



Finance Committee Meeting Packet

December 7, 2023

1:30 pm - 2:00 pm

Attend In Person at
Albany Cascades West Center,
1400 Queen Ave SE, Albany OR 97322

Or Attend Virtually:

[Click to Join Teams Meeting](#)

**Next Finance Committee Meeting:
January 18, 2024 at 1:30 pm**

The meeting locations are wheelchair accessible. If you need special assistance, please contact Oregon Cascades West Council of Governments at 541-967-8720 or adminGA@ocwcog.org, forty-eight (48) hours prior to the meeting.



1400 Queen Ave SE • Suite 201 • Albany, OR 97322
(541) 967-8720 • FAX (541) 967-6123

**OREGON CASCADES WEST COUNCIL OF GOVERNMENTS
FINANCE COMMITTEE AGENDA**

**December 7, 2023
1:30 – 2:00 pm**

Albany Cascade West Center
1400 Queen Ave SE
Albany, OR 97322

[Join Teams Meeting](#)

An Executive Session may be called as deemed necessary by the Chair, pursuant to ORS 192.660.

NOTE: Please contact Leah Snodgrass at 541.967.8720 or lsnodgrass@ocwcog.org no later than noon on Wednesday, December 6, 2023, to confirm your attendance.

1. **Welcome and Introductions** (Chair Patrick Malone)
(1:30 – 1:35 pm)

2. **Public Comment** (Chair Patrick Malone)
(1:35 – 1:40 pm)

Floor will be open to the public for comment.

3. **Consent Calendar** (Chair Patrick Malone)
(1:40 – 1:45 pm)

Approval of the September 21, 2023, Finance Committee minutes ([Page 3](#)).

ACTION: Motion to approve Consent Calendar items.

4. **Financial Reports** (Finance Director Marit Nelson)
(1:45 – 1:50 pm)

Finance Director Nelson will review the Financial Reports and respond to questions. ([Page 5](#))

ACTION: Information only.

5. **Other Business** (Chair Patrick Malone)
(1:50 – 1:55 pm)

6. **Adjournment** (Chair Patrick Malone)
(1:55 pm)

OREGON CASCADES WEST COUNCIL OF GOVERNMENTS
FINANCE COMMITTEE MINUTES
September 21, 2023
Via In Person and Teams Video and Audio Conferencing

Attendees: Commissioner Claire Hall, Lincoln County; Mayor Rick Booth, Waldport; CWACT; Mitzi Naucner, SSAC Chair; and Jesse Oakley, TBAC.

Absent: **CHAIR:** Commissioner Pat Malone, Benton County; Commissioner Sherrie Sprenger, Linn County; Mayor Alex Johnson II, Albany; Mayor Chas Jones, Philomath; and Jan Molnar-Fitzgerald, DSAC Chair.

Staff: Finance Director Marit Nelson; Senior, Disability, and Community Services (SDCS) Program Director Randi Moore; Technology Services (TS) Director Jason Sele; Human Resources (HR) Manager Ryan Schulze; Communications Officer Meg Walker; and Executive Assistant Leah Snodgrass.

1. Welcome and Introductions

The Oregon Cascades West Council of Governments' (OCWCOG) Finance Committee meeting was called to order by Commissioner Hall filling in for Chair Malone on September 21, 2023, at 1:32 pm via Teams Video and Audio Conferencing, and in-person attendees. Meeting attendees took turns introducing themselves.

2. Public Comment

No comment.

3. Consent Calendar

Councilor Booth moved to approve the Consent Calendar which consisted of the Finance Committee meeting minutes from July 20, 2023. SSAC Chair Naucner seconded the motion. With no objections, the Consent Calendar was voted upon and approved.

4. Financial Reports

Finance Director Nelson summarized the financial update provided in the Finance Committee meeting packet starting on page five (5).

Finance Director Nelson informed the Committee that the new NetSuite program allows for Budget to Actual reports and is hoping to start including those in the Finance Committee meeting packets in the near future. These reports allow more detailed information regarding revenue and expenses.

There were no questions for Finance Director Nelson.

5. Other Business

No other business was discussed.

6. Adjournment

Commissioner Hall adjourned the meeting at 1:48 pm.

Meeting minutes taken by Leah Snodgrass.



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MEMORANDUM

DATE: December 7, 2023
TO: OCWCOG Finance Committee
FROM: Marit Nelson, Finance Director
RE: **OCWCOG Financial Update**

Please find attached our snapshot as well as the agency Revenue and Expense Statement for period ending September 30, 2023.

The challenge this quarter has been to find a properly formatted report that will easily provide the information we are accustomed to seeing, while incorporating our new chart of accounts and method of tracking our grants, contracts, projects and tasks. It has been a challenge for us all as we work to correct errors and ensure that we are capturing the revenues and expenditures appropriately.

As we saw two years ago, our two-year Title XIX contract from the State of Oregon was not processed until mid-October. Revenue for those programs will not be reflected in this report as our allocations and distributions were not known until a few weeks ago. That being said, we received four months' worth of payments from the State by November 16th. As we become more familiar with our new accounting system, I expect steady improvement to our reporting processes and timely recording of our transactions. Interest revenue is trending high again this fiscal year. It was anticipated that the Federal Reserve might drop their rates somewhat this year so I expect that to level off somewhat.

Personal Services expenditures were just over 21% of budgeted for the quarter. With the implementation of a new salary schedule and higher COLA than budgeted, it is my expectation that we will make up that difference in the next few months. It is my intention to put a supplemental budget together incorporating the changes to make sure that we have adequate budget in place for the remainder of the fiscal year. Knowing what our COLA will be for next fiscal year will also help with projections for funding applications and meeting our goals laid out in the strategic plan.

Materials & Services expenditures were in line with what we see typically in the first few months of each fiscal year. The large ticket item was the purchase of the Corvallis building for \$2.174 million. This encompasses much of our capital budget for the year and while we do have projects planned including two HVAC unit replacement and updates to our Albany & Toledo buildings, nothing to that level will be spent for quite some time. We are currently at 23% of total budget but with that large item already incurred, we will likely see the trend decreasing somewhat.

The annual audit begins December 4th, with our auditors working remotely from Salem, Portland and Maine. We expect to have a majority of the audit work completed by December 13th.

