



Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County • Benton County • Oregon Department of Transportation

Policy Board Meeting Agenda

Date:	Wednesday, February 26, 2020
Time:	2:30 to 4:30 pm
Location:	OCWCOG Albany Office, Upstairs Conference Room 1400 Queen Ave SE, Albany OR
Contact:	Dana Nichols, Transportation Planner

- 1. 2:30 Call to Order, Agenda Review, and Introductions Chair Beyerl**
- 2. 2:35 Election of Officers Chair**
- 3. 2:45 Public Comment Chair**
- 4. 2:50 Approval of Meeting Minutes Chair**
December 12, 2019 Joint Board and TAC Minutes (Attachment A)
ACTION: Approve Minutes
- 5. 3:00 Active Transportation Plan Staff**
At the February TAC meeting, a budget, timeline, and scope of work for an AAMPO region Active Transportation Plan was recommended for approval by the Policy Board.
ACTION: Approval
- 6. 3:30 MTIP/STIP Amendments (Attachment B) Staff**
K22004 is a project that will be listed in the 21-24 STIP, and ODOT has requested that the Preliminary Engineering phase of the project be advanced to the 18-21 STIP. K22105 is a new project for the 18-21 STIP to update guardrails on I-5.
ACTION: Approval
- 7. 3:45 Discussion of Other Work Items Staff**
-UPWP
-Joint PB April Meeting
ACTION: Discussion
- 8. 4:00 Jurisdictional Updates All**
ACTION: Discussion
- 9. 4:30 Adjourn**

The meeting location is accessible to persons with disabilities. Sign language, interpreter services or other accommodations can also be provided by contacting Emma Chavez at least 48 hours prior to the meeting. Emma can be reached at 541-967-8551 (TTY/TTD 711) or echavez@ocwcog.org.

**ALBANY METROPOLITAN PLANNING ORGANIZATION
JOINT POLICY BOARD AND TECHNICAL ADVISORY COMMITTEE
DRAFT MEETING MINUTES
Wednesday, December 12, 2019
2:30 – 4:30 pm
Oregon Cascades West Council of Governments
Upstairs Conference Room / 1400 Queen Ave. SE, Albany**

DRAFT MINUTES

Members Attending: Chris Bailey, John Sullivan, Janelle Booth, James Feldmann, Savannah Crawford, Pat Malone, Dave Beyerl, Darrin Lane, Georgia Edwards, Chuck Knoll, Walt Perry, Roger Nyquist, and Greg Jones

Guests: Ron Irish

Staff: Dana Nichols, and Emma Chavez

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order, Agenda Review, and Introductions	Called to order 3:34 pm. Introductions were conducted.	STIP Amendment added to agenda.
2. Public Comments		There were no public comments.
Addition to Agenda: STIP Amendment	<p>1. K21467 OR99E: Birdfoot Drive - Harrisburg</p> <p>Request: Approval of a TIP Adjustment request for project 21476: OR99E, Birdfoot Drive – Harrisburg to add \$250,000 to the Construction phase, with funds coming from Statewide Chip Seal.</p> <p>2. K20221: Area 4 and 5 Signal Enhancements</p> <p>The Oregon Department of Transportation (ODOT) has requested an amendment to the Transportation Improvement Program (TIP) for the region. The request is to combine K20199 into K20221: <i>Area 4 and 5 Signal Enhancements</i>. The new name of the combined project will be <i>Albany and Corvallis Signal Improvements</i>.</p>	Consensus on approval of TIP amendment requests.

