



1400 Queen Ave SE • Suite 201 • Albany, OR 97322
(541) 967-8720 • FAX (541) 967-6123

EXECUTIVE COMMITTEE MEETING

AGENDA

August 27, 2015

9:00 a.m.

Cascades West Center

1400 Queen Ave. SE

Albany, OR. 97322

An Executive Session may be called as deemed necessary by the Chair, pursuant to ORS 192.660.

1. Approval of Previous Meeting Minutes (Chair Sharon Konopa)

Minutes of the June 25, 2015 Executive Committee meeting will be reviewed for approval (Attachment 1, page 3).

ACTION: Motion to approve the June 25, 2015 Executive Committee meeting minutes.

2. Review of Financials (Sue Forty)

Finance Director, Sue Forty, will present OCWCOG's financial information for review and discussion (Attachment 2, page 7).

3. Discussion with Senior Services Foundation (SSF) Board on the Relationships Between SSF and the OCWCOG (All)

The Memorandum of Understanding between the SSF and OCWCOG expired at the end of June. The SSF Board has requested a discussion with the Executive Committee to clarify the relationship between the SSF and the OCWCOG.

4. United Way Alliance Agreement and Signing (Fred Abousleman)

Staff will update the Executive Committee on the Alliance between the United Way and OCWCOG.

5. Cascades West Financial Services Inc. (CWFSI) (Fred Abousleman)

An updated will be provided on the contract between OCWCOG and CWFSI.

6. State of the Region Update and Logistics (Fred Abousleman)

Staff will provide report on the upcoming *State of the Region* event.

7. Regional Accelerator and Innovation Network (RAIN)/OCWCOG Proposal (Fred Abousleman)

Staff will share the collaborative strategy for resource development between the OCWCOG and RAIN to strengthen the economic health and well-being of the region's economy.

8. September Full Board Agenda Items (Chair Sharon Konopa)

The Executive Committee will review and comment on proposed agenda items for the next Full Board meeting. Staff will present items for the agenda known to date, including:

1. Consent Calendar

a. Approval of Previous Full Board Meeting Minutes

2. Memo of Understanding between the OCWCOG and the United Way of Benton and Lincoln Counties; and between the OCWCOG and the United Way of Linn County

3. Update on the Health and Transportation Forum

4. OCWCOG Update, Policy, and Regional Developments

5. Program Update Question and Answers

6. Information Sharing

9. Other Business

10. Adjournment

The meeting locations are wheelchair accessible. If you need special assistance please contact the Oregon Cascades West Council of Governments at (541) 967-8720, forty-eight (48) hours prior to the meeting.

OCWCOG EXECUTIVE COMMITTEE
June 25, 2015
MINUTES

ATTENDEES: Commissioner Bill Hall, Lincoln County; Councilor Dann Cutter, Waldport; Mayor Sharon Konopa, Albany; Commissioner Anne Schuster, Benton County; and Councilor Bob Elliott, Lebanon.

STAFF: Executive Director Fred Abousleman; Deputy Director Lydia George; Finance Director Sue Forty; Community & Economic Development Director Charlie Mitchell; Human Resource Manager Eric Wolke; and Administrative Assistant Terri Sharpe.

VISITORS: None

Chair Sharon Konopa convened the meeting of the Executive Committee at 9:04 a.m. at the Cascades West Center in Albany, Oregon. Executive Director Fred Abousleman introduced COG's new Human Resource Manager, Eric Wolke.

1. Approval of Previous Meeting Minutes

Motion to approve the minutes of the April 23, 2015 Executive Committee meeting made by Councilor Bob Elliott, seconded by Commissioner Anne Schuster. Motion passed unanimously.

2. Review of April Financials

Finance Director, Sue Forty reviewed the July 2014 – April 2015 Financial Statements with the committee. It was reported that overall, COG is operating with more revenue this year than last year with less payroll expense.

