



## Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County • Benton County • Oregon Department of Transportation

### Technical Advisory Committee Meeting Agenda

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**Date:** Thursday, June 11, 2020  
**Time:** 1:30 to 3:30 pm  
**Location:** <https://us02web.zoom.us/j/86280307988>  
Phone: 1-669-900-6833  
Meeting ID: 862 8030 7988  
**Contact:** Dana Nichols, Transportation Planner

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1. 1:30      **Call to Order, Agenda Review, and Introductions**      **Chair Stockhoff**
  
2. 1:35      **Public Comment**      **Chair**
  
3. 1:45      **Approval of Meeting Minutes**      **Chair**  
*May 14, 2020 TAC Minutes (Attachment A)*  
**ACTION: Approve Minutes**
  
4. 1:50      **Public Participation Plan**      **Dana Nichols**  
Staff will provide an overview of the Public Participation Plan and suggest areas for improvement. The TAC is asked to provide guidance and recommendations on needed updates to inform the next iteration of the Plan.  
**ACTION: Discussion**
  
5. 2:20      **RTP Update**      **Nick Meltzer**  
As we approach the beginning phases of planning for the next Regional Transportation Plan (RTP) update, staff is requesting feedback from the TAC about what went well, and what could have gone better during the last process. Information regarding the upcoming modeling process will also be presented.  
**ACTION: Discussion**
  
6. 2:45      **Discussion of Other Work Items**      **Staff**  
-MPO/OCWCOG IGA  
**ACTION: Discussion**
  
7. 3:00      **Jurisdictional Updates**      **All**  
**ACTION: Discussion**
  
8. 3:30      **Adjourn**

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The meeting location is accessible to persons with disabilities. Sign language, interpreter services or other accommodations can also be provided by contacting Emma Chavez at least 48 hours prior to the meeting. Emma can be reached at 541-967-8551 (TTY/TTD 711) or [echavez@ocwcog.org](mailto:echavez@ocwcog.org).

**ALBANY METROPOLITAN PLANNING ORGANIZATION  
TECHNICAL ADVISORY COMMITTEE**

**Thursday, May 14, 2020**

**1:30 to 3:30 pm**

Zoom Remote Connection

**DRAFT MINUTES**

**Members:** Greg Jones (Board Member), Georgia Edwards, Chris Bailey, Gary Stockhoff, Walt Perry, Chuck Knoll, James Feldmann, Janelle Booth

**Guests:** Mark Volmert, Mark Bernard, Barry Hoffman

**Staff:** Dana Nichols, Nick Meltzer, and Emma Chavez

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order, Agenda Review, and Introductions		<b>The meeting was called to order at 1:31 pm by Chair Gary Stockhoff.</b>
2. Public Comments		<b>There were no public comments.</b>
3. Minutes of April 9, 2020		<b>Consensus to approve the April 9, 2020 meeting minutes as presented.</b>
4. 2021-2024 Metropolitan Transportation Improvement Program (MTIP)	<p>Staff Dana Nichols reviewed the Draft MTIP with members and highlighted changes:</p> <ul style="list-style-type: none"> <li>• Noted process selection for Surface Transportation Block Grant (STBG) projects</li> <li>• Added STBG projects list</li> <li>• Added STBG project updates received from ODOT; Nichols reviewed the changes with members and noted that staff would send those updates via email</li> <li>• Funding reduction of 10%</li> <li>• Queen Avenue Railroad Crossing: fix crossing and pedestrian warning signals. Because the Rail Crossing has to match with the road profile, improvements were to be timed with Queen Avenue. Chuck Knoll would like assurance that all of the</li> </ul>	<b>Consensus to recommend the 2021-2024 MTIP to the Policy Board.</b>

