



## Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County • Benton County • Oregon Department of Transportation

### Joint Policy Board and Technical Advisory Committee Meeting Agenda

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**Date:** Thursday, November 12, 2020  
**Time:** 1:30 to 3:30 pm  
**Location:** Join Zoom Meeting: <https://us02web.zoom.us/j/87651575084>  
Phone: 1-669-900-6833  
Meeting ID: 876 5157 5084, Passcode: 2020  
**Contact:** Catherine Rohan, Transportation Planner

1. 1:30      **Call to Order, Agenda Review, and Introductions**      **Chair Pat Malone**
  
2. 1:35      **Public Comment**      **Chair Malone**
  
3. 1:45      **Board Approval of Meeting Minutes (Attachment A & B)**      **Chair Malone**  
September 23, 2020 Policy Board Minutes  
October 28, 2020 Policy Board Minutes  
  
***ACTION: Approve Minutes***
  
4. 1:50      **TIP Adjustments**      **Staff**  
Approval of TIP Adjustments. Moving funds from KN 20221 to KN 2018.  
Moving funds between phases of KN 18850.  
  
***ACTION: Approve TIP Adjustments***
  
5. 2:00      **TAC Approval of Meeting Minutes (Attachment C)**      **Chair Stockhoff**  
October 8, 2020 TAC Minutes  
  
***ACTION: Approve Minutes***
  
6. 2:05      **Bicycle and Pedestrian Plan (Attachment D)**      **Rohan**  
In addition to a general update on the status and schedule of the project, a discussion on the overall vision and goals will occur.  
  
***ACTION: Consensus on Draft BPP Vision and Goals***
  
7. 2:45      **FY 2022 Unified Planning Work Program Development**      **Staff**  
As the development of the FY22 UPWP begins, staff are seeking any planning projects to include in the workplan.

***ACTION: Discussion***

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The meeting location is accessible to persons with disabilities. Sign language, interpreter services or other accommodations can also be provided by contacting Emma Chavez at least 48 hours prior to the meeting. Emma can be reached at 541-967-8551 (TTY/TTD 711) or [echavez@ocwcog.org](mailto:echavez@ocwcog.org).

\*Previously referred to as the Active Transportation Plan

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|----------------|--|--------------|
| <b>8. 3:00</b> | <b>Discussion of Other Work Items</b><br>Board December 23 <sup>rd</sup> Meeting – Potentially move to December 16 <sup>th</sup><br>TAC December Meeting – Reaffirm December 10 <sup>th</sup> date | <b>Staff</b> |
| <b>9. 3:10</b> | <b>Jurisdictional Updates</b>  | <b>All</b>   |
| <b>10.3:30</b> | <b>Adjourn</b>   |              |

**ALBANY METROPOLITAN PLANNING ORGANIZATION  
POLICY BOARD REMOTE MEETING  
Wednesday, September 23, 2020  
2:30 – 4:30 pm  
Zoom Conference Call**

**DRAFT MINUTES**

**Members:** Bill Coburn, Walt Perry, Pat Malone, Savannah Crawford, Darrin Lane, and Georgia Edwards

**Alternates:** Gary Stockhoff and James Feldmann

**Guest:** Jim Brewer and Sean Kidd

**Staff:** Ryan Vogt, Christine Kennedy, Catherine Rohan, Nick Meltzer, Emma Chavez

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order, Agenda Review, and Roll Call		<b>Meeting called to order at 2:35 pm by Chair Pat Malone.</b>  <b>Staff Nick Meltzer conducted roll call.</b>
2. Public Comment		<b>There were no public comments.</b>
3. Approval of Meeting Minutes from August 26, 2020	James Feldmann requested a changed to Page 4, STIP Selection; “Project selection will begin next year”, not end next year.	<b>Consensus to approve the August 26, 2020 meeting minutes with correction.</b>
4. AAMPO/OCWCOG IGA	Jim Brewer reported that he and Sean Kidd have spent the last month working on reviewing and updating the AAMPO/OCWCOG IGA. He noted that it was helpful to do a review of the IGA and that the updated language includes standard/general indemnification language that holds each party responsible for the things that they are responsible for. AAMPO has less things that it is responsible for because they do not hold the employees, rather the COG does. In reviewing the IGA, Brewer noted that there were some typographical errors that were corrected and the attorneys hope these are seen as administrative updates and of no concern.	<b>Consensus to approve the AAMPO/OCWCOG IGA as presented.</b>

