



Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County • Benton County • Oregon Department of Transportation

**Technical Advisory Committee Meeting
Thursday, August 15, 2024
9:00 am to 11:00 am**

HYBRID MEETING: IN PERSON AT THE ALBANY ABC CONFERENCE ROOM
1400 Queen Ave, SE Albany, Oregon 97322; Downstairs Conference Room

OR

Via Teams by clicking [HERE](#)

Meeting ID: 295 018 527 261

Passcode: 35XuKi

Mobile One Click Number

[+1 872 242 8088](#)

Phone Conference ID 419 584 141#

Contact: Billy McGregor, bmcmgregor@ocwcog.org

AGENDA

1)	9:00	Call to Order, Agenda Review, and Roll Call	Chair, Chris Cerklewski
2)	9:05	Public Comments	Chair
3)	9:10	Approve minutes of June 20, 2024 (Attachment A) <i>Action: Decision on minutes</i>	Chair
4)	9:15	Title VI Assurances (Attachment B) Notice to TAC of need to get Title VI assurances signed for ODOT in order for AAMPO to be allowed to pass through State and Federal dollars. <i>Action: Assignment</i>	Staff, Billy McGregor
5)	9:20	STIP Staff Adjustment (Attachment C) Staff Adjustments are the lowest level of STIP amendment and require TAC notification of changes. Amendments are for projects 21731, OR164: Jefferson (Santiam River) Bridge. <i>Action: Information</i>	McGregor
6)	9:25	STIP Administrative Amendment (Attachment D) Administrative Amendments are brought to the TAC for discussion and approval, with the Policy Board being notified of the TAC's decision. Amendments are for projects 23673, CWCOG Transportation Options FFY24 - FFY27. <i>Action: Decision on Amendment</i>	McGregor

Meeting facilities are accessible to persons with disabilities. If you will need any special accommodations, please contact Ashlyn Muzechenko at least 72 hours prior to the meeting. Ashlyn can be reached at 541-812-2002. TTY/TTD 711.

7)	9:30	STIP Full Amendment (Attachment E) Full amendments are brought to the TAC for approval before going to the Policy Board. Amendments are for projects 22053, Oregon Transportation Network - Linn Co FFY24 and 23722, Oregon Transportation Network - Linn Co FFY25. Action: <i>Decision on Amendment</i>	McGregor
8)	9:35	AAMPO In-Kind Match Report (Attachment F) AAMPO completed its Final In-Kind Match reporting for ODOT as part of the annual funding reporting process. Action: <i>Information and Discussion</i>	McGregor
9)	9:45	Jurisdictional Updates/Other Business <ul style="list-style-type: none"> • AAMPO Staff – <i>Merger Update</i> • Benton County • Linn County • Tangent • Albany • Jefferson • Millersburg • ODOT 	All
10)	11:00	Adjournment Next regularly scheduled meeting: Thursday, September 19, 2024.	Chair

ATTENDANCE (FOR QUORUM PURPOSES)

TAC Members	Jurisdiction	Attendance
Councilor David Watkins	City of Jefferson	
Janelle Booth	City of Millersburg	
Chris Cerklewski (Chair)	City of Albany	
Joe Samaniego (Vice-Chair)	City of Tangent	
Daineal Malone	Linn County	
Gary Stockhoff	Benton County	
James Feldmann	Oregon Department of Transportation	

Quorum Requirement: Official action may be taken by the committee when a quorum is present. A quorum shall exist when the majority of voting members of the Committee are present. If a member of the TAC is unable to participate in a TAC meeting, that member may designate an alternate to participate in his/her place. The alternate shall declare their status at the start of the meeting.

- AAMPO Technical Advisory Committee Bylaws, Section 6: Meetings, Subsection F: Quorum

Meeting facilities are accessible to persons with disabilities. If you will need any special accommodations, please contact Ashlyn Muzechenko at least 72 hours prior to the meeting. Ashlyn can be reached at 541-812-2002. TTY/TTD 711.

