



1400 Queen Ave SE • Suite 205 • Albany, OR 97322
(541) 967-8551 • FAX (541) 967-4651

**Loan Program Advisory Committee
AGENDA
Thursday, April 28, 2022**

1. **Agenda Review and Introductions** Chair Claire Hall

2. **Approval of Previous Meeting Minutes** (*Attachment A*) Chair Claire Hall

Minutes of the August 26, 2021 Loan Program Advisory Committee (LPAC) meeting will be reviewed for approval.

ACTION: Motion to approve the August 26, 2021 LPAC meeting minutes.

3. **Review and approve LPAC Membership & 2022 Meeting Calendar** (*Attachment B1-B2*)
Staff Sandra Easdale

ACTION: Motion to approve LPAC Membership and 2022 Meeting Calendar.

4. **Review and appoint new Loan Review Subcommittee (LRS) Members**
(*Attachment C1-C2*) Staff Sandra Easdale

Staff will discuss new member for vacancy in Lincoln County and LRS membership roster.

ACTION: Motion to appoint new LRS Member.

5. **Lending Activities** Staff Sandra Easdale

ACTION: Information only, no action needed.

MEMBER GOVERNMENTS — COUNTIES: Benton, Lincoln, and Linn **CITIES:** Adair Village, Albany, Brownsville, Corvallis, Depoe Bay, Halsey, Harrisburg, Lebanon, Lincoln City, Lyons, Millersburg, Monroe, Newport, Philomath, Scio, Siletz, Sweet Home, Tangent, Toledo, Waldport, Yachats **OTHER:** Confederated Tribes of Siletz Indians, and Port of Newport

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**OREGON CASCADES WEST COUNCIL OF GOVERNMENTS
LOAN PROGRAM ADVISORY COMMITTEE MEETING
DRAFT MINUTES**

Thursday, August 26, 2021

Attendees: Commissioner Claire Hall, Commissioner Pat Malone, Councilor Alan Rowe, Mayor Jim Lepin, and Alysia Rodgers

Staff: Ryan Vogt, Jenny Glass, Sandra Easdale, Didi Aho, and Emma Chavez

1. Agenda Review & Introductions

Meeting called to order at 11:00 am by Chair Claire Hall. Introductions were conducted.

2. Approval of February 25, 2021 Meeting Minutes

ACTION: Commissioner Pat Malone made a motion to approve the February 25, 2021 meeting minutes as presented. Mayor Jim Lepin seconded the motion. Motion passed.

3. EDA De-Federalization

Staff Sandra Easdale reported that at the February meeting, Staff reported that EDA was offering certain funds that qualified to be DE federalized. At that time, the program was not ready to move forward with a formal process. At this time, the program is ready to move forward and is requesting the LPAC's recommendation to the OCWCOG Board to approve a Resolution requesting EDA's federal interest release of qualified RLF loan funds.

The OCWCOG Business Lending consists of one RLF Loan Program. Once the De federalized funds are released, Business Lending will be able to utilize the funds for other economic purposes if need be, as well as for reporting requirements. The program also has CARES RLF funds received a year and a half ago that will continue to be federalized.

Councilor Alan Rowe asked if this is the initial funds received or the interest off of those funds that would be De federalized. Easdale clarified that it is a collaboration of the interest received as well as funds that initially received.

ACTION: Councilor Alan Rowe moved to recommend the De Federalized resolution to the OCWCOG Board of Directors. Mayor Jim Lepin seconded the Motion. Motion carried.

4. Lending Activities

Staff Sandra Easdale provided an update on lending activities.

LOAN PROGRAM ADVISORY COMMITTEE - 2022

Chair Claire Hall
Commissioner, Lincoln County
541-265-4100
541-265-4176 (fax)
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Pat Malone
Commissioner, Benton County
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Corvallis, OR 97330
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Sherrie Sprenger
Commissioner, Linn County
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Albany, OR 97321
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Vice Chair Jim Lepin
Mayor, Millersburg
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Alysia Rodgers
EDC, Lebanon
541-258-4256
925 Main Street
Lebanon OR 97355
arodgers@ci.lebanon.or.us

Vacant
[CED Committee Chair](#)

Staff:

Jenny Glass	924-8458	Ext 301 CED Director
Sandra Easdale	924-8460	Ext 210 Senior Loan Officer
Didi Aho	812-1920	Ext 288 Loan Assistant
Emma Chavez	967-8551	Ext 202 Operations Supervisor

UPDATED 1/29/2021



2022

**Loan Program Advisory Committee
Potential Meeting Schedule**

The meetings take place directly after the COG Executive Committee meetings, from 11:00 – 11:30 pm.