	FY 2024 Budget	Sept 2023	Percentage
Dues	363,315	356,325	98%
Contract Revenue	5,346,099	155,843	3%
Donations	173,646	16,416	9.5%
Coordinated Care	14,000,000	3,486,023	25%
Total Income (all line items)	\$ 65,726,383	6,272,920	9.5%
Total Payroll Expense	\$ 22,270,532	\$4,760,204	21.4%
Professional Services	19,340,477	3,749,749	19.4%
Internal Service Charges	3,102,559	775,640	25%
Maintenance & Repair	183,900	29,324	16%
Supplies	139,300	30,487	22%
Telephone	198,856	13,133	6%
Travel / Training	306,500	45,005	15%
Total Expense (all line items)	54,958,423	12,507,991	23%

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
CWCOG GENERAL ADMINISTRATION								
<i>Human Resources</i>								
1011-101-42800		Internal service charges revenue	(577,900)	(144,475)	-	(433,425)	25.00%	
1011-101-46900		Misc Revenue	-	(134)	-	134		
1011-101-51000		Wages	301,072	68,259	-	232,813	22.67%	
1011-101-52000		Benefits	193,912	53,887	-	140,025	27.79%	
1011-101-61100		Supplies	1,000	1,128	-	(128)	112.83%	
1011-101-61300		Equipment (non-capitalized)	500	-	-	500	0.00%	
1011-101-62100		Professional Services	-	1,415	-	(1,415)		
1011-101-62110		Legal services	3,000	-	-	3,000	0.00%	
1011-101-62120		Marketing services	3,000	1,650	-	1,350	55.00%	
1011-101-62210		Printing/copying	1,200	206	-	994	17.16%	
1011-101-62220		Postage	200	2	-	198	0.95%	
1011-101-62300		Software	50,800	864	-	49,936	1.70%	
1011-101-62400		Telephone/internet	1,000	20	-	980	1.96%	
1011-101-62500		Memberships/Dues	3,000	1,000	-	2,000	33.33%	
1011-101-62600		Travel and training	-	-	-	-	0.00%	
1011-101-62610		Trainers	9,500	299	-	9,201	3.15%	
1011-101-62621		Employee mileage	2,500	454	-	2,046	18.15%	
1011-101-62710		Rent expense	10,194	2,549	-	7,646	25.00%	
1011-101-70000		Capital	13,000	-	-	13,000	0.00%	
<i>Finance</i>								
1011-102-42800		Internal service charges revenue	(686,850)	(172,424)	-	(514,426)	25.10%	
1011-102-46100		Interest Revenue	(300,000)	(182,030)	-	(117,970)	60.68%	
1011-102-46900		Misc Revenue	-	(1,290)	-	1,290		
1011-102-51000		Wages	469,289	98,165	-	371,124	20.92%	
1011-102-52000		Benefits	333,574	73,997	-	259,577	22.18%	
1011-102-61100		Supplies	5,600	1,088	-	4,512	19.43%	
1011-102-61300		Equipment (non-capitalized)	4,684	-	-	4,684	0.00%	
1011-102-62100		Professional Services	100,000	40,568	-	59,432	40.57%	
1011-102-62120		Marketing services	500	32	-	468	6.40%	
1011-102-62140		Banking services	12,000	2,812	-	9,188	23.43%	
1011-102-62210		Printing/copying	3,500	161	-	3,339	4.59%	
1011-102-62220		Postage	500	173	-	327	34.54%	
1011-102-62300		Software	68,600	986	-	67,614	1.44%	
1011-102-62400		Telephone/internet	2,000	370	-	1,630	18.48%	
1011-102-62500		Memberships/Dues	1,000	240	-	760	24.00%	

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
1011-102-62600		Travel and training	-	-	-			
1011-102-62610		Trainers	8,500	95	-	8,405	1.12%	
1011-102-62621		Employee mileage	5,000	214	-	4,786	4.29%	
1011-102-62622		Company automobile	-	230	-	(230)		
1011-102-62640		Employee travel meals	-	-	-			
1011-102-62710		Rent expense	18,623	4,656	-	13,967	25.00%	
1011-102-95000		Contingency	150,000	-	-	150,000	0.00%	
General Administration								
1011-110-42800		Internal service charges revenue	(845,000)	(212,725)	-	(632,275)	25.17%	
1011-110-43100		Contracts	(66,260)	(16,565)	-	(49,695)	25.00%	
1011-110-43500		Local	-		-			
1011-110-46900		Misc Revenue	(20,000)	(40,679)	-	20,679	203.39%	Dues Overpayment
1011-110-51000		Wages	416,753	73,537	-	343,216	17.65%	
1011-110-52000		Benefits	244,531	52,429	-	192,102	21.44%	
1011-110-61100		Supplies	31,000	1,806	-	29,194	5.83%	
1011-110-61300		Equipment (non-capitalized)	3,250	-	-	3,250	0.00%	
1011-110-61400		Furniture	3,000	388	-	2,613	12.92%	
1011-110-62100		Professional Services	195,000	34,803	-	160,197	17.85%	
1011-110-62110		Legal services	35,000	-	-	35,000	0.00%	
1011-110-62120		Marketing services	3,000	3,107	-	(107)	103.58%	
1011-110-62210		Printing/copying	2,000	36	-	1,964	1.81%	
1011-110-62220		Postage	300	16	-	284	5.25%	
1011-110-62300		Software	12,000	151	810	11,039	8.01%	
1011-110-62400		Telephone/internet	2,000	203	-	1,797	10.13%	
1011-110-62500		Memberships/Dues	6,000	-	-	6,000	0.00%	
1011-110-62600		Travel and training	-	664	-	(664)		
1011-110-62610		Trainers	21,000	-	-	21,000	0.00%	
1011-110-62621		Employee mileage	1,500	379	-	1,121	25.26%	
1011-110-62710		Rent expense	11,926	4,003	-	7,923	33.56%	
1011-110-62900		Miscellaneous Expenses	-	41,632	-	(41,632)		Dues Refund
1011-110-95000		Contingency	50,000	-	-	50,000	0.00%	
TECHNOLOGY SERVICES								
Facilities								
1012-104-42800		Internal service charges revenue	(57,360)	(10,000)	-	(47,360)	17.43%	
1012-104-62700		Facility and Utilities	57,360	5,700	-	51,660	9.94%	
Technology								
1012-105-42200		Program revenue (including Fees)	-	(508)	-	508		
1012-105-42800		Internal service charges revenue	(980,000)	(252,610)	-	(727,390)	25.78%	