Albany Area Metropolitan Planning Organization (AAMPO)

AAMPO TAC Hybrid Meeting
 Albany ABC (Downstairs) Conference Room
 OR
 Virtual via Microsoft Teams Technologies

Thursday, June 20, 2024

DRAFT MINUTES

TAC Members	Jurisdiction	Attendance
David Watkins	City of Jefferson	Yes
Janelle Booth	City of Millersburg	No
Chris Cerklewski (Chair)	City of Albany	No
Joe Samaniego (Vice-Chair)	City of Tangent	Yes
Daineal Malone	Linn County	No
Gary Stockhoff	Benton County	Yes
James Feldmann	Oregon Department of Transportation	Yes

Guests: Jasmine Harris, and Steve Harvey.

Staff: AAMPO Planner Billy McGregor, Transportation Manager Nick Meltzer, CAMPO Planner Corum Ketchum, and Administrative Assistant Ashlyn Muzechenko

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order, Agenda Review, Roll Call	Staff Billy McGregor conducted roll call after the Vice-Chair Joe Samaniego called meeting to order at 9:03am.	The meeting was called to order at 9:03am by the Vice-Chair Chris Joe Samaniego.
2. Public Comments	Steve Harvey provided a public comment to the members and guests in attendance. Steve Harvey shared that he recently participated in ODOT's Travel survey.	Steve Harvey provided a public comment to the members and guests in attendance.
3. Approve minutes of March 21, 2024, (Attachment A) <i>Action: Decision on Minutes</i>	The AAMPO TAC members in attendance agreed to approve the AAMPO TAC Minutes of the March 21, 2024, meeting by consensus. The minutes were approved with no objections or corrections.	The AAMPO TAC members in attendance agreed to approve the AAMPO TAC Minutes of the March 21, 2024, meeting by consensus. The minutes were approved with no objections or corrections.
4. STIP Notification (Attachment B) <i>Action: Informational</i>	McGregor shared that there are two different staff amendments being notified to the TAC. McGregor provided background on those two amendments for the AAMPO Member and guests in attendance. Gary Stockhoff provided background on the Corvallis to Albany Path updates, and how the process is going.	
5. STIP Approval (Attachment C1 & C2)	McGregor shared information regarding STIP approval which are full amendments, with the public comment period in process. The final approval will be on July 10 th , Joint Policy Board Meeting.	The AAMPO TAC Members in attendance approved both STIP

<p>Action: Approval of amendments</p>	<p>These amendments are attached to C1 and C2 in the meeting agenda packet.</p> <p>McGregor provided background on both STIP amendments that the TAC will be reviewing and either approving or denying.</p> <p>There were no questions from the TAC members regarding either of the STIP amendments in question.</p> <p>The AAMPO TAC Members in attendance approved both STIP amendments by consensus. Both amendments will be brought to the July joint policy board meeting for final approval.</p>	<p>amendments by consensus.</p>
<p>6. AAMPO Website Transition (Attachment D)</p> <p>Action: Informational</p>	<p>McGregor shared that AAMPO Staff are working to align more of their work products with CAMPO's and the goal is to transition AAMPO's website to another website host, which will be the one CAMPO is currently on.</p> <p>There was a preliminary cost estimate done, which would total \$4,000 to \$5,000 to set up the new AAMPO Page.</p> <p>The current side doesn't cost anything, but CAMPO currently pays 50\$ a month for their ongoing cost.</p> <p>James Feldmann noted that the website switch sounds good to them.</p> <p>CAMPO Planner, Corum Ketchum shared information regarding Title VI accommodations and how they will be more visible with this new format.</p> <p>Feldmann offered the idea of sharing the CAMPO Webpage with AAMPO.</p> <p>The Transportation Program Manager, Nick Meltzer, noted the original idea of moving the two MPO's to the same website would likely be very confusing to the public. However, staff are open to the thought of merging the two websites.</p>	