	Nichols noted that the project numbers do not match the description. She will verify the numbers with ODOT.	
3. Policy Board Minutes from October 23, 2019 and TAC Minutes from November 14, 2019.	<p>October 23, 2019 Policy Board meeting minutes – no edits.</p> <p>November 14, 2019 TAC meeting minutes – Add Janelle Booth to Members Present. Jurisdictional Updates, title “ODOT” instead of “James Feldmann”. Change reference to 99W Regional Transit project to “future” service.</p>	<p>Consensus to approve the October 23, 2019 Policy Board minutes.</p> <p>Consensus to approve the November 14, 2019 TAC meeting minutes with corrections.</p>
4. AAMPO Policy Board and TAC Meeting Schedule 2020	Staff Dana Nichols reviewed the 2020 meeting calendar. She noted that meetings around the holidays may need to be rescheduled. Members agreed that the TAC and Policy Board reoccurrence continues to work well. Members also agreed to continue to hold an end of the year joint TAC and Board meeting. It was noted that some corrections needed to be made to the TAC meeting dates. Staff will update the calendar and resend to members.	
5. AAMPO Financial Update Memo	<p>ODOT is reconciling all the finances for the MPOs, back to 2014. Staff provided a memo with the final agreed upon accounting between ODOT and AAMPO. Nichols reviewed the memo with members. She noted that the PL numbers did not originally include the Albany Bus Barn project, as that was a separate IGA, expenses from which were not reported to the MPO until recently.</p> <p>The current balances for PL and 5303 funds are as follows:</p> <ul style="list-style-type: none"> ➤ PL total savings \$160,952.29 ➤ 5303 total savings \$154,458.55 <p>Members have been discussing how to spend its PL funds. AAMPO is staffed in a way that it can take on additional projects. The TAC has been tasked with working to develop projects that fit within the MPO goals. These will be included in the UPWP.</p>	Informational only.
6. STBG Allocation Policy Discussion	Nichols stated that the TAC and Board agreed to hold a joint discussion on the allocation policy for STBG funds. No action is necessary at this time because these policies were already allocated	<p>Staff to Review/Add:</p> <ul style="list-style-type: none"> • Policy definitions • Project eligibility

	<p>for the most recent TIP, however the conversation will be added to the folder for the 24-27 TIP conversation.</p> <p>Nichols stated that the major issues that came up during the process were: a struggle to figure out where projects fell on the criteria, and prioritizing preservation vs modernization projects.</p> <p>Members discussed and had the following feedback:</p> <ul style="list-style-type: none"> • Although many projects were preservation, the projects selected were those that needed to be completed • Many projects are a blend of preservation and modernization • Modernization projects are tied to requirements • Unsure if there is a need to change the policy • Could add language “give preference when appropriate” • There have not been any projects of purely adding capacity • Concerns that projects that were solely preservation, score higher than modernization • Modify the policy to include current ADA and stormwater rules • Scores may not reflect projects appropriately • Consider RTP vs non-RTP projects • Look for funding outside of the MPO • Will not want to overweigh modernization projects due to their high cost (find balance) <p>Commissioner Roger Nyquist advised that these processes have been new to members, as AAMPO is a new MPO. Members focused on creating maximum flexibility to do what made sense at the time. He went on to state that if the process is not broken, there is no need to fix it, adding that if the MPO funded projects that it shouldn't have, then a solution needs to be found. Otherwise, there is no reason to make changes.</p> <p>Chris Bailey noted that RTP projects address future congestion and alternative modes, but most of the projects the City of Albany is suggesting are preservation projects (arterials and collectors), and she is unsure if the RTP has a bucket of preservation projects. Bailey</p>	<p>connection to RTP</p> <ul style="list-style-type: none"> • ADA and storm water requirements • Criteria for leveraging other dollars
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	<p>advised that there is a potential for projects to score lower when adding the RTP component.</p> <p>Savannah Crawford noted that it's important to understand the RTP criteria to ensure the two processes and requirements align.</p> <p>Members requested that Staff do further research to understand the role of RTP projects in STBG funding allocation.</p>	
<p>7. FY2021 Unified Planning Work Program (UPWP) Draft Review</p>	<p>Nichols noted that AAMPO is receiving less PL funds the coming year. The federal government has not reduced allocation to the MPO, however, ODOT has made 10% reduction across the board as a conservative approach to their budget considering the recent financial stress at the federal level. It is unclear at this time whether or not any additional funding will be received at a later date. The FHWA PL funds were reduced, however the 5303 (transit) funds were not. The reductions affect all MPOs across the state. Beyerl stated that it's important to keep an eye on these reductions before it becomes an issue. Nichols went on to review the tasks in the draft UPWP.</p> <p>Feedback:</p> <ul style="list-style-type: none"> • Keep in mind reduction of funds, when considering spending • Keep in mind to have a buffer in future funds • Show staff and consultant work separately 	
<p>8. Discussion of Other Work Items</p>	<p>OTC Meeting, Tuesday, December 17th – Nichols noted that CWACTION and MPO Chairs have been invited to attend. Chair Beyerl, Georgia Edwards, Walt Perry, and Pat Malone will be attending. Nichols noted that MPO staff will be there as well. Suggestions to discuss at the meeting included; gas tax system and fuel efficient vehicles, cap & trade, and bike fee registration.</p> <p>Joint MPO Board meeting, Wednesday, January 22nd – Discussions will include Hwy 20 and the potential merging of AAMPO/CAMPO. Members agreed that it's a good discussion to have ahead of the 2020 Census, and to discuss the pros and cons. It was requested that staff prepare a document of what the STBG levels for each MPO has been for the last couple of years.</p>	