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
1012-105-51000		Wages	481,301	111,707	-	369,594	23.21%	
1012-105-52000		Benefits	268,715	66,513	-	202,202	24.75%	
1012-105-61100		Supplies	2,200	-	1,407	793	0.00%	
1012-105-61300		Equipment (non-capitalized)	65,595	95,684	2,249	(32,338)	145.87%	Dept Allocations to take place
1012-105-61400		Furniture	300	-	-	300	0.00%	
1012-105-62100		Professional Services	30,000	-	-	30,000	0.00%	
1012-105-62110		Legal services	200	-	-	200	0.00%	
1012-105-62120		Marketing services	1,000	-	-	1,000	0.00%	
1012-105-62210		Printing/copying	300	11	-	289	3.74%	
1012-105-62220		Postage	100	3	-	97	3.15%	
1012-105-62300		Software	133,552	19,772	36,208	77,572	14.80%	
1012-105-62400		Telephone/internet	-	29	-	(29)		
1012-105-62600		Travel and training	-	7,965	-	(7,965)		
1012-105-62610		Trainers	5,000	-	-	5,000	0.00%	
1012-105-62621		Employee mileage	3,000	773	-	2,227	25.77%	
1012-105-62640		Employee travel meals	-	42	-	(42)		
1012-105-62710		Rent expense	39,737	9,934	-	29,803	25.00%	
1012-105-62720		Facility maintenance svcs	3,000	-	-	3,000	0.00%	
1012-105-70000		Capital	21,000	-	-	21,000	0.00%	
1012-105-77000		Software (multi-year)	-	-	1,560	(1,560)		

BUSINESS SERVICES

1013-000-46910		Over/short	-	(3)	-	3		
		Human Resources						
1013-101-42200		Program revenue (including Fees)	-	(1,596)	-	1,596		
		Technology						
1013-105-42200		Program revenue (including Fees)	(196,180)	(95,810)	-	(100,370)	48.84%	
1013-105-51000		Wages	116,880	7,685	-	109,195	6.58%	
1013-105-61300		Equipment (non-capitalized)	53,000	21,599	19,308	12,094	40.75%	
1013-105-62100		Professional Services	-	-	5,628	(5,628)		
1013-105-62220		Postage	-	223	-	(223)		
1013-105-62300		Software	23,000	-	555	22,446	0.00%	
1013-105-62621		Employee mileage	3,300	-	-	3,300	0.00%	
1013-105-77000		Software (multi-year)	-	4,475	-	(4,475)		

FACILITIES SERVICES

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
		Facilities Maintenance						
1014-104-42800		Internal service charges revenue	(46,200)	(3,140)	-	(43,060)	6.80%	
1014-104-44100		Rents	(807,297)	(226,890)	-	(580,407)	28.10%	
1014-104-46900		Misc Revenue	(23,463)	-	-	(23,463)	0.00%	
1014-104-47000		Gain/Loss on sale of capital	-	(237)	-	237		
						-		
1014-104-51000		Wages	112,056	20,063	-	91,993	17.90%	
1014-104-52000		Benefits	61,494	11,508	-	49,986	18.71%	
						-		
1014-104-61100		Supplies	11,000	5,544	-	5,456	50.40%	
1014-104-61300		Equipment (non-capitalized)	4,684	-	-	4,684	0.00%	
1014-104-62100		Professional Services	136,200	21,640	-	114,560	15.89%	
1014-104-62120		Marketing services	-	96	-	(96)		
1014-104-62130		Insurance services	110,000	8,967	-	101,033	8.15%	
1014-104-62210		Printing/copying	165	44	-	121	26.43%	
1014-104-62220		Postage	240	9	-	231	3.94%	
1014-104-62300		Software	900	-	-	900	0.00%	
1014-104-62400		Telephone/internet	584	7	-	577	1.12%	
1014-104-62610		Trainers	2,000	-	-	2,000	0.00%	
1014-104-62621		Employee mileage	5,000	1,210	-	3,790	24.21%	
1014-104-62622		Company automobile	-	156	-	(156)		
1014-104-62700		Facility and Utilities	81,000	8,031	-	72,969	9.92%	
1014-104-62720		Facility maintenance svcs	75,000	7,312	9,975	57,713	9.75%	
1014-104-62721		Janitorial Service	85,000	17,646	-	67,354	37.16%	
1014-104-62731		Electricity	-	13,534	-	(13,534)		
1014-104-62732		Water/sewer	-	407	-	(407)		
1014-104-70000		Capital	2,531,925	2,174,368	-	357,557	85.88%	
1014-104-95000		Contingency	700,000	-	-	700,000	0.00%	
1014-104-98800		Transfer to fund 8000 (COG) or 8100 (	65,000	-	-	65,000	0.00%	

S&DS

Senior & Disabled Services

2020-300-42100	Dues	-	(238,005)	-	238,005		
2020-300-42200	Program revenue (including Fees)	-	-	-			
2020-300-43200	FedDir	-	(100)	-	100		
2020-300-43300	FedInd	(234,739)	-	-	(234,739)	0.00%	
2020-300-43400	State	-	(17,628)	-	17,628		
2020-300-43500	Local	-	(10,789)	-	10,789		
2020-300-46200	Donations	-	(200)	-	200		
2020-300-46700	Matching Contributions	(40,000)	-	-	(40,000)	0.00%	
2020-300-46900	Misc Revenue	(4,461)	-	-	(4,461)	0.00%	

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
2020-300-51000		Wages	191,680	41,657	-	150,023	21.73%	
2020-300-52000		Benefits	109,439	26,613	-	82,826	24.32%	
2020-300-61100		Supplies	3,000	75	-	2,925	2.50%	
2020-300-61300		Equipment (non-capitalized)	-	267	-	(267)		
2020-300-61400		Furniture	3,000	-	-	3,000	0.00%	
2020-300-62100		Professional Services	-	9,075	-	(9,075)		
2020-300-62110		Legal services	60,000	-	-	60,000	0.00%	
2020-300-62120		Marketing services	1,000	-	-	1,000	0.00%	
2020-300-62210		Printing/copying	500	-	-	500	0.00%	
2020-300-62300		Software	4,000	-	-	4,000	0.00%	
2020-300-62400		Telephone/internet	1,500	-	-	1,500	0.00%	
2020-300-62500		Memberships/Dues	60,000	-	-	60,000	0.00%	
2020-300-62600		Travel and training	-	409	-	(409)		
2020-300-62610		Trainers	15,000	1,700	-	13,300	11.33%	
2020-300-62621		Employee mileage	1,200	-	-	1,200	0.00%	
2020-300-62623		Other employee travel	-	64	-	(64)		
2020-300-62710		Rent expense	44,212	112,619	-	(68,407)	254.73%	Reallocation with new GL
2020-300-62800		Internal service charges expenditure	28,367	-	-	28,367	0.00%	
2020-300-67000		Resource Reserves	40,000	10,517	-	29,483	26.29%	
2020-300-99000		Other Financing Uses	14,000	-	-	14,000	0.00%	
TITLE XIX								
2021-300-42100		Dues	(238,000)	-	-	(238,000)	0.00%	
2021-300-43300		FedInd	(14,756,600)	-	-	(14,756,600)	0.00%	Revenue Rec'd November
						-		
2021-300-51000		Wages	7,978,825	1,602,302	-	6,376,523	20.08%	
2021-300-52000		Benefits	5,028,410	1,207,875	-	3,820,535	24.02%	
2021-300-61100		Supplies	41,500	11,701	-	29,799	28.20%	
2021-300-61200		Supplies: Volunteer recognition	-	30	-	(30)		
2021-300-61400		Furniture	21,500	7,088	-	14,413	32.97%	
2021-300-62100		Professional Services	20,000	24,188	-	(4,188)	120.94%	Temp services, reducing wages
2021-300-62120		Marketing services	2,300	2,139	-	161	92.99%	
2021-300-62210		Printing/copying	38,300	7,806	-	30,494	20.38%	
2021-300-62220		Postage	38,000	6,033	-	31,967	15.88%	
2021-300-62300		Software	63,745	250	-	63,495	0.39%	
2021-300-62400		Telephone/internet	90,000	8,141	-	81,859	9.05%	
2021-300-62600		Travel and training	-	9,192	-	(9,192)		
2021-300-62610		Trainers	14,000	-	-	14,000	0.00%	
2021-300-62621		Employee mileage	77,000	18,396	-	58,604	23.89%	