	<p>Chair Malone voiced his appreciation for the work the attorneys have completed in updating the IGA.</p> <p>Staff Nick Meltzer noted that he, COG Executive Director, and attorneys Brewer and Kidd held a discussion on what staff do on a daily basis and ensured that the IGA was well reflected of the work.</p>	
5. Bicycle and Pedestrian Plan Update	<p>Staff Catherine Rohan noted that the Bicycle and Pedestrian Plan held a kick off meeting at the last TAC meeting. The Institute for Policy Research and Engagement (IPRE) team presented information on the engagement process. Part of the process includes meeting with the TAC members about what they hope to get out of the Plan, and compiling a database for potential stakeholders for the Plan. Rohan shared a working stakeholder list and noted that she will be sharing the list with members. Board members will be able to add additional stakeholders.</p> <p>Rohan also noted that staff is hoping to hold a joint Board/TAC meeting in November to review the Bicycle and Pedestrian Plan goals and vision. Staff Meltzer advised that the Board would join the TAC's regularly scheduled meeting in November instead of meeting at the end of the month since their meeting would conflict with the Thanksgiving holiday.</p>	<b>Members met consensus to cancel their regularly scheduled November meeting, and meet during the regularly scheduled November TAC meeting.</b>
6. Discussion of Other Work Items	<p>Jefferson TSP – The city's TSP work continues and that the city recently reviewed RFP's and have made a decision for a consultant whom is currently reviewing the scope of work.</p> <p>Salem to Albany Transit Feasibility Study – held a kick off meeting was held last week. Jarrett Walker and Associates is the contractor working on this project. Staff Rohan shared a handout and noted that she will send it via email to members. Catherine and Nick are both on the advisory committee.</p> <p>Linn-Benton Loop – school orientations began for both LBCC and OSU. The Loop TAC met to discuss service ahead of opening and decided that the Loop would run full service since they must run 1/3 to normal capacity. The city of Corvallis has a bus on standby for the first</p>	

	<p>week of school in case more students need a ride. Barry Hoffman reported that the city of Albany will be analyzing demand. He went on to report that any news releases sent out by the city of Albany are replicated by the COG for interested parties. Chair Malone shared his appreciation of the planning and noted that having back up plans was a good idea. Hoffman went on to note that the city has ordered two new buses for the Loop and two for the Albany Transit System (ATS). Those buses are expected to arrive in spring of 2021.</p> <p>Seamless Transit Project – Staff Meltzer advised that the project is in its 19th month and continues to make progress. The project has three main factors; 1. A centralized website for all transit agencies 2. Real time vehicle information and 3. Mobil ticketing. The website is ready to go live and the project is a day away from contracting for a mobil ticketing app. Via screen sharing, Meltzer showed the website with members. Feldmann asked if there will be a mobil version of the website. Meltzer advised that the website is mobil compatible. Chair Malone stated that it was great to see the progress and is looking forward to having all the information in one place.</p>	
<p>7. Jurisdictional Updates</p>	<p>Linn County – Darrin Lane reported that positive things are happening with the Intermodal Facility project. Concerns have been addressed by all parties. The county is tentatively scheduled to present to the OTC in December. If all goes well, the OTC will allow for the project to proceed with construction. Lane went on to report that the Old Salem Road Sidewalk project is close to being complete. The county has also wrapped up bridge projects. There was a short delay on the Mill City bridge project due to the fires which he went on to note that there was a phenomenal effort from citizens and volunteers on an evacuation center at Linn County Fairgrounds. Linn County is coordinating with Marion County and the State of Oregon to assist folks in recovery.</p> <p>City of Albany – ATS and Linn-Benton Loop are back to providing pre COVID level of service.</p> <p>Benton County – The county is in the process of rebranding and the name Benton County Area (BAC) transit along with a logo were</p>	