	UPWP Review, Thursday, February 20 th – Staff, ODOT, and FHWA will hold a review of AAMPOs UPWP. Members are welcome to attend and provide input.	
9. Jurisdictional Updates	<p>Millersburg – Don Miller resigned from council, and John Sullivan will be finishing the AAMPO appointment.</p> <p>Linn County – ODOT is updating its STIP and it is affecting the status on Gold Fish Farm Road bridge project. It is not expected to have an IGA with ODOT until March/April of 2021.</p>	
10. Adjournment		Meeting adjourned at 3:05 pm.

MEMORANDUM

Oregon Cascades West Council of Governments
 Community & Economic Development
 1400 Queen Avenue, Suite 205
 Albany, Oregon 97322



To: AAMPO Policy Board
From: Dana Nichols, AAMPO Staff
Date: February 18, 2020
Re: STIP Adjustment Requests: 22004 – Salem Avenue; 22004 – I-5 Guardrail Upgrades

1. K22004 Salem Avenue: Cox Creek Bridge

Request: *Approval of a TIP Adjustment request for project 22004: Salem Avenue: Cox Creek Bridge to advance Preliminary Engineering from the draft 21-24 STIP to the 18-21 STIP.*

The Oregon Department of Transportation (ODOT) has requested an amendment to the Transportation Improvement Program (TIP) for the region. The request is to advance Preliminary Engineering for K22004, Salem Avenue: Cox Creek Bridge from the 21-24 draft STIP to the 18-21 STIP. The project will repair issues with the Cox Creek Bridge associated with erosion near the bridge supports, as well as repair any cracks in the bridge supports.

Any revisions to the TIP must follow the procedures set forth by the approved document. In this case, the request falls under a “TIP Adjustment” because this is a new project that does not significantly affect existing roadway capacity, vehicle volumes, or travel speeds. TIP Adjustments require approval of the MPO Policy Board at a public meeting, but do not require the 30-day comment period.

The project summary is attached.

2. K22105: I-5 Guardrail Upgrades

The Oregon Department of Transportation (ODOT) has requested an amendment to the Transportation Improvement Program (TIP) for the region. The request is to add a new project to the 18-21 STIP that would update guardrails on I-5 to current standards. The location of the work is on I-5 North Bound and South Bound from MP175.8-MP281.7.

Any revisions to the TIP must follow the procedures set forth by the approved document. In this case, the request falls under a “TIP Adjustment” because this is a new project that does not significantly affect existing roadway capacity, vehicle volumes, or travel speeds. TIP Adjustments require approval of the MPO Policy Board at a public meeting, but do not require the 30-day comment period.

The project summary and project site map are attached.



Statewide Transportation Improvement Program
Amendment Project Summary

Key Number: 22105 2018-2021 STIP
Project Name: I-5 guardrail upgrades (DRAFT AMENDMENT PROJECT)

Project Overview			
Total Current Estimate	\$300,000.00	Description	Upgrading guardrail to current standards.
Responsible Region	2	Related Programs	
Project Status Date	1/30/2020	STIP Name	2018-2021 STIP
Project Status	UNAPPROVED	Administrator	MAINT
Monitor	NONCON	Applicant	ODOT
Bid Let Date		MPO	Central Lane MPO, Salem/Keizer Area MPO
Target Date		Constructor	
Award Date		Functional Class	RURAL INTERSTATE
Air Quality Approval Req.		Work Class	SAFETY AND TRAFFIC CONTROL
Air Quality Approval Date.		IGA #	
		Contract #	
Created On	1/30/2020	Created By	Hope Derrickson
Last Updated On	1/30/2020	Last Updated By	JOHN MAHER

Locations													
Route	Highway	MP Begin	MP End	Length	Street	City	County	ACT	Bridge	Reg	State Repr Dist	State Sen Dist	US Cngr Dist
I-5	001 PACIFIC HIGHWAY	175.80	281.70	105.90			VARIOUS	LANEACT, R1ACT		2	07, 18	04, 09	4, 5
I-5	001 PACIFIC HIGHWAY	175.80	281.70	105.90			VARIOUS	LANEACT, R1ACT		2	07, 18	04, 09	4, 5