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
2021-300-62623		Other employee travel	-	66	-	(66)		
2021-300-62650		Employee lodging	-	2,646	-	(2,646)		
2021-300-62700		Facility and Utilities	-	4,462	-	(4,462)		
2021-300-62710		Rent expense	493,559	52,958	-	440,601	10.73%	
2021-300-62720		Facility maintenance svcs	1,000	-	-	1,000	0.00%	
2021-300-62721		Janitorial Service	3,000	405	-	2,595	13.50%	
2021-300-62800		Internal service charges expenditure	2,041,899	517,567	-	1,524,332	25.35%	
2021-300-64300		Client Assist: Program wages	-	(599)	-	599		
OAA								
2022-300-42200		Program revenue (including Fees)	(9,000)	-	-	(9,000)	0.00%	
2022-300-43300		FedInd	(720,000)	-	-	(720,000)	0.00%	
2022-300-46210		Donations Received: Money	-	(631)	-	631		
2022-300-46900		Misc Revenue	(12,607)	-	-	(12,607)	0.00%	
2022-300-51000		Wages	167,814	50,970	-	116,844	30.37%	
2022-300-52000		Benefits	100,196	30,585	-	69,611	30.53%	
2022-300-61100		Supplies	3,565	-	-	3,565	0.00%	
2022-300-61300		Equipment (non-capitalized)	594	-	-	594	0.00%	
2022-300-62100		Professional Services	169,416	33,141	-	136,275	19.56%	
2022-300-62120		Marketing services	297	1,720	-	(1,423)	579.12%	
2022-300-62150		Grants to subrecipients	-	96,633	-	(96,633)		OAA Funding to Senior Centers
2022-300-62210		Printing/copying	684	17	-	667	2.48%	
2022-300-62220		Postage	238	-	-	238	0.00%	
2022-300-62300		Software	936	-	-	936	0.00%	
2022-300-62400		Telephone/internet	1,337	26	-	1,311	1.96%	
2022-300-62600		Travel and training	-	533	-	(533)		
2022-300-62610		Trainers	1,188	-	-	1,188	0.00%	
2022-300-62621		Employee mileage	2,674	480	-	2,194	17.94%	
2022-300-62650		Employee lodging	-	1,860	-	(1,860)		
2022-300-62710		Rent expense	6,601	-	-	6,601	0.00%	
2022-300-62800		Internal service charges expenditure	35,236	-	-	35,236	0.00%	
2022-300-64300		Client Assist: Program wages	-	599	-	(599)		
2022-300-64400		Client Assist: Support services	-	6,986	-	(6,986)		
2022-300-95000		Contingency	14,854	-	-	14,854	0.00%	
OPI								
2023-300-42200		Program revenue (including Fees)	-	8	-	(8)		
2023-300-43100		Contracts	-	(54,779)	-	54,779		Health Care Worker & Pilot
2023-300-43300		FedInd	(1,703,541)	-	-	(1,703,541)	0.00%	

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
2023-300-46210		Donations Received: Money	-	(721)	-	721		
2023-300-51000		Wages	397,053	118,930	-	278,123	29.95%	
2023-300-52000		Benefits	237,066	71,365	-	165,701	30.10%	
2023-300-61100		Supplies	8,435	-	-	8,435	0.00%	
2023-300-61300		Equipment (non-capitalized)	1,406	-	-	1,406	0.00%	
2023-300-62100		Professional Services	400,845	64,735	-	336,110	16.15%	
2023-300-62120		Marketing services	703	-	-	703	0.00%	
2023-300-62210		Printing/copying	1,616	0	-	1,616	0.02%	
2023-300-62220		Postage	562	71	-	491	12.63%	
2023-300-62300		Software	2,214	-	-	2,214	0.00%	
2023-300-62400		Telephone/internet	3,163	-	-	3,163	0.00%	
2023-300-62600		Travel and training	-	3,982	-	(3,982)		
2023-300-62610		Trainers	2,812	-	-	2,812	0.00%	
2023-300-62621		Employee mileage	6,326	301	-	6,025	4.76%	
2023-300-62700		Facility and Utilities	-	380	-	(380)		
2023-300-62710		Rent expense	15,617	5,555	-	10,062	35.57%	
2023-300-62800		Internal service charges expenditure	83,373	29,652	-	53,721	35.57%	
2023-300-64400		Client Assist: Support services	-	4,655	-	(4,655)		
2023-300-95000		Contingency	35,146	-	-	35,146	0.00%	

MEALS ON WHEELS

2024-300-42200	Program revenue (including Fees)	(240,000)	(255,094)	-	15,094	106.29%	Reallocation/corrections with budget
2024-300-42800	Internal service charges revenue	-	-	-			
2024-300-43200	FedDir	(87,000)	-	-	(87,000)	0.00%	
2024-300-43300	FedInd	(1,654,000)	-	-	(1,654,000)	0.00%	
2024-300-43400	State	-	(58,655)	-	58,655		
2024-300-43500	Local	-	(2,000)	-	2,000		
2024-300-46200	Donations	-	(696)	-	696		
2024-300-46210	Donations Received: Money	(168,646)	(13,869)	-	(154,777)	8.22%	
2024-300-46240	Donations Received: Private Grants	(90,000)	-	-	(90,000)	0.00%	
2024-300-46700	Matching Contributions	(8,064)	-	-	(8,064)	0.00%	
2024-300-46900	Misc Revenue	(20,462)	-	-	(20,462)	0.00%	
2024-300-51000	Wages	543,078	112,178	-	430,900	20.66%	
2024-300-52000	Benefits	318,991	80,326	-	238,665	25.18%	
2024-300-61100	Supplies	8,500	2,142	-	6,358	25.20%	
2024-300-61200	Supplies: Volunteer recognition	13,000	-	-	13,000	0.00%	
2024-300-61300	Equipment (non-capitalized)	2,342	-	-	2,342	0.00%	