Chair Konopa inquired about the Travel and Training expense. Sue explained that the Travel and Training line encompasses the agency's conferences, along with mileage reimbursements for both staff and volunteers.

3. Discussion of Possible Board Presentation from the Regional Tobacco Prevention Partnership

Commissioner Anne Schuster made a request from staff at Benton County Health to make a presentation on their Regional Tobacco Prevention Partnership Program to the Full Board at their July meeting. Mayor Konopa called for a discussion noting this was different than the usual scope of a Board presentation. Discussion followed with the agreement for a 15 minute presentation followed by 10 minutes for questions and answers at the July 16, 2015 Full Board meeting. Deputy Director Lydia George will contact the staff at Benton County Health.

4. COG Update, Policy and Regional Developments

Executive Director Abousleman provided information to the Executive Committee for discussion on the forming of an alliance between Oregon Cascades West Council of Governments (COG) with the United Way of Benton and Lincoln Counties and the United Way of Linn County. Formalizing the Alliance would need to go through the Boards of all three organizations with the signing of a

Statement of Professional Alliance. The Executive Committee was in favor of the Alliance and recommended it be brought forward for review by the Full Board.

Executive Director Abousleman informed the Executive Committee that COG has received the contract for the new Foster Grandparent Program from Albany Parks and Recreation. COG received over \$60,000 that will go toward RSVP community programs across all three counties. The intent of the program is to partner senior volunteers with children in need to achieve more success through mentoring. COG will test the program for a year, and then decide whether to continue sponsoring the program.

Executive Director Abousleman announced that the Legislature decided on the elimination of two core Senior and Disability Services programs; Option Counseling and the Gatekeeper Program. The State is eliminating \$2.8 million in general funds supporting Gatekeeper, and \$1.8 million supporting Options Counseling which means \$210,000 less for COG's Budget. Executive Director Abousleman sent a letter to Board members encouraging them to contact their Legislators and also suggested drafting a letter to the Legislature. Commissioner Bill Hall stated there will be an end of the session Christmas Tree Bill, and encouraged the Executive Committee to ask that the funding for the two programs be added back into the budget through this Bill.

Motion directing staff to draft a letter from the Executive Committee to all COG Legislators advocating for the restoration of funding for Option Counseling and the Gatekeeper Program made by Commissioner Hall, seconded by Councilor Elliott. Motion passed unanimously.

Executive Director Abousleman updated the Executive Committee on the effects sequestration will have on COG. Three to four years ago the Federal Government implemented sequestration, which is a 10-year process of budget cuts by 10% every year, to all non-defense, non-discretionary programs. In the last biennium, the State of Oregon used general fund dollars to cover the loss of Federal funding. If there is not a line item in the State Budget for this biennium, then COG will be looking at a 5% or greater cut to all non-defense, non-discretionary programs. This is a trickledown effect and will affect all State and local budgets. Executive Director Abousleman asked the Executive Committee for guidance on how to handle this. Discussion revolved around having two five-year budgets drawn up for COG, one that reflects the State covering the cuts with general fund dollars, and the other with the State not covering those cuts. Drafting a second letter from the Executive Committee to our Legislators was also proposed. After much discussion, it was decided Executive Director Abousleman will put together a brief presentation, with talking points that the Board members can use when contacting their Legislators that will include the financial aspects and the impact that sequestration has on the programs.

Community and Economic Development Director, Charlie Mitchell, updated the Executive Committee on the Comprehensive Economic Development Strategy (CEDS) process. The team at the University of Oregon is working on the final draft and it is expected to be released within the next 2-4 weeks, with an implementation phase in early fall.

Executive Director Abousleman acknowledged Mayor Biff Traber as the Key Speaker for COG's first elder abuse event "We Stand Against Abuse".