	<p>approved last week. New vehicles will be seen in the months to come. He went on to report that the county opened up its fairgrounds to assist with the displaced families from the fires. Chair Malone stated that with Adair's housing boom, there is hope for a bike-ped path from Corvallis to Adair Village. Developers have been cooperative with offering to put in paths within Adair to the new houses.</p> <p>ODOT – in October, ODOT will hold an online open house for the entire corridor of Hwy 20 safety projects. Information will be provided on the segments and the order of work. Savannah Crawford went on to note that ODOT is trying to be more proactive on communications of projects coming up in the next year and they are planning to hold an open house showing all the projects.</p> <p>Circle Boulevard Project – it is underway and it is expected to be wrapped up within a month.</p>	
8. Adjournment	Next meeting, October 28 <sup>th</sup> .	<b>Meeting adjourned at 3:35</b>

**ALBANY METROPOLITAN PLANNING ORGANIZATION  
POLICY BOARD REMOTE MEETING  
Wednesday, October 28, 2020  
2:30 – 4:30 pm  
Zoom Conference Call**

**DRAFT MINUTES**

**Members:** Dave Beyerl, Savannah Crawford, Pat Malone, and Greg Jones

**Alternates:** Walt Perry, Gary Stockhoff, Georgia Edwards, and James Feldmann

**Staff:** Ryan Vogt, Catherine Rohan, Nick Meltzer, Emma Chavez

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order, Agenda Review, and Roll Call		<p><b>Meeting called to order at 2:32 pm by Chair Pat Malone.</b></p> <p><b>Staff Nick Meltzer conducted roll call.</b></p>
2. Public Comment		<p><b>There were no public comments.</b></p>
3. Approval of Meeting Minutes from September 23, 2020		<p><b>A quorum was not met and the minutes were tabled for the next meeting.</b></p>
4. Feedback on '24-'27 STIP Funding Scenarios	<p>Savannah Crawford with ODOT discussed the development of the 24-27 State Transportation Improvement Program (STIP). ODOT is in the process of developing the program and is currently looking into the allocation of funding.</p> <p>Engagement activities include advisory committee discussions on funding scenarios, online open houses and webinars, as well as encouragement to stakeholders to weigh in through letters to the OTC.</p>	<p><b>Savannah to research member questions and provide clarification at a future meeting.</b></p> <p><b>Staff to draft a survey for members and write a letter to the OTC based on member feedback.</b></p>

