Medicaid, more low income people are now eligible to receive this transportation.

3. Revisions to the Adopted FY2016-17 Dues Rates

Finance Director Forty reviewed the revisions needed to be made to the Board-adopted Dues Rates for Fiscal Year 2016-2017. When the dues were calculated the Port of Newport was inadvertently charged for General Dues and the Confederated Tribes of Siletz was not charged a flat fee of \$250 for General Dues, as they historically have. The adjustments affected the prior year's balance of \$255,000 which changes the net increase to \$5,600.

Chair Konopa asked if any cities have opted out of paying dues. Executive Director Abousleman said Mill City is considering being a member of Mid-Willamette Valley Council of Governments (MWVCOG) representing Marion County and are in discussions with both COGs about this. Half of the City is in Marion County, and the other half is in Linn County. Executive Director Abousleman will be meeting with the MWVCOG Executive Director.

Executive Director Abousleman also pointed out to the Committee that the Confederated Tribes of Siletz provides OCWCOG \$13,000 a year in meal donations.

Motion to approve the revisions to the FY2016-2017 Dues Rates and recommend Board ratification at their May meeting made by Mayor Traber, seconded by Commissioner Schuster. Motion passed unanimously.

4. OCWCOG Program Updates

Executive Director Abousleman and Mayor Konopa met with two Board members from the Community Development Corporation (CDC) regarding the issues they have with Cascade West Financial Services, Inc. (CWFSI). The COG Executive Directors from OCWCOG, Lane COG and MWVCOG will meet with the new CDC Executive Director in two weeks to discuss contracts and revenue. Between the three COGs, they have generated close to \$10 million in revenue since the break off with CWFSI.

Chair Konopa welcomed Phil Warnock as the new CED Director and requested the OCWCOG Board be updated as well.

Chair Konopa and CED Director Warnock met with the Cascades West Economic Development District (CWEDD) for discussion on resiliency after a natural disaster. Chair Konopa would like an update of the Resiliency Plan brought to the May Full Board meeting. Executive Director Abousleman will look into getting Josh Bruce to provide a 10-minute presentation on the Plan.

CED Director Warnock updated the Committee on the Federal Land Access Program which has released a grant program for economic development for Federal land access in our area. This is new and something OCWCOG will be looking into. The application deadline is July 1st.

Commissioner Schuster asked if a Fall Summit for CED is still being considered. CED Director Warnock said he does have some work to do on it, and will be putting a draft agenda together soon.

Councilor Elliott asked about the stability of the Senior Meals Program. Executive Director Abousleman said it will always be unstable until they figure out a steady revenue stream. The program has continued to operate with an approximate \$200,000 - \$400,000 gap in funding. There is always Federal funding, but the gap is from the increased number of consumers. OCWCOG is

pursuing larger “asks” this year, and SDS Director Dave Toler is researching restructuring and rebranding the program. All else failing, the program may have to be turned over to an independent non-profit; a direction many Area Agencies on Aging are taking.

Mayor Traber asked for a copy of the Senior Meals’ donation request letters to Benton County and the City of Corvallis that OCWCOG recently sent. It was brought up that many of the member jurisdictions have already developed their budgets by the time they receive the letters. This could be a factor in why they are not donating as much.

Councilor Dann Cutter requested a draft of the ask letter, along with information on rent/fees being charged to the Senior Meals Program for facility use, also go to the Board members representing those meal site locations.

5. May Full Board Agenda Items

The Executive Committee reviewed and approved the proposed Full Board agenda with the addition of the Bateman Service Contract, CWEDD Resiliency Plan, and presentation on the Albany building renovation plan.

1. Consent Calendar

- a. Approval of Previous Full Board Meeting Minutes
- b. Bank Signing Resolution
- c. Bateman Service Contract

2. Adoption of the FY2016-17 Work Program and Budget

3. Adoption of Older American’s Month Proclamation

4. CWEDD Resiliency Plan

5. Albany Building Renovation Plan Presentation

6. Program Update Questions and Answers

7. Information Sharing

8. Other Business

9. Adjournment

6. Other Business

Chair Konopa said the Department of Land and Conservation and Development will be holding their regional meeting on the same date as the May 19 Budget Committee and Full Board meeting, and she may be late for the 2:00 p.m. Budget meeting. There is a reception at City Hall from 5:00 – 6:00 p.m. for all elected officials, and the Board is invited. Chair Konopa will have to leave the Board meeting at 4:30 p.m.