Chair Konopa informed the Board that three Senior Service Foundation Board Members approached her with concerns over the future of the Foundation, along with the uncertainty of the nonprofits that COG was forming. The Chair would like each Executive Officer meet together with the Foundation Board, together, to update and get clarity on the Foundation's future.

Executive Director Abousleman provided background information on the relationship of the Foundation with COG. COG has a Memo of Understanding (MOU) that invests in the Foundation to provide them with logistical support. The investment was to receive from the Foundation a level of funding for Senior Meals and RSVP that would exceed that logistical level. To date, this has never been achieved. Conversation with the Foundation revolved around them increasing their support in order for COG to continue with theirs. With COG investing approximately \$80,000 to \$150,000 per year and the Foundation's endowment at \$60,000 per year, Executive Director Abousleman does not feel it is fiscally responsible to continue this investment. The MOU expires June 30, 2015, but COG will extend it for another six months until the Foundation decides what direction they want their future to be. COG will continue to support the Foundation at the same level of service listed in the MOU with the exception of dedicated staff.

Executive Director Abousleman's recommendation to the Executive Committee is to develop the skill set of 'major giving' internally, giving COG more control over major giving, major asks, philanthropy, major donations and grants. Executive Director Abousleman also pointed out that COG's not creating 501c3's to compete with the Foundation, but rather take the two existing 501c3's and restructure them to make them more nimble and collaborative for COG.

After much discussion it was decided that the Foundation Board would be invited to the August 27th Executive Committee meeting to present their concerns. Executive Director Abousleman, on behalf of Chair Konopa, will contact President Sarah Giboney of the Senior Service Foundation and extend the invitation to her and the Foundation Board.

Finance Director Forty will provide to the Board an 'In-kind' financial sheet on the Foundation's cost to COG. Executive Director Abousleman will provide a copy of the MOU to Chair Konopa.

Councilor Dann Cutter left the meeting.

5. July Full Board Agenda Items

The Executive Committee reviewed and approved the proposed Full Board agenda items:

1. Consent Calendar

- a. Approval of Previous Full Board Meeting Minutes
- b. Approval of Senior and Disability Services Advisory Council (SSAC) and Disability Services Advisory Council (DSAC) memberships.

2. **Presentation by the Regional Tobacco Prevention Partnership**
3. **Proclamation to Recommit to Full Implementation of the ADA**
4. **Report on the Health and Transportation Forum**
5. **Presentation of COG's Long Term Services and Support Programs**
6. **Program Update Question and Answers**
7. **Information Sharing**
8. **Other Business**
9. **Adjournment**

6. **Other Business**

No other business to discuss.

7. **Adjournment**

Meeting adjourned at 10:30 a.m.

Minutes by Terri Sharpe



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Date: August 27, 2015

To: OCWCOG Board of Directors

From: Sue Forty, Finance Director

Re: OCWCOG Financial Update

Please accept the following snapshot and Consolidated Revenue and Expense Statement, for period ending June 30, 2015, with notes to items that I felt were pertinent. We strive to make the following financial information consistent, accessible and transparent.

Snapshot by Major Line Item

	FY 2015 Budget	June YTD	Percentage YTD	Prior Year YTD
Dues	247,945.69	247,945.69	100.00%	100%
Contracts	1,225,378.00	1,804,047.34	147.22%	105.99%
Grants	83,516.00	153,862.82	184.23%	59.24%
Donations	218,412.00	176,254.24	80.70%	78.29%
State Revenue	1,368,215.00	1,546,191.10	113.00%	91.24%
Federal Revenue	10,521,272.00	10,335,114.42	98.23%	109.67%
Coordinated Care	3,900,000.00	4,616,731.54	118.38%	0.00%
Total Income (all line items)	25,880,959.00	29,291,233.50	113.18%	105.46%
Total Payroll Expense	13,183,800.00	11,311,859.57	85.80%	90.29%
Contract Expense	4,449,158.00	4,757,642.34	106.93%	114.64%
Indirect Expense	1,331,369.00	1,312,249.02	98.56%	114.05%
Maintenance & Repair	338,800.00	109,908.05	32.44%	78.57%
Telephone	164,212.00	163,970.85	99.85%	119.58%
Travel / Training	287,292.00	288,102.47	100.28%	112.91%
Total Expense (all line items)	25,880,959.00	21,665,268.12	83.71%	75.77%
Net Gain / (Loss)	0.00	7,625,965.38		