	<p>There are six different program categories that ODOT is looking to allocate funds to; Enhance Highway, Fix-it, Safety, Non-Highway, Local Programs, and Other Functions. These categories already exist and it is how funding is allocated.</p> <p>Crawford went on to note that the scenarios the OTC is contemplating at this time are; Adjusted Baseline, Enhance, Non-Highway, Non-Highway/Safety, and Fix-it. She noted that Local Programs, ADA Curb Ramps, and Other Function categories will have consistent funding throughout each scenario. Crawford explained each of the scenarios, noting that each scenario has trade-offs in climate-mitigations, climate adaptation/resilience, congestion, social equity, multi-modal mobility, safety, and state of good repair. Crawford reviewed how each scenario would affect each of those areas.</p> <p>For the next steps; the OTC will be reviewing the feedback received on the scenarios. In December, the OTC will select a scenario, or a combination of scenarios. In January of 2021 the OTC will begin discussing the actual funds.</p> <p>Councilor Walt Perry asked for clarification on how funds will be distributed; Crawford advised that funding is statewide with specific funding amounts going into each program. After that, there will be more detailed discussion on how the funding will feed into specific projects and areas. ODOT allocates funding to specific regions based on formulas. Crawford noted that she can see how the formulas are broken down at the region level and can report back. When asked how often those formulas are reviewed with the region and how equity reached, Crawford noted that she will investigate and return back with an answer.</p> <p>Chair Malone clarified that this is a big picture discussion and at</p>	
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	<p>a later date, ODOT and OTC will look further at a regional level.</p> <p>Councilor Dave Beyerl stated that scenarios Enhanced, Non-Highway, and Non-Highway/Safety would more strongly support larger metro areas. Crawford stated that any of the jurisdictions could benefit from the different scenarios. The scenarios are not intended to meet larger metro areas, rather the entire state needs. Beyerl moved on to ask whether a funds from a combination of scenarios is a possibility. Crawford noted that it is a common theme that ODOT has been hearing, however, the discussions are not at the corridor level yet. Having heard this at different levels, the MPO may want to submit that feedback to ODOT. Meltzer noted that the conversation at the ACT and MPO, our region has projects that could touch multiple buckets of funding.</p> <p>When asked, Crawford advised that there are \$2 billion that need to be distributed to each program. When asked how the \$2 billion came to be, Crawford indicated that while there was a lot of work put into coming up with the dollar amount, she can look into what feeds into those funds and will report back. When asked, Crawford indicated that she will also look into whether the funds include the cost of inflation.</p> <p>Chair Malone clarified that the ask today is to weigh in on scenario preference and how the MPO would like to see funds allocated. Beyerl indicated he would like clarification on how funds are disbursed before noting a preference.</p> <p>Crawford advised that feedback to the OTC is due in December. She noted that if there is another opportunity to come before the MPO prior to that in order to answer the questions raised today, she can do that. Meltzer advised that members could comment</p>	
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	on their own, staff could draft a letter and have members provide feedback via email, or the MPO could rank the scenarios. Staff Catherine Rohan noted that the ACT will be doing a survey then write a letter based on the feedback if the Board would like to do that as well. Members agreed on this approach.	
5. TIP Adjustment		<b>A quorum was not met and the agenda item was tabled for the next meeting.</b>
6. Joint AAMPO/CAMPO Meeting	Staff Nick Meltzer noted that AAMPO and CAMPO held a joint Board meeting last year were they agreed to continue to have joint meetings. Unfortunately, due to COVID the following meeting had to be cancelled. The MPO Boards however, have shared their interest in holding another joint meeting and staff can work to schedule the next meeting in Spring of 2021.	<b>Staff will work to schedule a joint AAMPO/CAMPO Board meeting in Spring of 2021.</b>
7. Community Paths Program	<p>Rohan provided an overview of the Community Paths Program. It funds off street multi-use paths. Including development, construction, reconstruction, major resurfacing, or other improvements. One stipulation is that the path must be intended to be partially for transportation.</p> <p>Funds for this program comes from the state Multimodal Active Transportation fund and federal Transportation Alternatives Program fund. Feldmann noted that \$14-19 million are available through 2024, with \$6-11 million is state, and \$8.2 million is federal. Rohan went on to note that letters of interest are being accepted through November 15<sup>th</sup> and the program runs every other year. ODOT has indicated that they can help communities go through the application process.</p>	
8. Jurisdictional Updates	Salem Keizer to Albany Transit – A virtual meeting was held last week to discuss enhanced transit between Salem and Albany. Met to get the principles together to get the word out that need help in securing stakeholders. Rohan added a report on the meeting will be sent out soon and she will forward that to the AAMPO Board members. She went on to note that the study team anticipates having service alternatives to present in February 2021.	