	<p>updates will be completed as originally intended. The City of Albany and ODOT will confirm details.</p> <ul style="list-style-type: none"> <li>• Current TIP Amendments will be approved at the May Board meeting.</li> </ul> <p>Chuck Knoll stated that it would be helpful to receive quarterly project updates from ODOT. Staff asked James Feldmann with ODOT if they can provide project updates at MPO meeting. Feldmann agreed to ask.</p>	
<p>5. Transit and the MPO</p>	<p>Nichols referenced Attachment C; Transit and the MPO memo. TAC members were asked to answer two questions; 1. How does transit fit in with AAMPO's goals? and 2. Does the TAC like the current level of involvement with ATS/transit planning?</p> <p>Mark Volmert stated that the memo is incorrect in stating that he asked for Linn County STF to have a greater involvement in 5307 funds, and that he had indicated that there were different pots of money including STIF, 5307, and other funds.</p> <p>Chris Bailey advised that the transit program is doing fine and that it will benefit from planning funds as well as the STIF funds.</p> <p>Walt Perry stated that his only concern is expanding the quantity and not the quality, and that there is a need to reach out to potential users. There are people from Jefferson, Scio, and other cities that are growing but are not part of the regional transit planning process.</p> <p>Stockhoff noted that the question is how much involvement is needed from AAMPO vs Linn County Transit. Stockhoff went on to advise that the CAMPO TAC does not get too involved with transit services.</p> <p>Chris Bailey stated that, as part of the AAMPO Regional Transportation Plan (RTP) and Transit Development Plan (TDP) process, there was discussion on expansion of transit to Tangent,</p>	<p><b>Staff will add Transit discussion to the July agenda.</b></p>

	<p>Millersburg, and Jefferson. When the time is right, if those cities are interested in expansion; the cities need to have those discussions with transit staff. Bailey went on to note that there needs to be a local match, and that the details of service would need to be discussed. Outlining communities that are not inside the MPO are in different categories because the funds goes to the AAMPO region and that discussion would need to happen as well.</p> <p>Mark Volmert gave a couple of clarifications; Linn and Benton counties both have a Coordinated Transportation Human Services Plan. There are connections between Sweet Home, Lebanon, Albany, and through transfer at LBCC with the Linn-Benton Loop going to Corvallis. There have also been expansions in service. The Lebanon Dial-a-Bus has expanded beyond the city limits and plans to expand into Brownsville and Scio with STIF funds. Linn County hopes to have better planning and coordination. Volmert said that what he was suggesting last time is that “since AAMPO is the planning group or region for the area not just the city of Albany, that the broader AAMPO TAC, not just the city of Albany, would have a little more active role together with a coordination and planning efforts with the Linn County TAC and to the extent that the Benton County TAC may want to be involved with as well.”</p> <p>Meltzer clarified that what he heard from members is that everyone agrees that transit fits with AAMPOs goals. In terms of the second question; members would like to hear more coordinated conversations at the AAMPO TAC meetings about who is working on what in regard to current and future transit planning.</p> <p>Chair Stockhoff and staff Nichols noted that a transit discussion can be added to the July or August agenda. Volmert stated that in regard to timing; the Albany Transit Development Plan will need to be updated in order to double its current service and it will need to do so in coordination with AAMPO since it’s a part of the Regional Plan and</p>	
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	<p>AAMPO planning process. To this, Chris Bailey noted that she prefers not to commit AAMPO TAC members into transit planning if they are not interested in it and that what will be critically important will be to have coordination with the Linn Shuttle and fleshing out of particular stops and times that work for the community. Volmert stated that “whether or not the TAC members want to be involved in the nuts and bolts of the process is up to the TAC members, but in terms of bringing back to the TAC, from time to time an update and looking for some direction since you are fleshing out is built on the AAMPO Plan and the AAMPO Plan was developed with the AAMPO TAC and Board, the document would want to have some involvement.”</p>	
<p>6. CARES Act Report Out</p>	<p>This agenda items is an opportunity for members to provide an update on the CARES Act impacts at their jurisdictions.</p> <p>City of Albany – Received \$30,000 for the Albany Municipal Airport and \$2.8 million in CARES Act. These funds are intended to supplement operations that have been affected by COVID 19. Albany’s local match comes through state shared revenue and it’s the cities portion of liquor tax. The \$30,000 will go towards paying routine operation costs. The \$2.8 million will be used as it was intended to pay for operations. It is 100% federal funds with no match required. Have been working to update the TIP and STIP to utilize the funds. Should have two complete years’ worth of funding from the CARES Act. This will allow the city to take the 5307 funds and reprogram them for next federal fiscal year to go towards capital projects for the bus barn, then will return to normal.</p> <p>Benton County – The county funding is different than what the city received. It come through ODOT and does not have a match. The county submitted an application for \$126,000 for losses due to virus. Corvallis received \$7.7 million and it’s going towards operations, expansion, and purchasing vehicles. ODOT held back 75% and only put out 25% to start with and there will be other iterations of the funding for county use. Mark Bernard stated that the first CARES Act</p>	