Phases												
Ph	Phase Total Est. Cost	Original Auth Amount	Original Auth Date	Current Auth Amount	Current Auth Date	Current STIP Amount	Curr STIP Year	Initial STIP Amount	Init STIP Year	EA	Fed Aid ID	Status
OT	300,000.00	0.00		0.00		300,000.00	2020	300,000.00	2020			APPROVED
Tot	300,000.00	0.00		0.00		300,000.00		300,000.00				

Work Types					
Phase	Work Type	Percent of Phase	Work Type Amount	Opt Code	Option Desc
OT	PRESRV	100.00%	300,000.00	S	STATE PROJECT
	OT Totals	100.00%	300,000.00		
Grand Totals			300,000.00		

Financial Plan -- Target Amounts									
Phase	Funding Resp	STIP	Year	Use Hist Savings	Total Trgt Amt	Fed Trgt Amt	State Trgt Amt	Local Trgt Amt	Comment
OT	1R	2018-2021 STIP	2020		0.00	0.00	0.00	0.00	
OT Totals					0.00	0.00	0.00	0.00	
Grand Totals					0.00	0.00	0.00	0.00	



Statewide Transportation Improvement Program
Amendment Project Summary

Key Number: **22105** **2018-2021 STIP**

Project Name: **I-5 guardrail upgrades** **(DRAFT AMENDMENT PROJECT)**

Financial Plan -- Estimate / Actual Amounts									
Phase	Funding Resp	STIP	Year	Use Hist Savings	Total Est/Act Amt	Fed Est/Act Amt	State Est/Act Amt	Local Est/Act Amt	Comment
OT	1R	2018-2021 STIP	2020		300,000.00	276,660.00	23,340.00	0.00	
	OT Totals				300,000.00	276,660.00	23,340.00	0.00	
Grand Totals					300,000.00	276,660.00	23,340.00	0.00	

Fund Codes											
Phase	Fund Code	Description	ICA P	Percent of Phase	Total Amount	Federal Percent	Federal Amount	State Percent	State Amount	Local Percent	Local Amount
OT	ACPO	ADVANCE CONSTRUCT PR		100.00%	300,000.00	92.22%	276,660.00	10.78%	23,340.00	0.00%	0.00
	OT Totals				100.00%	300,000.00		276,660.00		23,340.00	
Grand Totals					300,000.00		276,660.00		23,340.00		0.00

Amendments						
Status Date	Amendment Num.	Status	Project Change Type	S/C	Key Number	Change Reason
1/30/20	18-21-3591	DRAFT	ADD PROJECT	TO	22105	Add new project to the 2018-2021 STIP, funding comes from K18476.

Selection Criteria: STIP	2018-2021 STIP	Key Number	22105	Project ID	41988
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Statewide Transportation Improvement Program
Project Summary

Key Number: **22004** **2021-2024 STIP**
Project Name: **Salem Avenue: Cox Creek bridge (Albany)** **(Draft STIP)**

Project Overview			
Total Current Estimate	\$823,100.00	Description	Repair bridge due to erosion near the bridge supports. Repair any cracks in the bridge supports.
Responsible Region	2	Related Programs	
Project Status Date	11/6/2019	STIP Name	2021-2024 STIP
Project Status	UNAPPROVED	Administrator	ODOT/LOCAL
Monitor	PSEDOC	Applicant	CITY OF ALBANY
Bid Let Date	7/4/2024	MPO	Albany Area MPO
Target Date		Constructor	CONTRACTOR PAYMENTS
Award Date		Functional Class	URBAN MINOR ARTERIAL
Air Quality Approval Req.		Work Class	STRUCTURES
Air Quality Approval Date.		IGA #	
		Contract #	
Created On	11/6/2019	Created By	RACHELLE NELSON
Last Updated On	12/10/2019	Last Updated By	AMANDA SANDVIG

Reference Documents [PROJECT DOCUMENTS](#)

Locations													
Route	Highway	MP Begin	MP End	Length	Street	City	County	ACT	Bridge	Reg	State Repr Dist	State Sen Dist	US Cngr Dist
					Salem Avenue	ALBANY	LINN	CWACT	43C08	2	15	08	4

Phases												
Ph	Phase Total Est. Cost	Original Auth Amount	Original Auth Date	Current Auth Amount	Current Auth Date	Current STIP Amount	Curr STIP Year	Initial STIP Amount	Init STIP Year	EA	Fed Aid ID	Status
PE	143,000.00	0.00		0.00		143,000.00	2021	143,000.00	2021			DRAFT
UR	5,600.00	0.00		0.00		5,600.00	2022	5,600.00	2022			DRAFT
CN	674,500.00	0.00		0.00		674,500.00	2024	674,500.00	2024			DRAFT
Tot	823,100.00	0.00		0.00		823,100.00		823,100.00				