	ODOT – There is an online open house through November 15 <sup>th</sup> for the Hwy 20 Safety projects. ODOT is having transitions in Area 3 and Crawford will be replaced for AAMPO, CAMPO, and the CWACT at the end of December.	
9. Adjournment	Next meeting, November 12 <sup>th</sup> in conjunction with the TAC.	<b>Meeting adjourned at 3:50 pm.</b>

**ALBANY METROPOLITAN PLANNING ORGANIZATION  
TAC REMOTE MEETING  
Thursday, October 8, 2020  
1:30 – 3:30 pm  
Zoom Conference Call**

**DRAFT MINUTES**

**Members:** Chris Bailey, Chuck Knoll, Janelle Booth, Walt Perry, Georgia Edwards, Gary Stockhoff, and James Feldmann

**Ex-Officio:** Satvinder Sandhu

**Guest:** Gregory Jones (Board Member), Wayne Mink, and Barry Hoffman

**Staff:** Ryan Vogt, Catherine Rohan, Nick Meltzer, Emma Chavez

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order, Agenda Review, and Roll Call		<b>Meeting called to order at 1:35 pm by Chair Gary Stockhoff.</b>
2. Public Comment		<b>There were no public comments.</b>
3. Approval of Meeting Minutes from September 10, 2020	Chris Bailey noted that under her report in Jurisdictional Updates, Walkner/Snowfreeze need to be changed to Lochner Road and Snowtemp.  Wayne Mink with Linn County introduced himself as taking over for Darrin Lane. Mink has been with county for 20 years and is familiar with the area but new to AAMPO.	<b>Consensus to approve the September 10, 2020 meeting minutes with correction.</b>
4. Strategic Assessment Priority Goal Areas	Catherin Rohan provided a presentation on the Strategic Assessment. Rohan reported that the assessment work began in 2019. She went on to note that the assessment will be a planning tool in written report format that is being developed by DLCDC and ODOT in partnership with AAMPO.  The strategic assessment was kicked off in February of 2019. DLCDC began by gathering input data from AAMPO jurisdictions. The assessment is on track to finish modeling by December of 2020. DLCDC and ODOT will be presenting at the December 10 <sup>th</sup> AAMPO	<b>Consensus to move forward with 1. a and 1. b, 2. b, and 4 b.</b>

	<p>TAC meeting and should have a report finalized in Spring of 2021.</p> <p>Rohan went on to report that the strategic assessment is a planning tool that combines current conditions, policies, plans, and trends. The model outputs such as vehicle miles traveled, transportation costs, and greenhouse gas emissions are then quantified in order to come up with numbers and percentages. This then allows to estimate outcomes of adopted plans, to explore the outcomes that would result from policy changes, and to explore the resiliency of policies to future uncertainties. Rohan shared a screen shot from Rogue Valley MPO's strategic assessment to give an idea of how the strategic assessment can inform decision making.</p> <p>Rohan moved on to advise that within the strategic assessment, AAMPO will be 1) testing different policy choices, which 2) allows AAMPO to identify potential outcomes, and that then 3) informs decision making so the MPO can reach its long term goals, while adjusting policies if need to. She also noted that the strategic assessment conversation ties with the upcoming Regional Transportation Plan (RTP) update, in that AAMPO can begin thinking about what is important to the MPO and what do members want to see moving forward in the RTP.</p> <p>Rohan moved on to note that the output measures has three different categories; 1. Mobility, 2. Economy, 3. Land Use, 4. Environments, and 5. Energy. Under each category are specific output measures that each provide. DLCD and ODOT has requested for AAMPO to pick three to four measures and outputs for assessment. Rohan highlighted a few suggestions.</p> <p>Members discussed the output measures and picked the following:</p> <ol style="list-style-type: none"> <li>1. Mobility; a, daily vehicle miles travelled per capita, and b, daily transit ridership</li> <li>2. Economy; a, annual all vehicle delay per capita (hours)</li> <li>4. Environment; b, reduction in greenhouse gas emissions per capita from implementation of adopted places</li> </ol>	
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<p>5. Bicycle and Pedestrian Plan Project Prioritization</p>	<p>Rohan noted that the Active Transportation Plan name has been changed to Bicycle and Pedestrian Plan (BPP). She went on to note that she will be presenting on project prioritization, structure, and criteria. At the end of the presentation, members will be able to provide feedback on project prioritization in advance of the November joint Board and TAC meeting where project vision and goals will be discussed. Rohan noted that project prioritization is important because not all projects identified can be implemented due to limited funds.</p> <p>Rohan shared three prioritization examples from other areas, noting that they all have different and sometimes complex prioritization structures. For AAMPO, staff is hoping for a structure that is easy to understand, as well as logical. The criteria should flow from AAMPOs goals, and be pertinent to them. Rohan advised that a more complicated prioritization structure and a lot of criteria may not necessarily produce a markedly different project list than a streamlined prioritization structure and criteria. Rohan moved on to identify draft prioritization criteria that AAMPO may want to consider such as safety, accessibility and comfort, connectedness, key destinations, population density, employment density, equity, and public priority.</p> <p>Members held a discussion on structure and criteria and agreed that a simplified prioritization structure and criteria would be ideal. It was also noted that equity amongst jurisdictions has always been a top priority for AAMPO and this should continue. Also, public input during the process is important.</p> <p>When asked how funding plays a role on the BPP, Rohan stated that AAMPO could decide to include funding feasibility as a criteria later on. Staff Nick Meltzer added that the plan is to discuss funding in the implementation part of the process. Later on, when a jurisdiction wants to apply for a grant, they can use the prioritized list to decide what projects to apply for.</p>	
<p>6. Update of Unified Planning Work Program</p>	<p>Meltzer advised that while we are only a quarter of the way through the year, AAMPO has new staff on board and staff is getting ready to start drafting next year's UPWP. Meltzer moved on to share some</p>	<p><b>Staff will provide an update at a future meeting.</b></p>