FY 2015 Financial Narrative (Revenue)

- a. Net/Gain (Loss) FY 2015 Budget, Oregon Cascades West Council of Governments has a balanced budget.
- b. Member dues have been invoiced and all revenue received, dues were distributed to programs in February 2015.
- c. Contract Revenue is up for the year due to several additional contracts. The Transportation Brokerage program received \$400,000.00 for three pilot projects; and, Senior and Disability Services was awarded \$196,236.00 in additional contract revenue for Dementia Capable Systems, Evidence Base Funds and Intensive Care Management projects.
- d. Year-to-date Grant Revenue is up due to the agency soliciting and receiving additional grant funds. Senior Meals, RSVP and Special Contracts have a year-to-date combined increase in grant funds of \$63,955.00.
- e. Donations Revenue is received at targeted times throughout the year due to various fundraising events. The results of the recent Senior Meals Mother's Day Tea mailing proved to be successful.
- f. State Revenue percentages are up for the fiscal year due to the award of additional Oregon Project Independence funds.
- g. Federal Revenue came in low due to not utilizing the full match for the fiscal year.
- h. Coordinated Care revenue is up due to additional qualifying individuals in the Non-Emergent Medical Transportation program. This revenue source was included in the Contract Revenue line in prior years.

FY 2015 Financial Narrative (Personnel and Material & Supplies)

- a. The agency's Personnel Expense came in low due to not filling several vacant positions as quickly.
- b. Contract expense is trending high due to additional Non-Emergent Medical Transportation rides. The expense will come in over budget, however there is offsetting revenue to cover this expense.
- c. Indirect expenses are on budget. Indirect rates are charged to all programs based on Full Time Equivalence (FTE) to fund General Administration, Human Resources, Finance and Technology Services. There was a savings in the Technology Services budget that was returned to the programs.
- d. Maintenance & Repair came in low for the year. The COG buildings needed very little maintenance.
- e. Telephone expense came in a bit low agency wide. The anticipated cost savings by changing the telephone system are starting to be realized.
- f. Travel/Training ended over budget for the line item. Additional training and travel was incurred with the hiring of new Directors.

If you find you need additional information or clarification, please contact Finance Director, Sue Forty.