Commissioner Schuster asked if there was time at the Full Board meetings to discuss a topic, such as Resilience, instead of information sharing. The Committee discussed ideas on generating discussions on issues/topics that may affect jurisdictions in the region and sharing how they are impacted or dealing with the issue

Councilor Cutter reminded the Committee of a previous discussion on meeting sites for Full Board meetings. It was suggested that each City should host a meeting, giving them the honor of promoting their City. This should result in less videoconferencing. Executive Director Abousleman suggested holding the September Board meeting in Lincoln County.

7. Adjournment

Meeting adjourned at 10:21 a.m.

Minutes by Terri Sharpe



Senior and Disability Services

1400 Queen Ave SE • Suite 206 • Albany, OR 97322
(541) 967-8630 TTY/Voice • 1-800-638-0510 TTY/Voice

203 N Main St • Toledo, OR 97391
(541) 336-2289 • (541) 336-8103 TTY/Voice • (800) 282-6194



Area Agency on Aging

MEMORANDUM

DATE: June 16, 2016
TO: OCWCOG Executive Committee
FROM: Dave Toler, Senior and Disability Services Director
RE: Senior and Disabilities Services (SDS) Program Report

Medicaid Cost Reductions

The Oregon legislature has expressed concern about the increased cost of providing Medicaid Long Term Services and Supports, particularly in in-home service plans. There are several factors leading to the increased costs:

1. Significant wage increases gained by the Service Employees International Union (SEIU) for Home Care Workers, along with federal rulings on overtime for caregivers has significantly increased the hourly cost of caregivers.
2. As anticipated, the number of aging Oregonians is growing faster than any other age group in the State. The Boomers are reaching 65.
3. Medicaid expansion has increased the number of younger adults with disabilities who qualify for services.
4. Adoption of what is called the *K Plan* has switched what were family member supports, to paid caregiving positions.

With firm direction from the Oregon legislature, Aging and People with Disabilities (APD, a division of the Department of Human Services) is implementing some new policies to reduce the cost of Medicaid Long Term Support and Services. Beginning in July, there will be no more live-in caregiving plans allowed. Currently, our region has about 80 such plans. Eventually, all live-in plans will be transformed into shift care plans. This is a consequence of the Department of Labor ruling that live-ins must be paid a full wage for all 24 hours.

Also, there will likely be some minor tweaks to the service assessments that will tighten the level of services an individual can qualify for. In cooperation with our statewide association, the Oregon Association of Area Agencies on Aging and Disabilities (O4AD), SDS is monitoring these changes closely to ensure that clients who need help are not harmed.

Area Plan

To help guide our next four-year *Area Plan* (2017-2021), the Senior Services Advisory Council (SSAC) and Disability Services Advisory Council (DSAC) led in the development of a needs survey for partner agencies. Over 60 responses were received identifying the gaps in services, as well as suggestions to simplify our public interface in order to make it easier for these partners and the general public to access our services.

In addition, SDS is reaching out to two target populations in the region: Native Americans and the lesbian, gay, bisexual, and transgender (LGBT) community. This month, the Siletz tribe hosted a very successful focus group attended by several tribal elders and Siletz Confederated Tribes staff. One immediate outcome of this event is the agreement to hold a joint Adult Abuse Forum at Siletz in the next couple of months. In addition, SDS will be working to see how we might further strengthen service supports for tribal members in the future.

Meals on Wheels (MOW)

As previously reported, SDS is working toward program sustainability for *MOW*. Since then, SDS has crafted a Resource Development Plan for our *MOW* program to guide our efforts toward enhancing resources. The plan embodies four strategies:

1. Increase individual donations;
2. Develop business sponsorships;
3. Increase local government support; and,
4. Enhance foundation support.