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
2024-300-62100		Professional Services	1,200,000	310,808	-	889,192	25.90%	
2024-300-62120		Marketing services	2,000	381	-	1,619	19.03%	
2024-300-62130		Insurance services	2,000	913	-	1,087	45.67%	
2024-300-62140		Banking services	1,000	100	-	900	10.03%	
2024-300-62210		Printing/copying	7,500	1,326	-	6,174	17.67%	
2024-300-62220		Postage	1,200	163	-	1,037	13.61%	
2024-300-62300		Software	7,750	-	-	7,750	0.00%	
2024-300-62400		Telephone/internet	15,000	3,438	-	11,562	22.92%	
2024-300-62500		Memberships/Dues	1,200	-	-	1,200	0.00%	
2024-300-62600		Travel and training	-	4,163	-	(4,163)		
2024-300-62610		Trainers	5,000	-	-	5,000	0.00%	
2024-300-62621		Employee mileage	-	7,421	-	(7,421)		
2024-300-62622		Company automobile	12,000	-	-	12,000	0.00%	
2024-300-62623		Other employee travel	16,000	-	-	16,000	0.00%	
2024-300-62630		Volunteer travel	24,000	2,211	-	21,789	9.21%	
2024-300-62650		Employee lodging	-	861	-	(861)		
2024-300-62700		Facility and Utilities	-	904	-	(904)		
2024-300-62710		Rent expense	44,171	8,233	-	35,938	18.64%	
2024-300-62720		Facility maintenance svcs	3,200	2,866	-	334	89.56%	
2024-300-62800		Internal service charges expenditure	206,305	51,576	-	154,729	25.00%	

SPECIAL CONTRACTS SDS

2029-300-42100	Dues	-	(2,008)	-	2,008		
2029-300-43300	FedInd	(125,000)	-	-	(125,000)	0.00%	
2029-300-43400	State	-	(9,735)	-	9,735		
2029-300-43500	Local	-	(37,940)	-	37,940		
2029-300-46900	Misc Revenue	(30,000)	-	-	(30,000)	0.00%	
2029-300-61300	Equipment (non-capitalized)	141,000	-	-	141,000	0.00%	
2029-300-95000	Contingency	11,907	-	-	11,907	0.00%	

COMMUNITY SERVICES

2030-300-61100	Supplies	-	20	-	(20)		
2030-300-61300	Equipment (non-capitalized)	-	-	4,442	(4,442)		
2030-300-62120	Marketing services	-	30	-	(30)		

AMERICORP SENIORS

2031-300-43200	FedDir	(567,258)	-	-	(567,258)	0.00%	
2031-300-46210	Donations Received: Money	(5,000)	-	-	(5,000)	0.00%	
2031-300-46240	Donations Received: Private Grants	(46,126)	-	-	(46,126)	0.00%	
2031-300-46700	Matching Contributions	(30,000)	-	-	(30,000)	0.00%	
2031-300-46900	Misc Revenue	(6,943)	-	-	(6,943)	0.00%	

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
2031-300-51000		Wages	231,090	46,555	-	184,535	20.15%	
2031-300-52000		Benefits	158,044	35,372	-	122,672	22.38%	
2031-300-61100		Supplies	5,500	-	-	5,500	0.00%	
2031-300-61200		Supplies: Volunteer recognition	13,000	-	-	13,000	0.00%	
2031-300-61300		Equipment (non-capitalized)	2,342	-	-	2,342	0.00%	
2031-300-62120		Marketing services	1,000	-	-	1,000	0.00%	
2031-300-62130		Insurance services	2,982	-	-	2,982	0.00%	
2031-300-62210		Printing/copying	1,800	-	-	1,800	0.00%	
2031-300-62220		Postage	1,400	-	-	1,400	0.00%	
2031-300-62300		Software	1,800	-	-	1,800	0.00%	
2031-300-62400		Telephone/internet	2,500	-	-	2,500	0.00%	
2031-300-62610		Trainers	7,500	-	-	7,500	0.00%	
2031-300-62621		Employee mileage	4,000	-	-	4,000	0.00%	
2031-300-62630		Volunteer travel	30,000	-	-	30,000	0.00%	
2031-300-62710		Rent expense	14,040	-	-	14,040	0.00%	
2031-300-62720		Facility maintenance svcs	500	-	-	500	0.00%	
2031-300-62800		Internal service charges expenditure	58,110	-	-	58,110	0.00%	
FOSTER GRANDPARENTS								
2032-300-42200		Program revenue (including Fees)	-	(32,146)	-	32,146		
2032-300-61200		Supplies: Volunteer recognition	-	917	-	(917)		
2032-300-62130		Insurance services	-	1,000	-	(1,000)		
2032-300-62500		Memberships/Dues	-	550	-	(550)		
2032-300-62600		Travel and training	-	29	-	(29)		
2032-300-62621		Employee mileage	-	19	-	(19)		
2032-300-62630		Volunteer travel	-	2,550	-	(2,550)		
2032-300-62800		Internal service charges expenditure	-	1,568	-	(1,568)		
2032-300-64300		Client Assist: Program wages	150,000	10,341	-	139,659	6.89%	
RSVP								
2033-300-42200		Program revenue (including Fees)	-	(38,272)	-	38,272		
2033-300-43500		Local	-	(1,000)	-	1,000		
2033-300-46100		Interest Revenue	-	(139)	-	139		
						-		
2033-300-61100		Supplies	-	124	-	(124)		
2033-300-61200		Supplies: Volunteer recognition	-	1,296	-	(1,296)		
2033-300-61300		Equipment (non-capitalized)	-	335	-	(335)		
2033-300-62100		Professional Services	-	1,650	-	(1,650)		
2033-300-62120		Marketing services	-	150	-	(150)		

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
2033-300-62130		Insurance services	-	289	-	(289)		
2033-300-62140		Banking services	-	278	-	(278)		
2033-300-62210		Printing/copying	-	216	-	(216)		
2033-300-62220		Postage	-	796	-	(796)		
2033-300-62400		Telephone/internet	-	21	-	(21)		
2033-300-62600		Travel and training	-	1,377	-	(1,377)		
2033-300-62621		Employee mileage	-	466	-	(466)		
2033-300-62630		Volunteer travel	-	661	-	(661)		
2033-300-62700		Facility and Utilities	-	140	-	(140)		
2033-300-62710		Rent expense	-	3,510	-	(3,510)		
2033-300-62800		Internal service charges expenditure	-	10,780	-	(10,780)		