	<p>Feldmann noted he doesn't feel that it would be too confusing but is willing to listen to what others think.</p> <p>Stockhoff noted there is a way, but the problem may be the will. He agreed that one would be more efficient, however he is uncertain if there is a full need to have the combined MPO's page.</p> <p>McGregor answered that staff will do more research and will report back to the TAC with what they were able to find out.</p>	
<p>7. Title VI Survey Notice (Attachment E) Action: Informational</p>	<p>McGregor shared that AAMPO is working on updating their Title VI demographic data, and there will be a short survey coming out to members. Most of the members present have seen this survey before. It covers name, gender, race, ethnicity. This report will be kept anonymous, however, the names are only for staff to track who has filled it out.</p>	
<p>8. CFI Grant Opportunity (Attachment F) Action: Informational</p>	<p>McGregor shared that there is a new grant opportunity available for AAMPO Members, it is for the EV Charging grant problem, and it consists of two parts. There are corridor program grants, which are handled through the state and ODOT, and the other is a community program grant.</p> <p>More information on this grant opportunity is available in the meeting agenda packet and is labeled as Attachment F.</p> <p>Jasmine Harris mentioned that she just learned about this grant last week, and they had a public webinar on June 6th and 11th, this grant is the only one to exist, and is currently on round two. However, with this grant, applications are still being considered from round 1.</p>	
<p>9. Jurisdictional Updates/Other Business</p> <ul style="list-style-type: none"> • AAMPO • Albany • Benton County 	<p>AAMPO Updates: There were no updates from the AAMPO Staff Members in attendance.</p> <p>Jurisdictional Updates: <i>Albany:</i> There were no members from Albany present to provide updates.</p>	

<ul style="list-style-type: none"> • Jefferson • Linn County • Millersburg • Tangent • ODOT 	<p><i>Benton County:</i> Gary Stockhoff shared that the county received 1.8 billion in federal funds from FTA to purchase smaller electric busses for Benton Area Transit. ODOT has been able to assist in navigating FTA waters, the real critical part is the NEPA Survey. There will also be rapid chargers at the sunset building location.</p> <p><i>Jefferson:</i> David Watkins shared the results with the issues with traffic in Jefferson with Marion County. There will also be a big parade tomorrow, with stopped traffic so avoid that route tomorrow.</p> <p><i>Linn County:</i> There were no members from Linn County present to provide updates.</p> <p><i>Millersburg:</i> There were no representatives from Millersburg present.</p> <p><i>Tangent:</i> Joe Samaniego shared that they are making slow progress with their transportation system plan. There will also be a big city hall yard sale this Saturday as well.</p> <p><i>ODOT:</i> James Feldmann with ODOT shared that there are no updates.</p> <p>Other Business: There was no other business shared with the members and guests in attendance.</p>	
10. Adjournment	The next AAMPO TAC Meeting is scheduled for Thursday, July 18, 2024.	The meeting was adjourned at 9:32am by the Vice-Chair Joe Samaniego.

ODOT TITLE VI ADOPTION PAGE

In order to meet the requirements of the Title VI of the Civil Rights Act of 1964, both non-certified and certified LPAs are required to submit and obtain approval of Title VI assurances to ODOT.

A sub-recipient with a service area with a population under 200,000 can adopt ODOT’s Title VI plan (a declaration in writing is required) or may use a Non-Discrimination Agreement (Title VI Assurances) which is an abbreviated Title VI plan.

A sub-recipient with a service area with a population over 200,000 must submit a Title VI plan for approval to ODOT; templates are available on ODOT’s Civil Rights Title VI webpage.

The ODOT Title VI Plan can be found online at,

<https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.oregon.gov%2Fodot%2FBusiness%2FOCR%2FPages%2FNon-Discrimination.aspx&data=05%7C02%7Cbmcgregor%40ocwcog.org%7C7424d403be964892ab6508dca4f747%7Ccf8f0babb5d547ad9a0339ec05c04fbc%7C1%7C0%7C638576171265277088%7CUnknown%7CTWFpbGZsb3d8eyJWljiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTil6lk1haWwiLCJXVCi6Mn0%3D%7C0%7C%7C%7C&sdata=RyTKM1D5EfQa2Rzb44xl8tS%2BLudh0mKLsc7vqX4Yn1l%3D&reserved=0>

“I have read through ODOT’s Transition Plan and adopt that plan to ensure compliance with all federal non-discrimination laws”

(Name of Recipient)

by _____
(Signature of Authorized Official)