	<p>items that members will want to discuss for the update such as the Multi-Modal Counter Program and Geographic Information Systems (GIS). He asked members if they were still interested in a multi-modal count program.</p> <p>Bike Counters Feedback:</p> <ul style="list-style-type: none"> <li>• Counts would be helpful when looking for bike path projects</li> <li>• Could use counters on bike and ped plan</li> <li>• Wait until CAMPO has a formal report in order to make a decision</li> <li>• Keep in mind whether the MPOs can share counters</li> <li>• Would be good to place counters at each end of Hwy 34 and Hwy 20 through the entire year</li> </ul> <p>GIS Feedback:</p> <ul style="list-style-type: none"> <li>• City of Albany has its own GIS department and would do most of their own work</li> <li>• When asked what the source of information would be; Meltzer advised that COG could provide GIS maps on demographic data, regional transit routes (e.g. where there are sidewalks vs where there aren't)</li> <li>• Albany Transit System (ATS) will most likely not need it. However, in 2021-2022 will implement enhanced transit on ATS and the Linn-Benton Loop and may need AAMPO to generate maps for meetings</li> <li>• Linn Shuttle could possibly use GIS assistance</li> </ul> <p>Staff will continue to work on these and will return to the TAC with recommendations.</p>	
<p>7. Discussion of Other Work Items</p>	<p>City of Jefferson – Currently working on outreach and virtual engagement for the Transportation Systems Plan (TSP). The Jefferson water plant is getting ready to build their new building.</p> <p>City of Tangent – There are three developments on Hwy 99E. Improvements will occur on sidewalks and pedestrian bikeways. Two of those will start soon and the other will start next year.</p>	