SENIOR COMPANIONS

2034-300-42200	Program revenue (including Fees)	-	(30,171)	-	30,171		
2034-300-46210	Donations Received: Money	-	(300)	-	300		
2034-300-61100	Supplies	-	49	-	(49)		
2034-300-61200	Supplies: Volunteer recognition	-	179	-	(179)		
2034-300-62100	Professional Services	-	71	-	(71)		
2034-300-62130	Insurance services	-	800	-	(800)		
2034-300-62621	Employee mileage	-	666	-	(666)		
2034-300-62630	Volunteer travel	-	4,497	-	(4,497)		
2034-300-62800	Internal service charges expenditure	-	2,179	-	(2,179)		
2034-300-64300	Client Assist: Program wages	-	6,195	-	(6,195)		

VETERANS

2038-300-43100	Contracts	-	(84,500)	-	84,500		
2038-300-43300	FedInd	(207,500)	-	-	(207,500)	0.00%	
2038-300-43400	State	(114,112)	(10,789)	-	(103,323)	9.45%	
2038-300-46240	Donations Received: Private Grants	(4,000)	-	-	(4,000)	0.00%	
2038-300-46700	Matching Contributions	(44,000)	-	-	(44,000)	0.00%	
2038-300-46900	Misc Revenue	(70,564)	-	-	(70,564)	0.00%	
2038-300-51000	Wages	204,881	47,401	-	157,480	23.14%	
2038-300-52000	Benefits	137,866	37,174	-	100,692	26.96%	
2038-300-61100	Supplies	2,000	113	-	1,887	5.66%	
2038-300-61300	Equipment (non-capitalized)	7,026	214	-	6,812	3.04%	
2038-300-62100	Professional Services	500	142	-	358	28.43%	
2038-300-62110	Legal services	100	-	-	100	0.00%	

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
2038-300-62120		Marketing services	1,000	-	-	1,000	0.00%	
2038-300-62210		Printing/copying	850	288	-	562	33.90%	
2038-300-62220		Postage	75	-	-	75	0.00%	
2038-300-62300		Software	1,350	-	-	1,350	0.00%	
2038-300-62400		Telephone/internet	5,000	-	-	5,000	0.00%	
2038-300-62500		Memberships/Dues	600	-	-	600	0.00%	
2038-300-62610		Trainers	5,000	-	-	5,000	0.00%	
2038-300-62621		Employee mileage	500	430	-	70	85.94%	
2038-300-62700		Facility and Utilities	-	84	-	(84)		
2038-300-62710		Rent expense	16,742	2,414	-	14,328	14.42%	
2038-300-62721		Janitorial Service	3,000	510	-	2,490	17.00%	
2038-300-62800		Internal service charges expenditure	47,279	11,820	-	35,459	25.00%	
2038-300-95000		Contingency	21,155	-	-	21,155	0.00%	

SPECIAL CONTRACTS CSP

2039-300-42200		Program revenue (including Fees)	-	(44,729)	-	44,729		
2039-300-43100		Contracts	(510,240)	-	-	(510,240)	0.00%	
2039-300-43400		State	-	(5,000)	-	5,000		
2039-300-43500		Local	-	(33,500)	-	33,500		
2039-300-46900		Misc Revenue	(6,206)	-	-	(6,206)	0.00%	
2039-300-51000		Wages	316,477	38,300	-	278,177	12.10%	
2039-300-52000		Benefits	236,757	39,391	-	197,366	16.64%	
2039-300-61100		Supplies	1,000	14	-	986	1.39%	
2039-300-61300		Equipment (non-capitalized)	5,142	-	-	5,142	0.00%	
2039-300-62100		Professional Services	20,523	3,000	-	17,523	14.62%	
2039-300-62120		Marketing services	500	450	-	50	90.06%	
2039-300-62130		Insurance services	500	-	-	500	0.00%	
2039-300-62210		Printing/copying	1,200	11	-	1,189	0.94%	
2039-300-62220		Postage	500	2	-	498	0.35%	
2039-300-62300		Software	2,250	-	-	2,250	0.00%	
2039-300-62400		Telephone/internet	2,200	35	-	2,165	1.57%	
2039-300-62610		Trainers	500	-	-	500	0.00%	
2039-300-62621		Employee mileage	2,500	1,289	-	1,211	51.55%	
2039-300-62700		Facility and Utilities	-	114	-	(114)		
2039-300-62710		Rent expense	2,653	663	-	1,990	25.00%	
2039-300-62800		Internal service charges expenditure	84,337	21,084	-	63,253	25.00%	
2039-300-95000		Contingency	13,571	-	-	13,571	0.00%	

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
COMMUNITY & ECONOMIC DEVELOPMENT								
2070-200-62120		Marketing services	-	380	-	(380)		
AAMPO								
	CED							
2071-200-43400		State	(259,441)	-	-	(259,441)	0.00%	
2071-200-46900		Misc Revenue	(3,782)	-	-	(3,782)	0.00%	
2071-200-51000		Wages	128,707	23,989	-	104,718	18.64%	
2071-200-52000		Benefits	50,269	12,740	-	37,529	25.34%	
2071-200-61100		Supplies	1,500	123	-	1,377	8.22%	
2071-200-61300		Equipment (non-capitalized)	1,162	394	-	768	33.88%	
2071-200-62100		Professional Services	862,877	361,999	-	500,878	41.95%	
2071-200-62110		Legal services	500	-	-	500	0.00%	
2071-200-62120		Marketing services	1,000	-	-	1,000	0.00%	
2071-200-62210		Printing/copying	1,000	53	-	947	5.29%	
2071-200-62220		Postage	250	8	-	242	3.10%	
2071-200-62300		Software	2,500	84	-	2,416	3.36%	
2071-200-62400		Telephone/internet	618	7	-	611	1.06%	
2071-200-62500		Memberships/Dues	1,000	-	-	1,000	0.00%	
2071-200-62600		Travel and training	-	509	-	(509)		
2071-200-62610		Trainers	4,000	-	-	4,000	0.00%	
2071-200-62621		Employee mileage	2,000	4	-	1,996	0.18%	
2071-200-62700		Facility and Utilities	-	513	-	(513)		
2071-200-62710		Rent expense	5,209	1,302	-	3,907	25.00%	
2071-200-62720		Facility maintenance svcs	1,000	-	-	1,000	0.00%	
2071-200-62800		Internal service charges expenditure	31,805	7,951	-	23,854	25.00%	
2071-200-95000		Contingency	59,000	-	-	59,000	0.00%	
CAMPO								
2072-200-43400		State	(306,993)	-	-	(306,993)	0.00%	
2072-200-46900		Misc Revenue	(3,782)	-	-	(3,782)	0.00%	
2072-200-51000		Wages	135,706	25,285	-	110,421	18.63%	
2072-200-52000		Benefits	58,562	11,657	-	46,905	19.90%	
2072-200-61100		Supplies	1,500	282	-	1,218	18.78%	
2072-200-61300		Equipment (non-capitalized)	1,162	-	-	1,162	0.00%	
2072-200-62100		Professional Services	877,877	4,564	-	873,313	0.52%	
2072-200-62110		Legal services	500	-	-	500	0.00%	