DATED _____

**Microsoft Word Version of Standard Title VI / Nondiscrimination Assurances
From USDOT Order No. 1050.2A**

This document is distributed by the Federal Highway Administration (FHWA) Headquarters Office of Civil Rights for the sole purpose of providing assistance to FHWA Divisions and Recipients in implementing the FHWA Title VI Program. Recipients are encouraged to use this document according to the instructions below, only:

1. Recipients **may replace the text in the bold font parentheses**, as instructed, to tailor the Assurances for the entity.
2. Recipients **may not alter the language** in any part of this document outside of the parentheses and **may not insert additional language** into this document.
3. Minor formatting changes **that do not alter the text** are permitted.
4. Please **delete this page** when inserting the Assurances into any public document.

If you have any questions, please contact the appropriate FHWA Division Office for assistance.

The United States Department of Transportation (USDOT) Standard Title VI/Non-Discrimination

Assurances

DOT Order No. 1050.2A

The (***Title of Recipient***) (herein referred to as the "Recipient"), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through (***Title of Modal Operating Administration***), is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation-Effectuation Of Title VI Of The Civil Rights Act Of 1964);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

*"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the Recipient receives Federal financial assistance from DOT, including the (***Title of Modal Operating Administration***).*

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted (***Name of Appropriate Program***):

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23(b) and 21.23(e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard

to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.

2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all (***Name of Appropriate Program***) and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

"The (***Title of Recipient***), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:

- a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, [**Name of the recipient**] also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the [**insert Agency name**] access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the [**insert Agency name**]. You must keep records, reports, and submit the material for review upon request to [**insert Agency here**], or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

[**Name of Recipient**] gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the (**Name of Appropriate Program**). This ASSURANCE is binding on [**insert State**], other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the (**Name of Appropriate Program**). The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

 (**Name of Recipient**)

by _____
 (**Signature of Authorized Official**)

DATED _____

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, (***Title of Modal Operating Administration***), as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the (***Title of Modal Operating Administration***) to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the (***Title of Modal Operating Administration***), as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the (***Title of Modal Operating Administration***) may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment,

unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the **(Title of Modal Operating Administration)** may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the **(Title of Recipient)** will accept title to the lands and maintain the project constructed thereon in accordance with **(Name of Appropriate Legislative Authority)**, the Regulations for the Administration of **(Name of Appropriate Program)**, and the policies and procedures prescribed by the **(Title of Modal Operating Administration)** of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the **(Title of Recipient)** all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto **(Title of Recipient)** and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the **(Title of Recipient)**, its successors and assigns.

The **(Title of Recipient)**, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that the **(Title of Recipient)** will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended [, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the **(Title of Recipient)** pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:
 - 1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, **(Title of Recipient)** will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the **(Title of Recipient)** will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the **(Title of Recipient)** and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by **(Title of Recipient)** pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, **(Title of Recipient)** will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, **(Title of Recipient)** will there upon revert to and vest in and become the absolute property of **(Title of Recipient)** and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

MEMORANDUM

Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •
Benton County • Oregon Department of Transportation



Date: August 15, 2024
To: AAMPO Technical Advisory Committee
From: Billy McGregor, AAMPO Staff
Re: Statewide Transportation Improvement Program (STIP) Revisions

Action Requested

Decision by Technical Advisory Committee regarding Adjustment to project 21731.

Overview

The purpose of this memorandum is to provide an update on recent revisions to the Statewide Transportation Improvement Program (STIP) relevant to the Albany Area Metropolitan Planning Organization (AAMPO). A summary table of recent revisions can be found on the following page.

Background on the STIP and MTIP

The STIP is the Oregon Department of Transportation's capital improvement plan for state and federally-funded transportation projects. The current STIP (FY2021-2024) went into effect October 1, 2020 and expires September 30, 2024. AAMPO acts as the regional coordinator to the STIP helping ensure that revisions and other adjustments are processed appropriately. AAMPO also maintains a Metropolitan Transportation Improvement Program (MTIP) which is consistent with the STIP.

Revision Types

There are three types of STIP and MTIP revisions processed by AAMPO, listed below. Additional details on STIP and MTIP amendments can be found in the AAMPO MTIP policy [HERE](#).