	<p>Linn County – Is wrapping up the construction season. The Old Salem Road project is complete. The city of Scio is developing a Safe Routes to School program which was triggered due to an accident within a school zone that resulted in a child fatality.</p> <p>City of Albany – The traffic signal at Crocker and Gibson is currently on hold until possibly January. The city applied for a SRTS grant for a sidewalk infill projects. LBCC and OSU started the fall semesters. There was concern about ridership demand, however, there have not been any issues so far and no one has been left behind. Ridership continues to be at a historical low.</p> <p>FHWA – Satvinder Sandhu will be filling in for Jasmin Harris as AAMPO’s Ex-Officios. Sandhu advised members that he is available for any assistance needed.</p> <p>City of Millersburg – The city is having a hearing on the new development code next week.</p> <p>Benton county – Continues to work with the city of Albany on Gibson Hill. Laurel Beyerl has been in contact with UPRR on the North Albany section of the Corvallis to Albany bike path. Slight modifications may need to be made where the path goes under the trestle. The counties transit is now official Benton Area Transit (BAT). With the new branding, there is a new logo as well.</p>	
8. Jurisdictional Updates		
9. Adjournment	Next meeting Thursday, November 12 <sup>th</sup> .	<b>Meeting adjourned at 3:01 pm.</b>

# MEMORANDUM

## Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •  
Benton County • Oregon Department of Transportation



**Date:** November 12, 2020

**To:** AAMPO Policy Board and TAC

**From:** Catherine Rohan, AAMPO Staff

**Re:** **AAMPO Bicycle and Pedestrian Plan Update**

This memo provides an update on AAMPO's Bicycle and Pedestrian Plan (BPP). The memo lists work completed between September and early November as well as work to be completed over the next few months. Work is divided into two categories, Stakeholder & Public Engagement and Other Planning Activities. An updated plan timeline is included at the end of the memo.

### Stakeholder & Public Engagement

#### Completed Work (Sep, Oct, Nov)

- Institute of Policy Research and Engagement (IPRE) conducted interviews with all seven AAMPO TAC members.
- Staff presented on the BBP to Albany's Traffic Safety Commission.
- Staff created an "About AAMPO" handout to be used in public outreach efforts.
- IPRE and staff created an engagement charter for the BPP.
- Staff created a survey to begin compiling an interested parties list for the BPP. The survey is linked to AAMPO's website and available [HERE](#).

#### Next Steps (Nov, Dec, Jan)

- Staff to solidify BPP vision and goals using input from AAMPO Policy Board and TAC.
- IPRE and staff to identify and conduct interviews with key community members/partners.
- Staff to present to Albany's Bicycle and Pedestrian Advisory Commission (Nov 17).
- IPRE to create BPP website.

### Other Planning Activities

#### Completed Work (Sep, Oct, Nov)

- Staff has outlined the plan and written in select background information.
- Staff has reviewed and summarized current planning documents as they relate to the BPP.
- Staff began work on mapping existing conditions.

#### Next Steps (Nov, Dec, Jan)

- Staff will continue mapping existing conditions.
- Staff will develop draft project prioritization criteria.

# MEMORANDUM

## Albany Area Metropolitan Planning Organization

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Nov 2020: AAMPO Bicycle and Pedestrian Plan Timeline		2020				2021											
TASK or DELIVERABLE		SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Stakeholder and Public Engagement	Stakeholder interviews (vision and goals + other)	✓	✓	✓	X						X						
	Develop community engagement strategy			✓	X	X											
	Website launch (ongoing updates)					X											
	Public engagement						X				X						
Existing Conditions Analysis	Review of current plans	✓	✓														
	Mapping existing conditions			✓	X	X	X	X									
Network Recommendations	Identify projects (stakeholder input + existing conditions + public input)							X	X								
	Develop project prioritization criteria					X	X										
	Rank projects									X							
	Create priority project cut-sheets (utilize preferred design treatments)										X	X					
Policy and Program Suggestions	Identify suggestions beyond infrastructure (stakeholder input + existing conditions + public input)											X	X				
Implementation Recommendations	Develop implementation strategies list												X				
	Develop funding sources list													X			
	Pilot project demonstrations													X	X		
Preferred Design Treatment Resource	Develop preferred design resource							X	X	X							
Report Writing	Outline plan	✓															
	Draft to TAC for feedback/approval														X	X	
	Draft for public feedback														X		
	Draft to PB for approval																X