Consolidated Revenue and Expense Statement

Executive Committee Financial Report

For Period July 1, 2014 through June 30, 2015

Description	Budget	Ending Balance	% of budget to date	
Beg Bal-Restricted for Grants	\$ -	\$ 152,859.41	#DIV/0!	RSVP prior year ending fund balance
Beg Bal-Restrict for Contracts	\$ 153,526.00	\$ 562,854.01	366.62%	Brokerage IHN CCO and Special contracts fund 309 prior year ending fund balance
Beg Bal Restricted for Other	\$ 952,065.00	\$ 155,500.00	16.33%	Special Contracts and Grants
Beg Bal-Restrict Reserve	\$ -	\$ 2,102,000.00	#DIV/0!	SDS, Albany Building, Toledo Building and Sustainability Reserves
Beg Bal-Unrestricted	\$ 3,263,567.00	\$ 4,488,911.48	137.55%	Beginning fund balance restricted for reconciliation
Carryover	\$ 928,257.00	\$ -	0.00%	
Dues	\$ 450,959.00	\$ 495,890.69	109.96%	Due were a bit higher then the original budget. This number is double the amount received due to transferring to departments.
Fee For Service	\$ 57,000.00	\$ 82,183.87	144.18%	Additional OPI revenue from consumer
Internal Transfer	\$ 1,434,163.00	\$ 1,318,593.47	91.94%	Indirect revenue for GA, Finance, HR and Tech
Miscellaneous	\$ 9,700.00	\$ 69,040.81	711.76%	Recovery of written off loan recovering \$16,711.26 in the lending operations
Contracts	\$ 1,225,378.00	\$ 1,804,047.34	147.22%	Several additional unanticipated contract
Grants	\$ 83,516.00	\$ 153,862.82	184.23%	Additional grant funds requested and received
Donations	\$ 218,412.00	\$ 176,254.24	80.70%	
Interest Rev	\$ 209,015.00	\$ 207,650.47	99.35%	
Transfers In	\$ 98,500.00	\$ 64,458.36	65.44%	
CED Administration	\$ 168,431.00	\$ 141,182.64	83.82%	
Program Meals Revenue	\$ 155,000.00	\$ 157,765.93	101.78%	
Program Fee For Service	\$ -	\$ 4,659.50	#DIV/0!	
Loan Packaging Fees	\$ 6,500.00	\$ 17,916.36	275.64%	Loans funded this and prior year
Program Income	\$ 488,419.00	\$ 493,258.63	100.99%	
Regional Revenue	\$ 174,564.00	\$ 135,162.67	77.43%	
Borrowers Fees	\$ 5,000.00	\$ 3,125.46	62.51%	
Service Fees	\$ 9,500.00	\$ 6,018.28	63.35%	
Economic Development Admin	\$ 75,000.00	\$ 75,000.00	100.00%	
Older Americans Act	\$ 931,610.00	\$ 1,061,799.64	113.97%	Received additional funding
Title XIX	\$ 9,148,662.00	\$ 8,670,238.36	94.77%	
Federal Senior Meals	\$ 256,000.00	\$ 381,581.42	149.06%	Additional Federal Title XIX meals being served
USDA	\$ 100,000.00	\$ 136,895.00	136.90%	Received additional funding
Siletz Revenue	\$ 10,000.00	\$ 9,600.00	96.00%	
Veterans	\$ 44,000.00	\$ 53,084.95	120.65%	Corrected recording for revenue to correct fiscal year
Oregon Project Independence	\$ 675,796.00	\$ 986,902.96	146.04%	Additional revenue awarded
OEDD/OECD	\$ -	\$ (678.14)	#DIV/0!	Prior ear adjustment