Work Types					
Phase	Work Type	Percent of Phase	Work Type Amount	Opt Code	Option Desc
PE	BRIDGE	100.00%	143,000.00	L	LOCAL PROJECT
	PE Totals	100.00%	143,000.00		
UR	BRIDGE	100.00%	5,600.00	L	LOCAL PROJECT
	UR Totals	100.00%	5,600.00		
CN	BRIDGE	100.00%	674,500.00	L	LOCAL PROJECT
	CN Totals	100.00%	674,500.00		
Grand Totals			823,100.00		



Statewide Transportation Improvement Program
Project Summary

Key Number: 22004

2021-2024 STIP

Project Name: Salem Avenue: Cox Creek bridge (Albany)

(Draft STIP)

Financial Plan -- Target Amounts									
Phase	Funding Resp	STIP	Year	Use Hist Savings	Total Trgt Amt	Fed Trgt Amt	State Trgt Amt	Local Trgt Amt	Comment
PE	SW LOCAL BRIDGE	2021-2024 STIP	2021		143,000.00	128,313.90	0.00	14,686.10	
	PE Totals				143,000.00	128,313.90	0.00	14,686.10	
UR	SW LOCAL BRIDGE	2021-2024 STIP	2022		5,600.00	5,024.88	0.00	575.12	
	UR Totals				5,600.00	5,024.88	0.00	575.12	
CN	SW LOCAL BRIDGE	2021-2024 STIP	2024		674,500.00	605,228.85	0.00	69,271.15	
	CN Totals				674,500.00	605,228.85	0.00	69,271.15	
Grand Totals					823,100.00	738,567.63	0.00	84,532.37	

Financial Plan -- Estimate / Actual Amounts									
Phase	Funding Resp	STIP	Year	Use Hist Savings	Total Est/Act Amt	Fed Est/Act Amt	State Est/Act Amt	Local Est/Act Amt	Comment
PE	SW LOCAL BRIDGE	2021-2024 STIP	2021		143,000.00	128,313.90	0.00	14,686.10	
	PE Totals				143,000.00	128,313.90	0.00	14,686.10	
UR	SW LOCAL BRIDGE	2021-2024 STIP	2022		5,600.00	5,024.88	0.00	575.12	
	UR Totals				5,600.00	5,024.88	0.00	575.12	
CN	SW LOCAL BRIDGE	2021-2024 STIP	2024		674,500.00	605,228.85	0.00	69,271.15	
	CN Totals				674,500.00	605,228.85	0.00	69,271.15	
Grand Totals					823,100.00	738,567.63	0.00	84,532.37	

Fund Codes											
Phase	Fund Code	Description	ICA P	Percent of Phase	Total Amount	Federal Percent	Federal Amount	State Percent	State Amount	Local Percent	Local Amount
PE	Z240	SURFACE TRANSP BLOCK GRYS-FLEX		100.00%	143,000.00	89.73%	128,313.90	0.00%	0.00	10.27%	14,686.10
	PE Totals				100.00%	143,000.00		128,313.90		0.00	
UR	Z240	SURFACE TRANSP BLOCK GRYS-FLEX		100.00%	5,600.00	89.73%	5,024.88	0.00%	0.00	10.27%	575.12
	UR Totals				100.00%	5,600.00		5,024.88		0.00	
CN	Z240	SURFACE TRANSP BLOCK GRYS-FLEX		100.00%	674,500.00	89.73%	605,228.85	0.00%	0.00	10.27%	69,271.15
	CN Totals				100.00%	674,500.00		605,228.85		0.00	
Grand Totals							738,567.63		0.00		84,532.37

Key Number: **22004** **2021-2024 STIP**

Project Name: **Salem Avenue: Cox Creek bridge (Albany)** **(Draft STIP)**

Amendments						
Status Date	Amendment Num.	Status	Project Change Type	S/C	Key Number	Change Reason
1/28/20	18-21-3577	DRAFT	DRAFT TO CURRENT		22004	Advance the Preliminary Engineering phase to the 18-21 STIP per request by the local.

Selection Criteria: STIP	2021-2024 STIP	Key Number	22004	Project ID	41618
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MP 175.8 – MP 281.7