Meanwhile, OCWCOG has enhanced our resource development capacity through a mutual contract with the Regional Accelerator and Innovation Network (RAIN) for a resource development consultant. The first priority under this contract will be assistance with implementing the *MOW* Resource Development Plan.

O4AD Leadership changes

The O4AD recently held its officer elections. The Chair and Chair-elect positions serve two-year appointments. The new Chair-elect is yours truly.



MEMORANDUM

DATE: June 16, 2016
TO: OCWCOG Executive Committee
FROM: Phil Warnock, Community and Economic Development Director
RE: Community and Economic Development (CED) Program Report

Cascades West Area Commission on Transportation (CWACT)

- The *ConnectOregon* VI projects completed the ranking process on June 14th at the Final Review Committee meeting in Portland. Of the five projects from the CWACT area of Region 2, three are recommended for funding within the allotted \$45 million available statewide. The recommended project applicants are the City of Corvallis – Airport runway rehabilitation, lighting and perimeter fencing; City of Newport – Airport communications groundlink and AWOS update; and Port of Toledo – Marine boatyard environmental work building. These three projects will leverage approximately \$2.68 million in *ConnectOregon* funds for projects that total more than \$9.3 million in total project costs. The final recommendations for funding will now go to the Oregon Transportation Commission for consideration.

Corvallis Area Metropolitan Planning Organization (CAMPO)

- CAMPO held two community meetings in Corvallis and in Philomath on May 19 and May 21, 2016. The purpose of these meetings were to engage the public in the design of their future community. Advanced technologies allowed the participants to design and develop their desired community while the scenario analysis model processed their input and created a snapshot of the future.

Cascades West Ride Line, Brokerage

- *Pedal Corvallis* – Community Bikeshare Program: OCWCOG, in partnership with the InterCommunity Health Network Coordinated Care Organization (IHN-CCO), is preparing to launch a community bikeshare program in Corvallis on June 30 with a ribbon cutting ceremony at the Corvallis Downtown Transit Center at 2:00 p.m. The program will provide short-term bike rentals to help Medicaid members access medical appointments, employment, and the community. It will also be open to other community members. This Pilot Program Phase 1 includes six bikeshare stations, 33 bikes and 2 adult trikes. OCWCOG is working with bikeshare vendor Zagster on this project. Zagster manages over 130 bikeshare programs across the country including in Albuquerque, NM; Fort Collins, CO; and Jackson County, OR. OCWCOG worked closely with many departments

within the City of Corvallis; Benton County; Corvallis School District 509J; the Oregon State Credit Union; and the Samaritan Health Services to bring *Pedal Corvallis* to fruition. Their support and time is very much appreciated.

Lending

- OCWCOG's Lending Program funded a Business Investment Fund loan in the amount of \$100,000 for a new restaurant, Bell Hop – Brothers in Cheer, which opened this month in downtown Corvallis.
- The first week of June the Lending Program funded a Rural Development Fund loan in the amount of \$100,000 for a milling business, Northwest Clearwoods Inc. in Brownsville. They are a manufacturer of wood products and a growing business needing additional inventory and working capital.
- Staff are actively working on an application for additional funds available through the U.S. Department of Agriculture (USDA) for a Rural Micro-entrepreneur Assistance Program (RMAP). Micro-lending has been a successful product to offer locally in the past.
- Marketing efforts continue throughout the tri-county area through monthly email blasts to Bankers, Realtors, Chambers, and Economic Development partners. Staff are also attending various Chamber events and Economic Development Committee meetings on a regular basis.

Economic Development

- Three community outreach events were held during May for input on the Highway 34 Scenic Byway Corridor Management Plan. Participants were generally supportive and listed attributes of the corridor that should be highlighted in the plan. Staff also collected concerns from the meetings and will be working to address issues raised regarding traffic, safety, and noise along the route.



Cascades West Center
1400 Queen Avenue, SE Suite 201
Albany, OR 97322
541.967.8720