- **Full Amendments:** Require the greatest level of scrutiny and are brought to the Policy Board for discussion and approval. The TAC makes a recommendation to the Policy Board regarding approval of the amendment and also determines what level public outreach is necessary. At a minimum, the item will be reviewed by the TAC and placed on the next Policy Board agenda, which comes with notification requirements. Additional items for consideration include provision of a public comment period (two weeks), holding a public meeting, and any other actions deemed advisable by the TAC.
- **Administrative Amendment:** Require less scrutiny and are usually familiar to local staff members. Administrative amendments are brought to the TAC for discussion and approval. The Policy Board is notified of Administrative Amendments at their next regularly scheduled meeting.
- **Adjustment:** For minor changes, AAMPO staff has the authority to approve adjustments. Adjustments do not require committee approval or public notice.

STIP Revisions

Row	Revision Type/Amendment	Project Key Number/s & Name/s	Project Description	Revision Information/Amendment Detail
1	Adjustment 24-27-1565	21731 OR164: Jefferson (Santiam River) Bridge	Strengthen the bridge and overlay the bridge driving surface to ensure continued safety.	Cancel the Utility Relocation phase.

MEMORANDUM

Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •
Benton County • Oregon Department of Transportation



Date: August 15, 2024
To: AAMPO Technical Advisory Committee
From: Billy McGregor, AAMPO Staff
Re: Statewide Transportation Improvement Program (STIP) Revisions

Action Requested

Decision by Technical Advisory Committee regarding Administrative Amendment to project 23673.

Overview

The purpose of this memorandum is to provide an update on recent revisions to the Statewide Transportation Improvement Program (STIP) relevant to the Albany Area Metropolitan Planning Organization (AAMPO). A summary table of recent revisions can be found on the following page.

Background on the STIP and MTIP

The STIP is the Oregon Department of Transportation's capital improvement plan for state and federally-funded transportation projects. The current STIP (FY2021-2024) went into effect October 1, 2020 and expires September 30, 2024. AAMPO acts as the regional coordinator to the STIP helping ensure that revisions and other adjustments are processed appropriately. AAMPO also maintains a Metropolitan Transportation Improvement Program (MTIP) which is consistent with the STIP.

Revision Types

There are three types of STIP and MTIP revisions processed by AAMPO, listed below. Additional details on STIP and MTIP amendments can be found in the AAMPO MTIP policy [HERE](#).

- **Full Amendments:** Require the greatest level of scrutiny and are brought to the Policy Board for discussion and approval. The TAC makes a recommendation to the Policy Board regarding approval of the amendment and also determines what level public outreach is necessary. At a minimum, the item will be reviewed by the TAC and placed on the next Policy Board agenda, which comes with notification requirements. Additional items for consideration include provision of a public comment period (two weeks), holding a public meeting, and any other actions deemed advisable by the TAC.
- **Administrative Amendment:** Require less scrutiny and are usually familiar to local staff members. Administrative amendments are brought to the TAC for discussion and approval. The Policy Board is notified of Administrative Amendments at their next regularly scheduled meeting.
- **Adjustment:** For minor changes, AAMPO staff has the authority to approve adjustments. Adjustments do not require committee approval or public notice.

STIP Revisions

Row	Revision Type/Amendment	Project Key Number/s & Name/s	Project Description	Revision Information/Amendment Detail
1	Administrative Amendment 24-27-1247	23673 CWCOG Transportation Options FFY24 - FFY27	Create new Transportation Options project, moving \$260,121.56 from project key 23147, \$239,965.75 from project key 23048, and \$194,691.08 from project key 23397.	Create new SW TDM project. Splitting \$260,121.56 from K23147, \$239,965.75 from K23048, and \$194,691.08 from K23397.

MEMORANDUM

Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •
Benton County • Oregon Department of Transportation



Date: August 15, 2024
To: AAMPO Technical Advisory Committee
From: Billy McGregor, AAMPO Staff
Re: Statewide Transportation Improvement Program (STIP) Revisions

Action Requested

Decision by Technical Advisory Committee regarding Full Amendment to project 23722 and 22053.