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
2072-200-62120		Marketing services	1,000	-	-	1,000	0.00%	
2072-200-62210		Printing/copying	1,000	58	-	942	5.77%	
2072-200-62220		Postage	250	1	-	249	0.25%	
2072-200-62300		Software	2,500	-	-	2,500	0.00%	
2072-200-62400		Telephone/internet	700	-	-	700	0.00%	
2072-200-62500		Memberships/Dues	1,000	150	-	850	15.00%	
2072-200-62600		Travel and training	-	305	-	(305)		
2072-200-62610		Trainers	4,000	-	-	4,000	0.00%	
2072-200-62621		Employee mileage	2,000	167	-	1,833	8.33%	
2072-200-62700		Facility and Utilities	-	488	-	(488)		
2072-200-62710		Rent expense	8,374	1,695	-	6,679	20.24%	
2072-200-62720		Facility maintenance svcs	1,000	-	-	1,000	0.00%	
2072-200-62721		Janitorial Service	2,200	420	-	1,780	19.09%	
2072-200-62800		Internal service charges expenditure	31,805	7,951	-	23,854	25.00%	
2072-200-95000		Contingency	78,375	-	-	78,375	0.00%	
PLANNING								
2076-200-42200		Program revenue (including Fees)	-	(14,658)	-	14,658		
2076-200-62300		Software	-	-	354	(354)		
TRANSPORTATION PLANNING								
2077-200-42100		Dues	(108,000)	(98,053)	-	(9,947)	90.79%	
2077-200-42200		Program revenue (including Fees)	-	(62,095)	-	62,095		
2077-200-43100		Contracts	(312,025)	-	-	(312,025)	0.00%	
2077-200-43200		FedDir	(375,000)	-	-	(375,000)	0.00%	
2077-200-43400		State	(3,005,000)	-	-	(3,005,000)	0.00%	
2077-200-43500		Local	(225,000)	-	-	(225,000)	0.00%	
2077-200-46700		Matching Contributions	(600,000)	-	-	(600,000)	0.00%	
2077-200-46900		Misc Revenue	(8,611)	-	-	(8,611)	0.00%	
2077-200-51000		Wages	516,287	55,365	-	460,922	10.72%	
2077-200-52000		Benefits	265,162	37,685	-	227,477	14.21%	
2077-200-61100		Supplies	3,500	50	-	3,450	1.44%	
2077-200-61300		Equipment (non-capitalized)	16,394	-	-	16,394	0.00%	
2077-200-62100		Professional Services	3,582,500	46,428	-	3,536,072	1.30%	
2077-200-62110		Legal services	1,000	-	-	1,000	0.00%	
2077-200-62120		Marketing services	1,500	-	-	1,500	0.00%	
2077-200-62210		Printing/copying	2,900	-	-	2,900	0.00%	
2077-200-62220		Postage	100	-	-	100	0.00%	
2077-200-62300		Software	4,695	288	-	4,407	6.13%	
2077-200-62400		Telephone/internet	2,394	-	-	2,394	0.00%	

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
2077-200-62500		Memberships/Dues	3,000	-	-	3,000	0.00%	
2077-200-62600		Travel and training	-	183	-	(183)		
2077-200-62610		Trainers	10,000	-	-	10,000	0.00%	
2077-200-62621		Employee mileage	8,000	62	-	7,938	0.77%	
2077-200-62710		Rent expense	19,388	4,847	-	14,541	25.00%	
2077-200-62721		Janitorial Service	1,000	-	-	1,000	0.00%	
2077-200-62800		Internal service charges expenditure	123,267	-	-	123,267	0.00%	
2077-200-95000		Contingency	172,488	-	-	172,488	0.00%	

COMMUNITY PLANNING

2078-200-42100	Dues	-	(84,632)	-	84,632		
2078-200-42200	Program revenue (including Fees)	-	(80,581)	-	80,581		
2078-200-43100	Contracts	-	(2,768)	-	2,768		
2078-200-61100	Supplies	-	248	-	(248)		
2078-200-61300	Equipment (non-capitalized)	-	170	-	(170)		
2078-200-62100	Professional Services	-	96,891	-	(96,891)		
2078-200-62120	Marketing services	-	20	-	(20)		
2078-200-62210	Printing/copying	-	85	-	(85)		
2078-200-62220	Postage	-	1	-	(1)		
2078-200-62300	Software	-	84	-	(84)		
2078-200-62400	Telephone/internet	-	62	-	(62)		
2078-200-62600	Travel and training	-	1,302	-	(1,302)		
2078-200-62700	Facility and Utilities	-	319	-	(319)		
2078-200-62710	Rent expense	-	588	-	(588)		
2078-200-62721	Janitorial Service	-	165	-	(165)		
2078-200-62800	Internal service charges expenditure	-	30,817	-	(30,817)		

RIDELINE

2081-200-42200	Program revenue (including Fees)	(12,000)	(14,154)	-	2,154	117.95%	
2081-200-43300	FedInd	(630,000)	-	-	(630,000)	0.00%	
2081-200-43400	State	(14,000,000)	(3,486,023)	-	(10,513,978)	24.90%	
2081-200-43500	Local	(252,000)	-	-	(252,000)	0.00%	
2081-200-46900	Misc Revenue	-	(876)	-	876		
2081-200-51000	Wages	983,832	193,723	-	790,109	19.69%	
2081-200-52000	Benefits	657,364	155,082	-	502,282	23.59%	
2081-200-61100	Supplies	8,000	2,668	-	5,333	33.34%	
2081-200-61300	Equipment (non-capitalized)	13,710	-	-	13,710	0.00%	
2081-200-61400	Furniture	5,000	-	-	5,000	0.00%	