Description	Budget	Ending Balance	% of budget to date	
ODOT	\$ 648,419.00	\$ 506,881.33	78.17%	
Coordinated Care	\$ 3,900,000.00	\$ 4,616,731.54	118.38%	CCO contract payments for Non Emergent Medical Transportation
Revenue	\$ 25,880,959.00	\$ 29,291,233.50	113.18%	
Executive Director	\$ 112,456.00	\$ 121,482.00	108.03%	
Leave Benefits	\$ 534,292.00	\$ 483,003.07	90.40%	
Fringe Benefits	\$ 4,442,576.00	\$ 3,810,079.56	85.76%	
Deputy Director	\$ -	\$ 20,128.28	#DIV/0!	Position created after the budget was adopted
Program Director	\$ 273,514.00	\$ 224,408.89	82.05%	
Technology Manager	\$ 92,317.00	\$ 66,305.21	71.82%	
Program Manager	\$ 346,191.00	\$ 416,594.36	120.34%	Additional program manager hired instead of a program supervisor after budget was published
Program Supervisor	\$ 500,761.00	\$ 338,756.60	67.65%	
Loan Officer	\$ 126,896.00	\$ 93,564.65	73.73%	
Clerical Assistant	\$ 13,020.00	\$ 13,978.63	107.36%	
Personnel Manager	\$ 84,301.00	\$ 40,535.19	48.08%	
Senior Accountant	\$ 68,664.00	\$ 39,269.77	57.19%	
Resource Development	\$ -	\$ 35,787.50	#DIV/0!	SS Foundation support position created after budget was adopted
Case Manager	\$ 2,061,874.00	\$ 1,870,696.50	90.73%	
Contracts Coordinator	\$ -	\$ 21,020.23	#DIV/0!	Position created after the budget was adopted
Clerical Supervisor	\$ 120,097.00	\$ 104,421.17	86.95%	
Assistant Planner	\$ 46,773.00	\$ 1,935.37	4.14%	
Eligibility Specialist	\$ 1,121,853.00	\$ 976,371.05	87.03%	
Executive Assistant	\$ -	\$ 80,575.58	#DIV/0!	position reclassified after the budget was adopted
Accounting Clerk II	\$ 89,986.00	\$ 74,005.80	82.24%	
Administrative Assistant	\$ 436,357.00	\$ 382,419.47	87.64%	
Clerical Specialist	\$ 272,211.00	\$ 190,392.51	69.94%	
Software Support Specialist	\$ 52,024.00	\$ 49,845.60	95.81%	
CED Planner II	\$ 211,128.00	\$ 131,715.65	62.39%	
MPO Director	\$ 90,333.00	\$ 88,932.21	98.45%	
Network Support Specialist	\$ 71,181.00	\$ 70,649.76	99.25%	
CED Planner	\$ 26,807.00	\$ 34,658.42	129.29%	position reclassified after the budget was adopted
Adult Protective Services Specialist	\$ 359,389.00	\$ 319,665.42	88.95%	
Diversion & Transition Coordinator	\$ 178,740.00	\$ 164,584.69	92.08%	
Lead Case Manager	\$ 275,820.00	\$ 190,859.01	69.20%	
Information Systems Specialist	\$ 48,775.00	\$ -	0.00%	
Veterans Service Officer	\$ 55,653.00	\$ 55,037.14	98.89%	
Facilities Maintenance Coordinator	\$ 47,587.00	\$ 46,693.48	98.12%	
ADRC Specialist	\$ 214,172.00	\$ 166,284.33	77.64%	
Asst. AFH Licensing Worker	\$ 70,380.00	\$ 65,440.15	92.98%	
Technology Support Specialist	\$ 28,657.00	\$ -	0.00%	

