



Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •
Benton County • Oregon Department of Transportation

Policy Board Meeting Agenda

Date: Wednesday, September 23, 2020
Time: 2:30 to 4:30 pm
Location: Join Zoom Meeting: <https://us02web.zoom.us/j/85852786484>
Phone: 1-669-900-6833
Meeting ID: 858 5278 6484
Password: 890442
Contact: Catherine Rohan, Transportation Planner

1. 2:30 **Call to Order, Agenda Review, and Roll Call** **Chair Malone**
2. 2:35 **Public Comment** **Chair**
3. 2:40 **Approval of Meeting Minutes (Attachment A)** **Chair**
August 26, 2020 Policy Board Minutes
ACTION: Approve Minutes
4. 2:45 **AAMPO/OCWCOG IGA Update** **Chair**
A follow-up to the August meeting to finalize the IGA.
ACTION: Approve updated IGA
5. 3:00 **Regional Active Transportation Plan Update** **Staff**
*Update on project kickoff and initial engagement activities.
Potential joint Policy Board and TAC meeting in November.*
ACTION: Discussion
6. 3:20 **Discussion of Other Work Items** **Staff**
*Updates on Jefferson TSP, Salem-Albany transit study,
Seamless transit project, and Linn-Benton Loop.*
ACTION: Discussion
7. 3:50 **Jurisdictional Updates** **All**
ACTION: Discussion
8. 4:30 **Adjourn**

The meeting location is accessible to persons with disabilities. Sign language, interpreter services or other accommodations can also be provided by contacting Emma Chavez at least 48 hours prior to the meeting. Emma can be reached at 541-967-8551 (TTY/TTD 711) or echavez@ocwcog.org.

**ALBANY METROPOLITAN PLANNING ORGANIZATION
POLICY BOARD REMOTE MEETING
Wednesday, August 26, 2020
2:30 – 4:30 pm
Zoom Conference Call**

DRAFT MINUTES

Members: John Sullivan, Bill Coburn, Darrin Lane, and Pat Malone

Alternates: Walt Perry, Chris Bailey, Georgia Edwards, Gary Stockhoff, and James Feldmann

Guest: Sean Kidd

Staff: Ryan Vogt, Catherine Rohan, Nick Meltzer, Emma Chavez

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order, Agenda Review, and Roll Call	Catherine Rohan introduced herself as the new AAMPO lead staff.	Meeting called to order at 2:33 pm by Chair Commissioner Pat Malone. Nick Meltzer held roll call.
2. Public Comment		There were no public comments.
3. Approval of Meeting Minutes from June 24, 2020		Consensus to approve the June 24, 2020 meeting minutes as presented.
4. AAMPO/OCWCOG IGA	<p>Staff Nick Meltzer advised that the Board discussed this agenda item in earlier in the year and questioned changes made by OCWCOG in regards to indemnifications and negligence. Attorney Sean Kidd is attending the meeting to answer questions.</p> <p>Kidd advised that the indemnification language has been made more specific and that liability wise; AAMPO would be liable and responsible for any negligence on their part, and OCWCOG would be responsible for any negligence on their part and they are indemnifying each other and holding each other harmless.</p> <p>Meltzer clarified that OCWCOG is the administrative and fiscal agent</p>	Sean Kidd and staff to work with OCWCOG attorney to clarify language and bring an update to the MPO at its September meeting.

	<p>of AAMPO and also reviews AAMPO contracts. Who then, would be responsible if there is something wrong with the contract? Kidd noted that the contract review by OCWCOG was not noted in the IGA and if OCWCOG agrees, it is something that should be added to section 3 under OCWCOG responsibilities. Kidd went on to state that if OCWCOG reviews the contracts they may be held responsible, however, a court would need to determine this.</p> <p>Meltzer also noted that part of the agreement is that OCWCOG provides staffing for AAMPO but takes direction from the AAMPO Board. How does that work in terms of liability? Kidd noted that the contract does talk about the public contract laws to ensure going through right processes.</p> <p>The AAMPO Chair asked Kidd to work on updating the IGA based on the discussion while the meeting continued.</p> <p>The Board returned to the discussion after agenda item 7. He noted that most of the concerns are addressed in different areas of the agreement and he noted suggested changes:</p> <ul style="list-style-type: none"> • Page 4, Sub F. Indemnification – Board members could be considered officers or agents of the MPO. This will need to be clarified. • Page 4, last paragraph, last sentence – “AAMPO will be solely responsible for any claims arising under a quasi-contractual theory”, this means AAMPO would be responsible for contracts unless it is an officer, agent, employee or contractor of OCWCOG; in which case, it would be OCWCOG that would be responsible. • Page 5, first sentence: “who is not authorized in writing to act as an agent or contractor of AAMPO”, this sentence gives concern because everyone is responsible for their own deeds or misdeeds with exception to this sentence (e.g. if a COG employee is authorized to act as an agent of the MPO, then the COG would deny liability). Kidd noted that he can talk to Jim Brewer, COG Attorney to discuss 	
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	<p>this content of the IGA. At this point Kidd recommends removing this sentence until further clarification from Brewer on what they are trying to accomplish with this.</p> <p>The Chair asked for Sean Kidd and staff to work with OCWCOG attorney Jim Brewer to get clarification and bring an update to the September meeting.</p>	
5. TIP Amendments	<p>Dana Nichols went through the amendments in September 2019 and a public comment period was completed. Due to staffing changes, the final approval of the TIP amendments wasn't completed. Meltzer reviewed the amendments with members and asked for feedback. There was no feedback and members agreed to approve the amendments.</p>	<p>Consensus to approve TIP Amendments key numbers: 17625, 18510, and 21176</p>
6. Regional Transportation Plan Update	<p>At its June meeting, the Board held a conversation about the Regional Transportation Plan (RTP) and how people have used it or haven't used it. Based on that discussion, the MPO requested for staff to come up with a plan on how to update the Plan. Meltzer reviewed a proposed plan for updating the RTP.</p> <p>Staff asked if the approach of the model validation work for AAMPO, does the outline make sense, and is there anything missing. Members did not have much feedback other than its good to coordinate both the AAMPO and CAMPO RTPs.</p>	
7. Regional Active Transportation Plan	<p>At its June meeting, the Board discussed the Regional Active Transportation Plan. In July, completed the IGA with the IPRE team from UO and the new AAMPO lead staff came on board. AAMPO is now ready to move forward with the Plan. Staff Catherine Rohan reviewed the Active Transportation Plan draft outline and task delegation. Meltzer noted that the AAMPO TAC will serve as the project team committee.</p> <p>Member Feedback:</p> <ul style="list-style-type: none"> On pilot projects; Commissioner Malone noted that OMPOC held a meeting where they shared a Bike-Ped project that the MPO may want to consider. He went on to note that the city of Corvallis is doing a Road Diet on Circle Blvd. that could be 	