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
2081-200-62100		Professional Services	12,000,000	2,645,199	-	9,354,801	22.04%	
2081-200-62110		Legal services	2,000	-	-	2,000	0.00%	
2081-200-62120		Marketing services	1,500	94	-	1,406	6.25%	
2081-200-62140		Banking services	1,000	240	-	760	23.96%	
2081-200-62210		Printing/copying	8,000	898	-	7,102	11.22%	
2081-200-62220		Postage	10,000	1,239	-	8,761	12.39%	
2081-200-62300		Software	174,280	-	-	174,280	0.00%	
2081-200-62400		Telephone/internet	10,000	769	-	9,231	7.69%	
2081-200-62500		Memberships/Dues	500	1,080	-	(580)	215.99%	
2081-200-62600		Travel and training	-	1,880	-	(1,880)		
2081-200-62610		Trainers	30,000	-	-	30,000	0.00%	
2081-200-62621		Employee mileage	2,000	173	-	1,827	8.64%	
2081-200-62700		Facility and Utilities	-	2,821	-	(2,821)		
2081-200-62710		Rent expense	55,786	13,946	-	41,840	25.00%	
2081-200-62800		Internal service charges expenditure	311,865	77,966	-	233,899	25.00%	
2081-200-67000		Resource Reserves	4,000	-	-	4,000	0.00%	
2081-200-95000		Contingency	615,163	-	-	615,163	0.00%	
2081-200-98282		Transfer to fund 2082	1,617,777	-	-	1,617,777	0.00%	

CED IMPROVEMENT PROJECTS

2082-200-48281		Transfer from fund 2081	(1,617,777)	-	-	(1,617,777)	0.00%	
2082-200-62610		Trainers	15,000	-	-	15,000	0.00%	

LENDING SERVICES ADMINISTRATION

Lending

5010-700-42200		Program revenue (including Fees)	(51,120)	(27,656)	-	(23,464)	54.10%	
5010-700-42800		Internal service charges revenue	(150,000)	-	-	(150,000)	0.00%	
5010-700-46900	3160 City	Misc Revenue	-	(162)	-	162		
5010-700-51000		Wages	76,400	14,296	-	62,104	18.71%	
5010-700-52000		Benefits	41,000	8,342	-	32,658	20.35%	
5010-700-61100		Supplies	500	890	-	(390)	177.92%	
5010-700-61300		Equipment (non-capitalized)	1,000	-	-	1,000	0.00%	
5010-700-62100		Professional Services	35,000	-	-	35,000	0.00%	
5010-700-62120		Marketing services	1,800	10	-	1,790	0.56%	
5010-700-62140		Banking services	3,332	-	-	3,332	0.00%	
5010-700-62210		Printing/copying	1,500	53	-	1,447	3.51%	
5010-700-62220		Postage	600	2	-	598	0.40%	
5010-700-62300		Software	3,450	-	-	3,450	0.00%	
5010-700-62400		Telephone/internet	1,500	7	-	1,493	0.44%	

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
5010-700-62600		Travel and training	-	526	-	(526)		
5010-700-62610		Trainers	1,500	-	-	1,500	0.00%	
5010-700-62621		Employee mileage	500	-	-	500	0.00%	
5010-700-62623		Other employee travel	-	2	-	(2)		
5010-700-62700		Facility and Utilities	-	125	-	(125)		
5010-700-62710		Rent expense	2,753	684	-	2,069	24.84%	
5010-700-62800		Internal service charges expenditure	18,911	4,728	-	14,183	25.00%	
5010-700-64200		Client Assist: Lending programs	100	-	-	100	0.00%	
5010-700-95000		Contingency	25,000	-	-	25,000	0.00%	

LENDING PROGRAMS-LOAN DISBURSMENTS

5020-000-42200		Program revenue (including Fees)	-	(4,900)	-	4,900		
	BEGRLF							
5021-700-46100		Interest Revenue	-	(42)	-	42		
5021-700-62140		Banking services	-	181	-	(181)		
	RDF 1-3							
5022-700-42200		Program revenue (including Fees)	-	(1,684)	-	1,684		
5022-700-46100		Interest Revenue	-	(211)	-	211		
5022-700-46110		Lending Program Interest revenue	-	(7,120)	-	7,120		
5022-700-62100		Professional Services	-	5,192	-	(5,192)		
5022-700-92000		Debt Interest	-	6,508	-	(6,508)		
	RDF 4							
5023-700-42200		Program revenue (including Fees)	-	(36)	-	36		
5023-700-46100		Interest Revenue	-	(47)	-	47		
5023-700-46110		Lending Program Interest revenue	-	(2,090)	-	2,090		
5023-700-62100		Professional Services	-	1,630	-	(1,630)		
5023-700-92000		Debt Interest	-	(2,631)	-	2,631		
	RMAP							
5024-700-46100		Interest Revenue	-	(10)	-	10		
5024-700-62100		Professional Services	-	344	-	(344)		
5024-700-62140		Banking services	-	345	-	(345)		
	LINCOLN CO URA							
5025-700-42200		Program revenue (including Fees)	-	(369)	-	369		
5025-700-46100		Interest Revenue	-	(4,057)	-	4,057		
5025-700-62100		Professional Services	-	26,511	-	(26,511)		
5025-700-62140		Banking services	-	0	-	(0)		
5025-700-62210		Printing/copying	-	0	-	(0)		
	CITY OF LINCOLN CITY							
5026-700-42200		Program revenue (including Fees)	-	(205)	-	205		
5026-700-46100		Interest Revenue	-	(1,198)	-	1,198		
5026-700-46110		Lending Program Interest revenue	-	(6,684)	-	6,684		

<u>FQA</u>	<u>Grant</u>	<u>Account</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available</u>	<u>% Used</u>	<u>Notes</u>
5026-700-62140		Banking services	-	0	-	(0)		
	EDA RLF							
5027-700-42200		Program revenue (including Fees)	-	(168)	-	168		
5027-700-46100		Interest Revenue	-	(6,073)	-	6,073		
5027-700-46110		Lending Program Interest revenue	-	(5,128)	-	5,128		
5027-700-62100		Professional Services	-	7,672	-	(7,672)		
5027-700-62140		Banking services	-	0	-	(0)		
5027-700-64200		Client Assist: Lending programs	-	165,664	-	(165,664)		
	EDA RLF CARES							
5028-700-42200		Program revenue (including Fees)	-	(2,552)	-	2,552		
5028-700-46100		Interest Revenue	-	(5,132)	-	5,132		
5028-700-46110		Lending Program Interest revenue	-	(972)	-	972		
5028-700-62140		Banking services	-	0	-	(0)		
	LINCOLN CO LOAN FUND							
5029-700-42200		Program revenue (including Fees)	-	(72)	-	72		
5029-700-46100		Interest Revenue	-	(3,793)	-	3,793		
5029-700-46110		Lending Program Interest revenue	-	(3,248)	-	3,248		
5029-700-62100		Professional Services	-	7,113	-	(7,113)		
5029-700-62140		Banking services	-	0	-	(0)		
	BIF							
5030-700-46100		Interest Revenue	-	(970)	-	970		
5030-700-62100		Professional Services	-	970	-	(970)		
		TOTAL REVENUE		6,272,920				
		TOTAL EXPENDITURES		12,507,991				