April 28

June 23

August 25

October 27

via ZOOM Video Conference or
Cascades West Center
1400 Queen Avenue, SE
2nd Floor, Large Conference Room
Albany, OR 97322

The meeting locations are wheelchair accessible. If you need special assistance please contact Oregon Cascades West Council of Governments at 541-967-8720, forty-eight (48) hours prior to the meeting.



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MEMORANDUM

DATE: April 28, 2022
TO: Loan Program Advisory Committee
FROM: Sandra Easdale, Sr. Loan Officer
RE: **Loan Review Subcommittee Appointees**

Background: It is the responsibility of the Loan Review Subcommittee (LRS) to review and make recommendation on OCWCOG business loan applications submitted by the Loan Program Loan Officer. LRS recommendations will be provided to the OCWCOG Executive Director, who will approve or decline the applications.

The LRS bylaws state that the Subcommittee shall consist of seven (7) members, appointed by the Loan Program Advisory Committee. Membership shall include a commercial lender from each of Linn, Benton, and Lincoln Counties; one (1) elected official LPAC member; and three (3) individuals from Linn, Benton, and Lincoln Counties representing various business and industry sectors.

Request: Staff is requesting the appointment of the following member to serve on the Loan Review Subcommittee (LRS).

Lincoln County: Jedd Fly, Oregon Coast Bank

Loan Review Subcommittee Current Members

Linn County: Jennifer Meltzer, Key Bank

Benton County: Darin McLemore, Citizens Bank

Elected Official LPAC Member - **Chair:** Claire Hall

Linn County: John Pascone, President, Albany-Millersburg Economic Development Corporation (AMDEC)

Benton County: Kate Porsche, Manager, Corvallis/Benton County Economic Development Office

Lincoln County: Paul Schuytema, Executive Director, Economic Development Alliance of Lincoln County

Bio for Jedd Fly:



Jedd Fly is an experienced banker of nearly 12 years. He has worked for Oregon Coast Bank in Lincoln City, Oregon for almost five years. Driven by the relationships developed in his community, he takes pride in providing the best experience possible.

As a Loan Officer and Branch Manager, his goals include providing for the financial and banking needs of a community that evolves from rural, to nearly urban, seasonally due to tourism.

In addition to his primary job functions, Jedd has been recognized by several organizations for his commitment to volunteer service that benefits the youth and businesses of Lincoln City area. He is a member of the Kiwanis Club of Lincoln City (Board Member, VP-Elect), Oregon Coast Community College's SBDC Advisory Committee (Committee Member), SOLVE Beach Clean-Up (Oregon Coast, Beach Captain), Lincoln City Chamber of Commerce (Business Member), Lincoln County COVID-19 Recovery Group (Participant); and formerly: Charter Organization Representative for three Boy Scouts of America Packs and Troops for more than four years in Lincoln City, and more than 10 years total with the organization.

Loan Review Subcommittee Members

The Loan Review Sub-Committee bylaws state that a minimum of 7 members of the Subcommittee shall be appointed by LPAC and shall include:

Linn County Commercial Lender
Benton County Commercial Lender
Lincoln County Commercial Lender

Elected Official Loan Program Advisory Committee Member

Linn County Business/Industry Representative
Benton County Business/Industry Representative
Lincoln County Business/Industry Representative

Roster - 2022

Linn County – Jennifer Meltzer – Key Bank
jennifer_meltzer@keybank.com

Benton County – Darrin McLemore – Citizens Bank
dmclemore@citizensbank.com

Lincoln County – Jedd Fly – Oregon Coast Bank
jedd@oregoncoastbank.com

Elected Official – LPAC Member:
LPAC **(CHAIR)** – Claire Hall, Commissioner, Lincoln County
cehall@co.lincol.or.us
(Calls the meeting to order)

Linn County – John Pascone, President of
Albany-Millersburg Economic Development Corporation (AMDEC)
pasconj@peak.org

Benton County – Kate Porsche,
Economic Development Manager, City of Corvallis
kate.prosche@corvallisoregon.gov

Lincoln County – Paul Schuytema
Executive Director of Economic Development Alliance
paul@businesslincolncounty.com