	<p>referenced as well.</p> <ul style="list-style-type: none"> • Change wording to AAMPO area, not Albany area on section 7. Pilot Projects. • James Feldmann questioned what members want to do with Plan recommendations <ul style="list-style-type: none"> ○ Meltzer noted that staff sees the MPOs role as identifying the regional network, and improvements to the regional network. This lets the local community decide how to incorporate the recommendation into their projects. ○ James Feldmann advised that the MPO cannot speak for each member jurisdiction and it would be a stronger Plan if the city councils showed support for the Plan. Members shared the following suggestions to address this concern: <ul style="list-style-type: none"> ▪ A group of stakeholders for the plan process could be the city councils from each jurisdiction, ▪ The MPO could provide a presentations to the councils, and the councils can make a motion to accept the Plan and use it as a guiding document, as well as; ▪ Board members from each jurisdiction have an obligation to ensure AAMPOs work aligns with that of their jurisdiction <p><i>Meeting returned to IGA discussion, agenda item 4.</i></p>	
<p>8. Discussion of Other Work Items</p>	<ul style="list-style-type: none"> • 2024-2027 STIP Engagement - ODOT STIP Webinar & Survey James Feldmann advised that ODOT is getting ready for next STIP cycle. ODOT is reaching out to ACTs and MPOs to advice that ODOT is developing the funding categories and looking at funding scenarios. Project selection will take place next year. Currently, there is an opportunity to watch a webinar and on the STIP process and a survey to participate on to help guide the process. <p>Meltzer advised that if the MPO ever wants to submit a letter to the OTC, staff is able to assist with that.</p>	

<p>9. Jurisdictional Updates</p>	<p>City of Jefferson – The Jefferson TSP is underway and a contractor will be selected soon. AAMPO Staff is assisting with the process. The Albany Transit System and Salem-Keizer study continues.</p> <p>Linn County – Darrin Lane has taken a position as Linn County Administrator. His replacement on the MPO is Wayne Mink. Lane will continue to serve as an at-large member to the Board. Lane asked staff to reach out to Mr. Mink and encourage him to participate on the MPO.</p> <p>Benton County – The North Albany section of the Albany to Corvallis bike path had been stalled but has taken some step in the right direction. Highway 20 Safety Improvement designs include the intersection of Independence and the design shows accommodations for a path. Feldmann noted that there is a new grant with ODOT for off highway paths. Feldmann will send the link to AAMPO staff for redistribution.</p> <p>Joint MPO Meetings – Walt Perry noted that prior to COVID, the MPOs had decided to hold joint meetings and he asked if these will take place. Meltzer advised that with larger groups, it's harder to converse via zoom. The MPOs are due to hold one in September/October is the MPOs would like to hold one or could wait until the spring of 2021 and meet in person.</p> <p>Joint Board/Tac meeting – Perry also questioned the joint MPO Board and TAC meeting. Meltzer advised that with the Active Transportation Plan, it would be helpful to hold a Board and TAC joint meeting. Malone would like to leave it up to staff to ensure there are enough agenda items to hold a joint Board and TAC meeting.</p> <p>In-person Meeting – Meltzer advised that the CAMPO Board will be holding an outdoor meeting while social distancing and he asked if there is interest from AAMPO to do the same. Members agreed that they would like to hold an in-person meeting at a park, while keeping social distancing.</p>	<p>Staff to look into holding an in-person meeting for the next AAMPO Board meeting.</p>
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10. Adjournment	Next meeting September 23 rd .	Meeting adjourned at 3:55 pm.
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