	<p>agreements are currently being circulated for signature.</p> <p>Mark Volmert for Linn County – reported that the CARES Act provided \$23 million to the 5307 programs which was allocated to the recipients (Corvallis and Albany). This was in the form of three years funding for each. ODOT received \$48 billion dollars and set aside less than \$10 million to the existing programs that receive 5311. Those funds are equivalent to one years' worth of funding. The rest will be used for grants and for discretionary grants for a variety of consideration. These will come forward in July and thereafter. Linn county has applied for funds which will be used for operations, hazard pay for drivers, fare loss, and other direct cost loss.</p> <p>Mark Bernard noted that he wanted to distinguish more clearly between the 5307 CARES Act funding and 5311 rural CARES Act funding. The direct recipients of FTA funding are the ones who receive 5307 funds. Those providers all have a direct relationship with the FTA. ODOT has a separate relationship with the FTA for the rural, elderly and disabled programs. The relationships are not the same. The FTA behaves differently towards ODOT versus the locals. That is the reason why ODOT disbursed a quarter of the funds first, so that the FTA can see that they are being responsible stewards.</p>	
7. STBG Project Update	<p>Nichols provided a review of STBG projects.</p> <ul style="list-style-type: none"> <li>➤ Benton County Springhill Overlay project – complete</li> <li>➤ Old Salem Road – under construction, aiming to be completed in July. Developer will expand to Spicer.</li> <li>➤ Goldfish Farm Road – getting started in a year</li> <li>➤ Tangent Drive – getting started in a year</li> <li>➤ North Albany Road Project – complete</li> <li>➤ Hill Street Reconstruction – complete</li> <li>➤ 24<sup>th</sup> Avenue – part of project is eligible for MPO funds, and part of it is not. Part is arterial, part is collector. The part that does qualify is more costly than originally intended, therefore, the city is requesting additional funds.</li> </ul>	<b>Staff will update the document with comments received.</b>

	<ul style="list-style-type: none"> <li>➤ Salem Avenue Street Improvement – will receive funds in 2022</li> <li>➤ Queen Avenue – will move in coordination with Rail Crossing. It is planned to be designed in fiscal year 2021.</li> </ul>	
<p>8. Discussion of Other Work Items</p>	<p>Oregon Household Activity Survey (OHAS):</p> <p>Nichols noted that at the last meeting, the TAC had questioned whether the survey covers both urban and rural areas. In 2019 ODOT put out a document that summarizes the 2010 OHAS. In its introduction, ODOT summarizes its methodology. Nichols will send out the document to members. Volmert stated the he had been the one to question the coverage area, he suggested for staff to pass along to ODOT to “change the methodology so that the information in the rural areas is more statistically accurate”. Benton, Linn, and Lincoln counties use this information in their reporting.</p> <p>MPO/OCWCOG IGA:</p> <p>Meltzer noted that AAMPO enters into an IGA with OCWCOG. Staff asked OCWCOG to prepare a report for review, but it is yet to be available. Staff hopes to get a draft in the next couple of days and will bring to the TAC for review and a recommendation to the Board.</p> <p>Jurisdictional Updates:</p> <p>Linn County – The county is assisting small rural providers to address the multiple challenges due to COVID 19. Ridership is down, however, current rides are essential.</p> <p>Millersburg – Woods Road project is out to bid. Beginning work on prioritization design.</p> <p>Jefferson – Water project is on time and within budget. Building project currently going in.</p> <p>Albany – The city has a significant water project along Gibson Hill that is creating closures. Will have a new traffic light on Gibson Hill and</p>	

	<p>Crocker Road. Waverly area is getting a lot of work. Putting auditory signals at pedestrian crossings. COVID 19, are coming up with reopening plans. Transit is specifically called out in the Governor's Plan; therefore, the city is working on that.</p> <p>Mark Bernard – Attended the Albany City Council meeting last night; bathroom at Albany multi model center. Albany put in a grant for a two-compartment free-standing restroom at Albany transit center. The council voted unanimously to accept the award. An agreement will be drafted shortly for it.</p> <p>Barry Hoffman – Four buses will be purchased by the city. Two will be used to extend the transit system as part of the TDP. The city is hoping the expanded service will launch after next Spring.</p> <p>City of Tangent – There are no current street projects. Will hold a planning meeting tonight, outside. It is a controversial issue because the last meeting held outside, it rained.</p> <p>Benton County – Getting ready for the reopening. The county has received good bids on projects. Continue to design and get ready for construction.</p>	
9. Adjourn		<b>Meeting adjourned at 3:00 pm.</b>