Overview

The purpose of this memorandum is to provide an update on recent revisions to the Statewide Transportation Improvement Program (STIP) relevant to the Albany Area Metropolitan Planning Organization (AAMPO). A summary table of recent revisions can be found on the following page.

Background on the STIP and MTIP

The STIP is the Oregon Department of Transportation's capital improvement plan for state and federally-funded transportation projects. The current STIP (FY2021-2024) went into effect October 1, 2020 and expires September 30, 2024. AAMPO acts as the regional coordinator to the STIP helping ensure that revisions and other adjustments are processed appropriately. AAMPO also maintains a Metropolitan Transportation Improvement Program (MTIP) which is consistent with the STIP.

Revision Types

There are three types of STIP and MTIP revisions processed by AAMPO, listed below. Additional details on STIP and MTIP amendments can be found in the AAMPO MTIP policy [HERE](#).

- **Full Amendments:** Require the greatest level of scrutiny and are brought to the Policy Board for discussion and approval. The TAC makes a recommendation to the Policy Board regarding approval of the amendment and also determines what level public outreach is necessary. At a minimum, the item will be reviewed by the TAC and placed on the next Policy Board agenda, which comes with notification requirements. Additional items for consideration include provision of a public comment period (two weeks), holding a public meeting, and any other actions deemed advisable by the TAC.
- **Administrative Amendment:** Require less scrutiny and are usually familiar to local staff members. Administrative amendments are brought to the TAC for discussion and approval. The Policy Board is notified of Administrative Amendments at their next regularly scheduled meeting.
- **Adjustment:** For minor changes, AAMPO staff has the authority to approve adjustments. Adjustments do not require committee approval or public notice.

STIP Revisions

Row	Revision Type/Amendment	Project Key Number/s & Name/s	Project Description	Revision Information/Amendment Detail
1	Full Amendment 24-27-1517	22053 Oregon Transportation Network - Linn Co FFY24	Urbanized public transit capital funding for federal fiscal year 2024. Funds will be transferred to FTA for delivery. Projects and programs to be determined based on funding requirements.	Decrease OT by \$301,598 and slip OT to 25 Decrease project cost by \$301,598 to match the FTA grant and slip the project to start in federal fiscal year 2025.
2	Full Amendment 24-27-1487	23722 Oregon Transportation Network - Linn Co FFY25	Urbanized public transit capital funding for Federal fiscal year 2025. Funds will be transferred to FTA for delivery. Projects and programs to be determined based on funding requirements.	Create new transit project. OTC approval 8/1/24. Create new project to match program allocations.

Final Donations/Contributions Approval Request

Local agency must provide proof of contribution (e.g., invoices, cost report, etc.) along with this form.

Albany Area Metropolitan Planning Organization	07/31/2024
Name of Local Agency	Date
Billy McGregor	541-758-1911
Local Agency Contact Person	Phone Number
Albany Area MPO Planning SFY24	21851
Project Name	Key Number
James Feldmann	541-257-7669
ODOT Region Contact Person	Phone Number
Arlene Santana	503-986-4126
ODOT HQ Contact Person	Phone Number

Type and Description of Donation/Contribution

Materials, services and funds are valued at the current rate. Credit for property, such as Right of Way, is valued at the rate at the time of purchase. Check all that apply.

- Materials
 Services
 Funds
 Credit for Property

Albany TAC and Policy Board Meetings: \$3,520.27 Linn-Benton Loop TAC and Policy Board Meetings: \$658.96 Albany Transit Match: \$4,000.00 Required Match: \$6,312.00
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Stated Value \$ 8,179.23

We certify that the value of the donation/contribution has been documented in an approved manner by ODOT and incorporated into the project, the donation/contribution has never previously received Federal funding or was paid for with Federal funds, and if the value of the donation/contribution was less than the originally stated value, we will provide funding to make up the difference. All applicable Federal guidelines/rules were followed.

CED Director	
Local Agency Signer Title	
Jaclyn K. Disney	08/01/2024
Signature	Date

For ODOT Use Only

[Redacted]

ODOT Division/Unit

[Redacted]

ODOT Contact Person

[Redacted]

Phone Number

 [Redacted]

Program and Funding Services Manager Signature