Description	Budget	Ending Balance	% of budget to date	
Confidential Executive Assistant	\$ 43,118.00	\$ -	0.00%	
Lead Trans Brokerage Specialist	\$ -	\$ 27,981.67	#DIV/0!	Position created after the budget was adopted
Transportation Brokerage Specialist	\$ 264,140.00	\$ 230,178.26	87.14%	
Senior Meals Coordinator	\$ 36,229.00	\$ 34,694.29	95.76%	
Extra Hire	\$ 50,442.00	\$ -	0.00%	
Relief Site Manager	\$ 12,000.00	\$ 14,646.91	122.06%	Long term absence by a Meal Site Manager
Extra Hire	\$ 138,379.00	\$ 40,023.09	28.92%	
Meal Site Manager 3	\$ 164,707.00	\$ 174,238.10	105.79%	
Personnel	\$ 13,183,800.00	\$ 11,311,859.57	85.80%	
Advertising	\$ 33,500.00	\$ 27,763.01	82.87%	
	\$ 11,000.00	\$ 14,389.18	130.81%	Additional meals to Seniors provided. This number is used to calculate a reserve for equipment and delivery can replacement
Auto Expense	\$ 10,000.00	\$ 103,200.00	1032.00%	Increased the bad debt reserves to the required standard 6% of out standing loan balances
Bad Debt Expense				
Bank Charges	\$ 12,750.00	\$ 13,488.61	105.79%	
	\$ 23,925.00	\$ 28,490.24	119.08%	
Board Committee and Meeting Expense				This is a bit high due to Community and Economic Development Director interviews
CED Administration	\$ 169,088.00	\$ 141,182.63	83.50%	
Computer Maintenance	\$ 53,900.00	\$ 39,160.81	72.65%	
Contract Administration	\$ 2,000.00	\$ 2,713.00	135.65%	Additional transportation provided contracts that require finger prints
	\$ 4,449,158.00	\$ 5,835,600.08	131.16%	Several additional contract for the non emergent medical transportation and communications and data contracts
Contracts	\$ 447,796.00	\$ 597,797.96	133.50%	In-home care costs increased due to a COLA at the State level for these workers
Admin Contract Expense				
Copying	\$ 77,965.00	\$ 65,184.46	83.61%	
Dues and Memberships	\$ 41,415.00	\$ 39,120.55	94.46%	
Equipment Expense	\$ -	\$ 510.11	#DIV/0!	
Finance Indirect	\$ 431,353.00	\$ 431,353.00	100.00%	
Indirect Expense	\$ 481,669.00	\$ 481,669.05	100.00%	
Insurance	\$ 42,600.00	\$ 41,364.64	97.10%	
Interest Expense	\$ 15,000.00	\$ 25,126.84	167.51%	Additional interest payments for Rural Development Loan Fund
Janitorial Expense	\$ 5,900.00	\$ 3,342.00	56.64%	
Legal Services	\$ 4,920.00	\$ 6,183.33	125.68%	
Licenses and Fees	\$ 26,680.00	\$ 38,902.95	145.81%	The way COG is now being bill for computer licenses has changed
Loan Fees	\$ 6,000.00	\$ 12,794.42	213.24%	
Maintenance and Repair	\$ 338,800.00	\$ 109,908.05	32.44%	
Taxes	\$ 144,564.00	\$ 115,507.67	79.90%	
Other Operating	\$ 356,864.00	\$ -	0.00%	
Postage	\$ 105,050.00	\$ 74,063.28	70.50%	
Printing	\$ 33,880.00	\$ 17,994.17	53.11%	

Description	Budget	Ending Balance	% of budget to date	
Rent	\$ 488,605.00	\$ 504,552.40	103.26%	Rent increase for the Corvallis office space not budgeted
Resource Reserve	\$ 200,000.00	\$ 82,828.32	41.41%	
Supplies	\$ 255,768.00	\$ 180,906.13	70.73%	
Stipend	\$ -	\$ 600.00	#DIV/0!	This is in the cooperative Agreement with IHN and the Counties. OHP members of the committee are paid a stipend to attend meetings
Technology Group	\$ 418,347.00	\$ 399,226.97	95.43%	
Telephone	\$ 164,212.00	\$ 163,970.85	99.85%	
Training	\$ 48,015.00	\$ 67,366.29	140.30%	
Volunteer Recognition	\$ -	\$ 5,187.75	#DIV/0!	Budget line added after budget was adopted
Meal Delivery Travel	\$ 61,000.00	\$ 47,197.05	77.37%	
Travel	\$ 178,277.00	\$ 173,539.13	97.34%	
Transfers Out	\$ 262,945.00	\$ 287,945.00	109.51%	
Utilities	\$ 64,454.00	\$ 63,871.63	99.10%	
Janitorial	\$ 44,400.00	\$ 45,447.00	102.36%	Contract increase was not budgeted
Unappropriated EFB for future	\$ 3,121,399.00	\$ -	0.00%	
Materials and Supplies	\$ 12,633,199.00	\$ 10,289,448.56	81.45%	
Principal Payment	\$ 43,333.00	\$ 43,333.33	100.00%	
Interest Payment	\$ 20,627.00	\$ 20,626.66	100.00%	
Debt Service	\$ 63,960.00	\$ 63,959.99	100.00%	
Expense	\$ 25,880,959.00	\$ 21,665,268.12	83.71%	
	\$ -	\$ 7,625,965.38		